

Friends of Hull General Cemetery

Registered CIO 1203861

Financial Statements and Trustees Report

For the year ended

30th June 2025

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For the year ended 30th June 2025

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Trustees Annual Report
For the year ending 30th June 2025

The Trustees present their report with the independently examined financial statements of the Friends of Hull General Cemetery, a registered CIO, for the period ending 30th June 2025.

Reference and Administrative details of the Charity and its Trustees

| | |
|------------------------------------|---|
| <u>Name of charity CIO</u> | Friends of Hull General Cemetery |
| <u>Charity Registration Number</u> | 1203861 |
| <u>Address</u> | Spring Bank West, Kingston upon Hull |
| <u>Correspondence address</u> | 18, Voases Lane Anlaby, East Yorkshire, HU10 7BH |

Trustees

The names of Trustees who served during the year and up to the date of signing this report are as follows:

Helen Margaret Bovill
David John Hamilton
William Longbone
Susan Karen Towner

There were no appointments or resignations during the year.

**Trustees Annual Report
For the year ending 30th June 2025**

Bankers

Lloyds Bank plc, Hull City Centre Branch
Virgin Money, Business Online Savings

Structure, Governance and Management

Governing document:

The Friends of Hull General Cemetery is CIO, registered with the Charity Commission on 5th July 2023 and governed by its Constitution dated 3rd July 2023.

Recruitment and Appointment of trustees

The Trustees form the Management Committee of the Charity and are the only voting members. The governing document states there shall be a minimum of THREE charity trustees and a maximum of TEN. Apart from the first charity trustees, every trustee must be appointed for a period of THREE years by a resolution passed at a properly convened meeting of the charity trustees.

Trustees Annual Report **For the year ending 30th June 2025**

Trustee induction and training:

New Trustees and volunteers undergo induction training. This covers the roles and responsibilities of Trustees, the activities, aims and objectives of the charity, the structure of the organisation, Committee of Management and general procedures of the organisation.

Organisational Structure:

The Board of Trustees manages the Charity and aims to consider only strategic decisions at its meetings. Trustees are aware that any conflict of interest is declared and recorded in the minutes. The Trustees meet monthly, and HCC representatives attend every other meeting.

Volunteers' induction and training:

The Charity relies on volunteers to work with the Trustees to carry out the essential works of the Charity. All volunteers undergo induction training to appraise them of the aims and objectives of the Charity, potential hazards on site, safe working practices and use of personal protection equipment.

Health and safety

The charity has a Health and Safety policy in place, and it is regularly reviewed. Trustees and volunteers attend Health and Safety in the Workplace and Emergency First Aid at Work training.

Safeguarding Adults

The Charity has a Safeguarding Adults policy in place.

Objectives and Activities

The objectives of the Friends of Hull General Cemetery are:

"The objects of the CIO are, for the public benefit to preserve, maintain and develop the Hull General Cemetery for all or any of the following purposes:

- a) To promote the use of the cemetery as an example of a former Victorian public burial ground.*
- b) To promote the conservation and preservation of the landscape, arboreta, flora and wildlife, and the unique historical heritage assets of the Hull General cemetery.*
- c) To advance the education of the public of the cemetery's history and importance to the City of Hull.*

Main objectives for the following year:

In shaping our objectives for the coming year and planning our activities, the Trustees have considered the Charity Commissions guidelines regarding public benefit.

Our primary objectives for 2025/26 are:

- Addition of the memorial inscription data to the web site and database.
- Continue our programme of restoration of memorials, some of historic significance.
- Maintenance of the site to keep the undergrowth under control and maintain safe access to the remaining memorials.
- Maintenance of the wildlife habitat for the benefit of the flora and fauna.
- Replanting selected areas to encourage the growth of wildflowers.
- Continuing our programme of guided walks and workshops to promote the heritage of the cemetery.
- To reach out to the local community to encourage new volunteers to become involved in the cemetery's various activities.

Achievements and Performance

Review of activities 2024/25

The Friends of Hull General Cemetery are satisfied that since incorporation our work was consistent with our aims as defined in our Constitution.

During the year:

- Our new web site including the searchable burials database went live in March 2025 and has been a great success. We have received many enquiries about the location of graves and positive feedback from people searching for lost ancestors. The response has been world-wide, and several descendants have paid visits to the cemetery to locate grave sites.
- After much delay the volunteers have restored the Wilson Family tomb. This was a major engineering project, and the Trustees and Wilson family are well pleased with the result.
- We maintained our ongoing relationship with the Hull and East Yorkshire Volunteers. We have received several offers of help from prospective volunteers through the new web site.
- We continued our programme of restoration and repair of memorials and headstones which have fallen, become hidden or damaged.
- Assist public in locating the graves of ancestors and providing additional family research assistance at no cost. The new web site has proved its value as a research tool for the benefit of all.
- Continued our biographical research of persons and relatives buried in the Hull General Cemetery. The results being published on our facebook page, web site or in book form.

Financial Review

It is the aim of the Trustees to retain three to six months core operating costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions, and the Trustees will work towards achieving this by additional fundraising activities. The trustees decided to open a second interest-bearing savings account in order to offset the impending charges on our current account. The account holds the bulk of our reserve funds.

Principle funding sources

- Hull City Council Ward Grants
- Gifts and donations from families and public
- Sales of books and merchandise
- Sponsored events
- Gift Aid reclaimed from HMRC

Trustees Annual Report
For the year ending 30th June 2025

Statement of the Trustees responsibilities

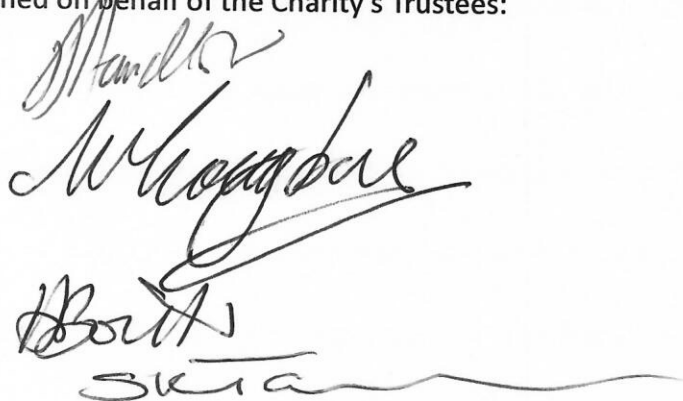
The Trustees are responsible for preparing a Trustees' Annual Report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. The Friends of Hull General Cemetery have income below £250,000 and has therefore elected to prepare the financial statements on a Receipts and Payments basis in line with the Charities Act 2011.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Trustee Declaration

The Trustees declare that they have approved the Trustees Annual Report.

Signed on behalf of the Charity's Trustees:

Four handwritten signatures in black ink, stacked vertically. The first signature is 'Mander', the second is 'Maggie', the third is 'Boris', and the fourth is 'Sita'.

Date: 6th October 2025

Receipts and Payments Account
For the year ended 30th June 2025

| | | 2024/25 Unrestricted funds £ | 2024/25 Restricted funds £ | 2024/25 Total funds £ |
|-------------------------|-------|------------------------------------|----------------------------------|-----------------------------|
| RECEIPTS | Notes | | | |
| Donations | | 1,104 | 2,000 | 3,104 |
| Gift Aid | | 261 | | 261 |
| Fundraising | | 102 | | 102 |
| Book sales donated | 1 | 562 | | 562 |
| Sale of goods | 2 | 79 | | 79 |
| Grants (Ward Grant HCC) | 3 | | 600 | 600 |
| Bank interest | | 49 | | 49 |
| Misc. income | | 69 | | 69 |
| | | 2,226 | 2,600 | 4,826 |

| | | | | |
|--------------------|--|--------------|----------|--------------|
| PAYMENTS | | | | |
| Building materials | | 464 | | 464 |
| Plant hire | | 240 | | 240 |
| Administration | | 353 | | 246 |
| Insurance | | 157 | | 157 |
| HSE Equipment | | 193 | | 193 |
| Misc site costs | | 240 | | 240 |
| Equipment purchase | | 28 | | 246 |
| Sundry expenses | | 51 | | 51 |
| | | 1,726 | 0 | 1,726 |

Projects

| | | | | |
|-------------------------|--|--------------|--------------|--------------|
| Wilson tomb restoration | | 1250 | | |
| Equipment | | 418 | | |
| Web site and database | | 1310 | | |
| Notice board | | 278 | | |
| | | 2,004 | 2,978 | 4,982 |

Net Surplus/deficit for the year

Cash and Bank Balances brought forward

Cash and Bank Balances carried forward

| £ | £ | £ |
|-------|-------|--------|
| 222 | (378) | (155) |
| | | |
| 4,653 | 9,959 | 14,612 |
| | | |
| 4,875 | 9,581 | 14,457 |

The notes on page 10 form part of these financial statements.

Statement of Assets and Liabilities
As of 30th June 2025

| | Notes | 2024/25 | 2023/24 |
|-----------------------------|-------|-----------------|-----------------|
| Current account | | 4,408 | 14,612 |
| Virgin Money Online savings | | 10,049 | 0 |
| | | £ 14,457 | £ 14,612 |

Comprising

| | | | |
|--------------------|---|-----------------|-----------------|
| Unrestricted funds | | 4,875 | 3,918 |
| Restricted funds | 4 | 9,581 | 9,590 |
| | | £ 14,457 | £ 14,612 |

Non-monetary assets and Liabilities (estimated current book value)

| | | |
|-----------|---|----------------|
| Fixtures | 5 | 1,100 |
| Equipment | | 1,300 |
| | | £ 2,400 |

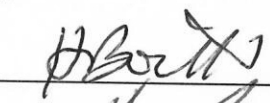
Debtors nil

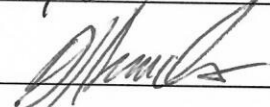
Creditors nil

These financial statements were approved by the committee on

(date) 6th October 2025

and signed by:





Helen Bovill, Chair

David J. Hamilton, Treasurer

Notes to the Financial Statements
For the year ending 30th June 2025

These accounts have been prepared on a receipts and payments (R&P) basis in line with Charity commission guidance for a charity of this size.

Notes

1. Book sales donated – books published by members and proceeds donated to the charity.
2. Sale of Goods – Monies raised from the sale of books and cards and other goods.
3. Grants – to fund major projects awarded as follows:

| | |
|--|-------------|
| HCC ward grant towards the cost of tools and equipment | £600 |
| Total | £600 |

4. Restricted and Unrestricted funds

At the end of the previous financial year (30th June 2024) restricted funds of £5,000 were held towards the refurbishment of the Wilson Family Tomb. This was carried forward to the year ending 30th June 2025 and the work was completed within budget, the family donated a further £2,000 in appreciation of our efforts and the balance is held in our reserve account for future maintenance and repair work.

5. Fixtures and equipment

| | | |
|-----------------------------|-------------------------|--------|
| Storage shed | present value estimated | £1,100 |
| Various tools and equipment | estimated | £1,300 |