

# **Henna Foundation – Trustees' Annual Report**

**Reporting Period: April 2023 – March 2024**

## **1. Introduction**

We are pleased to present Henna Foundation's Trustees' Annual Report for the financial year 2023/24, marking our formation period. Established with the aim of women empowerment through social, education, skills, health initiatives, this year has been focused on laying a strong foundation for our future work.

This report outlines our key activities, policies, financial summary.

## **2. Organisational Overview**

**Registered Name:**

Henna Foundation

**Registered Date:**

13th July 2023 (CIO Registration)

**Organisation Type:**

Charitable Incorporated Organisation (CIO)

**Charitable Objects:**

For the public benefit, the prevention of poverty in Worthing, West Sussex, and Bangladesh by providing or assisting in the provision of education, training, health, and all necessary support designed to enable individuals to generate sustainable income and be self-sufficient.

**Trustees:**

Fariha Ema Aniq Chowdhury (Chair)

Anwar Ali OBE

Tasnim Maisha Chowdhury

Mariya Hossain Chowdhury

## **3. Governance & Policies**

Throughout 2023–24, Henna Foundation focused on establishing itself.

**Key Policies Adopted:**

1. Safeguarding Policy and Procedures
3. Trustee Conflicts of Interest Policy and Procedures
4. Volunteer Management Policy

**Next Steps:** In the upcoming year, we will further develop policies.

#### **4. Key Activities & Achievements (2023–24)**

##### **4.1 Establishing the Organisation**

As this was our formation phase, our efforts were primarily focused on:

CIO registration.

Developing policies and governance.

Building our brand and identity.

##### **4.2 Networking & Stakeholder Engagement**

Connected with local authorities, charities, and community leaders to introduce our mission.

Explored funding opportunities for future projects.

Planned a small launch event

##### **4.3 Future Planning for Impact**

While no service delivery took place in this financial period, the groundwork laid will enable us to:

Launch initiatives for engagement and learning and confidence building.

Support health and wellbeing programmes in Worthing, West Sussex, and Bangladesh.

Build partnerships with organisations that share our mission.

#### **5. Financial Summary**

As expected in a formation period, our financial activities were minimal, reflecting the early stages of development.

##### **Income & Expenditure Report (2023–24)**

Category	Amount (£)
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Income	£0
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Expenditure	£5
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Net Balance	-£5
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**Note:** The foundation did not receive any income during this period.

#### **6. Looking Ahead – Plans for 2023/24**

##### **Funding**

Apply for local & national funds.

Develop fundraising campaigns.

##### **Launching Pilot Projects**

Initiate small-scale community initiatives based on our areas of need eg: coffee and chai mornings, around health, education, skills.

Organise awareness sessions, cultural activities to engage women and work towards women empowerment.

#### **Strengthening Partnerships**

Formalise collaborations with charities, local councils, and businesses.

#### **Building Community Presence**

Host community consultations and networking events.

### **7. Conclusion & Acknowledgements**

The period 2023–24 has been a crucial milestone in establishing Henna Foundation. We have laid the groundwork for future impact, and we are looking forward to a more active phase in 2024/25.

We extend our heartfelt gratitude to our trustees, volunteers, and supporters who have contributed to setting up the foundation. We look forward to growing together and making a meaningful difference.

**For more updates and ways to get involved, visit:** [www.hennafoundation.org.uk](http://www.hennafoundation.org.uk)

**Contact us:** [hello@hennafoundation.org.uk](mailto:hello@hennafoundation.org.uk)

Signed, 

Henna Foundation