

JAYWICK SANDS COMMUNITY FORUM
Registered charity number 1203644

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**



JAYWICK SANDS COMMUNITY FORUM

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FOR THE YEAR ENDED 31 MARCH 2025

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JAYWICK SANDS COMMUNITY FORUM

REFERENCE AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 MARCH 2025

Trustees:	Bradley Thompson Michelle Mernagh (resigned 11th October 2024) Simon Rollings (resigned 24th January 2025) Mary Khaihra Daniel Casey (resigned 10th October 2024) Donna Cooke (appointed 24 January 2025) Andrea Thompson (appointed 5th July 2024) Dennis Webb (appointed 5th June 2024)
Registered office:	Unit 1 Lotus Way Jaywick Clacton-on-Sea CO15 2LU
Registered charity no.	1203644
Reporting accountant:	Community360 Winsley's House High Street Colchester Essex CO1 1UG
Bankers:	Natwest

JAYWICK SANDS COMMUNITY FORUM

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2025

I report on the accounts of Jaywick Sands Community Forum for the year ended 31 March 2024 which are set out on pages 3 to 8.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed. The charities gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Association of Accounting Technicians.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Courtier FMAAT AATQB for and on behalf of:



Community360

Winsley's House, High Street, Colchester, Essex, CO1 1UG

Date

08/01/2026

JAYWICK SANDS COMMUNITY FORUM

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted Funds £	Restricted Funds £	2025 Funds £	2024 Funds £
<u>Incoming resources</u>					
Incoming resources					
from generated funds:					
Donations & legacies	2	-	400	400	300
Charitable activities	3	4,001	53,674	57,675	46,395
Total incoming resources		4,001	54,074	58,075	46,695
 <u>Resources expended</u>					
Charitable activities	4	7,257	49,827	57,083	42,846
Total resources expended		7,257	49,827	57,083	42,846
 Net (outgoing) incoming resources					
		(3,256)	4,247	992	3,849
 Transfers between funds					
		1,000	(1,000)	-	-
 Reconciliation of funds:					
 As at 1 April 2024					
		3,394	21,698	25,092	21,243
 As at 31 March 2025					
		1,138	24,945	26,084	25,092

The notes on pages 5 - 8 form part of these financial statements

JAYWICK SANDS COMMUNITY FORUM

BALANCE SHEET AS AT 31 MARCH 2025

		2025 Total Funds £	2024 Total Funds £
	Note		
Fixed assets			
Tangible assets	7	25,180	3,037
		<u>25,180</u>	<u>3,037</u>
Current assets			
Cash in hand		1,464	22,721
Debtors		394	92
		<u>1,858</u>	<u>22,812</u>
Liabilities			
Creditors: amounts falling due within one year		953	758
Net current assets		<u>905</u>	<u>22,055</u>
Total net assets		<u><u>26,084</u></u>	<u><u>25,092</u></u>
The funds of the Charity			
Unrestricted fund	8	1,138	3,394
Restricted funds		24,945	21,698
		<u><u>26,084</u></u>	<u><u>25,092</u></u>

Approved by the trustees on the 6th January 2026 and signed on their behalf by:

Signed



Bradley Thompson

JAYWICK SANDS COMMUNITY FORUM

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1. Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Fund accounting

Unrestricted funds are available for use at the discretion of the Directors in furtherance of the general objectives of the Charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor, or contained in the terms of a grant.

1.3 Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:-

Voluntary income is received by way of grants and donations and is included in full when receivable. Unrestricted grants, where entitlement is not conditional on the delivery of a specific performance by the Charity, are recognised when the Charity becomes unconditionally entitled to the grant. Restricted grants are recognised on receipt. Gift Aid recoveries on donations from individuals are recognised in the same period as the donation.

Any donated services and facilities are included at the value to the Charity where this can be quantified. The value of services provided by volunteers (including the Directors) has not been included in these financial statements.

Client contributions and investment income are included when received.

1.4 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes non-recoverable VAT, and is reported as part of the expenditure to which it relates:

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them and attract funding to sustain them.

Governance costs include those costs associated with meeting the constitutional and statutory requirement of the Charitable Company. This includes the preparation and examination of this annual report and financial statements, and a small portion of staff time on the strategic focus of the Company and servicing Directors meetings.

1.5 Tangible fixed assets and depreciation

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions are not capitalised. Depreciation is provided by the Company to write off the cost of tangible fixed assets by equal installments over their expected useful lives, as follows:-

Equipment	25% of cost p.a.
Furniture & fixtures	15% of cost p.a.

1.6 Cashflow statement

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

JAYWICK SANDS COMMUNITY FORUM

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1.7 Going concern

The trustees of the charity deem that there are sufficient funds available to continue operating on a going concern basis for the foreseeable future.

2 Donations & Legacies

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Donations & Legacies	-	400	400	300
	-	400	400	300
Total 2024	-	300	300	

3 Charitable Activities

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
EALC	-	-	-	5,000
Big Lottery-Courses/CRB Checks	-	750	750	1,250
Big Lottery-Expenses & Accounts	1,250	-	1,250	1,750
Big Lottery-Food & Baby Bank	-	580	580	2,500
Big Lottery-Funding	-	3,500	3,500	7,000
Big Lottery-Office	2,751	-	2,751	7,251
Big Lottery-Projects	-	4,420	4,420	7,500
Big Lottery-Wages	-	5,949	5,949	11,149
Dulverton Trust Fund	-	5,000	5,000	-
Forums	-	15,813	15,813	2,995
Rural England Prosperity Fund	-	17,662	17,662	-
	4,001	53,674	57,675	46,395
Total 2024	9,001	37,394	46,395	

4 Costs of charitable activities

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Project Cost	144	24,037	24,181	16,256
Purchases	223	932	1,155	465
Hall Hire	40	920	960	260
Small Equipment	364	7,125	7,489	3,848
Support costs (note 5)	6,486	16,813	23,299	22,017
	7,257	49,827	57,083	20,829
Total 2024	2,481	18,348	20,829	

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

4 Support costs	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Safety Checks	90	-	90	200
Accountancy Fees	1,129	-	1,129	1,038
Advertising/Promotional	-	16	16	94
Employer Pension	-	-	-	35
Insurances	749	-	749	730
Office/General Administrative Expenses	1,416	316	1,732	1,336
Phone Costs	276	-	276	242
Printing.Postage and Stationery	169	66	235	885
Depreciation	128	3,212	3,340	346
Refreshments	79	6	85	442
Rent	550	-	550	458
Repairs & Maintenance	425	290	715	1,978
Subscriptions	436	21	457	410
Training	-	947	947	1,442
Travel and Accommodation	1,039	36	1,075	642
Wages	-	11,904	11,904	11,740
	6,486	16,813	23,299	22,017
Total 2024	7,077	14,940	22,017	

5 Staff

During the year ended 31 March 2025, there were 1 members of employed staff (2024 - 1).

No staff member earned over £60,000 during the year ended 31 March 2025. No key management personnel received more than £60,000 during the year.

6 Related parties

During the year, there were no related party transactions.

7 Tangible fixed assets

	Furniture & Fixtures	Equipment	Total
Cost			
As at 1st April 2024	995	2,388	3,383
Additions	-	25,483	25,483
As at 31st March 2025	995	27,871	28,866
Depreciation			
As at 1st April 2024	50	296	346
Charge for the year	199	3,141	3,340
As at 31st March 2025	249	3,437	3,686
Net book value			
As at 31st March 2025	746	24,434	25,180
As at 31st March 2024	945	2,092	3,037

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

8 Funds	01/04/2024	Income	Expenses	Transfer	31/03/2025
Unrestricted funds					
Big Lottery - Office	2,320	2,751	(5,030)	1,000	1,041
Big Lottery - Expenses	1,074	1,250	(2,227)	-	97
	3,394	4,001	(7,257)	1,000	1,138
Restricted Funds					
Active Essex	151	-	(128)	-	23
Big Lottery-Courses/CRB Checks	1,235	750	(731)	-	1,254
Big Lottery-Food & Baby Bank	815	580	(1,389)	-	6
Big Lottery-Funding	7,108	3,500	(7,089)	(2,000)	1,519
Big Lottery-Projects	3,961	4,420	(7,349)	1,000	2,032
Big Lottery-Wages	5,046	5,949	(11,898)	-	(903)
Dulverton Trust Fund	-	5,000	(2,772)	-	2,228
Forums	2,622	16,213	(13,673)	-	5,162
Postcode Lottery	6	-	0	-	6
Rank	754	-	(672)	-	82
Rural England Prosperity Fund	-	17,662	(4,127)	-	13,535
	21,698	54,074	(49,827)	(1,000)	24,945

Capital items have been purchased with some of the restricted funds, therefore the balance showing in the accounts is not reflective of the monetary amount remaining. Each year, the relevant depreciation amount will be applied to the funds to clear these balances to nil.

The following funds are completely spent from a monetary point of view:

Dulverton Trust Fund
Rural England Prosperity Fund
Rank

8 Trustee Remuneration

During the financial year, Andrea Thompson as appointed as a Trustee for the organisation. The Trustees sought guidance from Charity Commission as this Trustee is also a paid staff member. The decision to appoint Andrea Thompson was minuted in a Trustee Meeting and for the financial year, the total paid to the Trustee was £12,284.28 including Employer NI & Pensions.



Trustees' Annual Report for the period

From 1st April 2024 Period start date To 31st March 2025 Period end date

Charity name: Jaywick Sands Community Forum

Charity registration number: 1203644

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote for the benefit of the inhabitants of Jaywick and the surrounding area, the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity, or displacement, financial hardship, or social and economic circumstances, or for the public at large in the interest of social welfare, and with the object of improving the condition of life of the said inhabitants, the prevention or relief of poverty for the public benefit in Jaywick and West Clacton and the surrounding area through the operation of a food bank offering food and essential toiletries, baby items, and household items to individuals and families in financial need.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To support the local community with a food bank, baby bank, woman's poverty and household items within the area. Helping signpost residents to various organisations which cater for their needs. Helping community groups to access support and funds to help them grow and making day to day quality of their life improve.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	This is a statement on behalf of all trustees of Jaywick Sands Community Forum. We can confirm we have had regard to the guidance issued by the Charity Commission on the public benefit.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We are overwhelmed by the number of volunteers that we have attracted over this year. They have helped us achieve our goals and project's and helped the day to day running of the charity. Without them it would not be possible to achieve our goals and secure future funding.
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have secured funding from EALC to continue providing food for our food bank to local residents. We were the highest awarded charity of the last year.</p> <p>We was also lucky to be funded by the National Lottery to carry out our projects and day to day running. Projects consisted of Easter, Halloween, Christmas, Summer BBQ's, Winter warmers, slow cooker and going into the local schools and nursery's to support them with the children's and parents needs and social well-being. Also taking in household items and donating to families in need.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial review, we have continued support from the National Lottery and EALC.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
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Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Charity name	
Other name the charity uses	
Registered charity number	
Charity's principal address	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	A. Thompson	J Webb.
Full name(s)	ANDREA THOMPSON	DENNIS JAMES WEBB
Position (eg Secretary, Chair, etc)	SECRETARY / TRUSTEE	TRUSTEE
Date	5/12/25	