



Trustees' Annual Report for the period



From	Period start date			To	Period end date		
	1 st	October	2024		30 th	September	2025

Section A Reference and administration details

Charity name	Medstead Lawn Tennis Club
Other names charity is known by	Medstead Tennis Club
Registered charity number (if any)	1203978
Charity's principal address	Tony Chivers Clubhouse, Roe Downs Road
	Medstead
	Alton
Postcode	GU34 5LG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Bowling	Chair		
2	Alison Smallwood	Secretary		
3	Helen Mullenger	Treasurer		
4	Stephen Bicknell			
5				
6				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Designation	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution last amended May 11 th 2023
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in November each year.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Medstead Lawn Tennis Club Charitable Incorporated Organisation (the CIO) was established in 2023 by the Trustees, with the intention of transferring the assets, activities and members of the unincorporated members' club Medstead Lawn Tennis Club.

The transfer occurred on March 10, 2025 following the signing of a new lease for the premises. The trustees have delegated the running of the club to a committee. The Committee and the Trustees are all unpaid volunteers who are elected or re-elected by the club members at the Annual General Meeting.

The club is a Lawn Tennis Association (LTA) Registered Venue, and thus its members are subject to the rules and governance of the LTA. This includes the requirement to have a qualified coach, suitable safeguarding rules and other appropriate governance/procedures.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide facilities for and the promotion of community participation in healthy recreation, in particular the playing of tennis.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The club maintains its facilities (three hard tennis courts, floodlights, a practice wall and a club house) to provide year-round access to members and visitors to play tennis.

The club facilitates tennis at all levels, including senior and junior social tennis, regular coaching sessions with a professional coach, fielding teams in district tennis leagues, club box leagues, club tournaments and social events.

The Trustees ensure that the charity continues to operate for the public benefit, within the law, within the terms of its constitution and subject to the requirements of the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The main achievements of the CIO during this reporting period are:

1. Successful renegotiation of a 7-year lease for the grounds used by the tennis club.
2. Transfer of the assets, liabilities and membership of the pre-CIO Medstead Lawn Tennis Club to the CIO. This occurred on March 10 2025. Note that the financial return shows the transfer of the assets (bank accounts) as of the 10 March 2025 and the subsequent receipts and payments for the remainder of the reporting period.
3. Provision of a successful coaching programme throughout the year, providing three different levels of weekly coaching for adults, and four different levels of weekly coaching for juniors, including a new session being run as an after-school club for the local infant/junior school.
4. Fielding nine teams in the East Hampshire District Leagues. This enables a wide standard of members to play, including specific women's, men's and mixed doubles teams, and day time leagues for Veteran mixed teams. Notable successes are the Veterans A team that came second in their league, the Mens A and B teams that came mid-table in Division 1 and 3, and the Mixed B team that ended up near the top of their table.
5. Regular Social tennis groups - these include very well attended weekly men's morning and organised evening social tennis, plus various sessions organised by individual club members.
6. Weekly Junior sessions with a professional coach.
7. Running a successful Club Tournament, including a range of singles and doubles adult competitions played across the summer, with a finals day in September, plus separate tournaments for junior singles and doubles.
8. Maintaining a healthy membership level of around 185 members, with 139 adults and 46 juniors (nearly half are female, the Lawn Tennis Association has a specific ambition to increase the participation of Women and Girls in tennis).
9. Developing detailed plans to replace the Club's dated flood lights with more energy-efficient LED flood lights and applying to secure grants to fund the upgrade.
10. Installing new infra-red heaters in the clubhouse, to provide heating for post match teas in winter.
11. Various maintenance activities including appointing a new grounds maintainer, to provide regular mowing and weed control, plus annual hedge maintenance.
12. Transfer to a new electricity supplier with a much cheaper tariff.

Section E

Financial review

Brief statement of the charity's policy on reserves

As a tennis club, there is a requirement to repaint the three tennis courts approx. every five years, and to completely resurface the courts (approx. £15,000 per court) every eight to ten years. Additionally, it is planned that the ageing floodlighting will be replaced with more efficient LED lighting, and the netting around the courts is due for replacement.

The Trustees ensure that reserves are built up to pay for these major cost items.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's main source of funding is the membership fees, with additional funds raised from match fees and entry fees for the summer tournament.

For specific infrastructure improvements (e.g. updating the floodlighting to more efficient LED lighting), we are applying for grants to cover part of the costs, from local grant-making organisations.

The focus of expenditure, is to maintain the club's facilities and grounds, provide flood lighting to enable tennis to be played in the evenings, provide some club paid for supervision for junior sessions, and specific training sessions for adults, and to provide tennis balls for club organised events including social tennis.

Expenditure this financial period included the legal costs of renewing the ground lease, and to transferring the pre-CIO Medstead Lawn Tennis Club to the CIO.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

James Bowling

Helen Mullenger

Position (eg Secretary, Chair, etc)

Chair

Date

November 3, 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Medstead Lawn Tennis Club

1203978

Receipts and payments accounts

CC16a

For the period
from

01/10/2024

To

30/09/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	11,245	-	-	11,245	-
Match Fees	722	-	-	722	-
Visitor Fees	27	-	-	27	-
Tournament Fees	229	-	-	229	-
Donations	113	-	-	113	-
Balls Recycle	-5	-	-	5	-
Payment for club organised Coaching	6	-	-	6	-
Interest (Reserve Account)	382	-	-	382	-
Sub total (Gross income for AR)	12,719	-	-	12,719	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,719	-	-	12,719	-
A3 Payments					
Capital/Large Expenditure (Replace double glazing units)	906	-	-	906	-
Business Rates	205	-	-	205	-
Building Insurance	1,091	-	-	1,091	-
Electricity	687	-	-	687	-
Club Maintenance	192	-	-	192	-
Housekeeping	33	-	-	33	-
Grass Cutting & Weeding	375	-	-	375	-
Hedge & Tree Cutting	180	-	-	180	-
Fire Protection Maintenance	377	-	-	377	-
Website & other IT Online Costs (domain registration)	11	-	-	11	-
Tennis Balls	674	-	-	674	-
League Entry Fees	27	-	-	27	-
Trophies/Engraving	110	-	-	110	-
Social Events Costs	79	-	-	79	-
Safeguarding DBS/Training	42	-	-	42	-
GoCardless Membership handling costs)	134	-	-	134	-
Lease Renewal Costs	3,666	-	-	3,666	-
Sub total	8,788	-	-	8,788	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	8,788	-	-	8,788	-
Net of receipts/(payments)	3,931	-	-	3,931	-
A5 Transfer between funds	-	-	-	-	-
A6 Cash funds last year end transferred from pre-CIO tennis club 1/4/2025	50,930	-	-	50,930	-
Cash funds this year end	54,861	-	-	54,861	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cheque Account	2,296	-	-
	Reserve Account	52,565	-	-
		-	-	-
	Total cash funds	54,861	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

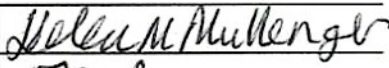
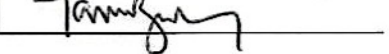
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Pavilion including fittings		-	-
	Tennis Courts		-	-
	Floodlights		-	-
	Fencing		-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Helen M Mullenger	23/10/25
	James Bowling	23/10/25