

## Trustees' Annual Report for the period

From: 01/11/2024 - 31/10/2025

### Section A Reference and administration details

**Charity Name:** Mama Mwila Trust

**Another names charity is known by:**

**Registration number (if any):** 1203522

**Charity Address:** Weatherill house, 23 Whitestone way Croydon CR0 4WF

### Name of the Charity trustees who manage the charity

Trustee Name	Office (if Any)	Dates acted if not for whole year	Name of person(or body) entitled to appoint trustee (if any)
Mwila Anne Marie Kabangue			
Rose Kapita			
Mbuca Sofia Zumba			

### Section B. Structure, Governance and Management

Description of the charity's trusts

Type of Governing documents	Constitution Model
How the charity is constituted	CIO
Trustee selection methods	By appointment

### Additional governance issue (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"><li>• Policies and procedures adopted for the induction and training of trustees.</li><li>• The charity's organisational structure and any wider network with which the charity works:</li><li>• Relationship with any related parties:</li><li>• Trustees' consideration of major risks and the system and procedures to manage them:</li></ul>	<p><b>Induction and Training of Trustees:</b> The report notes that Mama Mwila Trust produces a range of guidance for trustees, supporting their education and training. This ensures trustees are well-informed about their roles and responsibilities, although specific induction procedures are not detailed.</p> <p><b>Organisational Structure and Networks:</b> The charity is structured as a CIO (Charitable Incorporated Organisation) and is accountable to Mama Mwila Trust itself. There is no mention of a wider network or formal partnerships with other organisations in this section.</p> <p><b>Relationship with Related Parties:</b> The report explicitly states that there are no related parties involved with the charity during the period covered.</p> <p><b>Major Risks and Management Systems:</b> Trustees consider major risks through regular review processes and by seeking professional advice when required. The charity has adopted a safeguarding policy and ensures it is implemented across the organisation. This proactive approach helps manage risks and maintain compliance with best practices.</p>
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### Section C Objectives and activities

Summary of the objectives of the charity set out in its governing document	The relief of those in need by reason of youth, age, ill-health, disability or financial hardship in Croydon and the surrounding areas in such ways as the trustees see fit from time to time.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the charity commission on public benefit)	Run family meeting on sharing experience. Providing general advice to the members of the community Employment information Mentoring Housing benefit support. Counselling people Assisting people in local community by completing budget form and making them to understand the circumstance of issuing the form to be complete. Help and support of the letter reading, especially for language barriers.

### Additional details of objectives and activities (Optional information)

You may choose to include further statement, where relevant, about: Policy on grant making Policy programme related investment Contribution made volunteers	<b>Policy on Grant Making:</b>  Mama Mwila Trust trustees have drawn up a set of rules, which have been accepted by the meeting, to ensure that grants received are used effectively for mission and capital works. This demonstrates a structured approach to grant management, focusing on accountability and alignment with the charity's objectives.  <b>Policy Programme Related Investment:</b>  The report references programme-related investment policies but does not provide detailed procedures or examples. If you require a more comprehensive policy statement or wish to develop one, I can help draft a template or suggest best practices. <b>Contribution Made by Volunteers</b> The contribution made by trustees and volunteers during the period is recorded as £1,000. This highlights the financial and practical support provided by those involved in the charity's activities.
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## Section D Achievements and performance

<b>Summary of the main achievements of the charity during the year</b>	The charity was granted funding by the Big Lottery in the amount of £19,995. This funding was specifically awarded for the purpose of running workshops and training sessions for the community. This grant enabled the charity to expand its outreach and provide valuable support and educational opportunities to local residents.
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## Section E Financial review

<b>Brief statement of the charity's policy on reserves</b>	<b>Policy on Reserves:</b>  The reserves policy for Mama Mwila Trust is to hold a sum equivalent to four months' average expenditure. This is intended to be sufficient to meet any unforeseen major expenditure and to ensure the charity can continue funding planned activities in the short term, particularly as the organisation grows.
<b>Details of any funds materially in deficit</b>	<b>Funds Materially in Deficit:</b>  There are no funds materially in deficit for the period covered by this report.

## Section F. Other optional information

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### Section G. Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature (s)

*Mwila Anne Marie*

Full name (s)

Mwila Anne Marie Kabangue

Position

Trustee

Date

24 November 2025

# Mama Mwila Trust

## Trustees' Account Report for the period

From: 01/11/2024 - 31/10/2025

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### Income

### £ Pounds

Donations	0.00
Funding received	19990.00
Contributions	1000.00

### Total Income

**£ 20990.00**

### Expenditures

Refreshment	1500.00
Telephone	520.00
General Admin	150.00
Consultation fees	1200.00
Rent / Hiring	500.00
Marketing	300.00
Volunteers Expenses	200.00
Fuel	50.00
Guest speakers & Media	300.00

### Total Expenditure

**£4720.00**

### Net Income / Expenditure

**£16270.00**