



Annual Report of St Joseph's PTFA

1st September 2024 – 31st August 2025

Registered Charity 1203535

Introduction

The PTFA, a registered charity, is proud to present its annual report detailing the progress, activities, and financial outcomes of the past year. This document highlights our dedication to supporting students, parents, and the broader school community while fostering a spirit of collaboration and raising funds to support the educational needs of the children. We are governed by our constitution adopted in 2022. This is reviewed annually along with policies as part of our annual AGM, held at the start of the academic year.

Our Objectives

Our mission is to enhance the educational experience of students, support teachers in delivering quality education, and build a connected community. As a charity, we are committed to ensuring all funds raised directly benefit the school and its pupils and work closely with the school to identify projects/requirements that we can support with. We work hard, particularly during this cost of living crisis, to balance the need to fundraise with ensuring we make our events accessible to all.

Our Team & Governance

Our 2024-2025 team were:

Chair: Jennifer Gray

Treasurer: Alison McLaren

Committee Members: Caroline Ostler, Katherine Francis, Jaqueline Gallagher, Lauren Comer

Teacher liaison (non-trustee role): Helen Thompson



At our AGM in October 2024, Jacqueline Gallagher and Lauren Comer were added to the committee.

Alison McLaren and Jennifer Gray announced they would step down from the committee (and Chair/Treasurer roles) at the end of year. Resignation of the Chair and Treasurer triggered an EGM which took place on 7th July 2025 at which existing committee members remained the same but Emily Cotton was voted in as the new Chair, Jacqueline Gallager takes on the role of treasurer and Lucie Kibbey assumes the role of Secretary. This will take effect at the end of our financial year (i.e. 31st August 2025).

We would like to thank the wider core team for their unwavering support.

St Joseph's PTFA is governed by our constitution adopted on 3rd October 2022. Unless specified, all committee members including the treasurer and Chair are trustees of the charity and are responsible for the day to day running of the PTFA and adherence to the legal regulations set out by the Charity Commission. The committee and wider team meet regularly (at least once a term) to discuss fundraising events and governance issues.

Overview of Activities

Fundraising Events

- Christmas Shop and Christmas cards were extremely popular and raised lots of funds. The children also enjoyed the in school panto we arranged.
- *NEW* In and amongst all the other Christmas fun we also did a Santa's grotto and ran a Christmas raffle which together raised over £1000
- Summer Fete: A huge success once again, as our biggest fundraiser of the year. We trialled a hybrid raffle which was a great success.
- *NEW* We ran our 1st parents event with a school quiz, the teachers took home the trophy, everyone had a great time and we raised over £600.
- Easter Bunny Hunt: The children loved some time out of class to go on an egg hunt and we raised a small amount of money towards our annual targets.
- Colour run: The children and teachers loved taking part in our 2nd colour run, the weather was beautiful, the children we the colours of rainbows and we raised over £1300 (opting not to do a raffle with this one)



- ***NEW*** Dance Showcase: We supported the school with their first Trust Dance showcase where children from schools across the trust came and delivered fantastic performances, including our wonderful St Joseph's Dance Club! We helped the fantastic Ms Lally who sorted all the logistics with ticket sales a raffle. This raised over £900 which is ringfenced for Dance.
- Festival: Our Year 5&6s had a wonderful time, dancing, badge making and drinking the juice bar dry at our annual leaver's festival. We opted for burgers and hot dogs over pizza this year which boosted our returns for the event.
- Other initiatives included Friday summer ice creams, our 50:50 raffle, sports day refreshments and infant production refreshments and raffle.

Community Engagement

- Volunteer Program: Mobilised tens of volunteers who contributed their time to school activities and events.
- Stay and play: Hosted a stay and play event for reception parents as an opportunity to meet teachers and other parents and welcome them to the school
- Christmas Jumper swap: Arranged a free Christmas jumper exchange to support both sustainable practices and reduce a financial burden at a costly time of year for some of our families. Jumpers were then worn on Christmas dinner day.
- Father's day Breakfasts: We reran our breakfasts and invited fathers, grandfathers, stepdads and carers to attend breakfast club with their child. All men received a free hot drink and the children made medals for their Fathers. Thank you to the school catering team for their support with the event
- We also provided all children with a present at Christmas (a Christmas pencil & sweets), a breakfast for the first day of Year 6's SATS and all children received sweets on St Joseph's Day!
- We supported our brilliant football team in their trip to the final (which they won!) by selling St Joseph's flags to supporters. Well done boys!!
- We host weekly coffee mornings after drop off free of charge as an opportunity for parents to come together and continue to provide second hand uniform on a voluntary donation basis. We also attended the new parents' sessions to support the school and also the parents with some initial connections.

How funds were spent

- Technology Upgrades: Provision of new tablets for the whole school to use



- RE Supplies: Donation for a new monstrance, prayer books for year 6 leavers and communion gifts for year 3
- Funding Science day – which was attended by the Royal Society
- Reading supplies: Some phonics support for Early years
- A barbeque for future use by the school and PTFA, current rental costs are c.£600pa so we should see a return after 3 years (assuming it is only used for the same few events currently)

Financial Summary

ST JOSEPH'S PTFA INCOME & EXPENDITURE SEPT 24 - AUGUST 25			
	Income	Costs	Profit
50:50 Club	£922.00	£503.00	£419.00
Ice Cream	£3,235.74	£1,657.55	£1,578.19
Christmas Panto	£2,189.61	£1,570.32	£619.29
Christmas Shop	£3,233.00	£1,951.38	£1,281.62
Christmas Infant Raffle	£575.54	£270.35	£305.19
Santa's Grotto	£675.75	£370.04	£305.71
Christmas Cards	£336.50	£0.00	£336.50
Raffle	£914.40	£0.00	£914.40
Mothers Day	£396.90	£279.87	£117.03
Bunny Hunt	£310.50	£84.99	£225.51
Quiz Night	£1,561.37	£918.11	£643.26
Colour Run	£2,948.80	£1,670.91	£1,277.89
Sports Day	£945.07	£293.99	£651.08
Summer Fete	£4,984.76	£1,605.50	£3,379.26
Football Flags	£74.38	£43.27	£31.11
Dance Challenge	£980.63	£33.55	£947.08
Yr 5-6 Festival	£612.87	£161.34	£451.53
Coffee Donations	£36.65	£37.59	(£0.94)
2nd Hand Uniform	£291.14	£0.00	£291.14
Easy Fundraising/Asda	£497.16	£0.00	£497.16
Interest	£6.62	£0.00	£6.62
Parentkind		£162.00	(£162.00)
Lottery Licence		£20.00	(£20.00)
PTFA T-Shirts		£95.95	(£95.95)
TOTAL	£25,729.39	£11,729.71	£13,999.68
Eco Friendly Badges		£32.60	(£32.60)
Stay & Play		£38.75	(£38.75)
Santa's gifts		£143.81	(£143.81)
St Joseph's Day		£75.00	(£75.00)
Fathers Day		£15.50	(£15.50)
TOTALS @ 31.8.2025	£25,729.39	£12,035.37	£13,694.02

Overall, we had a fantastic year of fundraising and managed event costs well. We set a target of £10,000 which we overachieved by 20%.



Independent financial Review

Please see attached independent auditors statement

Achievements

- Provision of new, much needed IT equipment
- Contribution to enrichment activities such as Science day delivered by the Royal Society.
- Support with reading resources for early years.
- Increased family participation in a wider range of school activities.
- Strengthened collaboration between parents, teachers, and the community.
- Our overachievement of target means we were also able to purchase a barbeque to support both school and PTFA events which will lead to longer term savings.

Looking Ahead

As we move forward, St Joseph's PTFA aims to expand its initiatives to further benefit the school and its community. Plans for the upcoming year include:

- Supporting with world book day initiatives
- Increasing outreach efforts to engage more families and hosting more parents only events to foster better community relationships.
- Support with more streamlined communication to ease parents' admin burden

Acknowledgements

We extend our heartfelt thanks to all the parents, staff and volunteers who contributed to our success this year. Your unwavering support continues to drive our mission forward.

Contact Information

For further inquiries or to get involved, please contact us at:

- Email: stjosephsaldershotpta@outlook.com



Thank you for your support in making St Joseph's PTFA a cornerstone of our school community.

Signed:

Jennifer Gray

Outgoing Chair of Trustees

Emily Cotton

Incoming Chair of Trustees

Approved by the committee

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Agreed Spending 24/25		
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Donation for IT Tablets	£6,750.00	(£6,750.00)
Donation for Early Years Phonics Books	£118.44	(£118.44)
Donation for RE supplies	£596.00	(£596.00)
Donation for Science Day	£800.00	(£800.00)
Donation from Dance Showcase	£947.08	(£947.08)
Donation to Year 6 France fund	£68.00	(£68.00)
SATS Breakfast	£70.00	(£70.00)

BALANCE of 24/25 funds	£4,344.50
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BBQ	£1,799.98	(£1,799.98)
Balance after BBQ		£2,544.52

Opening Balance @1.9.2024		
Main Account		633.93
50 50 Account		1488.51
Add excess funds from 24-25		£2,544.52
Closing Balance @31.8.2025		£4,666.96
Main Account		£3,919.83
50 50 Account		£817.13
Actual totals		£4,736.96
Difference SATS breakfast		(£70.00)

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
St Joseph's Parent, Teacher and Friends (PTFA) Association

On accounts for the year ended

31st August 2025

Charity no
(if any) 1203535

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2025**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

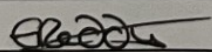
Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

18/5/26

Name:

Emma Reddie

Relevant professional
qualification(s) or body
(if any):

Address:

4 Ash Lodge Drive

Ash

Surrey, GU12 6LP