

# NORFOLK TENNIS

England & Wales · Charity number 1203480

## Details

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**Other names** NORFOLK LAWN TENNIS ASSOCIATION

**Status** Registered

**Legal form** CIO

**Registered** 2023-06-08

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Norfolk Tennis C/O EAT&SC  
Lime Tree Road  
Norwich  
Norfolk  
NR2 2NQ

**Phone** 01603731302

**Email** [admin@norfolktennis.org](mailto:admin@norfolktennis.org)

**Website** <http://norfolktennis.org>

## Activities

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**Objects:** THE PROMOTION OF COMMUNITY PARTICIPATION IN HEALTHY RECREATION FOR THE BENEFIT OF THE INHABITANTS OF NORFOLK BY THE PROVISION OF FACILITIES FOR PLAYING TENNIS

**Activities:** Promoting, supporting and delivering opportunities for all members of the community in Norfolk to play tennis and padel, including delivering programmes to schools, disability and disadvantaged groups, providing coaching and competitive opportunities, and offering support to LTA registered venues in Norfolk.

## Classification

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- **How:** Makes Grants To Individuals, Provides Services
- **What:** Amateur Sport
- **Who:** Children/young People, People With Disabilities, The General Public/mankind

## Geography

- Norfolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31		£0	£0	-
2023-12-31		£0	£0	-

## Trustees

Name	Role	Appointed
Catherine Mary Geary		2026-04-08
Elizabeth Jill Gill		2023-02-28
Heather Georgina Bottomley		2023-02-28
James Antony Buddell		2024-05-13
Kathryn Lavinia Lofthouse		2024-02-27
Richard Lewis Tubb		2026-04-08

**NORFOLK TENNIS**

England & Wales - Charity number 1203480

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# Accounts

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# Norfolk Tennis

## Charitable Incorporated Organisation

### Trustees' Report and Financial Statements

#### Year Ended 31 December 2024

# Norfolk Tennis

## Financial Statements

Year Ended 31 December 2024

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**Reference and Administrative Details of the Charity and Trustees**

**Charity Registered Number** 1203480

Year Ended 31 December 2024

**Trustees** Kathryn Lofthouse  
James Buddell  
Elizabeth Gill  
Heather Bottomley  
James Kent

**Honorary Secretary** Elizabeth Gill

**Registered Office** East Anglia Tennis & Squash Club  
Lime Tree Road  
Norwich  
Norfolk  
NR2 2NQ

**Honorary Treasurer** James Kent ACA

# Norfolk Tennis

## Trustees' Report

### Year Ended 31 December 2024

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The Trustees present their annual report together with the financial statements of Norfolk Tennis for the year ended 31 December 2024. The Trustees confirm that the Annual Report and financial statements of the charitable incorporated organisation comply with the current statutory requirements, the requirements of the governing document of the charitable incorporated organisation and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing financial statements in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

#### Policies and Objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

#### Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, the continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

# Norfolk Tennis

## Statement of Financial Activities

Year Ended 31 December 2024

	31 December 2024	31 December 2023
	£	£
<b>Income</b>		
Funding Agreements	-	-
Sponsorship	-	-
Other Income	-	-
Bank Interest	-	-
<b>Total Income</b>	-	-
<b>Expenditure</b>		
Registrations	-	-
Competitions	-	-
Community Initiatives	-	-
Operations	-	-
<b>Total Expenditure</b>	-	-
<b>Net Movement in Funds</b>	-	-
<b>Reconciliation of Funds</b>		
<b>Total Funds Brought Forward</b>	-	-
<b>Total Funds Carried Forward</b>	-	-

The financial statements were approved and authorized for issue by the Trustees on 6 October 2025 and signed on their behalf by:

James Kent  
Honorary Treasurer

James Gubbish  
Chair

# Norfolk Tennis

## Statement of Financial Position

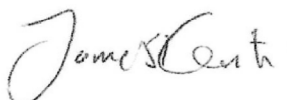
Year Ended 31 December 2024

	Note	31 December 2024 £	Period to 31 December 2023 £
<b>Fixed Assets</b>			
Tangible Fixed Assets		-	-
<b>Debtors: Falling Due Within One Year</b>			
Loans to Clubs		-	-
<b>Current Assets</b>			
Prepayments and Accrued Income		-	-
Other Debtors		-	-
Cash at Bank		-	-
		<hr/>	<hr/>
		-	-
<b>Debtors: Falling Due After More Than One Year</b>			
Loans to Clubs		-	-
<b>Current Liabilities</b>			
Accruals and Deferred Income		-	-
Other Creditors		-	-
		<hr/>	<hr/>
		-	-
<b>Total Assets Less Current Liabilities</b>		-	-
<b>Net Assets</b>		-	-
<b>Charity Funds</b>			
Restricted Funds		-	-
Unrestricted Funds		-	-
<b>Total Funds</b>		<hr/>	<hr/>
		-	-

The financial statements were approved and authorised for issue by the Trustees on 6 October 2025 and signed on their behalf by:



James Buddell  
Chair



James Kent  
Honorary Treasurer

# Norfolk Tennis

## Notes to the Financial Statements

### Year Ended 31 December 2024

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#### General Information

The Charitable Incorporated Organisation (CIO) was dormant in the year, with the trading activity being recorded in the Norfolk Lawn Tennis Association, an unincorporated association. The trade and assets of the unincorporated entity are to be incorporated to the CIO during the year to 31 December 2025.

#### Accounting Policies

##### Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Norfolk Tennis meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

##### Trustees' Remuneration and Expenses

During the period, no Trustees received any remuneration or other benefits. No Trustee expenses were incurred in the period.

**NORFOLK TENNIS**

England & Wales - Charity number 1203480

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# Accounts

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## Trustees' Annual Report for the period

From 8 June 2023 **Period start date** To 31 December 2023 **Period end date**

**Charity name:** Norfolk Tennis

**Charity registration number:** 1203480

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the Charitable Incorporated Organisation is the promotion of community participation in healthy recreation for the benefit of the inhabitants of Norfolk by the provision of facilities for playing tennis.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Charitable Incorporated Organisation was dormant throughout the period.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance issued by the Charity Commission on public benefit. However, as the CIO has been dormant throughout the period, the trustees have not made any decisions to which the guidance is relevant. When the trade and assets of the unincorporated association are transferred to the CIO, the CIO will actively promote inclusive participation in tennis for the benefit of the public in Norfolk having regard to the guidance.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charitable Incorporated Organisation was dormant throughout the period.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charitable Incorporated Organisation was dormant throughout the period, with the trade and assets of the unincorporated association to be transferred post period end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves recognised at the reporting date. The reserves policy of the organisation is to maintain one full year of expenditure, up to a maximum of two years as advised in the guidelines of the national governing body for tennis and padel in Great Britain.
Amount of reserves held	Para 1.22	Nil at the reporting date.
Reasons for holding zero reserves	Para 1.22	The organisation was dormant throughout the period.
Details of fund materially in deficit	Para 1.24	No funds in deficit at the reporting date.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The organisation was dormant throughout the period. No material uncertainty as to the going concern status of the organisation at the reporting date.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Association Model Constitution with voting members other than its charity trustees
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p><b>Retirement and appointment of charity trustees</b></p> <p>(a) At the first and every subsequent annual general meeting of the members of the CIO all the charity trustees retire from office;</p> <p>(b) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (c) below;</p> <p>(c) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed from office, or as an additional charity trustee, provided that the limit specified in on the number of charity trustees would not as a result be exceeded;</p> <p>(a) The President, Chairperson, Treasurer, Secretary and LTA Councillor of the CIO for the time being are automatically, by virtue of holding that office ("ex officio"), charity trustees.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related	Para 1.51	

parties		
Other		

### Reference and Administrative details

Charity name	Norfolk Tennis
Other name the charity uses	Norfolk Lawn Tennis Association
Registered charity number	1203480
Charity's principal address	c/o East Anglia Tennis & Squash Club, Lime Tree Road, Norwich, Norfolk NR2 2NQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Michael Walker	President	Resigned 27/2/24	
2	Ian Quinton OBE	Chairperson	Resigned 13/5/24	
3	Heather Bottomley	LTA Councillor		
4	James Kent	Treasurer		
5	Elizabeth Gill	Secretary		
6	Kathryn Lofthouse	President	Appointed 27/2/24	
7	James Buddell	Chairperson	Appointed 13/5/24	
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9				
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19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elizabeth Jill Gill	
Position (eg Secretary, Chair, etc)	Secretary	
Date	22 <sup>nd</sup> August 2024	

# Norfolk Tennis

## Charitable Incorporated Organisation

### Trustees' Report and Financial Statements

Period Ended 31 December 2023

# Norfolk Tennis

## Financial Statements

Period Ended 31 December 2023

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# Norfolk Tennis

## Reference and Administrative Details of the Charity and Trustees

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**Charity Registered Number** 1203480

**Trustees** Kathryn Lofthouse  
James Buddell  
Elizabeth Gill  
Heather Bottomley  
James Kent

**Honorary Secretary** Elizabeth Gill

**Registered Office** East Anglia Tennis & Squash Club  
Lime Tree Road  
Norwich  
Norfolk  
NR2 2NQ

**Honorary Treasurer** James Kent ACA

# Norfolk Tennis

## Trustees' Report

### Period Ended 31 December 2023

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#### Policies and Objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit.

#### Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, the continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

# Norfolk Tennis

## Statement of Financial Activities

Period Ended 31 December 2023

	Period to 31 December 2023	£
<b>Income</b>		
Funding Agreements		
Sponsorship		
Other Income		
Bank Interest		
<b>Total Income</b>		
<b>Expenditure</b>		
Registrations		
Competitions		
Community Initiatives		
Operations		
<b>Total Expenditure</b>		
<b>Net Movement in Funds</b>		
<b>Reconciliation of Funds</b>		
<b>Total Funds Brought Forward</b>		
<b>Total Funds Carried Forward</b>		

The financial statements were approved and authorized for issue by the Trustees on 30 September 2024 and signed on their behalf by:

James Kent  
Honorary Treasurer

James Buddell  
Chair

# Norfolk Tennis

## Statement of Financial Position

Period Ended 31 December 2023

	Note	Period to 31 December 2023 £
<b>Fixed Assets</b>		
Tangible Fixed Assets		-
<b>Debtors: Falling Due Within One Year</b>		
Loans to Clubs		-
<b>Current Assets</b>		
Prepayments and Accrued Income		-
Other Debtors		-
Cash at Bank		-
		<hr/>
<b>Debtors: Falling Due After More Than One Year</b>		
Loans to Clubs		-
<b>Current Liabilities</b>		
Accruals and Deferred Income		-
Other Creditors		-
		<hr/>
<b>Total Assets Less Current Liabilities</b>		-
<b>Net Assets</b>		-
<b>Charity Funds</b>		
Restricted Funds		-
Unrestricted Funds		-
<b>Total Funds</b>		<hr/>

The financial statements were approved and authorised for issue by the Trustees on 30 September 2024 and signed on their behalf by:



James Buddell  
Chair



James Kent  
Honorary Treasurer

# Norfolk Tennis

## Notes to the Financial Statements

### Period Ended 31 December 2023

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#### General Information

The Charitable Incorporated Organisation (CIO) was registered on 8 June 2023, with a reporting date of 31 December 2023. During the period, the entity was dormant with the trading activity being recorded in the Norfolk Lawn Tennis Association, an unincorporated association. The trade and assets of the unincorporated entity are to be incorporated to the CIO during the period to 31 December 2025.

#### Accounting Policies

##### Basis of Preparation of Financial Statements

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##### Trustees' Remuneration and Expenses

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