



Trustees' Annual Report for the period

Period start date				Period end date			
From	01	April	2023	To	31	March	2024

Section A

Reference and administration details

Charity name Buckden Recreation Ground and Village Hall Trust

Other names charity is known by Buckden Village Hall Trust ("BVHT")

Registered charity number (if any) 1203696

Charity's principal address Buckden Village Hall

Burberry Road

Buckden St Neots

Cambridgeshire

Postcode

PE19 5UY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kevin Loakes	12/03/2011		
2	Tony Cook	12/03/2011		
3	Trevor Mews	03/09/2013		
4	Cynthia Alers	05/06/2018		
5	Hamish Masson	05/06/2018		
6	Michael Lander	02/10/2019		
7	Matthew Beldam	02/06/2021		
8	Catherine Beldam	02/11/2021		
9	Marie McIntyre	09/01/2024		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Buckden Parish Council (Custodian Trustee)	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountants	Streets	Potton House, Wyboston Lakes, Great North Road, Wyboston, Beds, MK44 3BZ
Bankers	Unity Trust Bank	4 Brindley Place, Birmingham B1 2JB
Solicitors	HCR Hewitsons	Lancaster House Nunn Mills Road Northampton Northamptonshire NN1 5GE

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust deed from the Charity Commission

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Elected at the Annual General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Recruitment and Appointment of Trustees:

The Board of Trustees comprises up a total of 12 trustees are elected at the Annual General Meeting.

The charity is the new legal structure of the charity Buckden Recreation Ground and Village Hall Trust, charity register number 302629.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of recreation grounds and a village hall for the use of the inhabitants of the Parish of Buckden and surrounding area without distinction of political, religious or other opinions, with the object of improving the conditions of life for the inhabitants, including use for:

- i. meetings, lectures and classes, and
- ii. other forms of recreation and leisure-time occupation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity converted its legal structure to a CIO on 23 June 2023 and is completing the asset transfer.

All accounts and annual returns will henceforth be filed under Buckden Recreation Ground and Village Hall Trust, charity registration number 1203696.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Conversion to CIO

Section E Financial review

Brief statement of the charity’s policy on reserves

It is the policy of the charity to maintain enough unrestricted funds to cover the day to day running costs of the charity and to respond to specific expenditure requirements as considered necessary. The trustees consider that the minimum level of reserves should be equivalent to three months average expenditure and should maintain free reserves of £30,000. This amount is under regular review as we are mindful of the challenging macroeconomic context.

The Trustees continue to monitor all areas of the charity’s activities but are comfortable that the current level of reserves is appropriate.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<i>Matt Beldam</i>	<i>Cynthia Alers</i>
Full name(s)	Matt Beldam	Cynthia Alers
Position(s)	Chair	Treasurer
Date(s)	23 January 2025	23 January 2025