



Foundry Street Community Centre

Trustees Annual Report

03/07/23 - 31/12/24

Chairperson's report

Foundry Street Community Centre objectives:

- To benefit the residents of Sowerby Bridge and the neighbourhood, without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by providing facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the residents.
- To establish a community centre and to maintain and manage the same in furtherance of these objectives.

Summary of the main activities to achieve those purposes:

1. Registered as a charity 03/07/23
2. Secured the community asset transfer of the former Sowerby Bridge Youth and Community Centre, reverting to its original name Foundry Street Community Centre on 10/11/23
3. Initial cleaning and removal of rubbish
4. Programme of repair, refurbishments and redecoration undertaken throughout 2024 and ongoing, including:
 - Repair, restoration and painting of main door
 - Redecoration of reception area
 - Repair and upgrade of various plumbing installations
 - Repair of faulty electrics
 - Redecoration of toilet facilities
 - Complete refurbishment of Eric Taylor Lounge, including new ceiling and LED lighting, new carpet, new sofas
 - Refurbishment of Undercroft, including new damp proof course, painting and floor deep clean
 - Refurbishment of Leslie Godfrey Lounge, including removal of obsolete fixtures, repair and painting of cupboards, redecoration throughout
5. Purchase of equipment to support and enhance the centre and its facilities
 - AV equipment – digital projector, PA system
 - Computer and A3 printer
 - Lockers for sports users
 - Display boards
 - Folding trestle tables
6. Compliance with all statutory health and safety regulations:
 - Fire safety – alarm and fire extinguishers
 - Gas and electric safety certificates, PAT testing, boiler service
 - Asbestos survey and plan
 - Legionella testing
7. Hire of facilities to a wide range of community groups since 16/11/23:
 - Sports and exercise – weekly sessions for karate, boxing, table tennis, over 50s keep fit, yoga, tai chi, line dancing, children's football, mother and baby exercise class, children's rugby league, dance-based exercise for learning disabled adults
 - Educational – French and Spanish language classes, jewellery making, children's baking, boufon

- Health & Wellbeing – diabetes prevention classes, various PCN events (grief awareness, international day for the elderly, combating loneliness),
 - Social & Community – railway enthusiasts’ meetings, drama group, Sowerby Bridge Town Board, Active Calderdale, Litter free Sowerby Bridge, Restorative Justice, Labour election planning meetings, MP cost of living event, large protest meetings against the proposed incinerator.
8. Free room hire:
- Mental health support groups
 - Narcotics Anonymous
 - Children’s clothing bank and swap shop
 - Sowerby Bridge Wellbeing Network
9. Centre based events:
- Open day to showcase the facilities
 - Local history exhibition over several days

Summary of Use:

- A total of 9723 users have taken part in all activities during 2024, more than 180 per week.
- User groups have spent 1995 hours involved in activities, averaging 38 hours per week over the year.

Successes and points of interest

- The charity is entirely run by volunteers, including the trustees. Two of the trustees are heavily involved in the management and refurbishment of the building. Another trustee manages the room hire, scheduling, charging and invoicing, and general paperwork. A volunteer is responsible for regular cleaning and does a fantastic job. Other volunteers assist at major events and on an ad hoc basis with various tasks. We would like to recruit more volunteers, to spread the workload.
- Hire of the building to a wide range of community groups provides an income which covers the day to day running of the building (utilities, broadband, routine maintenance, annual statutory safety checks and certificates) and enables low-cost refurbishments to be undertaken.
- Grants from Community Foundation for Calderdale, Calderdale Council, and VSI Alliance have enabled more substantial purchases and refurbishments.
- Provision of a wide range of activities has seen a total attendance of 9723 for the year 2024, over 180 people a week (summary of use below)
- For some people, particularly older people attending activities such as table tennis, line dancing and keep fit, this has been transformative, providing exercise and combatting loneliness, and building a real community spirit within the groups.
- The Voluntary Sector Infrastructure (VSI) Alliance in Calderdale and Primary Care Networks (PCNs) recently designated Foundry Street Community Centre a ‘Community Anchor’ – supporting network development and partnership working, between the VCSE sector and PCNs, to promote health and wellbeing.
- Foundry Street Community Centre was a finalist in the Breakthrough Charity category at the Community Foundation for Calderdale’s Community Spirit Awards.
- Our Facebook page was set up in January 2022 to keep people informed about progress towards the community asset transfer. Since the transfer it has continued to provide information about the activities and other events taking place at the centre. Numbers are steadily increasing, and there are currently 809 members (08/01/25).

Thank you to all trustees, volunteers, members, users, supporters and followers who have enabled us to have such a successful year. I look forward to working with you all for continued growth and development in 2025.

Sheila Eastwood
Chair of Trustees



Foundry Street Community Centre

Financial report

03/07/23 - 31/12/24

Financial Period

The first financial period is from 3rd July 2023 to 31st December 2024.

Income & Spending

7th July 2023 - 31st December 2023

Total gross income of £9347.66 and total payments of £3927.63, with Net receipts - payments £5420.03.

1st January 2024 - 31st January 2024

Total gross income of £40,775.03 and total payments of £32,751.71, with Net receipts - payments £8,023.32.

Combined 7th July 2023 - 31st December 2024

Total gross income of £50122.69 and total payments of £36679.34, with Net receipts - payments £13444.35.

Thus, giving us a total of £13,443.35 to take into 2025. Of these funds:

£3,602.33 is Unrestricted funds

£9,841.02 is Restricted

Income Breakdown

Grants

We received 3 grants in total during 2023:

1. Ward Forum - £500

This was spent on DBS checks, website costs, key cutting , registration of postal address.

2. Calderdale Council Small Grants - £3000

This was spent on insurance (building & contents, public liability, employers, trustees), licenses and subscriptions, startup equipment such as vacuum cleaner, cleaning materials, first aid equipment, bins and refuse recycling, rat control

3. Community Foundation for Calderdale) - £4000

This was spent on a range of startup costs including: signage, IT and projection equipment, fire escape refurbishment, water cooler, marketing.

We received 4 grants in total during 2024:

1. Ward Forum - £500

This was spent on a blue tooth speaker and microphones as PA system

2. Community Foundation for Calderdale - £4,420

This was for damp proofing the basement to prevent rising damp, plus redecoration afterwards.

3. Community Asset - £2,040

This was for a Disability Audit on the Centre and design work on strengthening the roof trusses in the roof space (they are leaning).

4. Locality - £10,000

This was for door fob access locks, an office PC, leaflet racks, contractor costs and printing flyers

Donations

- We received £728.34 in donations during 2024 and £123.98 during 2023.

The biggest donation was £250 from the Sowerby Bridge Rush Bearing fund, a local charity. The second biggest was £100 from a member of the public at our open day in March.

Interest and Bank Charges

We received £4.93 in interest in 2023, and £56.08 interest in 2024, mostly from our savings account, although the current account also pays a small amount of interest. The savings account was opened mid-2024 to put money aside for big costs (mainly insurance), away from the everyday spend account, we realised the amount of interest we could be getting, so now transfer over funds whenever possible. This enables us to make the most of grant funding before it is spent

We get charged £5/month for the current account.

Hire Charges

This is all the income from the hiring out of the rooms. We have different rates depending on the type of hire and frequency. Hire income was £1718.75 in 2023, and £21361.75 in 2024, making a total of £23080.50

Membership

Funds from people paying membership - £25 for full membership, other rates for categories such as family and unwaged.

Catering

This was for providing sandwiches, etc for some groups that required these. We simply charged them, then went to Tesco for sandwiches, crisp, drinks, etc. We did make on the arrangement, when Tesco offered to provide a lot FOC as we were a charity!

EXPENDITURE

DBS checks - for Trustees and volunteers

Subscriptions and Licenses - Music Licence, TV Licence and Sub to Community Matters.

Marketing - Lift up Banner, Flyers, printing.

Technology - Broadband monthly rental (£53.94), PC in office (£580), A3 printer (£260), web site £500, Domain names, etc.

Basic Supplies - Toilet rolls, paper towels, bins, mops & buckets, brushes, cleaning materials.

Bank Charges - already mentioned, £5/month, was the cheapest we could find.

Insurance - One off yearly payment, Last year was just under £2k, this year £2,314, so a 15% rise for inflation. We didn't shop around, but will this coming year.

Building Maintenance. - Servicing costs (fire, alarm, gas, etc) PAT testing, Asbestos survey, Legionella RA, Pest control, etc.

Building Set-up - Vacuum cleaners, Tools, Water Cooler, Post address change, Signage, Key cabinet, flyer racks, Baby changing table, Chesterfields, Trestle tables (3), Display boards (3), Xmas decorations, key cutting, Frames, Mugs, milk flask.

Utilities - Electric, Gas and water. (£7,677)

Refurbishment - Paint (£972), ET ceiling & lights (£624), Carpets (£1235), Damp proofing work (£3,467)

Refreshments - (£162)- Tea/coffee/milk/sugar and biscuits plus sandwiches for events.

Stationery - £20.49- one cost back in April

Consultants - £2040 - Disability Audit and roof truss design - from grants.

Printing - £10, in August

Training - £19.35, online training courses

Miscellaneous. - £312.25, of which £287 was for Polo shirts and fleeces with FSCC logo, rest was for a Clicker counter and Velcro dots.

Andrew Broadbent

Treasurer



Receipts and payments accounts

CC16a

For the period
from

Period start date
7/3/2023

To

Period end date
12/31/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grant	0	24460	-	24,460	-
Donations	852	0	-	852	-
Interest	61	0	-	61	-
Hire Charge	23081	0	-	23,081	-
Fund Holding SBTT	0	1107	-	1,107	-
Membership	330	0	-	330	-
Catering	160	0	-	160	-
Payment error correction	72	0	-	72	-
Sub total (Gross income for AR)	24,556	25,567	-	50,123	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,556	25,567	-	50,123	-
A3 Payments					
DBS	0	144	-	144	-
Subscriptions & Licences	25	339	-	364	-
Marketing	294	388	-	682	-
Technology	490	1543	-	2,033	-
Basic Supplies	332	298	-	630	-
Bank Charges	75	5	-	80	-
Insurance	2314	2061	-	4,375	-
Building Maintenance	4995	60	-	5,055	-
Building Set up	2315	2756	-	5,071	-
SBTT Spending	0	1107	-	1,107	-
Utilities	7677	0	-	7,677	-
Refurbishment	2299	4527	-	6,826	-
Refreshments	163	0	-	163	-
Stationery	0	20	-	20	-
Consultancy & Professional Advice	0	2040	-	2,040	-
Payment error	72	0	-	72	-
Printing	10	0	-	10	-
Training	19	0	-	19	-
Miscellaneous	312	0	-	312	-
Sub total	21,392	15,288	-	36,679	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	21,392	15,288	-	36,679	-
Net of receipts/(payments)	3,164	10,279	-	13,443	-
A5 Transfers between funds	552	552	-	-	-
A6 Cash funds last year end					
Cash funds this year end	3,716	9,728	-	13,443	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Curent Account	1,529	1,728	-
	Savings Account	2,146	8,000	-
	Cash Float	41	-	-
	Total cash funds	3,716	9,728	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

FOUNDRY STREET COMMUNITY

~~CENTRE MEETING~~

On accounts for the year
ended

03/07/23 - 31/12/24

Charity no
(if any)

1203818

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

31/1/2025

Name:

RICHARD GOODWIN

Relevant professional
qualification(s) or body
(if any):

Address:

THE HOLLIES

10A HULLON OGS ROAD

ELLAND HX5 0QY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NIL

[Signature]