

Charity registration number 1203337

SEVENOAKS MASJID CENTRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

SEVENOAKS MASJID CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr E Ansari Mr M Uddin Mr O Hannan Mr M Hussain Mr I Ahmed
Charity number	1203337
Principal address	39 Croydon Road Westerham Kent TN16 1TS
Independent examiner	Perrys Audit Limited 4th Floor 399-401 Strand London United Kingdom WC2R 0LT
Bankers	NatWest Bank 89 Mount Pleasant Road Tunbridge Wells Kent TN1 1QJ

SEVENOAKS MASJID CENTRE

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SEVENOAKS MASJID CENTRE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Object of the CIO is, for the public benefit, to advance the Islamic faith in Sevenoaks particularly but not exclusively through providing religious prayer services and education.

Public benefit

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake. The Charity's activities benefit the public.

Achievements and performance

Significant activities and achievements against objectives

During year ended 31 December 2023, the principal focus of the charity was to acquire a property for purposes of providing facilities for religious services to the Muslim community in Sevenoaks. A property was successfully acquired. The Charity is currently in the process of applying for planning permission to use the property for the purpose of prayer facilities. As at the end of December 2023, the process is ongoing. The Charity did not engage in any other significant activities at this stage other than continuing to fund raise where possible in preparation for opening of the property to prayers once planning approval received.

Financial review

Income received during the year totalled £336,899. £22,368 was spent on charitable activities. The funds of the charity totalled £314,531 at 31 December 2023.

Reserves policy

Cash on hand and at bank stood at £10,413 at the end of December 2023. The trustees viewed this as sufficient given the charity is currently awaiting approval to use the property and therefore has minimal expenses other than over time repaying the loans due. The loans are Islamic 'Qard Hassan' loans which do not have a time limit and therefore the Charity has time to repay. The Charity will continue to fund raise to pay off the loans over time.

Structure, governance and management

The Charity is a CIO (Charitable Incorporated Organisation) registered in England and Wales. The Charity was established on 31 May 2023 and is governed by a constitution.

The Trustees who served during the year and up to the date of signature of the financial statements were:

Mr E Ansari
Mr M Uddin
Mr O Hannan
Mr M Hussain
Mr I Ahmed

SEVENOAKS MASJID CENTRE

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

Recruitment and appointment of trustees


Apart from the first Trustees, every Trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the Trustees or in writing.

In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO, as well as the individual's commitment to the CIO's cause.


Organisational structure

The Trustees form the main management committee and are responsible for the overall governance and operation of the Charity. The Trustees will meet at least 3 times a year and will meet more frequently once the planning application for the Masjid property has been approved and the Charity can start actively providing religious services to the Muslim Community. The Trustees also take support of a number of volunteers in the Muslim community for activities such as fund raising and raising awareness of the Charity.

The Trustees' report was approved by the Board of Trustees.


Mr. O. Hassan (S1989A) (Oct 22, 2024, 2024)
Trustee

Date: 22 Oct 2024


Mr. M. Hussain (S1989A) (Oct 22, 2024, 2024)
Trustee

SEVENOAKS MASJID CENTRE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SEVENOAKS MASJID CENTRE

I report to the Trustees on my examination of the financial statements of Sevenoaks Masjid Centre (the Charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Stephen Hale FCA FCCA



Perrys Audit Limited
4th Floor
399-401 Strand
London
WC2R 0LT
United Kingdom

Dated: 23/10/24

SEVENOAKS MASJID CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted funds 2023 £
Income from:		
Donations and legacies	3	336,899
Charitable expenditure	4	22,368
Net income and movement in funds		314,531
Reconciliation of funds:		
Fund balances at 1 January 2023		-
Fund balances at 31 December 2023		314,531

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

SEVENOAKS MASJID CENTRE

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023 £	£
Fixed assets			
Tangible assets	9		545,218
Current assets			
Cash at bank and in hand		10,413	
Creditors: amounts falling due within one year	10	241,100	
Net current liabilities			(230,687)
Total assets less current liabilities			314,531
The funds of the Charity			
Unrestricted funds			314,531
			314,531

The financial statements were approved by the Trustees on ...22/10/24...



Mr Q. Hossain (S1989A) (Oct 22,
2024) (Trustee)
Trustee



Mr M. Hussain (S1989A) (Oct 22, 2024,
Trustee)
Trustee

SEVENOAKS MASJID CENTRE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	2023 £	£
Cash flows from operating activities			
Cash generated from/(absorbed by) operations	13		555,631
Investing activities			
Purchase of tangible fixed assets		(545,218)	
Net cash used in investing activities			(545,218)
Net cash used in financing activities			-
Net increase in cash and cash equivalents			10,413
Cash and cash equivalents at beginning of year			-
Cash and cash equivalents at end of year			10,413

SEVENOAKS MASJID CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

Sevenoaks Masjid Centre is a charitable incorporated organisation registered in England and Wales.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £1.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

SEVENOAKS MASJID CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives. As the building has not been ready to be used for charitable purposes, not depreciation has been charged.

Freehold land and buildings

Held at cost

1.7 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

SEVENOAKS MASJID CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds £
Donations and gifts	336,899	-

4 Expenditure on charitable activities

	Charitable activities 2023 £
Direct costs	
Property expenses	8,029
Repairs and maintenance	210
Utility costs	560
Solicitors fees	8,346
Telephone	36
Sundry	147
	17,328
Share of support and governance costs (see note 5)	
Governance	5,040
	22,368
Analysis by fund	
Unrestricted funds	22,368

SEVENOAKS MASJID CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

5 Support costs allocated to activities

	Charitable activities 2023 £
Governance	5,040
	<u>5,040</u>
Governance costs comprise:	2023 £
Accountancy	2,700
Independent examination	2,340
	<u>5,040</u>
	<u>5,040</u>

6 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

7 Employees

The average monthly number of employees during the year was:

	2023 Number
Total	-
	<u>-</u>

There were no employees whose annual remuneration was more than £60,000.

8 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

SEVENOAKS MASJID CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

9 Tangible fixed assets

	Freehold land and buildings £
Cost	
Additions	545,218
At 31 December 2023	<u>545,218</u>
Carrying amount	
At 31 December 2023	<u>545,218</u>

10 Creditors: amounts falling due within one year

	2023 £
Other creditors	236,060
Accruals and deferred income	5,040
	<u>241,100</u>

Other creditors represent amounts due as a result of benevolent loans.

11 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2023 £	Incoming resources £	Resources expended £	At 31 December 2023 £
General funds	-	336,899	(22,368)	<u>314,531</u>

12 Related party transactions

The trustees donated £322,416 in the year.

SEVENOAKS MASJID CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

13	Cash generated from operations	2023
		£
	Surplus for the year	314,531
	Movements in working capital:	
	Increase in creditors	241,100
	Cash generated from/(absorbed by) operations	<u>555,631</u>