

**ALL SAINTS CHURCH, SHERBURN IN ELMET  
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2024**

**Administrative information**

All Saints Church is situated in Sherburn in Elmet, near Leeds. It is part of the Diocese of York within the Church of England. The correspondence address is The Vicarage, 2 Sir John Lane, Sherburn in Elmet, Leeds LS25 6BJ.

In 2022, the Parochial Church Council (PCC) voted to apply for registration as a Charity with the Charity Commission, with all 18 current members (listed below) becoming founding trustees. The application was approved on 7 June 2023 and 2023 was therefore the first year of its operation as a Charity, number 1203459. It is now a Charitable Incorporated Organisation (CIO).

CIO trustees (formerly PCC members) who have served from 1<sup>st</sup> January 2024 until the date this report was approved are:

<i>Incumbent:</i>	The Revd Chris Wilton	Chairman
<i>Curates:</i>	The Revd Peter Townley The Revd Caroline Comer-Stone	
<i>Churchwardens:</i>	Jonathan Sharp Richard Allen	Electoral Roll Officer, Deanery Synod rep
<i>Elected members:</i>	Donna Carter Avril Evans Mark Fletcher Llew Guest Margaret Jones George Mackin Craig Mason David Morgan-Cox Ken Stott Janet Burgis	Secretary, Deputy Warden, Deanery Synod rep Treasurer  Deputy Warden Health & Safety Officer  Deputy Warden
<i>Ex-officio:</i>	Elizabeth Wilton	Deanery Synod rep
<i>Barkston Ash Deputy Wardens (ex-officio):</i>	Gwyneth Stephenson Peter Burgis	Lay Vice Chair
<i>Officers not members of the PCC:</i>	Hayley Sharp Angie Wilton	Safeguarding Officer Benefice Administrator

**Structure, governance and management**

The CIO adopted its current Constitution on 22 March 2023, which governs all aspects of the structure, governance and management of the CIO.

**Objectives and Activities**

The object of the CIO is the promotion in the ecclesiastical parish of the whole mission of the Church of England, pastoral, evangelistic, social and ecumenical. The CIO also has maintenance responsibilities for All Saints Church, Sherburn in Elmet, and its Church Hall.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community in Sherburn in Elmet. The PCC maintains an overview of worship throughout the parish and strives to assist in putting our faith into practice through prayer, scripture, music and sacrament.

When planning our activities we consider the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

## **Achievements and Performance**

A new Electoral Roll has been produced this year. There are a total of 100 members on the Roll, down from 142 members last year. There are 88 on the Roll at Sherburn and 12 at Barkston Ash.

When compared to the previous roll, there are a significant number of people who have moved away which reflects in the lower number of members. Furthermore, as always with new electoral rolls, there are some parishioners who do not complete the applications on time and it is likely that the number of members on both electoral rolls will increase steadily over the next 12 months.

Attendances show a mixed picture. The average weekly attendance, counted during October, was 137, down from 219 in 2023. Christmas attendees numbered 278, compared to 443 in 2023. However, the 'usual Sunday' attendance was up, at 143 compared to 127 in 2023.

## **PCC meetings**

The full PCC met six times during the year, with an average attendance of 14 out of a possible 18. The Annual Parochial Church Meeting was held on 1 May 2024. It was agreed that we would have two joint PCC meetings a year, that is, with all the churches in the Benefices.

## **Financial Review**

It was pleasing that in 2024, for the ninth year in succession, the free will offer (of £41,000) was paid in full, with the valuable assistance of Barkston Ash to the tune of £3,000. The CIO voted to increase the free will offer to £45,000 for 2025.

The 2024 budget proved generally accurate in predicting performance. Fees received were again ahead of budget, which reflects another better than expected year in terms of occasional offices. A significant anonymous donation enabled the books to be balanced in 2024, something that cannot be relied upon in future years. Payments were generally well controlled and in keeping with budget. The exception was money spent on repairs, in particular to the flagpole and entry hatch to the top of the tower, which exceeded expectations.

Total receipts on ordinary unrestricted funds were £114,851 and are detailed in the Financial Statements. Payments totalled £121,744. Our reserves can comfortably accommodate such an annual deficit, but not indefinitely and efforts must be redoubled to maintain and where possible increase income and control expenditure.

## **Reserves policy**

It is PCC policy to maintain a balance on unrestricted funds (if possible), which equates to approximately six months unrestricted payments, to cover emergency situations that may arise from time to time. After positive financial performance of recent years, it is disappointing to note that we currently hold about 28% of annual expenditure as reserves.

## **Fabric Report (Churchwardens)**

The physical building is in good condition considering its age. Recent and planned improvements include:-

1. All of the work referred to in last year's report regarding the replacement flagpole and weathervane has been completed, including the replacement trapdoor onto the tower roof and the addition of a small set of horizontal steps on the roof for safer access to the flagpole when raising the flag.
2. Last year we mentioned the deteriorating condition of a section of the boundary wall, particularly that section of the Eastern boundary wall near the Post Box. The wall has not moved significantly over the last 12 months and George is liaising with an engineer regarding how best we undertake repair works. Further information will be contained in George's Health & Safety Report.
3. The plan to replace two plain glass windows with stained glass that we reported on last year is still ongoing.
4. A new area has been identified for cremation plaques. Approval from the Diocesan Office is still awaited which has been further delayed due to there being a vacancy in the office of Archdeacon of York.

5. The church displayed a cascade of poppies from the tower and a large display of memorabilia inside. This was truly a “community” effort with member of the local community being involved and not just church members. Local television news reported on it.
6. Two members of the local community have voluntarily devoted a considerable amount of free time to help maintain the graveyard and the results of their efforts are clearly visible on the south side of the path leading from the Scout Hut.
7. The Church Architect has started the Quinquennial Inspection and although it is yet to be completed, we have had verbal confirmation that there are no areas of major concern.

Last year we reported our concerns about the small amount of space that remains for new grave spaces. This has become even more of a concern over the last 12 months due to the number of burials. The relevant agencies are aware and we await further information.

We continue to engage with the 1<sup>st</sup> All Saints, Sherburn in Elmet Scout Group in relation to regularising their occupation of the Scout Hut with a new lease.

All items on the inventory of goods and ornaments are present and correct.

## **Health & Safety**

### **ROUTINE MONITORING**

**Checks for MAY in progress – covering QUARTERLY & HALF-YEARLY elements:** A new Schedule 1D / R13 dated 6 May has been issued to the relevant Responsible Persons.

### **ELECTRICAL**

PAT Testing Certificates for 2024 are still awaited

- Costings are still awaited for additional emergency lighting required in connection with the chancel external escape – requiring internal & external fittings.
- Costings are also awaited for the outstanding remedial works specified in the last full inspection (July 2022).
- Note: the next full electrical inspection falls due in July 2025

### **TOWER CLOCK**

Next Service (Smiths of Derby) is due this month

### **PROTECTION TO CELLAR STEPS**

An updated layout has been received from the architects in the form of sketch drawings : A review of these proposals needs to be arranged as soon as possible – e.g. GM / RA / JS

### **PRIEST’S STONE:**

**Proposals for Survey Visit** Dr Carrington of Skillington’s has confirmed the date for his survey as 12th JUNE 2025 9am – 12pm. Arrangements need to be made for him to be greeted and attended during his visit.

### **BOILERS**

#### **Annual Service**

Byfields will be contacted shortly to arrange a date for their annual boiler servicing visit in early September '25 This should include examination of the Header Tank in the Vestry and an assessment of any adjustments that may be required to the installation.

### **NEST Remote Control system is in operation**

The heating will be **turned off** during the summer months – and will be extended until 29th SEPTEMBER 2025 if possible.

**Heated Cushions** : Enquiries are under way to obtain a sample of a suitable cushion for consideration – hopefully during August.

## **EAST BOUNDARY RETAINING WALL:      Works to stabilise unstable corner at Post Box**

Mason Clarke Associates (Structural Engineers) have submitted a fee quote for preparing Drawings & Specification to be used in obtaining costings from Contractors for carrying out the Remedial Works as described in their earlier Report & Recommendations. The proposed fee is £1,750 + VAT : plus inspection fees of £250+VAT per site visit.

### **‘Open the book’**

Our Open the Book group have been into Saxton church to perform our bible stories to the pupils of Saxton CofE school five times since September 2024.

In October 2024 we told the story of Daniel in the Lions Den; in November we performed "On the Way to Bethlehem" and in December "Shepherds and Angels".

Our little group are always made very welcome by both staff and pupils and the children respond well to our plays. They interact where appropriate and the head teacher usually ends each session with the children singing a song accompanied with him playing his guitar.

We intend to go into school twice a term and perform both Old Testament and New Testament bible stories where appropriate.

### **‘Chat-a-cake’**

Chat-a-cake is growing month by month. Our group consists of ladies, a few men and some married couples. As usual Cora Allen, lead for Chat-a-cake, prepares a programme at the beginning of the year and gives everyone a copy of what is happening. Sometimes our programme has to be changed at the last minute, but the lovely people in the club are just so easy to please and the joy of just sitting and chatting is really all they need.

Prior to making out the programme this year the club members were asked if they would be willing to provide the entertainment for some of the meetings. Of course they responded and have volunteered their various skills. This saves having to pay for outside speakers most of the year.

Last year we as a Church, asked ladies in the community for help to knit the poppies and last July, as a way of saying thank you, I sent out an open invitation asking them to come to Chat-a-cake where their wonderful work would be acknowledged. As a result of that invitation our numbers have grown and many new ladies have joined our club.

Chat-a-Cake has become a large family group. The love and joy shared among us is so inspiring. Chat-a-Cake is a great community success and we have to thank Father Chris for all the support he has given to this club.

### **‘Chat-a-knit’**

Last year Father Chris asked if we could produce a cascade of poppies for Remembrance Sunday 2024.

At the beginning of the year we asked for people to knit the poppies and the response was outstanding. However, we realized that we needed volunteers to sew the poppies to netting and again a request was sent out to the Community. On the first day of sewing we had over twenty ladies and gentlemen turn up and that was the beginning of Chat-a-Knit. They worked tirelessly over the summer months and new friendships were made. When the last poppy was sewn on, the group didn't want to go home. One lady asked me what the next project would be and it was astonishing to realise just how much these people wanted to stay in touch and how much joy they got from the sessions.

After a bit of discussion, we decided to knit squares which would be sewn together to make blankets. To date we have sent seven blankets to Ukraine, four to St Leonard's Hospice, we have almost completed another ten which are for St. George's Crypt and following that, we will make blankets for the British Heart Foundation shop at Leeds General Infirmary where the money raised will be used to buy equipment for the hospital.

We meet every other Monday afternoon in the Church Hall. Once again the group is made up from members of our Church, Methodist Church, Roman Catholic Church and local communities

This is another very successful club run by our Church. Thank you Father Chris for giving us the opportunity to meet in the Church Hall.

### **Safeguarding**

Our Safeguarding lead, Hayley Sharp, is delighted to report that there have not been any safeguarding issues reported this year. We do have a number of children and some vulnerable adults within the congregation, a popular family service and Sunday school and it is important to ensure that our procedures are up to date. Hayley is pleased to report that the PCC has complied with the duty to have due regard to the House of Bishops' Safeguarding Policy and Practice Guidance.

Within the last 12 months the church has had the introduction of Sing Joy children's choir and the Open the Book schools project. The latter has five volunteers who have all been safely recruited and completed safeguarding training. An additional two members of the congregation have volunteered and are currently going through safer recruitment and training. The choir has been very successful and has attracted new families to the church. The Musical Director and the Safeguarding Lead are currently compiling a risk assessment for this activity to complete safeguarding processes.

The Diocese completed an audit in October and I am pleased to report that we reached level 3 – safer practices. We have now been using the dashboard system for over 12 months and this has been an effective way of continually updating our systems. As at 18 May 2025 we remain at level 3, with 81% of actions complete. Hayley continues to monitor and update the dashboard at regular intervals. The compliance rating fluctuates and can dip when new activities are added and we need to get all the processes and paperwork in place. However, this remains a high compliance rating.

Our main safeguarding objective over the next six months is to ensure that everyone involved in the PCC or activities with children or vulnerable adults has completed the relevant training courses in the last three years. This affects a large number of the church community and I am currently contacting those who are required to update their training. Hayley has discussed with Father Chris and the church wardens that it may be beneficial to deliver this as a group in the church hall. This would allow discussion and may be more suitable for some people.

### **Dashboard Action points**

- The website contact details require updating – please use the email on the website [hayleysharp29@outlook.com](mailto:hayleysharp29@outlook.com), and we also need to display the contact details for the diocesan safeguarding adviser on the Parish website. This remains an **urgent action** on the safeguarding dashboard and has been for some time.
- At the next meeting we need to review the Church of England data protection policy and minute this - this is an annual requirement.
- Risk assessments to be compiled/reviewed at the next PCC meeting for Sunday school, Chat a Cake, Family service, Sing Joy, Open the Book.
- The PCC to annually review and approve the list of non-church activities involving children or vulnerable adults. This needs to be recorded in the minutes.
- Policy for the recruitment of ex-offenders has been compiled and needs to be presented at the next PCC and adopted.
- Completion of training as discussed above
- Completion of three PCC DBS renewals
- Completion of two Sunday school DBS renewals.
- Safer recruitment for two Open the Book volunteers.

### **Bell ringers**

We are a small and friendly band of ringers who have been delighted to welcome Harrison as a new recruit.

We miss Matthew very much - his wonderful personality together with his signature finish on the fourth bell.

A peal of Yorkshire Surprise has been rung in memory of Philip (our former tower captain) and a peal board has been made which is now hanging in the tower.

The treble stay cracked and has been replaced.

Members of the Leeds Branch have enjoyed ringing our bells and we in turn have enjoyed ringing at Tadcaster and Saxton.

As always we are grateful to Jamie, our tower captain, for all his hard work.

### **Flower arranging**

The flower arranging group continue to be a small but agile group of eight volunteers. A huge thank you for their continued support throughout the year.

Overall, we have had a fantastic response to help in 'preparing' the church for our key occasions, these being; Mothering Sunday, Easter, Harvest and Christmas - around 10+ on most of these occasions. A huge heartfelt thank you to all our wonderful volunteers who continue to support the group, especially those who give up their time for the 'key occasions'.

Sheila Hawking has taken the hard decision to stand down from her additional support of special occasions and flower arranging due to knee and leg challenges, we thank Sheila for all her contributions to the flower group over the years, throughout 2024 and into 2025 always willing to support where needed and we wish her well as she navigates this time.

### **Eco management of the churchyard 2024/25**

#### **Over the last year -**

- Last spring we had several new meadow flowers popping up as a result of the cut and raking in January 2024 - meadow vetch, more bird's-foot trefoil, scabious, tufted vetch, etc. This also led to an increase in bumblebee activity.
- Cut paths through the area near the war memorial and leading from the war graves to the obelisk to make the area more accessible and easier to observe. Salad burnet, reintroduced from seeds collected near Aberford, also popped up around then.
- Over spring/summer trays of water were put out for wildlife as the year before we had several dead hedgehogs and birds, and fainting bats.
- At the end of July compost bays were built in the woodland area so we could start reusing some of the waste from the meadow cuttings.
- At this time strimming and raking small blocks of meadow began, to continue the effort of reducing the soil fertility there.
- Purchased fresh yellow rattle seed and began sowing it into the cut areas, using a weeding tool to rip open the grass thatch that has built up over the years so the seeds could come in contact with the soil. Sowed other species collected from the churchyard and local area at the same time to increase diversity.
- Ordered and planted wild garlic, blue bells and wood anemone for the woodland area. The wild garlic has grown well this spring, the other two take longer to establish. Also weeded this area for make way for the new bulbs.
- In autumn the dead material was raked away from the patches alongside the path that had been sprayed with herbicide and sowed them with a mix of locally collected red clover, common bent, and crested dogtail grass (meadow grasses).
- Dave, one of the other volunteers, kept some of the meadow mown short over autumn/ beginning of spring until the meadow flowers began popping up again. He also collects his grass cuttings and puts them into a pile over by the compost bays for use in the new beds to cover the soil, and this pile is also home to field mice and voles.
- Continued chopping and raking sections of the meadow. Stephen Smith and Colin (who lives next to the church) cut back the bramble area.
- Cut the edges of the cobbled path in with a spade to tidy it up, also began weeding this path by hand to replace herbicide.
- Got permission in February to turn the rocky area at the back of the church hall into an edible garden. Removed a great deal of rocks, cut a clean edge in to outline the bed, and then began digging the soil with a fork to remove even more rocks, and covered over the dug areas with grass cuttings to protect the soil. Planting has begun - so far lemon balm, asturian tree cabbage, globe artichoke, fennel, angelica, hyssop, nasturtiums, rhubarb, and right at the opposite end next to the outer wall, some comfrey for us to use as fertiliser.

- Also approved to turn the empty bed along the car park wall into a cottage garden style flower bed. Rocks once again removed, relocated excess soil spilling onto the grass and cut in a clean edge. All of the bed planted, most seem to have settled in well and many are starting to flower. All the bare soil areas have been sown with a variety of annual flowers which are starting to germinate. The bare areas where the soil had slipped down were sown with grass seed which is starting to spring up.
- Yellow rattle and the other species sown last autumn began germinating in February/March.

#### **Plans for the next year –**

- Continue to develop the edible garden. At the moment roughly 1/3 of it has been cleared of rocks, dug over, and either planted into or covered with grass cuttings. Soil quality is absolutely abysmal due to chemical use and being exposed but it's bouncing back with sympathetic management and should continue to do so the more we plant in it. I'm trying to focus on perennial plants as they need less maintenance and are better for the environment, so we should see increased yields as they settle in.
- Although the cottage garden bed is technically complete, it will be a bit patchy as we wait for the perennial flowers to get established over the next year, and for more biennials (hollyhocks and foxgloves) to grow from seeds sown this year. Soil also dire but should improve.
- As the yellow rattle had an ill timed hair cut I'd like to order another batch of fresh seed at the end of summer and spread it further throughout the meadow.
- Continue regularly cutting and raking sections of the meadow that do not contain yellow rattle, to keep driving the soil fertility down, clear the built up grass thatch, and weaken the brambles/ nettles/etc which we want less of.
- Buy and install water butts so (if it ever rains again) we can use that water for the new beds. This would be a big step in creating a closed loop system within the churchyard.
- Buy and begin using a scythe to cut the meadow - less noise, no fuel needed.
- In autumn, budget permitting, order some more bulbs for the woodland area to bolster the wild garlic and bluebells, and then some for the cottage garden bed so we have more colour coming up there in spring.
- Gently floating the idea of planting some native fruit trees along the outer wall if the cherry tree that's currently there causing a hazard has to come down, we can get ones on dwarf rootstocks and plant them a bit further in, these types should remain a manageable size and will greatly increase our biodiversity as well as growing food.
- Overall for us to continue to develop eco friendly management for the churchyard, built on permaculture principles, to benefit people, animals, plants, and all forms of life.

**Approved by the CIO on 9<sup>th</sup> April 2024 and signed on their behalf by Revd Chris Wilton (PCC chairman) and Mark Fletcher (Hon Treasurer)**

PAROCHIAL CHURCH COUNCIL OF SHERBURN IN ELMET

Financial statements for the year ended 31 December 2024

Receipts & Payments Account

	Note	Unrestricted funds £	Restricted funds £	TOTAL 2024 £	TOTAL 2023 £
<b>RECEIPTS</b>					
<b>Voluntary receipts:</b>					
Planned giving - standing orders		24,376	-	24,376	20,603
Planned giving - envelopes		1,152	-	1,152	1,796
Gift Aid at standard services		1,568	-	1,568	2,566
Plate at standard services		2,635	-	2,635	3,086
Funeral, Baptism & Wedding collections		3,358	-	3,358	4,023
Gift Aid at Funerals, Baptisms & Weddings		235	-	235	723
Tax recovered (Gift Aid & VAT)		13,496	-	13,496	14,789
Donations (Gift-Aided)		31,503	-	31,503	80
Donations (Legacies)		-	-	-	2,502
Donations (Other)	2	6,128	28,198	34,326	12,592
<b>TOTAL</b>		<b>84,451</b>	<b>28,198</b>	<b>112,649</b>	<b>62,759</b>
<b>Receipts from activities generating funds:</b>					
Fund raising events		4,794	-	4,794	4,794
Day by Day Scheme		-	-	-	-
Miscellaneous sales		804	-	804	804
Box, Candles etc		309	-	309	309
<b>TOTAL</b>		<b>5,908</b>	<b>-</b>	<b>5,908</b>	<b>5,908</b>
<b>Receipts from Church activities</b>					
Fees	2	15,874	5,510	21,384	20,084
Wedding fees for paying out	2	-	1,664	1,664	3,630
Grants		1,000	-	1,000	1,000
Insurance claims		-	-	-	-
Church Hall income		7,035	-	7,035	8,375
<b>TOTAL</b>		<b>23,909</b>	<b>7,174</b>	<b>31,083</b>	<b>33,089</b>
<b>Receipts from Investments</b>					
Bank & Deposit Account interest		583	-	583	571
Dividends		-	-	-	-
<b>TOTAL</b>		<b>583</b>	<b>-</b>	<b>583</b>	<b>571</b>
<b>TOTAL RECEIPTS</b>		<b>114,851</b>	<b>35,372</b>	<b>150,223</b>	<b>101,669</b>
<b>PAYMENTS</b>					
<b>Church activities:</b>					
Charitable, mission & relief agencies	2	1,194	30,551	31,745	5,501
Diocesan share (Free Will Offer)	3	41,000	-	41,000	37,000
Diocesan fees	2	-	736	736	4,783
Wedding fees paid out	2	-	1,295	1,295	1,203
Church Light, Heat, Water		6,596	-	6,596	5,357
Church Telephone		1,118	-	1,118	1,026
Building maintenance		29,076	-	29,076	10,835
Church Hall costs		5,254	-	5,254	4,821
Churchyard costs		1,172	-	1,172	741
Insurance		5,119	-	5,119	4,870
Cost of services		5,790	-	5,790	5,376
Pay	4	18,585	-	18,585	17,248
Administration		6,716	-	6,716	7,497
Travel expenses		122	-	122	154



<b>TOTAL PAYMENTS</b>		<b>121,744</b>	<b>32,582</b>	<b>154,326</b>	<b>106,410</b>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>	-	<b>6,893</b>	<b>2,790</b>	-	<b>4,741</b>
<b>TRANSFER BETWEEN FUNDS</b>		-	-		-
<b>Cash at bank 1 January</b>		<b>41,268</b>	<b>654</b>	<b>40,614</b>	<b>45,355</b>
<b>Cash at bank 31 December</b>		<b>34,375</b>	<b>2,136</b>	<b>36,511</b>	<b>40,614</b>

#### Statement of Assets & Liabilities

<b>Cash Funds</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>TOTAL 2024</b>	<b>TOTAL 2023</b>
Bank current account	2,678	2,136	4,814	4,500
Bank deposit account	31,697	-	31,697	36,114
<b>TOTAL CASH FUNDS</b>	<b>34,375</b>	<b>2,136</b>	<b>36,511</b>	<b>40,614</b>
Other assets	-	-	-	-
<b>TOTAL ASSETS</b>	<b>34,375</b>	<b>2,136</b>	<b>36,511</b>	<b>40,614</b>
Liabilities	-	-	-	-
<b>TOTAL ASSETS RETAINED FOR CHURCH USE</b>	<b>34,375</b>	<b>2,136</b>	<b>36,511</b>	<b>40,614</b>

#### Notes to the accounts

1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the receipts and payments basis.

2 All designated collections, wedding cash, and Diocesan fees owed to the Diocese are paid into the restricted "Fees and Designated Collections" account. Payments are then made from this account according to the purpose of the income received. Diocesan fees are paid to the Diocese, designated collections are paid to the charity or other body for which the collection was designated, and wedding cash is paid out for the services of the organist, choir, vergers and bellringers as required. In 2024, designated funds were increased by the payments of those making the pilgrimage to Greece (later paid to a travel agent and a coach company).

3 Total Free Will Offer was £41,000, paid in full, with donations of £3,000 from Barkston Ash.

4 Payments are made to the organist and additional organists for baptisms etc, the Benefice secretary and the vergers / hall caretaker.

5 There were the following related party transactions in the year:

Mr P Burgis is a member of the PCC and was paid £4,100 for services as vergers and hall caretaker

Ms A Wilton is the wife of the Chair of the PCC and was paid £5,142.50 in the year for her work as Benefice Administrator

**Approved at the PCC on 9 April 2025**

**Signed by Rev Chris Wilton (PCC Chairman) and Mr Mark Fletcher (Hon Treasurer)**

## **Independent Examiner's Report to the Parochial Church Council of the Ecclesiastical Parish of All Saints, Sherburn in Elmet (Registered Charity Number: 1203459)**

I report to the members of the Parochial Church Council of the Ecclesiastical Parish of All Saints, Sherburn in Elmet (the trustees) on my examination of the accounts of the Parochial Church Council for the year ended 31 December 2024.

### **Responsibilities and basis of report**

As the trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 30 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Simon Dennis

Applicable listed body: Chartered Institute of Public Finance and Accountancy

10 Dunbar Croft  
Queensbury  
BRADFORD  
BD13 1QX

Date 21 May 2025

