

Memory Action Group

Charity number 1203322

Annual Report and Financial Statements for the year ended 31 December 2025



Memory Action Group

Annual Report and Financial Statements for the year ended 31 December 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Memory Action Group

Trustees' report for the year ended 31 December 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Laura Williams	Chair	
Elizabeth Bullock	Vice Chair	
Janet Archbold	Treasurer	
Mark Gillen	Secretary	
Helen Watkiss		
Leanne Taylor		Appointed 13 May 2025
Nicola Johnson		Appointed 2 September 2025
Sara Booth		Appointed 10 October 2025
Douglas Fox		Appointed 2 November 2025
Monica Haley		Resigned 21 May 2025
Jane Spedding		Resigned 4 March 2025
Richard Opasiak		Resigned 5 February 2025

Charity number 1203322 Registered in England and Wales

Registered and principal address	Bankers
28 Belgravia Road	Santander UK
St Johns	Bridle Road
Wakefield	Bootle
WF1 3JP	Merseyside
	L30 4GB

Independent examiner

Sarah Coates MAAT

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 31 May 2023 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Memory Action Group

Trustees' report (continued) for the year ended 31 December 2025

Objectives and activities

The charity's objects

The relief of those in need by reason of ill-health for the public benefit by providing support for people living with dementia their carers and families in Wakefield district. The area of benefit would be Wakefield Metropolitan District Council and surrounding areas.

The charity's main activities

The charity provides drop in sessions weekly for people with dementia and their carers, run monthly exercise and singing sessions. They also run events and activities throughout the year.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

Numbers attending Memory Action Group (MAG) drop-in sessions continue to grow. MAG is well known in the area and continues to receive referrals from many organisations including NHS, Alzheimer's Society, Age UK and Carers Wakefield.

MAG has increased monthly session offers to two chair exercises, one Music, Movement & Me, two Games (boccia bowls etc.), one Zumba and one Singalong. During this year we had two day trips, to Beamish and Pickering, to Whitby Steam Train with North Yorkshire Moors Railway. We also had two canal boat trips with Safe Anchor Trust in July. One session of reminiscing with external facilitator who brought in lots of memorabilia.

In April the Virtual Dementia Bus was on-site training 26 carers. Also, one crafting session with Recovery College and four Get Set Goal sessions were held with students from Huddersfield University including health checks (blood pressure, heart rate etc.), talks on hydration, exercise, healthy eating and brain stimulation. The Christmas party was enjoyed by over 95 people.

Visitors to centre included representatives from Carers Wakefield, Healthwatch, Primary Care Partnership & Transformation Team, Complete Care West Yorkshire Ltd, Mid Yorkshire Trust Patient Experience Team, Co-Production & Engagement Lead, WMDC, Reminiscence facilitator, The Wright Will Company, Supersense Technologies, Chadwick Lawrence Solicitors, Wiltshire Farm Foods, MHA (Methodist Homes Association), Admiral Nurses, Angel Care, Tech Enablement Team WMDC, Age UK, Rainbow Care Group, Alzheimer's Society, Wakefield Walking Football. NHS Digital Support Team, Wakefield Carers Digital Inclusion.

We commissioned a writer to write the past, present and future of MAG – the book should be published early in 2026. We are still searching for larger premises to enable us to provide much more, for more people, and to accommodate the resurrection of New Horizons – peer support group for people dealing with loss through dementia. Finally three new Drop-in centre volunteers joined in 2025 and have settled in well.

Financial review

The net receipts for the year were £35,311, including net receipts of £39,215 on unrestricted funds and net payments of £3,904 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £125,631.

The charity have agreed to keep at least 6 months reserves which is a minimum of £3,696, with view to amend in the future if required. The current reserves much higher due to the charity receiving a significant amount of unrestricted donations in the year. The trustees are considering utilising the funds in securing new premises.

Approved by the board of trustees on

Signed: (Trustee)

Name:

Memory Action Group

Independent examiner's report to the trustees of Memory Action Group

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2025, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Sarah Coates MAAT

Date:

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Memory Action Group
Receipts and payments account
for the year ended 31 December 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Receipts					
Grants and donations	(2)	52,088	6,000	58,088	35,208
Events and activities		1,126	-	1,126	1,502
Market income		15,484	-	15,484	17,226
Total receipts		<u>68,698</u>	<u>6,000</u>	<u>74,698</u>	<u>53,936</u>
Payments					
Rent and storage costs		4,910	3,662	8,572	7,091
Equipment		14,034	2,006	16,040	2,148
Insurance		179	-	179	179
Events and activity costs		8,524	4,236	12,760	7,659
Donations		386	-	386	85
Refreshments and sundries		495	-	495	345
Printing, postage and stationery		168	-	168	340
Books and publications		26	-	26	63
Administration costs		233	-	233	134
Independent examination		528	-	528	528
Total payments		<u>29,483</u>	<u>9,904</u>	<u>39,387</u>	<u>18,572</u>
Net receipts / (payments)		<u>39,215</u>	<u>(3,904)</u>	<u>35,311</u>	<u>35,364</u>
Fund balances brought forward		<u>86,416</u>	<u>6,012</u>	<u>92,428</u>	<u>57,064</u>
Fund balances carried forward	(3)	<u>125,631</u>	<u>2,108</u>	<u>127,739</u>	<u>92,428</u>

Memory Action Group
Statement of assets and liabilities
as at 31 December 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	125,620	2,108	127,728	92,418
Cash in hand	11	-	11	10
Total cash funds	<u>125,631</u>	<u>2,108</u>	<u>127,739</u>	<u>92,428</u>

Debtors and prepayments

	2025
	£
Prepayments	149
	<u>149</u>

Assets retained for the charity's own use

Laptops
Stacking chairs
Tovertafel

Liabilities

	2025
	£
Accruals	528
	<u>528</u>

The financial statements were approved by the board of trustees on

Signed: (Trustee)

Name:

Memory Action Group

Notes to the accounts

for the year ended 31 December 2025

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Memory Action Group
Notes to the accounts continued
for the year ended 31 December 2025

2 Grants and donations	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Sport England	-	-	-	2,040
Wakefield District Housing	-	-	-	1,750
Windmill Community Transport	-	2,000	2,000	6,142
Donations from organisations	15,320	-	15,320	10,619
Drop in donations	4,042	-	4,042	4,149
Mayor's Fund donation	23,593	-	23,593	-
PHP Community Impact Grant	-	3,000	3,000	-
Other donations	9,133	1,000	10,133	10,508
	<u>52,088</u>	<u>6,000</u>	<u>58,088</u>	<u>35,208</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
NOVA Wakefield	3,392	-	3,392	-	-
Windmill Community Transport	-	2,000	1,700	-	300
Sport England	870	-	870	-	-
WDH Community Grant	1,750	-	1,750	-	-
Primary Health Properties	-	3,000	2,192	-	808
Other personal donation	-	1,000	-	-	1,000
	<u>6,012</u>	<u>6,000</u>	<u>9,904</u>	<u>-</u>	<u>2,108</u>

Fund name	Purpose of restriction
NOVA Wakefield	Towards the costs of room hire for the drop in centre.
Windmill Community Transport	To provide coach hire for day trips during the year.
Sport England	Towards the costs of monthly Chair Exercises, and Music & Movement sessions plus four 'Get Set Goal' sessions with University of Huddersfield.
WDH Community Grant	To purchase stacking chairs for the drop in centre.
Primary Health Properties	To maintain singing, exercises and music & movement sessions.
Other personal donation	Donation specifically to fund afternoon tea at Blackpool tower trip.

4 Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.