

**BURGESS HILL CREATIVE COMMUNITY {BHCC}  
TRUSTEES' REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2025**

## **Burgess Hill Creative Community (BHCC)**

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## Trustees' Annual Report 1st August 2024 - 31st July 2025

### INTRODUCTION

Our Burgess Hill Creative Community has had a very successful 2nd year. We have grown our memberships and also our user groups. As we enter into our 3rd year, this will be a period of change, as we begin our search for a permanent home for BHCC. We will be locating to temporary premises shortly, which will be a great deal smaller than we are used to, but which will serve adequately as a short-term step on our way to establishing our long-term future. The BHCC Trustees are focussed on finding permanent premises which meet all the charity's needs, both for the benefit of its members and for the future of Burgess Hill.

The Trustees of BHCC are happy to be in a position to be able to hold our 2<sup>nd</sup> AGM for the charity on September 20<sup>th</sup>, 2025. We here provide our 2<sup>nd</sup> Trustee Annual Report, together with the consolidated financial statements of the charity for the year ending 31 July 2025.

### GOVERNANCE / TRUSTEES

At our 1st AGM in 2024, all serving Trustees were required by our constitution to stand for re-election for a three-year term by majority vote. As this was done, those trustees will now be in place until the 2027 AGM; other resignations and reappointments will be dealt with by the Trustees on an *ad hoc* basis as they arise in the interim period.

We have had some changes to our Charity Team in this last year, with three trustees leaving due to other commitments, and one changing to a non-trustee role. Two new trustees were appointed, and two members took on new non-trustee roles.

- Peter Crabtree was appointed as Treasurer in November 2024



- Nick Gardiner resigned in November 2024 but remains as Pottery Co-ordinator
- Christina Baker resigned in November 2024
- Linda- Jane Buckle resigned in December 2024
- Erin Jones Tarling resigned in March 2025
- Gerry Gasson was appointed as Events Officer in March 2025

### Current Trustees

Joanne Homan, Chair

Peter Crabtree, Treasurer

Isobel Woods, Secretary

Gerry Gasson, Events Co-ordinator

Stephanie Goldfinch, Safeguarding Officer

### Membership Co-ordinator (non-trustee role)

Kate Hurst

### Health & Safety (Shared non-trustee role)

Paul Dobie & Martyn Homan, Health & Safety Officers

## **AIMS AND ACTIVITIES**

A reminder of the aims of our Charity

*'To further or benefit the inhabitants of Burgess Hill and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through the provision of facilities in which they can meet jointly or individually to undertake creative and craft activities, learn or pass on skills and knowledge and support each other socially.'*



The Charity has provided activities at our current base of the Kiln, Burgess Hill, throughout 2024-25. BHCC also runs, and assists at, low-cost or free craft-based activities held by other local charities and groups.

### CREATIVE SESSIONS IN 2024-25

BHCC offered a variety of sessions in its 2nd year, and introduced two new crafts:

- Art / Art Appreciation
- Craft
- Dollhouse miniature making (NEW)
- French
- Pottery
- Rag Rugging (NEW)
- Sewing
- Weaving

With our move to new premises in autumn 2025, we will continue with our ambition to offer more sessions and introduce new crafts wherever possible, to expand the range of sessions and topics on offer to our members. We will also seek to introduce one-off sessions where members can try specialist techniques, or non-members can join for day or half-day 'tasters', by paying an appropriate fee. This will be reliant on available space/time and on volunteer availability to run these sessions.

### EVENTS IN 2024-25

In addition to regular crafts sessions, BHCC also took part in ad hoc events.

During 2024-25, these were:

- Members Art Exhibition – August 2024
- MacMillan Coffee Morning September 2024
- Quiz Night, where 50+ members attended - October 2024
- Science Fair with BHTC & Richard Robinson - October 2024
- Christmas Children's Crafts - November 2024

- Christmas Window Display – December 2024
- Time to Talk (Mind & Rethink Mental Illness event) - February 2025
- Fish & Chip Supper & Quiz Night fundraiser - March 2025
- Town Easter Bonnet Making & Parade - April 2025
- VE Day Celebrations - May 2025
- Burgess Hill Town Council Summer Fayre - June 2024

**(SEE ALSO Appendix A)**

### **MEMBER TRAINING**

During 2024-25, BHCC funded training for ten members to become First Aiders, with the objective of upskilling our volunteers and ensuring continued cover during our future sessions. We also offered an additional two spaces to volunteers from another local charity organisation wishing to attend the session free of charge.

### **LOCAL COMMUNITY & CHARITY SUPPORT**

Local groups use our base at the Kiln for their own activities and/or are supported by members of BHCC

Kiln space regular users:

- BH Repair Cafe  
*This group is part of an international organisation that encourages repair of broken items to avoid landfill*
- Summerhaven Mental Health Group  
*Meet-up volunteer-run mental health support group*
- BHCCM, a Handmade Crafters Quarterly Market  
*Not-for-Profit organisation that funds free crafting session*

Projects supported by BHCC members

- Burgess Hill Pantry  
*Members donate to this local charity tackling food poverty in Mid Sussex*

- Burgess Hill Town Council Events  
*Members volunteer and supply crafting activities in the community, i.e. free crafting days for children during half-terms, Summer Parade.*
- Linus Project  
*Members have made quilts for this charity which gifts them to children in need of support via local medical and social services*
- NHS Hospitals  
*Members have donated portable heart-monitor bags, and knitted trauma teddies and items for NICU babies*
- Sussex Central Rotary  
*VE Day Celebrations decorations*

## ACHIEVEMENTS

Our biggest achievement this year has been pursuing and managing to secure a 2 year lease for our community space. This will enable us more time in securing a long-term home for the charity. The trustees strongly believe in the importance of BHCC's presence in Burgess Hill, and we will strive to continue to run our charity in this location in a sustainable way.

We have worked hard to get to where we are today and - with the support of our Landlords, NewRiver Reit - we have managed to grow our community members. We have built good relationships with our Town Council, our local MP, other local community organisations and have created a greater awareness of what we do.

We made our first 'explainer' video in July 2025 which really reflects the importance of our organisation to our members. We collected testimonials from our members which was very uplifting to read. Our video can be seen on YouTube here! [Burgess Hill Creative Community](#)

## MEMBERSHIP

As BHCC enters its 3rd year of operation, we still have a strong body of members; those who have been members from the start and a constant flow of new members joining.

1. The total number of fully paid up members by the end of the 2nd year of the charity's existence was 144 (64 new members joined in YR2, and 43 left).

2. Overall, since the charity launched, the number of joiners in the first two years of operating has been 232 members; members who have left / not renewed during the same period is 88.

(Reasons for leaving / not renewing are not always known, although running exit questionnaires has been considered; they include illness, moving location, personal reasons.)

3. Membership fees were charged quarterly by cash, card, QR code, bank transfer during this period, whilst our lease ran on a three-month rolling basis. This was a temporary measure.

Q1: £922.50 (£260 cash, £312.50 card, £82.50 QR, £267.50 bank transfer)

Q2: £975 (£327.50 cash, £332.50 card, £127.50 QR, £187.50 bank transfer) plus 2 free memberships

Q3: £1,007.50 (£305 cash, £342.50 card, £135 QR, £225 bank transfer) plus 1 free membership

Q4: £1,007.50 (£257.50 cash, £400 card, £102.50 QR, £247.50 bank transfer) plus 4 free memberships

(NB Free quarterly memberships were gifted during fund-raising events)






4. There have been no formal complaints from members during this period.

*Kate Hurst, Membership Co-ordinator*



## WHERE OUR MEMBERS COME FROM

The majority of BHCC's members come from within a 5-mile radius of the charity's base in central Burgess Hill.

| LOCATION  |  |            |  |
|--|--|---|--|
| Town      | Postcode/s  | Members  |  |
| BRIGHTON   | BN1 & BN27   | 4   |  |
| HOVE   | BN3  | 2   |  |
| HASSOCKS   | BN6  | 22  |  |
| LEWES  | BN7  | 2   |  |
| CHAILEY  | BN8  | 2   |  |
| CRAWLEY  | RH10 & RH11  | 5   |  |
| HORSHAM  | RH12 & RH13  | 4   |  |
| BURGESS HILL   | RH15   | 75  |  |
| HAYWARDS HEATH   | RH16 & RH17  | 25  |  |
| FOREST ROW   | RH18   | 1   |  |

## FINANCES\*

### Treasurer's report for the year ending 31st July 2025

Income for the year was £27,027 (2024 - £27,988). Membership and session fees totalled £23,899 and other sources of income were from third parties and donations. These were £3,128. Income from the previous year included grants of £1,236. None were received this year.

Expenditure totalled £10,448 (2024 - £9,129). Expenditure increased year on year by £1,267. The principal expenses included rent (£2,880), premises maintenance and service charges (£1,591) and material supplies for the pottery group (£3,013). The increase in expenditure included rent £480 and pottery supplies accounted for a further £787.

*Peter Crabtree, Treasurer*

**\*For more information regarding the charity's finances, please refer to our accounts, available to view via the Charity Commission website**

## KEY STATISTICS

Here is a breakdown of Sessions, Attendance and Income from our creative groups in 2024-25;

| Group        | Sessions | Members Attended | Total Income |
|--------------|----------|------------------|--------------|
| Art          | 98       | 313              | £ 1,011      |
| Craft Club   | 48       | 408              | £ 1,206      |
| French       | 30       | 205              | £ 615        |
| Pottery      | 166      | 1668             | £ 8,330      |
| Sew Social   | 100      | 1011             | £ 3,033      |
| Weavers      | 51       | 303              | £ 912        |
| Dollhouse    | 5        | 23               | £ 69         |
| Rag Rugging  | 5        | 8                | £ 24         |
| Total Year 2 | 503      | 3,939            | £ 15,200     |

## VOLUNTEERING VALUE



BHCC is entirely run by volunteers who contribute 4178 hours per year to allow the Charity to operate.

This equates to a value of £51,013, this is an estimated figure based on the current minimum wage of £11.44 (over 21yrs)

## **FUNDRAISING**

BHCC has a charity table at the quarterly Burgess Hill Community Crafters' Market, where items made by members and which have been donated are sold, with profits going to BHCC. £224.40 was raised in sales from Charity Market stalls by members and donation sales during Yr 2.

In addition, BHCC held two fundraising quiz nights, in October 2024 (we raised £266) and March 2025 (we raised £347) These raised a total of £613.

## **GRANTS**

We have not applied for or received any grants in this financial year. It is our aim for Year 3 to work towards applying for relevant grants that will help us work towards establishing the charity in a long-term location..

## **HEALTH & SAFETY**

During our second year of operation, all annual safety checks and services have been completed at the Kiln for fire extinguishers, smoke alarms, air conditioning units and the goods lift.

We have trained a further 7 new first-aiders within our membership, renewed 3 and offered 2 spaces to a local organisation, Summerhaven Adult Mental Health Group. This helps us to maintain adequate cover at all our sessions; in total, we now have 18 first aiders within the membership.

Paul Dobie & Martyn Homan both passed a course in IOSH Managing Safely V5.0a via HSQE - Vital Skills

Courses taken this year by team members

*COSHH Awareness V4.4.*

*Cyber Security Awareness V4.5*

*Electrical Safety Awareness V4.4*

*Mental Health Awareness for Managers V4.5*

*Safeguarding Adults (Advanced) Level 2 V4.5*

*IOSH Managing Safely V5.0a*

*IOSH Managing Safely V5.0a*

Our only H&S issue this year was in January 2025 when we were subject to a theft incident from a passerby, pretending to be collecting something for someone. The Police were called and the members affected dealt directly with the Police, and were offered support.

*Paul Dobie & Martyn Homan, Health & Safety Officers.*

## **SAFEGUARDING**

There have been no significant safeguarding issues during Yr 2. Trustee Stephanie Goldfinch has reviewed BHCC's Safeguarding policy since taking on the role to ensure it is appropriate and up-to-date. It is important that all members are aware of this policy and that they are able to raise any concerns they may have with Stephanie in confidence. This policy can be found on our website, at [www.bhcreativecommunity.co.uk](http://www.bhcreativecommunity.co.uk) or on request. We can either send a copy by email, or print a copy.

We have also continued our practice of changing our door access and computer user codes on a regular basis, and whilst we know this can be challenging for members, it is important that these codes are not written down or displayed anywhere they may be visible to visitors or passers-by.

*Stephanie Goldfinch, Safeguarding Officer.*

## **SUSTAINABILITY**

**Recycling**, BH's Repair Cafe, is an organisation which actively promotes the saving of old items via repairs to extend the life of the object, and saving it from potential landfill.

They have continued to use our space at the Kiln, throughout our second year.

BHCC are given regular donations of material, art & craft items etc from the general public and members. These items are reused within the sewing, art and craft groups to create new projects and again prevent items going to landfill.

- Books - Free to members
- Craft magazines for members library
- Doll's houses & items for the dolls houses
- Food for the Pantry & donation to them at Christmas
- Furniture used by members (tables, chairs, etc)
- Wood & cardboard used in crafting
- Patterns
- Potters wheels
- Reusing fabric
- Upcycling cards

**Socially**, all of our members within our Creative Community are benefiting from the use of our space in many different ways:

- Health and Well-being
- Social Equality
- Community Engagement
- Importance



- Diversity and Inclusion

### **Sustainable Energy**

During our hunt for our long-term home, we will endeavour to explore more avenues to sustain a better, more efficient running for a better future.

### **FUTURE**

Our top priorities for our Charity are:

- to keep BHCC running so that members can continue to enjoy the space creating great things
- to move to our temporary accommodation by November 2025 (x two years minimum), giving time to raise sufficient funds to seek and secure permanent premises for BHCC in an accessible town-centre location
- to encourage more members becoming volunteers to run group sessions (new and standing groups), and help with events supporting the Charity
- to raise our profile and awareness of our unique Hub

## REFERENCES AND ADMINISTRATIVE INFORMATION

|                                       |   |
|---------------------------------------|---|
| Charity Name:                         | Burgess Hill Creative Community   |
| Other Names:                          | BHCC  |
| Charity Number:                       | 1203629   |
| Registered Address:                   | The Kiln<br>30-32 The Martlets<br>Burgess Hill<br>West Sussex<br>RH15 9NN   |
| New secured Address in November 2025: | Creative Community Hub<br>77 Church Walk<br>Burgess Hill<br>RH15 9BQ<br>& next door unit<br>1 The Martlets<br>Burgess Hill<br>West Sussex<br>RH15 9NN |
| Banker:                               | Lloyds Group PLC  |
| Email:                                | info@bhcreativecommuntiy.co.uk  |
| Website:                              | www.bhcreativecommunity.co.uk   |

## APPROVAL OF TRUSTEES' ANNUAL REPORT AUG 2024 - JULY 2025

| Trustee   | Role                                      |
|---|---|
|  | Jo Homan, Chair                           |
|  | Peter Crabtree, Treasurer                 |
|  | Isobel Woods, Secretary                   |
|  | Stephanie Goldfinch, Safeguarding Officer |
|  | Gerry Gasson, Events Co-Ordinator         |



# *Time Line: Our Second Year*

## **Events & Achievements**





Aug'24

1<sup>st</sup> Exhibition

Sept'24

MacMillan Coffee Morning

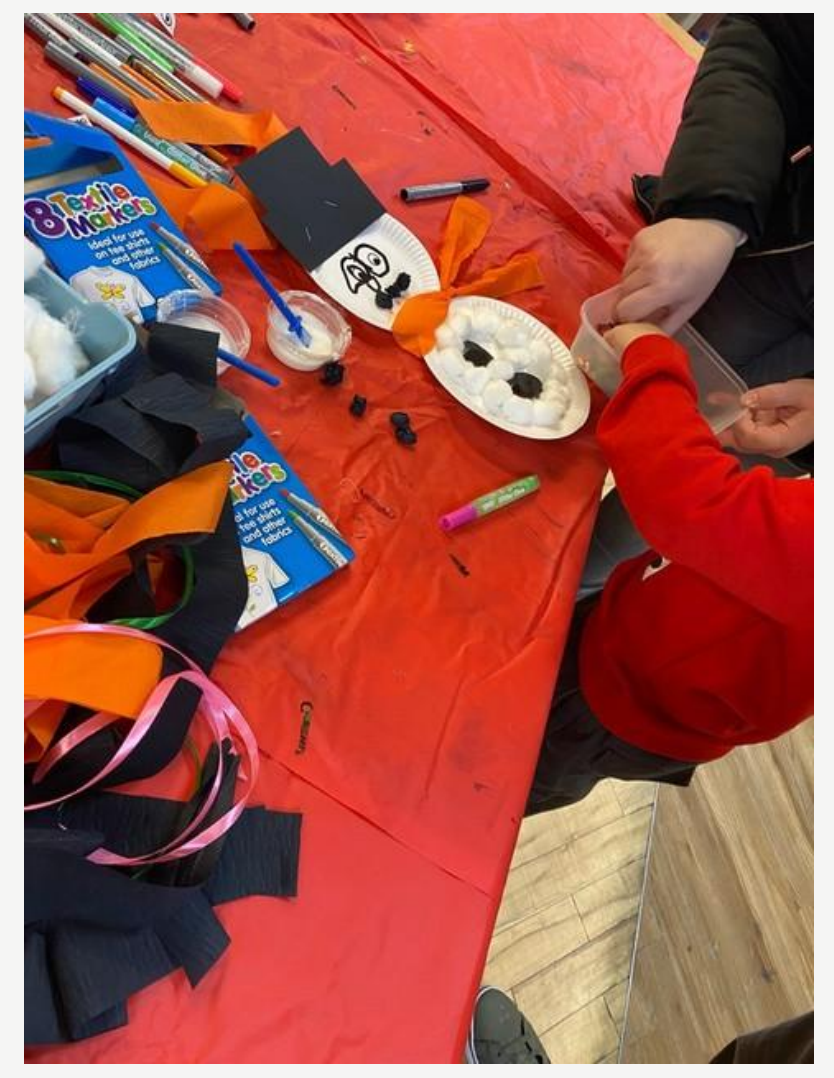




Oct'24

Quiz Night!





Nov'24

Childrens Christmas Crafts





Nov'24  
Christmas Window Display







Feb '25

'Time to Talk'

Mar '25

Fish & Chips Night & Quiz





Mid Sussex Times coverage -post event



## Easter Bonnets & Parade!

## April '25

### Easter Bonnet Parade









May'25

VE Day Celebrations





June '25

BHTC Summer Fayre









July '25  
BHCC - RSPB









July '25

BHCC - RSPB

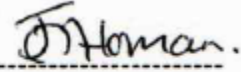
**Burgess Hill Creative Community {BHCC}  
Trustees' Report {continued}  
For The Year Ended 31 July 2025**

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**Small Company Rules**

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The trustees' report was approved by the board of trustees and signed on its behalf by:

A handwritten signature in black ink, appearing to read "J Homan", written over a dashed horizontal line.

**Mrs J Homan**

**Trustee**  
**Date**



**Burgess Hill Creative Community {BHCC}**  
**Independent Examiner's Report to the Trustees of Burgess Hill Creative Community**  
**{BHCC}**  
**For The Year Ended 31 July 2025**

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I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2025.

**Responsibilities and Basis of Report**

As the charity trustees of the Company (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jamie Ali ACCA  
SRC Advisory  
Date 17/04/2026  
2nd Floor Preston Park House  
South Road  
Brighton  
BN1 6SB



**Burgess Hill Creative Community {BHCC}**  
**Statement of Financial Activities {including Income and Expenditure Account}**  
**For The Year Ended 31 July 2025**

|                                    |       | 2025                 | 2024                 |
|------------------------------------|-------|----------------------|----------------------|
|                                    |       | Unrestricted         | Unrestricted         |
|                                    |       | funds                | funds                |
|                                    | Notes | E                    | E                    |
| <b>INCOME AND ENDOWMENTS FROM:</b> |       |                      |                      |
| Donations and legacies             | 3     | 61                   | 3,939                |
| Charitable activities:             |       |                      |                      |
| Charitable activities              |       | 23,899               | 20,087               |
| Other trading activities           | 4     | 3,068                | 4,284                |
|                                    |       | <u>27,028</u>        | <u>28,310</u>        |
| <b>EXPENDITURE ON:</b>             |       |                      |                      |
| Raising funds                      | 6     | (87)                 | (80)                 |
| Charitable activities:             | 6     |                      |                      |
| Other Expenditures                 |       | (10,362)             | (9,371)              |
|                                    |       | <u>(10,449)</u>      | <u>(9,451)</u>       |
| <b>NET INCOME</b>                  |       | <u>16,579</u>        | <u>18,859</u>        |
| <b>NET MOVEMENT IN FUNDS</b>       |       | <u>16,579</u>        | <u>18,859</u>        |
| <b>RECONCILIATION OF FUNDS:</b>    |       |                      |                      |
| Total funds brought forward        |       | 18,859               |                      |
| <b>TOTAL FUNDS CARRIED FORWARD</b> | 12    | <u><u>35,438</u></u> | <u><u>18,859</u></u> |

The notes on pages 33 to 36 form part of these financial statements.

**Burgess Hill Creative Community {BHCC}**  
**Balance Sheet**  
**As At 31 July 2025**

|   |       | 2025               | 2024        |
|---|-------|--------------------|-------------|
|   |       | Unrestricted funds | Total funds |
|   | Notes | £                  | £           |
| <b>FIXED ASSETS</b>                                   |       |                    |             |
| Tangible Assets                                       | 9     | 1,320              |             |
|   |       | 1,320              |             |
| <b>CURRENT ASSETS</b>                                 |       |                    |             |
| Debtors   | 10    | 396                | 396         |
| Cash at bank and in hand                              |       | 34,312             | 18,863      |
|   |       | 34,708             | 19,259      |
| <b>Creditors: Amounts Falling Due Within One Year</b> | 11    | (590)              | (400)       |
| <b>NET CURRENT ASSETS (LIABILITIES)</b>               |       | 34,118             | 18,859      |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>          |       | 35,438             | 18,859      |
| <b>NET ASSETS</b>                                     |       | 35,438             | 18,859      |
| <b>FUNDS OF THE CHARITY</b>                           |       |                    |             |
| Unrestricted Funds                                    |       | 35,438             | 18,859      |
| <b>TOTAL FUNDS</b>                                    | 12    | 35,438             | 18,859      |


For the year ending 31 July 2025 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

On behalf of the board

  
**Mrs J Homan**  
**Trustee**  
**Date**

The notes on pages 33 to 36 form part of these financial statements.

**Burgess Hill Creative Community {BHCC}**  
**Notes to the Financial Statements**  
**For The Year Ended 31 July 2025**

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**1. General Information**

Burgess Hill Creative Community (BHCC) is a company limited by guarantee, incorporated in England & Wales, registered number CE032709 and registered charity number 1203629. The registered office is Millets, 77 Church Walk, BURGESS HILL, West Sussex, RH15 9BQ.

**2. Accounting Policies**

**2.1. Basis of Preparation of Financial Statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

The charitable company is a Public Benefit Entity as defined by FRS 102.

**2.2. Tangible Fixed Assets and Depreciation**

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

|                     |                      |
|---------------------|----------------------|
| Fixtures & Fittings | 20% Reducing Balance |
|---------------------|----------------------|

**2.3. Cash and Cash Equivalents**

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks, other short-term highly liquid investments that mature in no more than three months from the date of acquisition and are readily convertible to a known amount of cash with insignificant risk of change in value, and bank overdrafts.

**3. Income from Donations and Legacies**

|                     | 2025                      | 2024                      |
|---------------------|---------------------------|---------------------------|
|                     | <b>Unrestricted funds</b> | <b>Unrestricted funds</b> |
|                     | £                         | £                         |
| Donations and gifts | 61                        | 3,939                     |

The following donations and legacies are included within the total income from donations and legacies above:

|                            | 2025                      | 2024                      |
|----------------------------|---------------------------|---------------------------|
|                            | <b>Unrestricted funds</b> | <b>Unrestricted funds</b> |
|                            | £                         | £                         |
| Donations and Other Income | 61                        | 3,939                     |

**4. Income from Other Trading Activities**

|                                      | 2025                      | 2024                      |
|--------------------------------------|---------------------------|---------------------------|
|                                      | <b>Unrestricted funds</b> | <b>Unrestricted funds</b> |
|                                      | £                         | £                         |
| Income from other trading activities | 3,068                     | 3,618                     |
| Fundraising events                   |                           | 666                       |
|                                      | 3,068                     | 4,284                     |

**Burgess Hill Creative Community {BHCC}**  
**Notes to the Financial Statements {continued}**  
**For The Year Ended 31 July 2025**

**5. Net Income/(Expenditure)**

The net income is stated after charging/(crediting):

|   | 2025 | 2024 |
|---|------|------|
|   | £    | £    |
| Depreciation of tangible fixed assets - owned | 120  |      |

**6. Analysis of Expenditure**

|                    | 2025                                 |                                  |        |
|--------------------|--------------------------------------|----------------------------------|--------|
|                    | Activities<br>undertaken<br>directly | Support<br>costs<br>(see note 7) | Total  |
|                    | £                                    | £                                | £      |
| Raising funds      | 87                                   |                                  | 87     |
| Other Expenditures | 361                                  | 10,001                           | 10,362 |
|                    | 448                                  | 10,001                           | 10,449 |

|                    | 2024                                 |                                  |       |
|--------------------|--------------------------------------|----------------------------------|-------|
|                    | Activities<br>undertaken<br>directly | Support<br>costs<br>(see note 7) | Total |
|                    | £                                    | £                                | £     |
| Raising funds      | 80                                   |                                  | 80    |
| Other Expenditures |                                      | 9,371                            | 9,371 |
|                    | 80                                   | 9,371                            | 9,451 |

**7. Support Costs**

|                        | 2025                  |
|------------------------|-----------------------|
|                        | Other<br>Expenditures |
|                        | £                     |
| Employee costs         | 800                   |
| Premises expenses      | 5,251                 |
| General administration | 3,830                 |
| Depreciation           | 120                   |
|                        | 10,001                |

|                        | 2024                  |
|------------------------|-----------------------|
|                        | Other<br>Expenditures |
|                        | £                     |
| Premises expenses      | 4,884                 |
| General administration | 4,487                 |
|                        | 9,371                 |

**Burgess Hill Creative Community (BHCC)**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 July 2025**

**8. Independent Examiner's Remuneration**

|   | 2025         | 2024    |
|---|--------------|---------|
|   | £            | £       |
| Independent examination of the financial statements | 1,200        |         |
| Other assurance services                            |              |         |
| Tax advisory services                               |              |         |
| Other financial services                            |              |         |
|   | <u>1,200</u> | <u></u> |

**9. Tangible Assets**

|                            | <b>Fixtures &amp; Fittings</b> |
|----------------------------|--------------------------------|
|                            | £                              |
| <b>Cost</b>                |                                |
| As at 1 August 2024        |                                |
| Additions                  | 1,440                          |
| As at 31 July 2025         | <u>1,440</u>                   |
| <b>Depreciation</b>        |                                |
| As at 1 August 2024        |                                |
| Provided during the period | 120                            |
| As at 31 July 2025         | <u>120</u>                     |
| <b>Net Book Value</b>      |                                |
| As at 31 July 2025         | <u>1,320</u>                   |
| As at 1 August 2024        | <u></u>                        |

**10. Debtors**

|                            | 2025       | 2024       |
|----------------------------|------------|------------|
|                            | £          | £          |
| <b>Due within one year</b> |            |            |
| Other debtors              | 396        | 396        |
|                            | <u>396</u> | <u>396</u> |

**11. Creditors: Amounts Falling Due Within One Year**

|                              | 2025       | 2024       |
|------------------------------|------------|------------|
|                              | £          | £          |
| Accruals and deferred income | 590        | 400        |
|                              | <u>590</u> | <u>400</u> |

**Burgess Hill Creative Community {BHCC}**  
**Notes to the Financial Statements {continued}**  
**For The Year Ended 31 July 2025**

**12. Movement in Funds**

|                           | As at 1<br>August 2024<br><i>E</i> | Income<br><i>E</i> | Expenditure<br><i>E</i> | As at 31 July<br>2025<br><i>E</i> |
|---------------------------|------------------------------------|--------------------|-------------------------|-----------------------------------|
| <b>Unrestricted funds</b> |                                    |                    |                         |                                   |
| General:                  |                                    |                    |                         |                                   |
| General unrestricted fund | 18,859                             | 27,028             | (10,449)                | 35,438                            |
| <b>Total funds</b>        | 18,859                             | 27,028             | (10,449)                | 35,438                            |

|                           | As at 1<br>August 2023<br><i>E</i> | Income<br><i>E</i> | Expenditure<br><i>E</i> | As at 31 July<br>2024<br><i>E</i> |
|---------------------------|------------------------------------|--------------------|-------------------------|-----------------------------------|
| <b>Unrestricted funds</b> |                                    |                    |                         |                                   |
| General:                  |                                    |                    |                         |                                   |
| General unrestricted fund |                                    | 28,310             | (9,451)                 | 18,859                            |
| <b>Total funds</b>        |                                    | 28,310             | (9,451)                 | 18,859                            |

**13. Related Party Disclosures**

During the year, a related party transaction of £20 towards Kydesign (relative of a trustee) for the annual fee for the website domain was made.

**Burgess Hill Creative Community {BHCC}**  
**Detailed Statement of Financial Activities {including Income and Expenditure Account}**  
**For The Year Ended 31 July 2025**

|   | <b>2025</b>        | <b>2024</b>        |
|---|--------------------|--------------------|
|   | <b>Total funds</b> | <b>Total funds</b> |
|   | £                  | £                  |
| <b>INCOME AND ENDOWMENTS FROM:</b>      |                    |                    |
| <b>Donations and legacies</b>           |                    |                    |
| Donations and gifts                     | 61                 | 3,939              |
|   | <u>61</u>          | <u>3,939</u>       |
| <b>Charitable Activities:</b>           |                    |                    |
| <b>Charitable activities</b>            |                    |                    |
| Income from charitable activities       | 23,899             | 20,087             |
|   | <u>23,899</u>      | <u>20,087</u>      |
| <b>Other trading activities</b>         |                    |                    |
| Income from other trading activities    | 3,068              | 3,618              |
| Fundraising events                      |                    | 666                |
|   | <u>3,068</u>       | <u>4,284</u>       |
|   | <u>27,028</u>      | <u>28,310</u>      |
| <b>EXPENDITURE ON:</b>                  |                    |                    |
| <b>Raising funds</b>                    |                    |                    |
| Staging fundraising events              | (87)               | (80)               |
|   | <u>(87)</u>        | <u>(80)</u>        |
| <b>Charitable Activities:</b>           |                    |                    |
| <b>Other Expenditures</b>               |                    |                    |
| Consumable items                        | (361)              |                    |
| Staff training                          | (800)              |                    |
| Rent                                    | (2,880)            | (4,884)            |
| Property management and service charges | (1,591)            |                    |
| Cleaning                                | (298)              |                    |
| Premises insurance                      | (482)              |                    |
| Computer and IT consumables             | (413)              | (700)              |
| Legal fees                              | (58)               |                    |
| Bank charges                            | (178)              |                    |
| Other office costs                      |                    | (481)              |
| Office Supplies                         | (33)               |                    |
| Pottery supplies                        | (3,013)            | (3,306)            |
| Weaving                                 | (135)              |                    |
| Depreciation of fixtures and fittings   | (120)              |                    |
|   | <u>(10,362)</u>    | <u>(9,371)</u>     |
|   | <u>(10,449)</u>    | <u>(9,451)</u>     |
| <b>NET INCOME</b>                       | <u>16,579</u>      | <u>18,859</u>      |