

# **Trustees' Annual Report**

## **August 2023 - July 2024**

### **Introduction**

We are very excited to be in a position to be able to hold our first AGM for BHCC! As founding members of this new charity, we hope you enjoy reflecting with us on our first successful year.

The Trustees of BHCC are very pleased to be holding the 1st AGM, and here provide their first Trustee Annual Report, together with the consolidated financial statements of the charity for the year ending 31 July 2024.

### **Governance / Trustees**

At our first AGM all serving Trustees are required by our constitution to stand for re-election by majority vote; if re-appointed, they will then each serve for a further term of three years. We have had some changes to our original Charity Team in this last year, with three trustees leaving due to other commitments;

- Charlie Lea resigned in January 2024
- Gail Anderson resigned in March 2024 and also stood down from her role of Pottery Co-ordinator in June 2024
  - *Trustee Nick Gardiner stepped up as Pottery Co-ordinator, ensuring that pottery was able to continue*
- Tracy Henning resigned in July 2024 and also stood down as Secretary



### Current Trustees

**Joanne Homan**, Chair

**Stephanie Goldfinch**, Safeguarding, retiring Treasurer

**Christina Baker**, Acting Treasurer

**Isobel Woods**, Secretary

**Nick Gardiner**, Health & Safety

### New Trustees

**Linda-Jane Buckle**, Community Development & Outreach

**Erin Jones Tarling**, Digital Marketing

### Membership Co-ordinator (not a Trustee)

**Kate Hurst**

## **Aims and Activities**

A reminder of the aims of our Charity

*'To further or benefit the inhabitants of Burgess Hill and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through the provision of facilities in which they can meet jointly or individually to undertake creative and craft activities, learn or pass on skills and knowledge and support each other socially.'*

In addition to activities provided at our current base of the Kiln, Burgess Hill, BHCC also runs, and assists at, low-cost or free craft-based activities held by other local charities and groups.

## **Creative Sessions in 2023-24**

BHCC offered a variety of sessions in its first year:

- Art / Art Appreciation
- Craft
- French
- Pottery
- Sewing
- Weaving

Our future ambitions are to expand our regular sessions to include new crafts, as well as introducing one-off sessions where members can try specialist techniques, or members of the public can join for day or half-day 'tasters', by paying an appropriate fee. This will be reliant on us agreeing a secure lease, and on volunteer availability to run these sessions.

## **Events 2023-24**

In addition to regular crafts sessions, BHCC also took part in *ad hoc* events. During 2023-24, these were:

- Community Picnic, Batchelors Farm - August 2023
- Christmas Children's Crafts - November 2023
- Music Bingo (Mayor's Charity event) - January 2024
- Time to Talk (Mind & Rethink Mental Illness event) - February 2024
- Mid Sussex Applauds Awards - March 2024
- Opening Burgess Hill's new B&M Store - April 2024
- Family Crafts, MSVA, Cherry Tree Centre - May 2024
- Burgess Hill Town Council Summer Fayre - June 2024
- 7th Burgess Hill Brownies crafting session - July 2024

## Member Training

During 2023-24, BHCC funded training for nine members to become First Aiders, with the objective of upskilling our volunteers and ensuring continued cover during our future sessions. We also offered additional spaces to staff from other local charity organisations wishing to attend the session for free.

## Local Community & Charity Support

Local groups use our base at the Kiln for their own activities and/or are supported by members of BHCC

### Kiln space regular users:

- BH Repair Cafe  
*This group is part of an international organisation that encourages repair of broken items to avoid landfill*
- Summerhaven Mental Health Group  
*Meet-up volunteer-run mental health support group*

### Projects supported by BHCC members

- Burgess Hill Pantry  
*Members donate to this local charity tackling food poverty in Mld Sussex*
- Linus Project  
*Members have made quilts for this charity which gifts them to children in need of support via local medical and social services*
- NHS Hospitals  
*Members have donated portable heart-monitor bags, and knitted trauma teddies and items for NICU babies*
- The Gattons Primary School, Burgess Hill  
*Members have made craft aprons for pupils*

## Achievements

We have had some great achievements in our first year which we are very proud of:

- Invited to to be Burgess Hill Mayor Janice Henwood's **Chosen Charity of the Year**
- Winning the '**Best Dressed Christmas Window 2024**' competition with our 12 Days of Christmas themed displays
- Winning an award at the **MSDC Applauds Awards** in March 2024
- Invited to **open B&M's** new Burgess Hill Store

## Membership

Our first year of membership has been positive, with new joiners as well as renewals for our next year.

1. Total members enrolled during BHCC's first year totalled 167, of whom one member was asked to leave, one sadly passed away, and 43 others left. Our active membership total as of 31/7/24 is 123.

2. Funds raised from membership fees in first year:

- a. 1st & 2nd quarter (Aug 2023-Jan 2024); £1,830 (of which £472.50 was carried over as credit from BH SHED)
- b. 3rd quarter (Feb 2024-April 2024); £912.50
- c. 4th quarter (May 2024-July 2024): £877.50

Total funds raised from membership in our first year was £3,620

3. In Q3, collection of membership fees was set up on a quarterly basis (rather than annual), due to the uncertainty regarding the length of our lease of the Kiln premises.

- Payment of fees is permitted via cash, card, bank transfer, QR code and one member paid by cheque.
- However, neither quarterly payments nor the various options for paying these (as above) are the most convenient to manage as a small organisation. Our preference for BHCC membership fees would be to have annual payment via bank transfer only, but while there is uncertainty over the charity's lease, the trustees agreed to proceed as is for the immediate future. This will be reviewed once our Landlord NRR has given us more clarity on the timeline for the likely development of the site.

4. No information has been gathered as to whether members choosing not to renew relate to specific issues that they may have, which BHCC could aim to address.

- It is suggested that BHCC could introduce an exit questionnaire for any member not renewing, to help identify reasons for this decision and whether these could be addressed by the charity.

5. As referenced above, only one member was deemed to have broken the BHCC code of conduct / terms and conditions of membership and this was dealt with amicably with the member politely asked to leave, which they agreed to do. Their membership fees were refunded to them.

6. There have been no formal complaints from members during this first year.

*Kate Hurst, Membership Co-ordinator*

## **Finances**



We have had a strong start to our Charity and have a healthy bank balance at the end of our first year of operation. Thanks to the favourable lease we have with New River Retail, we have been able to build up funds through our membership and session fees, and we are now in a good position financially to face the future. This is especially important given the likelihood of the charity having to relocate when the development plans for the NRR site become active, and the inevitable costs that this will incur.

*\*For more information regarding the charity's finances, please refer to our Treasurer's Report, available to view at our AGM and afterwards via the Charity Commission website*

## **Fundraising**

BHCC has a Charity table at the quarterly Burgess Hill Community Crafters' Market, where items made by members and which have been donated are sold, with profits going to BHCC.

After our first successful **Music Bingo** fundraising event held in January 2024, we would love to repeat this event, which raised **£500!** It was enjoyed both by members and the outside community

We are also planning to hold a fundraising quiz night in September/October 2024.

## Grants

Burgess Hill Creative Community has completed its first year of operation. When BHCC took over from Burgess Hill Shed it was gifted assets that the BH-Shed held, such as the weaving looms, pottery kiln, pottery wheels and some sewing equipment. These assets were purchased by BH-Shed from grants that they applied for & were granted for the user groups at The Kiln. These assets have been used by members throughout the year (2023-24) to create many beautiful items, and we hope BHCC will have many more years of use.

BHCC made an application to the Burgess Hill Town Council for a minor grant of £972.63 at the beginning of the year. The grant application had to identify a specific need and had to show “Best Value for Money” meaning that we had to obtain a few quotes for the items required to prove that we had shopped around for the best deals.

### Minor grant application

This application was made early in the Charity’s creation as a start for BHCC to operate. The supplies & equipment have been and continue to be available to members for use in their creations. *(Note the pottery supplies from the grant are depleted with further supplies paid for through members clay and session fee charges).*

Grant applications usually take place at set times during the fiscal year with set deadlines for applications and involve substantial background work to complete the grant application form. Once your application has been submitted it will be reviewed and then you will be told if your application is being put forward for consideration. If this hurdle is successfully cleared, BHCC could be invited to attend a review meeting where questions could be asked on specifics to do with the application. If the committee sitting to review the application gives their OK to the application, this then needs to be further ratified to confirm the grant. The whole process is involved and can take months from start to finish.



BHCC has no outstanding grant applications as at 31<sup>st</sup> July 2024, and will only apply for any further grants as and when a need is identified by the BHCC Trustees.

*Christina Baker, Grants Application Officer.*

## **Health & Safety**

During our first year of operation, all annual safety checks and services have been completed at the Kiln for fire extinguishers, smoke alarms, air conditioning units and the goods lift. We have started using a new lift service company (Ascent Lift Servicing Ltd, Hove) who have told us that - in their opinion - the lift has more life in it than previously thought. This is good news, as we cannot afford to replace the lift, but it is essential for us in moving heavy items such as clay or even the kiln itself between floors. However, we have made the decision for safety grounds that we will continue to use this as a goods-only lift.

We have trained a further nine new first-aiders, to ensure we have adequate cover at all our sessions; in total, we now have 14 first aiders within the membership.

Our only H&S area of concern at present is the former upstairs workshop used by members, where fungus growth was discovered and believed to be a result of a roof leak. As a safety precaution, this room has been cleared and secured with warning signs placed so that nobody can enter. New River Retail are investigating the cause and options for repair, if possible.

*Nick Gardiner, Health & Safety Officer.*

## **Safeguarding**

Following the resignation of our original Safeguarding Officer Gail

Anderson, safeguarding responsibilities have been taken on by trustee Stephanie Goldfinch; she has since reviewed BHCC's policy to ensure it is appropriate and up-to-date. It is important that all members are aware of this policy and that they are able to raise any concerns they may have with Stephanie in confidence. You can find this policy on our website, at [www.bhcreativecommunity.co.uk](http://www.bhcreativecommunity.co.uk) or on request. We can either send a copy by email, or print a copy.

We have also introduced a practice of changing our door access and computer user codes on a regular basis, and whilst we know this can be challenging for members, it is important that these codes are not written down or displayed anywhere they may be visible to visitors or passers by.

*Stephanie Goldfinch, Safeguarding Officer.*

## **Community Development & Outreach**

Our next initiative will be to develop this important area, in accordance with BHCC's core aims. The focus will be on developing additional avenues of engagement with the community in Burgess Hill and the surrounding areas; highlighting the regeneration potential of creative communities and reaching out to develop collaborative agreements with the local business and wider charity communities.

*Linda-Jane Buckle, Community Development & Outreach*

## **Marketing & Media**

To achieve our aim of widening awareness of, and participation in, activities at BHCC, we will review, maintain and develop the charity's

digital presence to attract and engage the younger population in Burgess Hill and surrounding areas.

*Erin Jones Tarling, Digital Marketing Co-ordinator*

## Key Statistics

Here is a breakdown of Sessions, Attendance and Income from our creative groups;

Group	Sessions	Members Attended	Total Income
Art	103	342	£ 988.00
Craft Club	49	413	£ 1,239.00
French	30	217	£ 653.00
Pottery	170	1535	£ 7,675.00
Sew Social	104	892	£ 2,676.00
Weavers	49	236	£ 708.00
<b>Total Year 1</b>	<b>505</b>	<b>3635</b>	<b>£ 13,939.00</b>

## Volunteering Value

BHCC is entirely run by volunteers who contribute 3,978 hours per year to allow the Charity to operate.

This equates to a value of £45,508, this is an estimated figure based on the current minimum wage of £11.44 (over 21yrs)

## Current Members Demographic Stats

<b>BHCC Membership Postal Codes*</b>	
Burgess Hill (RH15)	69
Haywards Heath (RH16/7)	21
Hassocks (BN6)	18
Brighton (BN2/3/7/27)	4
Crawley (RH10/11)	4
Chailey (BN8)	2
Redhill (RH13)	2
Shoreham by Sea (BN43)	1
Hailsham (BN27)	1
Horsham (RH12)	1
<b>*as of 31st July 2024</b>	

## Sustainability

BH's Repair Cafe, that is hosted at the Kiln, is an organisation which actively promotes the saving of old items via repairs to extend the life of the object, and saving it from potential landfill.

BHCC are given regular donations of material, art & craft items etc from the general public and members. These items are reused within the sewing, art and craft groups to create new projects and again prevent items going to landfill.

- Books - Free to members
- Craft magazines for members library

- Doll's houses & items for the dolls houses
- Food for the Pantry & donation to them at Christmas
- Furniture used by members (tables, chairs, etc)
- Wood & cardboard used in crafting
- Patterns
- Potters wheels
- Reusing fabric
- Upcycling cards

## **Future**

Our top priorities for our Charity are:

- to keep BHCC running so that members can continue to enjoy the space creating great things
- to seek and secure permanent premises for BHCC in an accessible town-centre location
- to encourage more members becoming volunteers to run group sessions (new and standing groups), and help with events supporting the Charity

## References and Administrative Information

Charity Name:	Burgess Hill Creative Community
Other Names:	BHCC
Charity Number:	1203629
Registered Address:	The Kiln 30-32 The Martlets Burgess Hill West Sussex RH15 9NN
Banker:	Lloyds Group PLC
Email:	info@bhcreativecommuntiy.co.uk
Website:	www.bhcreativecommunity.co.uk





Burgess Hill Creative Community			Charity No (if any)	1203629	
Annual accounts for the period					
Period start date	19/06/2023	To	Period end date	31/07/2024	

## Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£	£	£	£	£
		F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>						
<b>Income and endowments from:</b>						
Donations and legacies	S01	24,026	-	-	24,026	-
Charitable activities	S02	3,618	-	-	3,618	-
Other trading activities	S03	666	-	-	666	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
<b>Total</b>	S07	28,310	-	-	28,310	-
<b>Resources expended (Note 6)</b>						
<b>Expenditure on:</b>						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	80	-	-	80	-
Separate material item of expense	S10	-	-	-	-	-
Other	S11	9,371	-	-	9,371	-
<b>Total</b>	S12	9,451	-	-	9,451	-
<b>Net income/(expenditure) before investment gains/(losses)</b>						
Net gains/(losses) on investments	S13	18,859	-	-	18,859	-
<b>Net income/(expenditure)</b>	S14	-	-	-	-	-
<b>Extraordinary items</b>	S15	18,859	-	-	18,859	-
<b>Transfers between funds</b>	S16	-	-	-	-	-
<b>Other recognised gains/(losses):</b>	S17	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
<b>Net movement in funds</b>	S20	18,859	-	-	18,859	-
<b>Reconciliation of funds:</b>						
Total funds brought forward	S21	-	-	-	-	-
<b>Total funds carried forward</b>	S22	18,859	-	-	18,859	-



## Section B Balance sheet

		Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
			£	£	£	£	£
			F01	F02	F03	F04	F05
<b>Fixed assets</b>							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
<b>Total fixed assets</b>		B05	-	-	-	-	-
<b>Current assets</b>							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	396	-	-	396	-
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	18,863	-	-	18,863	-
<b>Total current assets</b>		B10	19,259	-	-	19,259	-
<b>Creditors: amounts falling due within one year</b>	(Note 20)	B11	400	-	-	400	-
<b>Net current assets/(liabilities)</b>		B12	18,859	-	-	18,859	-
<b>Total assets less current liabilities</b>		B13	18,859	-	-	18,859	-
<b>Creditors: amounts falling due after one year</b>	(Note 20)	B14	-	-	-	-	-
<b>Provisions for liabilities</b>		B15	-	-	-	-	-
<b>Total net assets or liabilities</b>		B16	18,859	-	-	18,859	-
<b>Funds of the Charity</b>							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18	-	-	-	-	-
Unrestricted funds		B19	18,859	-	-	18,859	-
Revaluation reserve		B20	-	-	-	-	-
<b>Total funds</b>		B21	18,859	-	-	18,859	-
Signed by one or two trustees on behalf of all the trustees			Signature		Print Name		Date of approval dd/mm/yyyy
			Joanne Homan		Joanne Homan		20/09/2024
			Christaina Baker		Christaina Baker		20/09/2024

## Section C Notes to the accounts

### Note 1 Basis of preparation

*This section should be completed by all charities.*

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with\* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with\* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.\*

☒

\* -Tick as appropriate

#### 1.2 Going concern

*If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:*

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

#### 1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

(i) the nature of the change in accounting policy;	
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	

#### 1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

(i) the nature of any changes;	
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	
(iii) where practicable, the effect of the change in one or more future periods.	

#### 1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate
No*	<input checked="" type="checkbox"/>	

Please disclose:

(i) the nature of the prior period error;	
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	

## Note 2 Accounting policies

### 2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

<b>Recognition of income</b>	<p>These are included in the Statement of Financial Activities (SoFA) when:</p> <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>it is more likely than not that the trustees will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Offsetting</b>	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Legacies</b>	<p>In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).</p> <p>Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.</p>	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Government grants</b>	The charity has received government grants in the reporting period	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>						
<b>Tax reclaims on donations and gifts</b>	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Donated goods</b>	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Donated services and facilities</b>	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Support costs</b>	The charity has incurred expenditure on support costs.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
<b>Income from interest, royalties and dividends</b>	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Income from membership subscriptions</b>	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.	<table> <tr> <th>Yes</th><th>No</th><th>N/a</th></tr> <tr> <td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						

<b>Settlement of insurance claims</b>	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Investment gains and losses</b>	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>2.3 EXPENDITURE AND LIABILITIES</b>								
<b>Liability recognition</b>	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Governance and support costs</b>	<p>Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.</p> <p>Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.</p>	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Grants payable without performance conditions</b>	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Redundancy cost</b>	The charity made no redundancy payments during the reporting period.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Deferred income</b>	No material item of deferred income has been included in the accounts.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Creditors</b>	The charity has creditors which are measured at settlement amounts less any trade discounts	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Provisions for liabilities</b>	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Basic financial instruments</b>	The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>2.4 ASSETS</b>								
<b>Tangible fixed assets for use by charity</b>	<p>These are capitalised if they can be used for more than one year, and cost at least <input type="text"/></p> <p>They are valued at cost.</p>	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Intangible fixed assets</b>	<p>The depreciation rates and methods used are disclosed in note 9.2.</p> <p>The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5</p> <p>They are valued at cost.</p>	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Heritage assets</b>	<p>The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.</p> <p>They are valued at cost.</p>	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Investments</b>	<p>Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.</p> <p>Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments</p>	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Stocks and work in progress</b>	<p>Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.</p> <p>Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.</p> <p>Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.</p>	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
<b>Debtors</b>	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	<table> <tr><td>Yes</td><td>No</td><td>N/a</td></tr> <tr><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr> </table>	Yes	No	N/a	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No	N/a						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						

Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.	Yes	No	N/a
		✓	✓	✓

	They are valued at fair value except where they qualify as basic financial instruments.	Yes	No	N/a
		✓	✓	✓

POLICIES ADOPTED  
 ADDITIONAL TO OR  
 DIFFERENT FROM  
 THOSE ABOVE

















































































































## Note 3 Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
<b>Analysis</b>						
<b>Donations and legacies:</b>	Donations and gifts	3,939	-	-	3,939	-
	Gift Aid		-	-	-	-
	Legacies		-	-	-	-
	General grants provided by government/other charities		-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	20,087	-	-	20,087	
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	24,026	-	-	24,026	-
<b>Charitable activities:</b>						
			-	-	-	-
	Third party hire charges	3,618	-	-	3,618	-
		-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	3,618	-	-	3,618	-
<b>Other trading activities:</b>						
			-	-	-	-
	Fundraising events	666	-	-	666	-
		-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	666	-	-	666	-
<b>Income from investments:</b>						
	Interest income	-	-	-	-	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	-	-	-	-	-
<b>Separate material item of income:</b>						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	<b>Total</b>	-	-	-	-	-
<b>Other:</b>						
	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	-	-	-	-	-
<b>TOTAL INCOME</b>		28,310	-	-	28,310	-

## Other information:

All income in the prior year was unrestricted except for:  
(please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)





## Note 6

## Analysis of expenditure

Analysis	This year				Last year			
	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Unrestricted funds	Restricted income funds	Endowment funds	Total funds
	£				£			
<b>Expenditure on raising funds:</b>								
Incurred seeking donations	-	-	-	-	-	-	-	-
Incurred seeking legacies	-	-	-	-	-	-	-	-
Incurred seeking grants	-	-	-	-	-	-	-	-
Operating membership schemes and social lotteries	-	-	-	-	-	-	-	-
Staging fundraising events	-	-	-	-	-	-	-	-
Fundraising agents	-	-	-	-	-	-	-	-
Operating charity shops	-	-	-	-	-	-	-	-
Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-	-	-	-
Advertising, marketing, direct mail and publicity	-	-	-	-	-	-	-	-
Start up costs incurred in generating new source of future income	-	-	-	-	-	-	-	-
Database development costs	-	-	-	-	-	-	-	-
Other trading activities	-	-	-	-	-	-	-	-
Investment management costs:	-	-	-	-	-	-	-	-
Portfolio management costs	-	-	-	-	-	-	-	-
Cost of obtaining investment advice	-	-	-	-	-	-	-	-
Investment administration costs	-	-	-	-	-	-	-	-
Intellectual property licencing costs	-	-	-	-	-	-	-	-
Rent collection, property repairs and maintenance charges	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>Total expenditure on raising funds</b>	-	-	-	-	-	-	-	-
<b>Expenditure on charitable activities:</b>								
	-	-	-	-	-	-	-	-
Fundraising activities	80	-	-	80	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>Total expenditure on charitable activities</b>	80	-	-	80	-	-	-	-
<b>Separate material item of expense</b>								
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-	-	-
<b>Other</b>								
Premises, mtnce and utilities	4,884	-	-	4,884	-	-	-	-
Club supplies	3,306	-	-	3,306	-	-	-	-
Consumables	481	-	-	481	-	-	-	-
Miscellaneous	700	-	-	700	-	-	-	-
<b>Total other expenditure</b>	9,371	-	-	9,371	-	-	-	-
<b>TOTAL EXPENDITURE</b>	9,451	-	-	9,451	-	-	-	-

## Other information:

## Analysis of expenditure on charitable activities

Activity or programme	This year				Last year			
	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
	£	£	£	£	£	£	£	£
Christmas Hamper raffle	80	-	-	80	-	-	-	-
Activity 2	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
<b>Total</b>	80	-	-	80	-	-	-	-

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 19 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**19.1 Analysis of debtors**

Trade debtors

Prepayments and accrued income

Other debtors

**Total**

This year	Last year
£	£
-	-
-	-
396.0	-
396.0	-

*Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.*

**19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)**

Trade debtors

Prepayments and accrued income

Other debtors

**Total**

This year	Last year
£	£
-	-
-	-
-	-
-	-
-	-

**Section C****Notes to the accounts****(cont)****Note 20 Creditors and accruals***Please complete this note if the charity has any creditors or accruals.***20.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Accruals for grants payable	-	-	-	-
Bank loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	- 400	-	-	-
Taxation and social security	-	-	-	-
Other creditors	-	-	-	-
<b>Total</b>	<b>- 400</b>	<b>-</b>	<b>-</b>	<b>-</b>

**20.2 Deferred income***Please complete this note if the charity has deferred income.**Please explain the reasons why income is deferred.*

This year	Last year
Membership fees for the qtr 1/8 - 31/10 paid in July.	

**Movement in deferred income account**

Balance at the start of the reporting period

Amounts added in current period

Amounts released to income from previous periods

Balance at the end of the reporting period

This year £	Last year £
-	-
- 400	-
-	-
- 400	-

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 24**                      **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)  
Short term deposits  
Cash at bank and on hand  
Other  
Total

This year £	Last year £
-	-
-	-
18,863	-
-	-
18,863	-

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 27**                      **Charity funds**

**27.1 Details of material funds held and movements during the CURRENT reporting period**

*Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.*

*\* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
BHCC	UR	To provide facilities for the members	-	28,310	- 9,451	-	-	18,859
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
<b>Other funds</b>	<b>N/a</b>	<b>N/a</b>	-	-	-	-	-	-
<b>Total Funds</b>			-	28,310	- 9,451	-	-	18,859

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees	Burgess Hill Creative Community		
On accounts for the year ended	31 <sup>st</sup> July 2024	Charity no (if any)	1203629
Set out on pages	SOFA, B Sheet, N1, N2.2, N3, N19, N20, N24, N27.1		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2024**.

### Responsibilities and basis of report

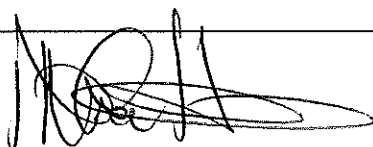
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination. I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed:



Date:

17/09/2024

Name:

Peter Crabtree FCCA

Relevant professional qualification(s) or body (if any):

ACCA

Address:

9 Copper Close, Burgess Hill, West Sussex. RH15 9XJ