

# Uxendon Manor PSA

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## Trustees' Annual Report

For the year ended 5th April 2025

### 1. Charity Details

Charity Name: Uxendon Manor PSA  
Registered Charity Number: 1203857  
Principal Address: Uxendon Manor School, Vista Way, Kenton, Harrow, HA3 0UX  
Phone: 020 8907 5019  
Email: admin@uxendonmanor.com

### 2. Trustees

Geeta Wagjiani – Trustee (appointed 5 July 2023)  
Shushila Bhanderi – Trustee (appointed 5 July 2023)

### 3. Structure, Governance and Management

Uxendon Manor PSA is governed by its constitution and registered with the Charity Commission on 5 July 2023. Trustees are elected at the AGM and may be co-opted during the year. The trustees and PSA leads meet regularly to plan fundraising activities, oversee financial controls, approve grants to the school, and ensure compliance with charity law. Risk management focuses on financial controls, safeguarding, health and safety, volunteer capacity, and insurance coverage.

### 4. Objectives and Activities

The PSA's objectives are to develop effective relationships between staff, parents, and others associated with the school, and to engage in activities or provide facilities or equipment that support the school and advance the education of pupils. Activities during the year included fairs, stall hire, seasonal events, ad-hoc sales, and other community fundraising initiatives.

### 5. Public Benefit Statement

The trustees confirm they have complied with their duty under the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit. All activities undertaken during the year directly support the education and wellbeing of pupils at Uxendon Manor Primary School.

### 6. Achievements and Performance

During 2024–25, Uxendon Manor PSA delivered a full calendar of fundraising events that significantly strengthened community engagement and generated vital funds for the school. The PSA ran six major events, each contributing meaningfully to the charity's income:

Event	Income (£)	Expenses (£)	Net Contribution (£)
Easter 2024	1,386	0	1,386
May 2024 Event	355	0	355

Summer Fair 2024	10,758	2,871	7,887
Halloween 2024	2,074	758	1,316
Winter 2024	8,077	2,960	5,117
Mother's Appreciation 2025	2,778	658	2,120
Total Events	25,428	7,247	18,181

## 7. Financial Review

For the financial year 6 April 2024 – 5 April 2025, the PSA generated strong fundraising results and made significant charitable contributions to the school.

Total Income: £26,423

Total Expenditure: £33,355

Net Movement in Funds: -£6,932

Opening Balance: £18,632

Closing Balance: £11,701

The PSA transferred £26,108 to Uxendon Manor Primary School to support educational enrichment, resources, and activities. The closing balance reflects event income and expenses, match funding, and adjustments for late additions and eliminations. The trustees consider the year-end reserves of £11,701 to be appropriate for the charity's size and activity level, ensuring sufficient liquidity for upcoming events and commitments.

The PSA remains financially stable, with strong community support and a sustainable fundraising model.

## 8. Plans for Future Periods

The PSA intends to continue delivering a full calendar of fundraising events, support school priorities, increase volunteer participation, and explore new fundraising opportunities and partnerships.

## 9. Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations. They must ensure that:

- Proper accounting records are kept
- Financial statements give a true and fair view
- Assets are safeguarded
- The charity complies with its governing document and relevant legislation

## 11. Approval of the Trustees' Report

This report was approved by the trustees on: 9/1/26

Signed on behalf of the board:

Name: GEETA WAGJANI

Position: TRUSTEE

Signature: [Signature]

~~SH~~ SHUSHILA BHANDARI

TRUSTEE

[Signature]

## Receipts and payments accounts

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For the period from	Period start date	To	Period end date
	06/04/2024		05/04/2025

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
FUNDRAISING/DONATIONS	25,428	-	-	25,428	12,944
Match Funding	995	-	-	995	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>26,423</b>	<b>-</b>	<b>-</b>	<b>26,423</b>	<b>12,944</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>26,423</b>	<b>-</b>	<b>-</b>	<b>26,423</b>	<b>12,944</b>
<b>A3 Payments</b>					
FUNDRAISING COSTS	7,247	-	-	7,247	4,222
Charitable activities	26,108	-	-	26,108	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
<b>Sub total</b>	<b>33,355</b>	<b>-</b>	<b>-</b>	<b>33,355</b>	<b>4,222</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>33,355</b>	<b>-</b>	<b>-</b>	<b>33,355</b>	<b>4,222</b>
<b>Net of receipts/(payments)</b>	<b>- 6,932</b>	<b>-</b>	<b>-</b>	<b>- 6,932</b>	<b>8,722</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year ended</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year ended</b>	<b>6,932</b>	<b>-</b>	<b>-</b>	<b>6,932</b>	<b>8,722</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	BALANCE BROUGHT FORWARD - AS OF 8th May	18,632	-	-
	In Period balance	6,932	-	-
	<b>Total cash funds</b>	11,701	-	-
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	