

**JAYWICK SANDS COMMUNITY FORUM**  
Registered charity number 1203644

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**



*Community  
Accounts Service*

# JAYWICK SANDS COMMUNITY FORUM

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# JAYWICK SANDS COMMUNITY FORUM

## REFERENCE AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 MARCH 2024

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**Trustees:** Bradley Thompson  
Michelle Mernagh  
Simon Rollings  
Mary Khaihra  
Daniel Casey

**Registered office:** Unit 1  
Lotus Way  
Jaywick  
Clacton-on-Sea  
CO15 2LU

**Registered charity no.** 1203644

**Reporting accountant:** Community360  
Winsley's House  
High Street  
Colchester  
Essex  
CO1 1UG

**Bankers:** Natwest

# JAYWICK SANDS COMMUNITY FORUM

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2024

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I report on the accounts of Jaywick Sands Community Forum for the year ended 31 March 2024 which are set out on pages 3 to 7.

### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed. The charities gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Association of Accounting Technicians.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

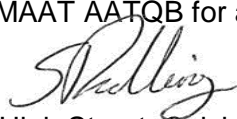
In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley Rudling FMAAT AATQB for and on behalf of:

Community360



Winsley's House, High Street, Colchester, Essex, CO1 1UG

Date 31/01/2025

# JAYWICK SANDS COMMUNITY FORUM

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted Funds £	Restricted Funds £	2024 Funds £
<b><u>Incoming resources</u></b>				
<b>Incoming resources</b>				
<b>from generated funds:</b>				
Donations & legacies	2	-	300	300
Charitable activities	3	9,001	37,394	46,395
<b>Total incoming resources</b>		<u>9,001</u>	<u>37,694</u>	<u>46,695</u>
<b><u>Resources expended</u></b>				
Charitable activities	8	9,558	33,288	42,846
<b>Total resources expended</b>		<u>9,558</u>	<u>33,288</u>	<u>42,846</u>
<b>Net (outgoing) incoming resources</b>		<u>(557)</u>	<u>4,406</u>	<u>3,849</u>
<b>Reconciliation of funds:</b>				
<b>As at 1 April 2023</b>		3,951	17,292	21,243
<b>As at 31 March 2024</b>		<u><u>3,394</u></u>	<u><u>21,698</u></u>	<u><u>25,092</u></u>

The notes on pages 8 - 10 form part of these financial statements

# JAYWICK SANDS COMMUNITY FORUM

## BALANCE SHEET FOR THE YEAR ENDED 31 MARCH 2024

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	Note	2024 Total Funds £
<b>Fixed assets</b>		
Tangible assets		3,037
		<u>3,037</u>
<b>Current assets</b>		
Cash in hand		22,721
Debtors	6	92
		<u>22,812</u>
<b>Liabilities</b>		
Creditors: amounts falling due within one year	7	758
		<u>22,055</u>
<b>Net current assets</b>		<u>22,055</u>
<b>Total net assets</b>		<u><u>25,092</u></u>
<b>The funds of the Charity</b>		
Unrestricted fund		3,394
Restricted funds		21,698
		<u><u>25,092</u></u>

Approved by the trustees on the 31st January 2025 and signed on their behalf by:

Signed



Bradley Thompson

# JAYWICK SANDS COMMUNITY FORUM

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

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### 1. Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

### 1.2 Fund accounting

Unrestricted funds are available for use at the discretion of the Directors in furtherance of the general objectives of the Charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor, or contained in the terms of a grant.

### 1.3 Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:-

Voluntary income is received by way of grants and donations and is included in full when receivable. Unrestricted grants, where entitlement is not conditional on the delivery of a specific performance by the Charity, are recognised when the Charity becomes unconditionally entitled to the grant. Restricted grants are recognised on receipt. Gift Aid recoveries on donations from individuals are recognised in the same period as the donation.

Any donated services and facilities are included at the value to the Charity where this can be quantified. The value of services provided by volunteers (including the Directors) has not been included in these financial statements.

Client contributions and investment income are included when received.

### 1.4 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes non-recoverable VAT, and is reported as part of the expenditure to which it relates:

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them and attract funding to sustain them.

Governance costs include those costs associated with meeting the constitutional and statutory requirement of the Charitable Company. This includes the preparation and examination of this annual report and financial statements, and a small portion of staff time on the strategic focus of the Company and servicing Directors meetings.

### 1.5 Tangible fixed assets and depreciation

Fixed assets are stated at cost less accumulated depreciation. The costs of minor additions are not capitalised. Depreciation is provided by the Company to write off the cost of tangible fixed assets by equal installments over their expected useful lives, as follows:-

Equipment	25% of cost p.a.
Furniture & fixtures	15% of cost p.a.

# JAYWICK SANDS COMMUNITY FORUM

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

### 1.6 Going concern

The trustees of the charity deem that there are sufficient funds available to continue operating on a going concern basis for the foreseeable future.

### 2 Donations & Legacies

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
Donations & Legacies	-	300	300
	-	300	300

### 3 Charitable Activities

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
EALC	-	5,000	5,000
Big Lottery-Courses/CRB Checks	-	1,250	1,250
Big Lottery-Expenses & Accounts	1,750	-	1,750
Big Lottery-Food & Baby Bank	-	2,500	2,500
Big Lottery-Funding	-	7,000	7,000
Big Lottery-Office	7,251	-	7,251
Big Lottery-Projects	-	7,500	7,500
Big Lottery-Wages	-	11,149	11,149
Forums	-	2,995	2,995
	9,001	37,394	46,395

### 5 Costs of charitable activities

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
Project Cost	921	15,335	16,256
Safety Checks	-	200	200
Accountancy Fees	1,038	-	1,038
Advertising/Promotional	14	80	94
Employer Pension	35	-	35
Hall Hire	260	-	260
Insurances	730	-	730
Office/General Administrative Expenses	1,317	19	1,336
Phone Costs	242	-	242
Printing.Postage and Stationery	692	193	885
Purchases	403	62	465
Depreciation	44	302	346
Refreshments	280	162	442
Rent	458	-	458
Repairs & Maintenance	765	1,213	1,978
Small Equipment	897	2,951	3,848
Subscriptions	410	-	410
Training	-	1,442	1,442
Travel and Accommodation	616	26	642
Wages	437	11,303	11,740
	9,558	33,288	42,846



# JAYWICK SANDS COMMUNITY FORUM

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

6	Tangible fixed assets			Furniture & Fixtures	Equipment	Total
	Cost					
	As at 1st April 2023			-	-	-
	Additions			995	2,388	3,383
	As at 31st March 2024			995	2,388	3,383
	Depreciation					
	As at 1st April 2023			-	-	-
	Charge for the year			50	296	346
	As at 31st March 2024			50	296	346
	Net book value					
	As at 31st March 2024			945	2,092	3,037
	As at 31st March 2023			-	-	-
7	Funds	01/04/2023	Income	Expenses	Transfer	31/03/2024
	Unrestricted funds					
	Big Lottery - Office	2,451	7,251	(7,382)	-	2,320
	Big Lottery - Expenses	1,500	1,750	(2,176)	-	1,074
		3,951	9,001	(9,558)	-	3,394
	Restricted Funds					
	Active Essex	394	-	(243)	-	151
	Big Lottery-Courses/CRB Checks	1,500	1,250	(1,515)	-	1,235
	Big Lottery-Food & Baby Bank	1,500	2,500	(3,185)	-	815
	Big Lottery-Funding	3,500	7,000	(3,392)	-	7,108
	Big Lottery-Projects	2,368	7,500	(5,907)	-	3,961
	Big Lottery-Wages	5,200	11,149	(11,303)	-	5,046
	Forums	527	8,295	(6,200)	-	2,622
	Postcode Lottery	403	-	(397)	-	6
	Rank	1,900	-	(1,146)	-	754
		17,292	37,694	(33,289)	-	21,698