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Charity Commission Annual Return 2024

THE PAROCHIAL PARISH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETERS, MORLEY
Charity registration number: 1203330

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2024.

PART A - Charity information

Financial period

Financial period start date

01/01/2024

Financial period end date

31/12/2024

Income and spending

Income £

£ 192,248

Spending £

£ 205,482

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

0

Income breakdown

Donations and legacies (excluding Endowments Received)

£ 192,248

Charitable activities

£ 0

Other trading activities

£ 0

Investments

£ 0

Other

£ 0

Corporate donations

What was the value of your charity's single highest value donation received from a corporate donor during the financial period of this return?

£ 0

Donations from individuals

What was the value of your charity's single highest value donation received from an individual during the financial period of this return?

£ 4,000

Donations from related parties

What was the value of your charity's single highest value donation received from a related party during the financial period of this return?

£ 0

Grantmaking

Is grant making the main way your charity carries out its purposes?

No

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).

Individuals

£ 0

Other charities

£ 10,000

Other organisations that are not charities

£ 0

Grant recipients related parties

Are any of the grant recipients related parties to the charity?

No

Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

☒ e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

Delivering activities outside the United Kingdom

Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

Spending outside of the United Kingdom

Did your charity spend funds outside of the United Kingdom in the financial period of this return?

No

Total Spending outside of the United Kingdom

£

Trading subsidiaries

Does the charity have any trading subsidiaries?

No

Charity contact details correct

Is the contact address displayed from the Register of Charities, correct?

Yes

Charity headquarters details correct

Is this the same address that you use as your charity's administrative headquarters?

Yes

Charity contact address

Address Line 1

THE VICARAGE

Address Line 2

ROOMS LANE

Address Line 3

MORLEY

Address Line 4

LEEDS

Address Line 5**Postcode**

LS27 9PA

Country

Charity Headquarters address

Address Line 1

THE VICARAGE

Address Line 2

ROOMS LANE

Address Line 3

MORLEY

Address Line 4

LEEDS

Address Line 5**Postcode**

LS27 9PA

Country

Membership type

Is your charity part of a wider group structure with a parent body and subsidiary bodies?

no, the charity is not part of a wider group structure

Employment contract types

People were permanently employed by your charity

1

People were on fixed-terms contracts with your charity

0

Self-employed people were working for your charity

0

Total overseas employees**How many of the people above work on behalf of your charity outside of the United Kingdom?**

0

Total employee payroll**What was the total amount spent on employee payroll during the financial period relating to this return?**

£ 25,998

Employees' salaries**Did any of your charity's employees receive total employment benefits of £60,000 or more in the financial period of this annual return?**

No

Governance policies**Internal charity financial controls policy and procedures**

Yes

Safeguarding policy and procedures

Yes

Financial reserves policy and procedures

Yes

Complaints policy and procedures

Yes

Serious incident reporting policy and procedures

Yes

Internal risk management policy and procedures

Yes

Trustee expenses policy and procedures

Not applicable

Trustee conflicts of interest policy and procedures

Yes

Investing charity funds policy and procedures

Not applicable

Campaigns and political activity policy and procedures

Not applicable

Bullying and harassment policy and procedures

Yes

Social media policy and procedures

Yes

Engaging external speakers at charity events policy and procedures

Not applicable

Safeguarding**Has your charity provided services to children and/or adults at risk in the financial period of the return?**

No

Serious Incidents**Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?**

There were no incidents to report

External risk and impact**Donations**

Negative

Other income - grants

Unknown/No Change/Not Applicable

Other income - contracts

Unknown/No Change/Not Applicable

Other income - investment

Unknown/No Change/Not Applicable

Expenditure on charitable activities

Negative

Expenditure on overheads

Negative

Number of volunteers

Unknown/No Change/Not Applicable

Number of employees

Unknown/No Change/Not Applicable

Number of trustees

Unknown/No Change/Not Applicable

Fundraising activities**Capacity to deliver services****Total service demand****Volunteers**

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- **you have consented to their release; or**
- **we are legally obliged to disclose them; or**
- **we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.**

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- **we can lawfully do so; and**
- **we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest**

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made

The Diocese of Leeds

Financial Statement

Of the

Parochial Church Council

Of

St Peter's Morley

Registered Charity No: 1203330

for the year ending 31st December 2024.

(Prepared under Receipts & Payment Accounting basis)

Statement of Financial Activities for General Fund Account:

		---	2023	---	---	2024	---
Receipts:	Note	Un Restricted	Restricted	Total	Un Restricted	Restricted	Total
Ministry Giving	2a	£ 70,565.00		£ 70,565.00	£ 70,491.82		£70,491.82
Donations	2b	£ 7,295.00	£ 8,555.00	£ 15,850.00	£ 4,931.15	£ 55,827.99	£60,759.14
Rental	2c	£ 25,532.00		£ 25,532.00	£ 26,157.45		£26,157.45
Diocesan Fees	2d	£ 3,868.00		£ 3,868.00	£ 8,253.17		£ 8,253.17
Gift Aid	2f	£ 15,485.00		£ 15,485.00	£ 17,440.06		£17,440.06
Insurance Utility refund			£ 1,592.00	£ 1,592.00	£ 0.00		£ 0.00
Special Collections	2h		£ 360.00	£ 360.00		£ 1,081.70	£ 1,081.70
Other Income	2i	£ 2,077.00	£ 800.00	£ 2,877.00	£ 85.03	£ 7,979.74	£ 8,064.77
Total Receipts		£124,822.00	£ 11,307.00	£136,129.00	£127,358.68	£ 64,889.43	£192,248.11

		----	2023	----	----	2024	----
Payments:	Note	Un Restricted	Restricted	Total	Un Restricted	Restricted	Total
Common Fund	3a	£58,174.00		£ 58,174.00	£ 59,041.00		£ 59,041.00
Fees (Disbursed)	3b	£ 1,193.00		£ 1,193.00	£ 2,188.92		£ 2,188.92
Building Running Costs	3c	£19,591.00		£ 19,591.00	£ 16,790.70		£ 16,790.70
Parish Costs + worship costs	3d	£12,363.00		£ 12,363.00	£ 25,444.50		£ 25,444.50
Maintenance	3e	£ 9,278.00		£ 9,278.00	£ 26,953.18		£ 26,953.18
Donations and special collections	3f		£10,551.00	£ 10,551.00		£ 60,874.65	£ 60,874.65
Office costs	3g				£ 2,571.52		£ 2,571.52
Acct Transfers	3h		£ 7,029.00	£ 7,029.00		£ 11,617.74	£ 11,617.74
Total Payments		£100,599.00	£17,580.00	£ 118,179.00	£132,989.82	£ 72,492.39	£ 205,482.21

Opening Balance 01/01/2024 - £31,446.72
Closing Balance 31/12/2024 - £18,212.62

Notes Supporting Financial Statement of General Fund:

2. Receipts:

2a. Regular Ministry Giving: (£70,491). This includes Parish Giving Scheme (PGS) Members, standing orders, weekly collection envelopes, and cash / cheques from all sources.

2b. Restricted Donations: (£55,827). This is monies raised for the hall project with **General Donations: (£4,931)** for non specific uses.

2c. Rental: (£26,157). This represents a full year of Lettings. This includes regular users, weekly lettings, and a small number of one-off hires at St Peter's Church and the Parish Hall.

2d. Diocesan Fees: (£8,253). Fee income generated from the Diocesan charges for weddings and funerals.

2f. Tax back from Gift Aid (2023/24) & PGS 2024.

2h & 2i. Special Collections (£1,081) & Other Income (£8,064) Mainly from events and collections.

3. Payments:

3a. Common Fund: (£59,041). The common fund was paid in full during 2024

3b. Disbursed fees: (£2,188). These are fees for Organist/Verger/vicar's mileage/Sound Technician, and Assigned Fees to the Diocese for Weddings & Funerals.

3c. Building running costs (Insurance/Gas/Electricity/Water/Cleaning):
The total running costs for the two buildings in 2024 was £16,790. Majority of costs here are, insurance (£6,900) and gas (£5,923.00).

3d. Parish Costs: Spending here should be seen as an investment in services, training resources, outreach activities & courses, supporting the church vision.

3g. Office costs: comprise mainly of expenses for services, website, various licenses, printing, telephone/broadband, all other resources for services & teaching materials.

3e. Maintenance: (£26,953) These costs include ongoing repairs & servicing to St Peters Church, St Peter's Parish Community Centre, and the upkeep of St Peter's churchyard.

3f. Donations:(60,874). This comprises donations to external organisations along with donation for the all project.

14 a) Statement of Financial Activities for Community Centre Project (CCP) Account:

		2023			2024		
Receipts:	Not e	Un Restricted	Restricted	Total	Un Restrict ed	Restricted	Total
Receipts	8a	£ 0.00	£84,529.00	£84,529.00	£ 0.00	£67,565.76	£67,565.76
Total Receipts:		£ 0.00	£84,529.00	£84,529.00	£ 0.00	£67,565.76	£67,565.76
Payments	Not e	Un Restricted	Restricted	Total	Un Restrict ed	Restricted	Total
Payments	8b		£26,689.00	£26,689.00	£ 0.00	£68,317.97	£68,317.97
Total Payments:			£26,689.00	£26,689.00	£ 0.00	£68,317.97	£68,317.97

Opening Balance 01/01/2024

£62,603

Closing Balance 31/12/24

£61,850

8a – Income (£67,565.) from transfer on monies from Mission Account, donations and gift aid received from HMRC.

8b – Payments (£68,317.) include architect fees, Gifted Philanthropy Ltd, Survey.

This account was setup in June 2022 to receive income/gifting/grants specifically for the CCP and enable these monies to be kept separate from the other accounts.

4. b) Statement of Financial Activities for Mission Fund:

		2023			2024		
Receipts:	Note	Un Restricted	Restricted	Total	Un Restricted	Restricted	Total
Receipts	7a		£9,000.00	£9,000.00		£23,511.89	£23,511.89
Total Receipts:			£9,000.00	£9,000.00		£23,511.89	£23,511.89
Payments	Note	Un Restricted	Restricted	Total	Un Restricted	Restricted	Total
Payment	7b		£76,793.00	£76,793.00		£45,860.58	£45,860.58
Total Payments:			£76,793.00	£76,793.00		£45,860.58	£45,860.58

Opening Balance 01/01/2024 £87,616.19
Closing Balance 31/12/2024 £ 65,267.50

Notes:

2020: PCC “ring fenced” £160,000 in 2020, for the appointment of an Associate Leader for Children and Youth, spread over a 5-year period (July 21 – July 26).

The accounts for 2024 were approved at the Parochial Church Council meeting held on the _____ - and the APCM held on the _____

Name	Position	Date
P HARRIS <i>P Harris</i>	VICAR	11/5/25
E COOPER <i>E Cooper</i>	CHURCH WARDEN	11/5/25
SEEN <i>Seen</i>	Treasurer CHURCH WARDEN	11/5/25
Sharon D'Ambrosio <i>Sharon D'Ambrosio</i>	SP	11/5/25

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Independent Examiner's Report on the Accounts.

I report to the trustees/ members of St Peter's Church Morley on my examination of the accounts of the above charity ("the trust") for the year ended 31st December 2024, which are set out on pages 3 to 8 of this Financial Statement.

Responsibilities and basis of report.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

(Signed):  Date: 9/5/25

Full name: Hayley Brook

Address: 8 Ashfield Road, Morley, Leeds. LS27 0QE

IER

Charity Commission For England and Wales October 2022