



## Trustees Annual Report

for the period 1 January 2024 to 31 December 2024

Charity name: Pontrhydyrun Baptist Church

Charity registration number: 1203297

Charity Address: Chapel Lane, Croesyceiliog, Cwmbran, NP44 2<sup>ND</sup>

## Objectives and Activities

### Purposes of the Charity

The purposes of the church are the advancement of the Christian faith in accordance with the basis of faith and with Baptist principles, primarily but not exclusively within Cwmbran and the surrounding neighbourhood; and such other charitable purposes as shall, in the opinion of the charity trustees, put into practice the Christian faith in accordance with the basis of faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may be adopted and amended by the church from time to time in accordance with the provisions of the church handbook.

### Main Activities

- Regular Sunday worship services with provision for children's groups
- Monthly Sunday evening outreach events
- Life Groups

- Jelly tots a group for babies, toddlers and their carers,
- Women's Coffee morning
- Men's Coffee morning
- Revel Kids Club for Primary School age children
- Revolution Youth Group for Secondary School age children
- Board Game club
- Courses for those wishing to explore the Christian Faith, such as Christianity Explored
- Collection point for Eastern Valley Food Bank
- Assemblies in local schools
- Visiting people who are sick and housebound
- Additional events throughout the year for members and to engage the community

## Achievements & Performance

### Worship Services

Morning Gatherings continue every week and we have often had new people attending. Evening Gatherings continue to be popular and include times of discussion and group prayer. Our monthly outreach evenings, in a neutral, venue continue to run. One baptismal services has been held and three people have been baptised. During the period, seven funerals have been conducted by the Minister. We held a Good Friday service (including breakfast) and All Age Easter Celebration during Easter, and have held our annual Remembrance Sunday service gathered around our war memorial in November. During the Christmas season we ran several outreach services, including an All Age Celebration, Carols by Candlelight and Christmas Day services – all of which were attended by new visitors as well as regulars.

### Children's Ministry

Every Friday evening during term time we continue to run Revel for Primary aged children and Revolution for Secondary aged children. We have also continued Jelly Tots every Tuesday during term time, for toddlers and their carers. All the groups have drawn a number of children from the community, including new faces this year. During the spring half term we held a holiday club, bringing in a significant number of children from the local community, with some of those beginning to attend our weekly groups. In July we hosted a BBQ for all the families connected to these groups attracting a large number of people. The church has been involved in leading assemblies in the local Primary School and was specifically asked to be involved in their harvest celebration which focussed on the work of Food banks as well as hosting a carol service for the school. We also ran a Neon Party on 31<sup>st</sup> October, as a Halloween alternative, which was open to the community and a number attended. As part of our All Age Christmas Celebration, the Jelly Tots toddlers participated in a nativity play and the children from Revel sang a song, bringing in a significant number of parents, relatives and carers.

### Ministry Groups

The monthly coffee mornings continue to grow, attracting people from the local community as an opportunity for social connections. The women's coffee morning has also included baking

demonstrations and a meal out. The Board Games club continues to meet monthly, bringing several people from the local community together on a Saturday afternoon. Monthly Life Groups are increasingly well attended and often those who are new to the church find themselves more integrated into church life through attending.

## Community Care Ministry

The church continues to collect food for the Food Bank on a regular basis. Whenever there is a need we have highlighted and encouraged more donations in addition to our annual focus during September. The church also continues to support a refugee family from Ukraine who we support with housing and advice, as well as assisting through language and cultural barriers. We have also had a refugee family from Afghanistan who we have supported with practical, cultural and language advice. We have set up a Simple English Bible Class to support these and others for whom English is a second language.

## Mission Support

10% of our income is set apart to be given to those working for the advancement of the Christian faith in other parts of the world. This year we have given grants to organisations as follows: a training college, an open air outreach, work amongst students in universities and colleges and a Christian relief agency. We have also given to a couple who were working in Serbia but now in Derby to share the faith, and an individual working in Thailand who coordinates short term mission.

## Pastoral Visiting

The Pastoral Visiting team continues to ensure members and others we have contact with as a church are taken care of and given visits and support, particularly when they are sick, in hospital or housebound. The group typically makes several visits every week. In addition to this, the Minister carries out other visits on a weekly basis and the elders likewise as and when they are able.

## Outreach Events

A Quiz Night was held in the run up to Easter, with a good turnout, including a good number from the locality. We have run a few new craft sessions with mixed response – some have struggled for numbers. Our Fun Day in September was very well attended, making contact with a number of people in the community in order to establish a connection and inform of all our regular groups and meetings, likewise the Bonfire night in November. We ran a wreath making event during the Christmas period, which included a message about the Christian faith and was very popular. Though we had planned a Christmas Fun Day, this had to be cancelled last minute due to adverse weather conditions.

## Evangelistic Courses

During this year, owing to demand, we have run the Christianity Explored course in the Summer term, and the 321 course in the autumn term. Both proved very popular and clearly helped people understand the Christian faith in greater depth.

# Structure, Governance & Management

The church is a CIO governed by a constitution and handbook, based on the former CUA's original trust deed of 1815 and the Fuller Trust. The church is a member of the Fellowship of Evangelical Churches. Trustees are by default the elders of the church, elected by members of the church, in accordance with the process set out in our constitution, and hold office for three years (with the exception of any trustees who are staff members) before requiring re-election.

## Trustees

John Vinall	Elder
Jonathan Raine	Elder & Minister
Jonathan West	Elder
Mark Hands	Elder

## Staff

Hannah Mitchell	Youth & Children's Worker
Jonathan Raine	Minister

## Deacons

Carole Jennings	Safeguarding
Gareth Hawksworth	Finance (Term of office ended on 17 March 2024)
Jon Thompson	Events
Steve Jennings	Property
Tom Bushell	Admin
Victoria Hands	Hospitality

## Church Membership

During this period, we had 13 new members added to the membership and three existing members have died. By the close of this period, our total active membership was 91 with four additional members under the age of 18 and two inactive members.

# Financial Review

We consider the church to be in a healthy financial position and have no concerns about the ongoing viability of the church from a financial perspective.

During this period the pre-existing Excepted Charity transferred its assets to the CIO. This transfer took place on 31<sup>st</sup> July 2024.

## Income and Fundraising

The income of the church is predominantly through the donations of members and attendees of the church. At events, donations boxes are available as well as online giving. All are entirely voluntary.

In addition, some external grants were received during the period, amounting to £11,000 for the Boiler Replacement Project and £8,054 for General Funds.

## Reserves Policy

The target minimum reserve will be agreed annually when the budget is agreed. The level will be set at 6 months expenditure less 3 months predicted income (to allow the Church to continue operating at its current level in the event that income drops 50% for 6 months).

In addition to this General Reserve, the trustees have created a number of Designated Reserve Funds to cover areas of less predictable expenditure. These are for: Property Repairs, Defibrillator and Audio Visual/Information Technology. The level of reserve to be held in each of these funds is reviewed as part of the annual budget, and the funds are topped up (or reduced if appropriate) from the General Fund on January 1<sup>st</sup> each year.

The reserves held by the CIO at the close of this period were £85,008.

# Independent Examiner's Report



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Pontrhydyrun Baptist Church

On accounts for the year  
ended

31<sup>st</sup> December 2024

Charity no  
(if any)

1203297

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024<sup>YYY</sup>.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Paul Burnell

Date: 11<sup>th</sup> March 2025

Name:

Paul Burnell

Relevant professional  
qualification(s) or body  
(if any):

Associate of the Chartered Management Institute (ACMI)

Address:

69 Velindre Road

Whitchurch

Cardiff CF14 2TF

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

## Financial Report

### Pontrhydyrun Baptist Church (CIO) Statement of Financial Activities 2024

	Unrestricted	Restricted	Endowment	Total
<b>Receipts</b>				
Transfer of Assets from CUA	44,640.31	10,015.00		54,655.31
Income and Endowments				
Income from Donations and Legacies				
Donations	104,600.09	360.00		104,960.09
Donations (Manse-Ukraine)	410.00			410.00
External Gifts & Grants	8,054.00	11,000.00		19,054.00
Gift Aid Claimed	23,482.05			23,482.05
Investment Income				
Interest Received	1,175.26			1,175.26
<b>Total Receipts</b>	<b>182,361.71</b>	<b>21,375.00</b>	<b>0.00</b>	<b>203,736.71</b>
<b>Payments</b>				
<b>Expenditure</b>				
-Designated Fund Outgoings	-345.92			-345.92
-Restricted Fund Outgoings		24,304.89		24,304.89
Eldership Fund	769.71			769.71
Ministries	4,972.09			4,972.09
Missions	14,794.00			14,794.00
Operations	10,137.85			10,137.85
Outreach	6,373.34			6,373.34
Property (Chapel)	16,501.26			16,501.26
Property (Manse)	6,802.03			6,802.03
Staff	64,880.31			64,880.31
Unbudgeted				
<b>Total Payments</b>	<b>124,884.67</b>	<b>24,304.89</b>	<b>0.00</b>	<b>149,189.56</b>
<b>All Receipts</b>	<b>182,361.71</b>	<b>21,375.00</b>	<b>0.00</b>	<b>203,736.71</b>
<b>All Payments</b>	<b>124,884.67</b>	<b>24,304.89</b>	<b>0.00</b>	<b>149,189.56</b>
Transfers Between Funds	-76.12	76.12	0.00	0.00
<b>Net Movement in Funds</b>	<b>57,400.92</b>	<b>-2,853.77</b>	<b>0.00</b>	<b>54,547.15</b>
<b>Total Funds Brought Forward</b>	<b>27,606.84</b>	<b>2,853.77</b>	<b>0.00</b>	<b>30,460.61</b>
<b>Total Funds Carried Forward</b>	<b>85,007.76</b>	<b>0.00</b>	<b>0.00</b>	<b>85,007.76</b>

#### Notes to Accounts

1. The accounts have been prepared on a "Receipts & Payments" basis, according to law.
2. The Statement of Financial Activities covers all the income and expenditure of the church for the year.
3. Transfer of assets from the excepted charity (CUA) to the CIO was completed on 31st July 2024.



4. All Payments and Receipts relate to the Charitable Activities of the church. The one restricted fund, created during 2023, is for a Boiler Replacement project. This project was completed during 2024 and the Restricted Fund was closed.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Pontrhydyrun Baptist Church

No (if any)  
1203297

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1/1/2024

To

Period end date  
12/31/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	105,010	360	-	105,370	-
Gift Aid Receipts	23,482		-	23,482	-
External Gifts & Grants	8,054	11,000	-	19,054	-
Investment Income/Interest	1,176	-	-	1,176	-
Transfer of Assets from Excepted Charity	44,640	10,015	-	54,655	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	182,362	21,375	-	203,737	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	182,362	21,375	-	203,737	-
<b>A3 Payments</b>					
Boiler Replacement		24,305	-	24,305	-
Staff & Training Costs	64,880		-	64,880	-
Other Charitable Activities	60,005	-	-	60,005	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	124,885	24,305	-	149,190	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	124,885	24,305	-	149,190	-
<b>Net of receipts/(payments)</b>	57,477	2,930	-	54,547	-
<b>A5 Transfers between funds</b>	- 76	76	-	-	-
<b>A6 Cash funds last year end</b>	27,607	2,854	-	30,461	-
<b>Cash funds this year end</b>	85,008	-	-	85,008	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in Bank	84,908		-
	Cash in Hand	100	-	-
		-	-	-
	<b>Total cash funds</b>	<b>85,008</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
	Gift Aid to be claimed	3,902	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Church building - insurance value	Unrestricted	-	4,535,524
	Manse - insurance value	Unrestricted	-	458,029
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
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On accounts for the year  
ended

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Name: Paul Burnell

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qualification(s) or body  
(if any):

Associate of the Chartered Management Institute (ACMI)

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