



129 High Street  
Chatteris  
Cambs  
PE16 6NP  
07827 751083



129 High St, Chatteris, PE16 6NP [hedgehoghostel@gmail.com](mailto:hedgehoghostel@gmail.com)

# Trustees Annual Report Including Financial Statements

5<sup>th</sup> June 2023 – 31 Dec 2023



# Heather's Hedgehog Hostel

## Trustees Annual Report and Financial Statements

Financial Year: 5<sup>th</sup> June 2023 to 31<sup>st</sup> December 2023

The Trustees of Heather's Hedgehog Hostel are pleased to present this report and financial statement for year ending 31<sup>st</sup> December 2023.

### Charity Address and Contacts

129 High Street

Chatteris

Cambridgeshire

PE16 6NP

07827 751083

[hedgehoghostel@gmail.com](mailto:hedgehoghostel@gmail.com)

Charity Registration Number: 1203395

Small Lottery licence Number: 208

### Trustees

Heather Johnson

Lucy Hubbard

Helen Free

Amanda Rowlatt

### Bank



HSBC Charitable Bank Account held

## **Structure, Governance and Management**

The Charity is governed by four trustees, who hold quarterly meetings, or more frequently if deemed necessary. Additional trustees can be appointed following agreement of all trustees at a meeting and are selected based on a review of a skill set and talents which will benefit the Charity.

The responsibilities of being a Trustee are made clear and discussed before appointments being offered. Trustees are given a copy of the Charity commission guidance, 'The Essential Trustee,' and directed to the Charity Commission Website for guidance.

All Trustees are also furnished with a copy of all of our own Policy documents including Charitable Purposes, Constitution, Health and Safety, Equal Opportunities and so forth.

## **Risk Management**

The Trustees have identified the major risk for the Charity and are continually reviewing and updating measures to mitigate them. There have been no reported incidents during this financial year.

## **Aims and Objectives**

1) for the benefit of the public to further the conservation and preservation of the hedgehog species within the fenland and surrounding areas.

2) for the benefit of the public to relieve the suffering and distress of hedgehogs in need of care and attention by providing a rescue, care and rehabilitation service for sick, injured, or orphaned hedgehogs with the aim of releasing such hedgehogs back into the wild wherever possible.

3) to advance the education of the public in the study of hedgehogs and in the care, methods of treatment, conservation and habitat of hedgehogs.

## **Activities**

### **Hedgehog Care and Rehabilitation**

The rescue has been running for several years, however, we registered as a Charity in June of 2023, so the data is for our first financial year – 5<sup>th</sup> June 2023 – 31 December 2023

We admitted a total of 379 hedgehogs and released 262 back into the wild. The highest intake rate being between May and September, commonly known as ‘baby season’.

We have seen a 30% increase in strimmer-related injuries with the introduction of ‘no mow May’ and unfortunately 35 individual cruelty cases, 4 with enough evidence to be reported on the RSPCA and Police department.

The extreme weather in the summer adversely affected a lot of the juveniles and many older hedgehogs required admission for fluid intervention.

Although based in Chatteris, we have admitted hedgehogs from as far away as Corby, Norfolk, Newmarket, giving us a catchment area of well over 50 miles. We encourage people to bring injured patients to us, however we do have volunteer drivers on hand in cases where this is not possible.

### **Education**

We have delivered over 50 talks to local schools, colleges, and community groups, firmly believing that education is the way forward in helping to promote the welfare of hedgehogs and to highlight their plight as an animal on the ‘Red list’, ‘threatened with extinction’.

As well as the talks and workshops, we continue to use social media as a positive tool to engage with the public, pass on information and highlight the plight of hedgehogs.

### **Volunteers**



In June there was just 2 of us, now we have a regular rota of 20 volunteer drivers, foster carers and cleaners/ feeders. There are so many roles available, people are constantly surprised at how varied the work can be. We have been very lucky to find a group of people who enjoy working together towards a common goal, and who are always keen to come to the Hostel and learn new skills and meet new people. Our grateful thanks go out to all our volunteers, without whom, none of the work of the Hostel would be possible.

## **Fundraising**

We make a lot of our own hedgehog themed crafts to sell on craft stalls and at local events. We also take the crafts when we go to talks and our items typically sell well. In total £1,812 of our income was garnered from our craft sales.

We received a total of £1000 by way of grants - £400 from the Town Council to fund a microscope, and £600 by GoFundMe to purchase an incubator.

We are fortunate to be supported in the local community and are often the recipient of quiz or bingo nights, either by monetary donations, or by each admission. Hedgehog finders continue to donate to the charity as and when they can, and we are increasing our presence within the general public and we can see that general knowledge of hedgehogs is increasing, and as it does so, so do donations to the charity.

All income is fed straight back into the Charity to provide the best hedgehog care available; food, housing, medical attention, medicines and enrichment. This all takes place at the Hostel, which is a dedicated space in the property of the founder. At present the Charity is not being charged for rent or utilities, but it is anticipated that this will change once the Charity is more financially secure.

At present we are running purely to cover our costs. We would like to get to the position where we have 3 – 6 months running costs in reserve.



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Registered Charity no  
1203109



## Setup Instructions

Thank you for downloading the Business Accounting Basics Cash Book Template

This template has been designed for ease of use, full instructions with an example can be found at:

[www.businessaccountingbasics.co.uk/excel-cash-book-example.html](http://www.businessaccountingbasics.co.uk/excel-cash-book-example.html)

**Enter your business or personal name in the green box below, this will**

*Heather's Hedgehog Hostel*

Bank Opening Balance	0.00
Month	January

If you experience any problems with this spreadsheet or have any comments please email:

[Business Accounting Basics](mailto:Business Accounting Basics)

**I post it on the top of each page:**

Choose Account

Finder Donation  
Charity Donation  
Yard Sale  
Fundraiser  
Income 5

Puppy Pads  
Bitiba  
Imaverol  
Ivomec  
Fundraising  
Food  
Vet  
Equipment  
Treatments  
Talks  
Bank Charges  
Insurance  
Exp 13

### Cash Book January

## Heather's Hedgehog Hostel

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## Heather's Hedgehog Hostel

[illegible]

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### Cash Book March

## Heather's Hedgehog Hostel

[illegible]

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### Cash Book April

## Heather's Hedgehog Hostel

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### Cash Book May

## Heather's Hedgehog Hostel

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## Heather's Hedgehog Hostel

[illegible]

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## Heather's Hedgehog Hostel

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## Heather's Hedgehog Hostel

Bank balance B/f																							488.59
					Income					Expenditure													
Date	Customer or Supplier	Reference	Amount	Account Code	Finder Donati	Charity Donat	Yard Sale	Fundraiser	Income 5	Puppy Pads	Bitiba	Imaverol	Ivomec	Fundraising	Food	Vet	Equipment	Treatments	Talks	Bank Charges	Insurance	Exp 13	Balance
8/3/2023	paypal		19.41	Finder Donation	19.41																		508.00
8/9/2023	equipment			Choose Account																			508.00
8/14/2023	puppy food	amazon	65.46	Food											65.46								442.54
8/8/2023	manea	bingo	470.00	Fundraising										470.00									-27.46
9/9/2023	amazon	shelves	17.74	Equipment													17.74						-45.20
8/8/0-	amazon	F10	57.63	Treatments															57.63				-102.83
8/8/2023	amazon	F6, F9	17.06	Treatments															17.06				-119.89
8/12/2023	amazon	pet food	59.50	Food											59.50								-179.39
8/12/2023	amazon	sign holders	15.99	Equipment													15.99						-195.38
8/12/2023	amazon	necklace cards		Fundraising										0.00									-195.38
8/12/2023	amazon	f10	23.95	Treatments															23.95				-219.33
8/11/2023	uniform	logo	59.09	Equipment													59.09						-278.42
8/11/2023	NZ (pam)	donation	50.00	Finder Donation	50.00																		-228.42
8/20/2023	amazon	food	8.72	Food											8.72								-237.14
8/20/2023	amazon	food	14.16	Food											14.16								-251.30
8/20/2023	amazon	tablet	63.99	Equipment													63.99						-315.29
8/20/2023	amazon	stylus	9.99	Equipment													9.99						-325.28
8/21/2023	amazon	food	9.99	Food											9.99								-335.27
8/24/2023			16.00	Fundraising										16.00									-351.27
8/24/2023			23.94	Fundraising										23.94									-375.21
8/29/2023																							-375.21
8/29/2023																							-375.21
8/14/2023																							-375.21
8/11/2023																							-375.21
8/30/2023																							-375.21
8/21/2023			24.00	Fundraising										24.00									-399.21
8/1/2023																							-399.21
8/29/2023																							-399.21
8/28/2023		fundraiser	170.00	Fundraiser				170.00															-229.21
8/30/2023	donations		195.00	Finder Donation	195.00																		-34.21
8/1/2023	donations	paypal	19.41	Charity Donation		19.41																	-14.80
8/9/2023	miscotta	cages	155.55	Equipment													155.55						-170.35
8/12/2023	hibbetts	donation	10.00	Charity Donation		10.00																	-160.35
8/12/2023	fundraiser		470.00	Fundraiser				470.00															309.65
8/16/2023	donations	paypal	247.89	Charity Donation		247.89																	557.54
				Choose Account																			557.54
8/18/2023	bank charges		8.04	Bank Charges																8.04			549.50
8/20/2023	trudy mills	mugs	32.00	Fundraising										32.00									517.50
8/22/2023	donTION		50.00	Charity Donation		50.00																	567.50
8/23/2023	trudy millsmugs		19.20	Fundraising										19.20									548.30
																							548.30
8/23/2023			30.93	Bitiba							30.93												517.37
8/29/2023			30.00	Vet													30.00						487.37
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Date	Customer or Supplier	Reference	Amount	Account Code	Finder Donatio	Charity Donati	Yard Sale	Fundraiser	Income 5	Puppy Pads	Bitiba	Imaverol	Ivomec	Fundraising	Food	Vet	Equipment	Treatments	Talks	Bank Charges	Insurance	Exp 13	Balance
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Total				Choose Account	264.41	327.30	0.00	640.00	0.00	0.00	30.93	0.00	0.00	585.14	157.83	30.00	322.35	98.64	0.00	8.04	0.00	0.00	487.37

## Heather's Hedgehog Hostel

[illegible]

Date	Customer or Supplier	Reference	Amount	Account Code	Finder Donatio	Charity Donati	Yard Sale	Fundraiser	Income 5	Puppy Pads	Bitiba	Imaverol	Ivomec	Fundraising	Food	Vet	Equipment	Treatments	Talks	Bank Charges	Insurance	Exp 13	Balance
				Choose Account																			408.48
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	Total				0.00	0.00	0.00	0.00	0.00	0.00	54.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.13	0.00	0.00	408.48

## Heather's Hedgehog Hostel

[illegible]

Date	Customer or Supplier	Reference	Amount	Account Code	Finder Donations	Charity Donations	Yard Sale	Fundraiser	Income 5	Puppy Pads	Bitiba	Imaverol	Ivomec	Fundraising	Food	Vet	Equipment	Treatments	Talks	Bank Charges	Insurance	Exp 13	Balance
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## Heather's Hedgehog Hostel

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## Heather's Hedgehog Hostel

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Date	Customer or Supplier	Reference	Amount	Account Code	Finder Donatio	Charity Donati	Yard Sale	Fundraiser	Income 5	Puppy Pads	Bitiba	Imaverol	Ivomec	Fundraising	Food	Vet	Equipment	Treatments	Talks	Bank Charges	Insurance	Exp 13	Balance
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	Total				230.00	676.38	0.00	1038.31	0.00	0.00	44.28	0.00	0.00	0.00	0.00	0.00	654.98	168.00	0.00	6.66	0.00	0.00	

## Cash Book Totals

## Heather's Hedgehog Hostel

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Finder Donation	0.00	0.00	0.00	0.00	0.00	237.00	615.00	264.41	0.00	180.00	285.50	230.00	1811.91
Charity Donation	0.00	0.00	0.00	0.00	0.00	175.00	90.00	327.30	0.00	56.78	0.00	676.38	1325.46
Yard Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraiser	0.00	0.00	0.00	0.00	0.00	768.23	506.14	640.00	0.00	10.00	244.00	1038.31	3206.68
Income 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	0.00	0.00	0.00	0.00	0.00	1180.23	1211.14	1231.71	0.00	246.78	529.50	1944.69	6344.05
Puppy Pads	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bitiba	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.93	54.76	0.00	55.59	44.28	185.56
Imaverol	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ivomec	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fundraising	0.00	0.00	0.00	0.00	0.00	0.00	624.94	585.14	0.00	150.67	0.00	0.00	1360.75
Food	0.00	0.00	0.00	0.00	0.00	0.00	53.00	157.83	0.00	0.00	11.22	0.00	222.05
Vet	0.00	0.00	0.00	0.00	0.00	0.00	223.86	30.00	0.00	0.00	0.00	0.00	253.86
Equipment	0.00	0.00	0.00	0.00	0.00	20.42	892.57	322.35	0.00	286.66	54.16	654.98	2231.14
Treatments	0.00	0.00	0.00	0.00	0.00	52.00	5.25	98.64	0.00	0.00	0.00	168.00	323.89
Talks	0.00	0.00	0.00	0.00	0.00	11.00	0.00	0.00	0.00	0.00	0.00	0.00	11.00
Bank Charges	0.00	0.00	0.00	0.00	0.00	5.64	14.10	8.04	24.13	6.10	6.52	6.66	71.19
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Exp 13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditure	0.00	0.00	0.00	0.00	0.00	89.06	1813.72	1232.93	78.89	443.43	127.49	873.92	4659.44
Profit/Loss	0.00	0.00	0.00	0.00	0.00	1091.17	-602.58	-1.22	-78.89	-196.65	402.01	1070.77	1684.61
Balance b/f	0.00	0.00	0.00	0.00	0.00	0.00	1091.17	488.59	487.37	408.48	211.83	613.84	
profit/Loss	0.00	0.00	0.00	0.00	0.00	1091.17	-602.58	-1.22	-78.89	-196.65	402.01	1070.77	
Balance c/f	0.00	0.00	0.00	0.00	0.00	1091.17	488.59	487.37	408.48	211.83	613.84	1684.61	