



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 14	Month July	Year 2023		Day 5	Month 4	Year 2024

Section A Reference and administration details

Charity name	Heart of Pitsea HUB CIO
Other names charity is known by	
Registered charity number (if any)	1203992
Charity's principal address	1 Chalvedon Square
	Pitsea
	Essex
Postcode	SS13 3QX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Dickson	Chair		
2	Tracey Griffith	Treasurer		
3	Andrew Florence	Secretary		
4	Keith Bobbin	Health & Safety Officer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Elected by a majority of Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote social inclusion for the public benefit by preventing people particularly but not exclusively men aged 18 or over in the Pitsea or surrounding area, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through the provision of facilities in which they can meet jointly or individually to undertake creative, physical or recreational activities, learn or pass on skills and knowledge and support each other socially.

**For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one of more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental).**

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Heart of Pitsea HUB CIO charity was set up to provide retired men and men with poor mental health, a woodworking shed to potter around in, making things for the shed or for home, meeting new people, socialising, and signposting to other local activities and support groups. We hope to be introducing some targeted sessions, women's hour and intergenerational hour.

We will also be doing some basic digital skills training. Emails, surfing the internet, using Apps.

We run a fortnightly potting group where we tend large planters in Pitsea town. Weeding, removing rubbish, planting donated seeds or bulbs and generally tidying up. This is a social support group where we work together then sit together and have a cuppa and a chat.

We also run a weekly walking group, we meet at the shed, walk over to and around a local park, we sit at the café, have a cuppa and a chat, discuss what other activities are taking place locally should anyone want to attend then walk back to the shed.

All our projects are run by volunteers and FREE for attendees.

We do also have a vegetable patch that has been out of action for some years now, we are hoping to resurrect this in the future.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

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## Achievements and performance

### Summary of the main achievements of the charity during the year

The Heart of Pitsea HUB CIO was set up to take over from The Heart of Pitsea 'Big Local' Partnership.

The Partnership ran for 12 years and completed many projects in Pitsea. One of the main projects of the Partnership was to build a 'Men's Shed' as it was identified through consultation with residents that there was a need for this service in the area.

It took an incredibly long time to get the lease for the land from Basildon Council and start the build of the shed.

The Heart of Pitsea 'Big Local' Partnership disbanded on 31<sup>st</sup> March 2024 and the Heart of Pitsea HUB CIO took over the remaining projects at this time.

The remaining projects are the weekly walking group and the fortnightly potting group, all of which are run without any funds.

The continuation of the build for the Men's Shed remained under the control of the Partnership up until November 2024 when The Heart of Pitsea HUB CIO received their first lot of funding from the Partnership to complete the build and run the project.

The Shed is still currently in the build stage and is due to be opened to the public in March 2025.

For this period, the only activities we have undertaken are the walking and potting groups and facilitating the completion of the Men's Shed build.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

During this period, we had no funds.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Tracey Griffith	
Full name(s)	Tracey Griffith	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	3 <sup>rd</sup> March 2025	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Heart of Pitsea HUB CIO

No (if any)  
1203992

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
7/14/2023

To

Period end date  
4/5/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
None	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	0.00	0.00	0.00	0.00	0.00
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	0.00	0.00	0.00	0.00	0.00
<b>Total receipts</b>	0.00	0.00	0.00	0.00	0.00
<b>A3 Payments</b>					
None	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	0.00	0.00	0.00	0.00	0.00
<b>A4 Asset and investment purchases, (see table)</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	0.00	0.00	0.00	0.00	0.00
<b>Total payments</b>	0.00	0.00	0.00	0.00	0.00
<b>Net of receipts/(payments)</b>	0.00	0.00	0.00	0.00	0.00
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	0.00	0.00	0.00	0.00	0.00

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	0.00	0.00	0.00
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	T Griffith	Tracey Griffith	3rd March 2025	