

MEMORY ACTION GROUP

England & Wales · Charity number 1203322

Details

Status Registered

Legal form CIO

Registered 2023-05-31

Register [View on the Charity Commission register](#)

Contact

Address 28 Belgravia Road
Wakefield
WF1 3JP

Phone 07963568892

Email memoryactiongroup@gmail.com

Website <https://memoryactiongroup.co.uk/>

Activities

Objects: THE RELIEF OF THOSE IN NEED BY REASON OF ILL-HEALTH FOR THE PUBLIC BENEFIT BY PROVIDING SUPPORT FOR PEOPLE LIVING WITH DEMENTIA THEIR CARERS AND FAMILIES IN WAKEFIELD DISTRICT.THE AREA OF BENEFIT WOULD BE WAKEFIELD METROPOLITAN DISTRICT COUNCIL AND SURROUNDING AREAS.

Activities: Memory Action Group is there to relieve the needs and promote and project the good health of people affected by dementia and their family and carers living in the Wakefield district and surrounding areas, through such activities and support as the trustees deem fit.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Disability
- **Who:** Elderly/old People, People With Disabilities

Geography

- City Of Wakefield

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-12-31 | £74,698 | £39,387 | - | - |
| 2024-12-31 | £53,936 | £18,572 | - | - |
| 2023-12-31 | £65,000 | £8,000 | - | - |

Trustees

| Name | Role | Appointed |
|-----------------------|------|------------|
| Douglas Graham Fox | | 2025-11-02 |
| Elizabeth Bullock | | 2023-05-02 |
| Helen Watkiss | | 2024-03-09 |
| Janet Archbold | | 2023-05-02 |
| Laura Jayne Williams | | 2023-05-02 |
| Leanne Taylor | | 2025-05-13 |
| Mark James Gillen | | 2024-07-19 |
| Nicola Tracey Johnson | | 2025-09-02 |
| Sara Victoria Booth | | 2025-10-10 |

MEMORY ACTION GROUP

England & Wales - Charity number 1203322

Accounts

Memory Action Group

Charity number 1203322

Annual Report and Financial Statements for the year ended 31 December 2025



Memory Action Group

Annual Report and Financial Statements for the year ended 31 December 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Memory Action Group

Trustees' report for the year ended 31 December 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

| Name | Position | Dates |
|-------------------|-----------------|----------------------------|
| Laura Williams | Chair | |
| Elizabeth Bullock | Vice Chair | |
| Janet Archbold | Treasurer | |
| Mark Gillen | Secretary | |
| Helen Watkiss | | |
| Leanne Taylor | | Appointed 13 May 2025 |
| Nicola Johnson | | Appointed 2 September 2025 |
| Sara Booth | | Appointed 10 October 2025 |
| Douglas Fox | | Appointed 2 November 2025 |
| Monica Haley | | Resigned 21 May 2025 |
| Jane Spedding | | Resigned 4 March 2025 |
| Richard Opasiak | | Resigned 5 February 2025 |

Charity number 1203322 Registered in England and Wales

| | |
|---|----------------|
| Registered and principal address | Bankers |
| 28 Belgravia Road | Santander UK |
| St Johns | Bridle Road |
| Wakefield | Bootle |
| WF1 3JP | Merseyside |
| | L30 4GB |

Independent examiner

Sarah Coates MAAT

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 31 May 2023 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Memory Action Group

Trustees' report (continued) for the year ended 31 December 2025

Objectives and activities

The charity's objects

The relief of those in need by reason of ill-health for the public benefit by providing support for people living with dementia their carers and families in Wakefield district. The area of benefit would be Wakefield Metropolitan District Council and surrounding areas.

The charity's main activities

The charity provides drop in sessions weekly for people with dementia and their carers, run monthly exercise and singing sessions. They also run events and activities throughout the year.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

Numbers attending Memory Action Group (MAG) drop-in sessions continue to grow. MAG is well known in the area and continues to receive referrals from many organisations including NHS, Alzheimer's Society, Age UK and Carers Wakefield.

MAG has increased monthly session offers to two chair exercises, one Music, Movement & Me, two Games (boccia bowls etc.), one Zumba and one Singalong. During this year we had two day trips, to Beamish and Pickering, to Whitby Steam Train with North Yorkshire Moors Railway. We also had two canal boat trips with Safe Anchor Trust in July. One session of reminiscing with external facilitator who brought in lots of memorabilia.

In April the Virtual Dementia Bus was on-site training 26 carers. Also, one crafting session with Recovery College and four Get Set Goal sessions were held with students from Huddersfield University including health checks (blood pressure, heart rate etc.), talks on hydration, exercise, healthy eating and brain stimulation. The Christmas party was enjoyed by over 95 people.

Visitors to centre included representatives from Carers Wakefield, Healthwatch, Primary Care Partnership & Transformation Team, Complete Care West Yorkshire Ltd, Mid Yorkshire Trust Patient Experience Team, Co-Production & Engagement Lead, WMDC, Reminiscence facilitator, The Wright Will Company, Supersense Technologies, Chadwick Lawrence Solicitors, Wiltshire Farm Foods, MHA (Methodist Homes Association), Admiral Nurses, Angel Care, Tech Enablement Team WMDC, Age UK, Rainbow Care Group, Alzheimer's Society, Wakefield Walking Football. NHS Digital Support Team, Wakefield Carers Digital Inclusion.

We commissioned a writer to write the past, present and future of MAG – the book should be published early in 2026. We are still searching for larger premises to enable us to provide much more, for more people, and to accommodate the resurrection of New Horizons – peer support group for people dealing with loss through dementia. Finally three new Drop-in centre volunteers joined in 2025 and have settled in well.

Financial review

The net receipts for the year were £35,311, including net receipts of £39,215 on unrestricted funds and net payments of £3,904 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £125,631.

The charity have agreed to keep at least 6 months reserves which is a minimum of £3,696, with view to amend in the future if required. The current reserves much higher due to the charity receiving a significant amount of unrestricted donations in the year. The trustees are considering utilising the funds in securing new premises.

Approved by the board of trustees on

Signed: (Trustee)

Name:

Memory Action Group

Independent examiner's report to the trustees of Memory Action Group

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2025, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Sarah Coates MAAT

Date:

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Memory Action Group
Receipts and payments account
for the year ended 31 December 2025

| | Notes | 2025 | 2025 | 2025 | 2024 |
|--------------------------------------|-------|----------------|----------------|----------------|---------------|
| | | Unrestricted | Restricted | Total | Total |
| | | funds | funds | funds | funds |
| | | £ | £ | £ | £ |
| Receipts | | | | | |
| Grants and donations | (2) | 52,088 | 6,000 | 58,088 | 35,208 |
| Events and activities | | 1,126 | - | 1,126 | 1,502 |
| Market income | | 15,484 | - | 15,484 | 17,226 |
| Total receipts | | <u>68,698</u> | <u>6,000</u> | <u>74,698</u> | <u>53,936</u> |
| Payments | | | | | |
| Rent and storage costs | | 4,910 | 3,662 | 8,572 | 7,091 |
| Equipment | | 14,034 | 2,006 | 16,040 | 2,148 |
| Insurance | | 179 | - | 179 | 179 |
| Events and activity costs | | 8,524 | 4,236 | 12,760 | 7,659 |
| Donations | | 386 | - | 386 | 85 |
| Refreshments and sundries | | 495 | - | 495 | 345 |
| Printing, postage and stationery | | 168 | - | 168 | 340 |
| Books and publications | | 26 | - | 26 | 63 |
| Administration costs | | 233 | - | 233 | 134 |
| Independent examination | | 528 | - | 528 | 528 |
| Total payments | | <u>29,483</u> | <u>9,904</u> | <u>39,387</u> | <u>18,572</u> |
| Net receipts / (payments) | | <u>39,215</u> | <u>(3,904)</u> | <u>35,311</u> | <u>35,364</u> |
| Fund balances brought forward | | <u>86,416</u> | <u>6,012</u> | <u>92,428</u> | <u>57,064</u> |
| Fund balances carried forward | (3) | <u>125,631</u> | <u>2,108</u> | <u>127,739</u> | <u>92,428</u> |

Memory Action Group
Statement of assets and liabilities
as at 31 December 2025

| | 2025 | 2025 | 2025 | 2024 |
|-------------------------|----------------|--------------|----------------|---------------|
| | Unrestricted | Restricted | Total | Total |
| | £ | £ | £ | £ |
| Cash funds | | | | |
| Cash at bank | 125,620 | 2,108 | 127,728 | 92,418 |
| Cash in hand | 11 | - | 11 | 10 |
| Total cash funds | <u>125,631</u> | <u>2,108</u> | <u>127,739</u> | <u>92,428</u> |

Debtors and prepayments

| | 2025 |
|-------------|------------|
| | £ |
| Prepayments | 149 |
| | <u>149</u> |

Assets retained for the charity's own use

Laptops
Stacking chairs
Tovertafel

Liabilities

| | 2025 |
|----------|------------|
| | £ |
| Accruals | 528 |
| | <u>528</u> |

The financial statements were approved by the board of trustees on

Signed: (Trustee)

Name:

Memory Action Group

Notes to the accounts

for the year ended 31 December 2025

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Memory Action Group
Notes to the accounts continued
for the year ended 31 December 2025

| 2 Grants and donations | 2025 | 2025 | 2025 | 2024 |
|------------------------------|--------------------|------------------|---------------|---------------|
| | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | £ | £ | £ | £ |
| Sport England | - | - | - | 2,040 |
| Wakefield District Housing | - | - | - | 1,750 |
| Windmill Community Transport | - | 2,000 | 2,000 | 6,142 |
| Donations from organisations | 15,320 | - | 15,320 | 10,619 |
| Drop in donations | 4,042 | - | 4,042 | 4,149 |
| Mayor's Fund donation | 23,593 | - | 23,593 | - |
| PHP Community Impact Grant | - | 3,000 | 3,000 | - |
| Other donations | 9,133 | 1,000 | 10,133 | 10,508 |
| | <u>52,088</u> | <u>6,000</u> | <u>58,088</u> | <u>35,208</u> |

| 3 Restricted funds | Balance b/f | Incoming | Outgoing | Transfers | Balance c/f |
|------------------------------|--------------|--------------|--------------|-----------|--------------|
| | £ | £ | £ | £ | £ |
| NOVA Wakefield | 3,392 | - | 3,392 | - | - |
| Windmill Community Transport | - | 2,000 | 1,700 | - | 300 |
| Sport England | 870 | - | 870 | - | - |
| WDH Community Grant | 1,750 | - | 1,750 | - | - |
| Primary Health Properties | - | 3,000 | 2,192 | - | 808 |
| Other personal donation | - | 1,000 | - | - | 1,000 |
| | <u>6,012</u> | <u>6,000</u> | <u>9,904</u> | <u>-</u> | <u>2,108</u> |

| Fund name | Purpose of restriction |
|------------------------------|--|
| NOVA Wakefield | Towards the costs of room hire for the drop in centre. |
| Windmill Community Transport | To provide coach hire for day trips during the year. |
| Sport England | Towards the costs of monthly Chair Exercises, and Music & Movement sessions plus four 'Get Set Goal' sessions with University of Huddersfield. |
| WDH Community Grant | To purchase stacking chairs for the drop in centre. |
| Primary Health Properties | To maintain singing, exercises and music & movement sessions. |
| Other personal donation | Donation specifically to fund afternoon tea at Blackpool tower trip. |

4 Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

MEMORY ACTION GROUP

England & Wales - Charity number 1203322

Accounts

Memory Action Group

Charity number 1203322

Annual Report and Financial Statements for the year ended 31 December 2024



Memory Action Group

Annual Report and Financial Statements for the year ended 31 December 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Memory Action Group

Trustees' report for the year ended 31 December 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

| Name | Position | Dates |
|-------------------|-----------------|--------------------------|
| Laura Williams | Chair | |
| Elizabeth Bullock | Vice Chair | |
| Janet Archbold | Treasurer | |
| Mark Gillen | Secretary | Appointed 18 July 2024 |
| Monica Haley | | Appointed 2 May 2023 |
| Jane Spedding | | Appointed 9 March 2024 |
| | | Resigned 4 March 2025 |
| Richard Opasiak | | Appointed 9 March 2024 |
| | | Resigned 5 February 2025 |
| Helen Watkiss | | Appointed 9 March 2024 |

Charity number 1203322 Registered in England and Wales

Registered and principal address
28 Belgravia Road
St Johns
Wakefield
WF1 3JP

Bankers
Santander UK
Bridle Road
Bootle
Mersyside
L30 4GB

Independent examiner

Sarah Coates

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 31 May 2023 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Memory Action Group

Trustees' report (continued) for the year ended 31 December 2024

Objectives and activities

The charity's objects

The relief of those in need by reason of ill-health for the public benefit by providing support for people living with dementia their carers and families in Wakefield district. The area of benefit would be Wakefield Metropolitan District Council and surrounding areas.

The charity's main activities

The charity provides drop in sessions weekly for people with dementia and their carers, run monthly exercise and singing sessions. They also run events and activities throughout the year.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

Numbers attending Memory Action Group (MAG) twice weekly drop in sessions are increasing exponentially. MAG is well known in the area and receives referrals from many organisations including NHS, Alzheimer's Society, Age UK, Carers Wakefield. MAG now offers a monthly Singalong session, Chair exercises session and a Music and Movement Session.

During the year we enjoyed three barge trips, day trips to York, Pickering, Whitby Steam Train with North Yorkshire Moors Railway and afternoon tea at Blackpool Tower Ballroom. We worked with Actual Size Theatre Company on their play 'Memory Palace, I am still here' about living with dementia.

Three crafting sessions were held with Recovery College, four get set goal sessions were held with nursing students from Huddersfield University including health checks, e.g. blood pressure and heart rate with talks covering exercise, sleep and anxiety etc.

Sessions were held with members from the Hepworth gallery, a music and movement session held with Hoot Creative and Spectrum People with two musicians and dancers from the Netherlands. MAG was chosen as the Wakefield Mayor's Charity, also the charity of the club captains and Lady captains at Waterton Park and Wakefield golf clubs. The Christmas party was attended by over 90 people.

Visitors at the centre included Wakefield Wheelchair Services; Open Country; Contenance Team, Simon Lightwood MP; National Mining Museum; Live Well Wakefield; Health Watch Wakefield; MHA Communities; and representatives from Wakefield MDC Adult Wellbeing Programme. We carried out a survey with attendees which gave ideas for improvements and also highlighted what's going well. Larger premises are being sought to allow us to provide much more for more people.

Financial review

The net receipts for the year were £35,364, including net receipts of £31,002 on unrestricted funds and net receipts of £4,362 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £86,416.

The charity have agreed to keep at least 6 months reserves which is a minimum of £3,696, with view to amend in the future if required.

Approved by the board of trustees on 02/04/2025

Janet Archbold (Trustee)

Memory Action Group

Independent examiner's report to the trustees of Memory Action Group

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2024, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Coates

07/04/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Memory Action Group
Receipts and payments account
for the year ended 31 December 2024

| | Notes | 2024 | 2024 | 2024 | 2023 |
|--------------------------------------|-------|---------------|--------------|---------------|---------------|
| | | Unrestricted | Restricted | Total | Total |
| | | funds | funds | funds | funds |
| | | £ | £ | £ | £ |
| Receipts | | | | | |
| Grants and donations | (2) | 25,276 | 9,932 | 35,208 | 11,744 |
| Events and activities | | 1,502 | - | 1,502 | 719 |
| Market income | | 17,226 | - | 17,226 | 12,385 |
| Transfer on incorporation | | - | - | - | 40,244 |
| Total receipts | | <u>44,004</u> | <u>9,932</u> | <u>53,936</u> | <u>65,092</u> |
| Payments | | | | | |
| Rent and storage costs | | 4,691 | 2,400 | 7,091 | 2,874 |
| Equipment | | 2,148 | - | 2,148 | 48 |
| Insurance | | 179 | - | 179 | 129 |
| Events and activity costs | | 4,489 | 3,170 | 7,659 | 4,276 |
| Donations | | 85 | - | 85 | 200 |
| Refreshments and sundries | | 345 | - | 345 | 155 |
| Printing, postage and stationery | | 340 | - | 340 | 130 |
| Books and publications | | 63 | - | 63 | 197 |
| Administration costs | | 134 | - | 134 | 19 |
| Independent examination | | 528 | - | 528 | - |
| Total payments | | <u>13,002</u> | <u>5,570</u> | <u>18,572</u> | <u>8,028</u> |
| Net receipts / (payments) | | <u>31,002</u> | <u>4,362</u> | <u>35,364</u> | <u>57,064</u> |
| Fund balances brought forward | | <u>55,414</u> | <u>1,650</u> | <u>57,064</u> | <u>-</u> |
| Fund balances carried forward | (3) | <u>86,416</u> | <u>6,012</u> | <u>92,428</u> | <u>57,064</u> |

Memory Action Group
Statement of assets and liabilities
as at 31 December 2024

| | 2024 | 2024 | 2024 | 2023 |
|-------------------------|---------------|--------------|---------------|---------------|
| | Unrestricted | Restricted | Total | Total |
| | £ | £ | £ | £ |
| Cash funds | | | | |
| Cash at bank | 86,406 | 6,012 | 92,418 | 57,033 |
| Cash in hand | 10 | - | 10 | 31 |
| Total cash funds | <u>86,416</u> | <u>6,012</u> | <u>92,428</u> | <u>57,064</u> |

Debtors and prepayments

| | 2024 |
|-------------|------------|
| | £ |
| Prepayments | 149 |
| | <u>149</u> |

Liabilities

| | 2024 |
|----------|------------|
| | £ |
| Accruals | 528 |
| | <u>528</u> |

The financial statements were approved by the board of trustees on 02/04/2025

Janet Archbold (Trustee)

Memory Action Group

Notes to the accounts

for the year ended 31 December 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Memory Action Group
Notes to the accounts continued
for the year ended 31 December 2024

| 2 Grants and donations | 2024 | 2024 | 2024 | 2023 |
|------------------------------|--------------------|------------------|---------------|---------------|
| | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | £ | £ | £ | £ |
| Sport England | - | 2,040 | 2,040 | - |
| Wakefield District Housing | - | 1,750 | 1,750 | - |
| Windmill Community Transport | - | 6,142 | 6,142 | - |
| NOVA Wakefield | - | - | - | 3,960 |
| Donations from organisations | 10,619 | - | 10,619 | 2,625 |
| Drop in donations | 4,149 | - | 4,149 | 2,613 |
| Other donations | 10,508 | - | 10,508 | 2,546 |
| | <u>25,276</u> | <u>9,932</u> | <u>35,208</u> | <u>11,744</u> |

| 3 Restricted funds | Balance b/f | Incoming | Outgoing | Transfers | Balance c/f |
|------------------------------|--------------|--------------|--------------|-----------|--------------|
| | £ | £ | £ | £ | £ |
| NOVA Wakefield | 1,650 | - | 1,650 | - | - |
| Windmill Community Transport | - | 2,000 | 2,000 | - | - |
| Sport England | - | 2,040 | 1,170 | - | 870 |
| WDH Community Grant | - | 1,750 | - | - | 1,750 |
| NOVA Wakefield - Activites | - | 4,142 | 750 | - | 3,392 |
| | <u>1,650</u> | <u>9,932</u> | <u>5,570</u> | <u>-</u> | <u>6,012</u> |

Fund name

Purpose of restriction

NOVA Wakefield

Towards the costs of room hire for the drop in centre.

Windmill Community Transport

To provide coach hire for three day trips during the year.

Sport England

Towards the costs of monthly Chair Exercises, and Music & Movement sessions plus four 'Get Set Goal' sessions with University of Huddersfield.

WDH Community Grant

To purchase stacking chairs for the drop in centre.

NOVA Wakefield - Activites

Towards the costs of providing support to individuals living with memory loss, and their carers / families including providing singing, movement to music and drop in sessions.

4 Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

MEMORY ACTION GROUP

England & Wales - Charity number 1203322

Accounts

Memory Action Group

Charity number 1203322

Annual Report and Financial Statements for the period 31 May 2023 to 31 December 2023



Memory Action Group

Annual Report and Financial Statements for the period 31 May 2023 to 31 December 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Memory Action Group

Trustees' report for the period 31 May 2023 to 31 December 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

| Name | Position | Dates |
|-------------------|--------------------|---------------|
| Laura Williams | Trustee Chair | 31 May 2023 |
| Elizabeth Bullock | Trustee Vice Chair | 31 May 2023 |
| Janet Archbold | Trustee Treasurer | 31 May 2023 |
| Monica Haley | Trustee Secretary | 31 May 2023 |
| Jane Spedding | Trustee | 09 March 2024 |
| Richard Opasiak | Trustee | 09 March 2024 |
| Helen Watkiss | Trustee | 09 March 2024 |

Charity number 1203322 Registered in England and Wales

| Registered and principal address | Bankers |
|---|---|
| 28 Belgravia Road St Johns Wakefield WF1 3JP | Santander Banking Sunderland SR43 4FW |

Independent examiner

Sarah Coates

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 31 May 2023 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Memory Action Group

Trustees' report (continued) for the period 31 May 2023 to 31 December 2023

Objectives and activities

The charity's objects

The relief of those in need by reason of ill-health for the public benefit by providing support for people living with dementia their carers and families in Wakefield district. The area of benefit would be Wakefield Metropolitan District Council and surrounding areas.

The charity's main activities

The charity provides drop in sessions weekly for people with dementia and their carers, run monthly exercise and singing sessions. They also run events and activities throughout the year.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

Memory Action Group has provided twice weekly drop in sessions every week including Bank Holidays and between Christmas and New Year for a growing number of people living with dementia and their carers including a monthly chair exercises session and a monthly Singalong session. We also enjoyed three day trips to Southport, Blackpool Illuminations and Yorkshire Wildlife Park plus two barge trips with Safe Anchor Trust. A King Charles III Coronation Party and a Christmas Party were held. Visits to the centre from Wilding Adventures Pet Therapy, Ben Slack (Music & Memories Session), Co-op Legal Services, Turning Point and Healthy Heart Project.

Financial review

The net receipts for the year were £57,064, including net receipts of £55,414 on unrestricted funds and net receipts of £1,650 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £55,414.

The charity currently does not have a reserves policy in place. However, they plan to address this within the coming year and develop a comprehensive strategy regarding reserves management.

Approved by the board of trustees on 27/04/2024

Janet Archbold (Trustee)

Memory Action Group

Independent examiner's report to the trustees of Memory Action Group

I report to the charity trustees on my examination of the accounts of the CIO for the period ended 31 December 2023, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sarah Coates

29/04/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Memory Action Group
Receipts and payments account
for the period 31 May 2023 to 31 December 2023

| | Notes | 2023 | 2023 | 2023 |
|--------------------------------------|-------|---------------|--------------|---------------|
| | | Unrestricted | Restricted | Total |
| | | funds | funds | funds |
| | | £ | £ | £ |
| Receipts | | | | |
| Grants and donations | (2) | 7,784 | 3,960 | 11,744 |
| Events and activities | | 719 | - | 719 |
| Market income | | 12,385 | - | 12,385 |
| Transfer on incorporation | | 40,244 | - | 40,244 |
| Total receipts | | <u>61,132</u> | <u>3,960</u> | <u>65,092</u> |
| Payments | | | | |
| Rent and storage costs | | 564 | 2,310 | 2,874 |
| Equipment | | 48 | - | 48 |
| Insurance | | 129 | - | 129 |
| Events and activity costs | | 4,276 | - | 4,276 |
| Donations | | 200 | - | 200 |
| Refreshments and sundries | | 155 | - | 155 |
| Printing, postage and stationery | | 130 | - | 130 |
| Books and publications | | 197 | - | 197 |
| Administration costs | | 19 | - | 19 |
| Total payments | | <u>5,718</u> | <u>2,310</u> | <u>8,028</u> |
| Net receipts / (payments) | | <u>55,414</u> | <u>1,650</u> | <u>57,064</u> |
| Fund balances brought forward | | - | - | - |
| Fund balances carried forward | (3) | <u>55,414</u> | <u>1,650</u> | <u>57,064</u> |

Memory Action Group
Statement of assets and liabilities
as at 31 December 2023

| | 2023 | 2023 | 2023 |
|-------------------------|---------------|--------------|---------------|
| | Unrestricted | Restricted | Total |
| | £ | £ | £ |
| Cash funds | | | |
| Cash at bank | 55,383 | 1,650 | 57,033 |
| Cash in hand | 31 | - | 31 |
| Total cash funds | <u>55,414</u> | <u>1,650</u> | <u>57,064</u> |

| | | |
|--------------------|--|------------|
| Liabilities | | 2023 |
| | | £ |
| Accruals | | <u>528</u> |
| | | <u>528</u> |

The financial statements were approved by the board of trustees on 27/04/2024

Janet Archbold (Trustee)

Memory Action Group

Notes to the accounts

for the period 31 May 2023 to 31 December 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Memory Action Group
Notes to the accounts continued
for the period 31 May 2023 to 31 December 2023

| 2 Grants and donations | 2023 | 2023 | 2023 |
|------------------------------|--------------------|------------------|---------------|
| | Unrestricted funds | Restricted funds | Total funds |
| | £ | £ | £ |
| NOVA Wakefield | - | 3,960 | 3,960 |
| Donations from organisations | 2,625 | - | 2,625 |
| Drop in donations | 2,613 | - | 2,613 |
| Other donations | 2,546 | - | 2,546 |
| | <u>7,784</u> | <u>3,960</u> | <u>11,744</u> |

| 3 Restricted funds | Balance b/f | Incoming | Outgoing | Balance c/f |
|--------------------|-------------|--------------|--------------|--------------|
| | £ | £ | £ | £ |
| NOVA Wakefield | - | 3,960 | 2,310 | 1,650 |
| | <u>-</u> | <u>3,960</u> | <u>2,310</u> | <u>1,650</u> |

Fund name

NOVA Wakefield

Purpose of restriction

towards the costs of room hire for the drop in centre

4 Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.