

PARK CENTRE BURGESS HILL

England & Wales · Charity number 1203295

Details

Status Registered

Legal form CIO

Registered 2023-05-26

Register [View on the Charity Commission register](#)

Contact

Address Park Centre
60 Park Road
Burgess Hill
RH15 8ET

Phone 07817951317

Email info@parkcentre.org.uk

Website <https://parkcentre.org.uk/>

Activities

Objects: THE OBJECTS OF THE CIO ARE:(A) TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF BURGESS HILL AND THE SURROUNDING AREA THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID INHABITANTS.(B) TO RELIEVE THE NEEDS OF PEOPLE RESIDENT IN BURGESS HILL AND THE SURROUNDING AREA WHO ARE IN NEED BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES BY PROVIDING SUPPORT AND ACTIVITIES THAT DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES.

Activities: To promote Park Centre the benefit of the inhabitants of Burgess Hill and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, Disability, Recreation
- **Who:** Children/young People

Geography

- **Area of benefit:** LOCAL
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£166,990	£61,821	-	-
2024-03-31	£9,365	£343	-	-

Trustees

Name	Role	Appointed
Christopher John Cook		2023-06-21
Matthew Cornish		2024-02-15
Pauline Ann Southam		2024-02-15
Richard Cherry		2023-09-28
Yann Davies		2024-02-15

PARK CENTRE BURGESS HILL

England & Wales - Charity number 1203295

Accounts

Park Centre Burgess Hill CIO

Statement of assets and liabilities

Year ended 31st March 2025

CASH FUNDS	2025	2024
	£	£
Current Account	14,343.71	1,995.17
Deposit Account	100,276.30	70.00
Cash in Hand	-	-
	114,620.01	2,065.17
Creditors	(428.97)	(332.88)
Debtors	-	7,290.00
	114,191.04	9,022.29
Represented By		
General Funds	36,574.52	1,732.29
Restricted Funds	77,616.52	7,290.00
	114,191.04	9,022.29
1. Funds Analysis		
GENERAL FUNDS	2025	2024
	£	£
General Purpose	7,028.52	1,732.29
Designated Building	29,566.00	-
	36,574.52	1,732.29
RESTRICTED FUNDS		
BHTC Building and Setup	52,751.23	7,290.00
Community Dev. Officer	24,865.29	-
	77,616.52	7,290.00

Park Centre Burgess Hill CIO
 PARK CENTRE, 60 PARK ROAD, BURGESS HILL RH15 8ET

E-mail info@parkcentre.org.uk Website: <https://parkcentre.org.uk>
 Registered Charity No. 1203295

Park Centre Burgess Hill CIO

Income and Expenditure Sheet

1st April 2024 to 31st March 2025

<u>Income</u>	GENERAL 2025 £	RESTRICTED 2025 £	TOTAL 2025 £	TOTAL 2024 £
Grants and Donations ²	39,786.37	127,132.00	166,918.37	9,365.00
Bank Interest Received	71.80	-	71.80	0.17
			166,990.17	9,365.17
<u>Expenditure</u>				
Direct Costs				
Salaries and Payroll	-	3,083.00	3,083.00	
Marketing/Promotional	-	-	-	135.18
Governance				
Bank Charges	120.00	-	120.00	10.00
Insurance	241.03	7,874.03	8,115.06	-
Fundraising	1,980.00	-	1,980.00	-
DBS Checks	346.12	-	346.12	197.70
Dues and Subscriptions	175.18	-	175.18	-
Office/General Admin				
Computer Costs	-	1,596.00	1,596.00	-
Premises				
Cleaning	450.00	-	450.00	-
Legal and Professional	-	-	-	-
Phone Costs	-	35.71	35.71	-
Repairs / Maintenance*	1,029.00	44,216.74	45,245.74	-
Utilities	674.61	-	674.61	-
	5,015.94	56,805.48	61,821.42	342.88
Net Income/Expenditure	34,842.23	70,326.52	105,168.75	9,022.29
Balance B/F	1,732.29	7,290.00	9,022.29	-
Balance C/F	36,574.52	77,616.52	114,191.04	9,022.29

2. Grants and Donations

Awards for All	£19,720
Burgess Hill Town Council	£97,552
Sussex Community Foundation	£9,860

Park Centre Burgess Hill CIO

Independent Examiner's Report on the Accounts

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2025.

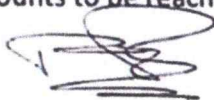
As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

SIGNED:



DATE:

24/06/2025

NAME:

Pippa Forde (Mrs)

RELEVANT PROFESSIONAL
QUALIFICATIONS (IF ANY):

AAT Level 3

MIAB

ADDRESS:

8 Dean House Gate

Allerton

BD15 8HF

Park Centre Burgess Hill CIO

Annual Report 1st April 2024 to 31st March 2025

Park Centre Burgess Hill CIO Registered Charity No. 1203295

In preparing these accounts the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

OBJECTS

The objects of the CIO are:

(a) To promote for the benefit of the inhabitants of Burgess Hill and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

(b) To relieve the needs of people resident in Burgess Hill and the surrounding area who are in need by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances by providing support and activities that develop their skills, capacities and capabilities.

CHAIR'S REPORT

This year has been a journey of highs and lows, with challenges beyond our control delaying the asset transfer process. However, WSCC worked closely with us, allowing essential works to be completed so that when the transfer was finalised, we had all the necessary information to move forward. Finally, in February 2025 of this year, Park Centre officially became ours.

Since then, we have conducted fire risk and Health & Safety assessments, ensuring that immediate improvements were carried out to bring the building in line with current regulations. While it was disappointing to find that many aspects had not been kept up to date, it has been gratifying to know that the work we have done has been completed to a high standard by those we entrusted with the task.

A dedicated team of four trustees stepped forward to form a working group, putting in tremendous effort to bring everything together. It has been truly heartening to see the enthusiasm and generosity of so many individuals, groups, businesses, and organisations eager to support us and anticipating the reopening of Park Centre.

Now, we are in the final stretch, and we cannot wait to open our doors later this year, ready to welcome the community into a space we have worked so hard to restore.

Trustees

The Trustees of Park Centre Burgess Hill CIO on 31st March 2025 were:

- Karen Taylor (Chair)
- Chris Cook
- Richard Cherry
- Pauline Southam
- Matthew Cornish
- Calley Bryson
- Yann Davies

Signed on behalf of the Charity's Trustees.

SIGNED



DATE 25th June 25

NAME

Karen Taylor, Chair

PARK CENTRE BURGESS HILL

England & Wales - Charity number 1203295

Accounts

Park Centre Burgess Hill CIO

Statement of assets and liabilities

Year ended 31st March 2024

CASH FUNDS	2024
	£
Current Account	1,995.17
Deposit Account	70.00
Cash in Hand	-
	<hr/>
	2,065.17
Creditors	(332.88)
Debtors	7,290.00
	<hr/>
	9,022.29

Represented By

General Funds	1,732.29
Restricted Funds	7,290.00
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	9,022.29

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Park Centre Burgess Hill CIO

Income and Expenditure Sheet

1st April 2023 to 31st March 2024

<u>Income</u>	GENERAL 2024 £	RESTRICTED 2024 £	TOTAL 2024 £
Grants and Donations ¹	2,075.00	7,290.00	9,365.00
Bank Interest Received	0.17	-	0.17
	2,075.17	7,290.00	9,365.17
 <u>Expenditure</u>			
Telephone / Broadband	-	-	-
Cleaning	-	-	-
Repairs / Maintenance	-	-	-
Insurance	-	-	-
Equipment	-	-	-
Fundraising	-	-	-
Marketing / Promotional	135.18	-	135.18
Admin / Stationery	-	-	-
Licenses & Subscriptions	197.70	-	197.70
Bank Charges	10.00	-	10.00
Legal and Professional	-	-	-
	342.88	-	342.88
Net Income/Expenditure	1,732.29	7,290.00	9,022.29

1. Grants and Donations

Private Donations	£75.00	
Burgess Hill Town Council (unrestricted)		£2,000
Burgess Hill Town Council (restricted)		£7,290

Park Centre Burgess Hill CIO

Independent Examiner's Report on the Accounts

Responsibilities and basis of report

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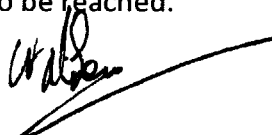
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- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

SIGNED



DATE

NAME

CEDRIC FRANCIS DE SOUZA

RELEVANT PROFESSIONAL
QUALIFICATIONS (IF ANY)

ACCA

ADDRESS

6 WELBECK CLOSE

BURGESS HILL

WEST SUSSEX RH15 0AY

Park Centre Burgess Hill CIO

Annual Report 1st April 2023 to 31st March 2024

Park Centre Burgess Hill CIO Registered Charity No. 1203295

In preparing these accounts the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

OBJECTS

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- (b) To relieve the needs of people resident in Burgess Hill and the surrounding area who are in need by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances by providing support and activities that develop their skills, capacities and capabilities.

CHAIR'S REPORT

The St John's Institute, now known as the Park Centre, was built in 1872 and gifted to the town by 19th Century artist and philanthropist Emily Temple. The Institute was originally used for a range of recreational and leisure activities including concert parties and major events such as religious and political meetings. It was vested in the Charity of Emily Temple by Charity Commission Scheme of 1 November 1912 and then transferred to the St John's Institute charity in 1929 by Charity Commission Scheme (as varied by scheme of 20 May 1958).

West Sussex County Council (WSSC) has been the sole Corporate Trustee of the charity since that time. In early 2022, WSSC advertised the property as a potential community asset transfer opportunity to seek interest from a suitable organisation that can demonstrate its ability to take on responsibility to manage and maintain the Park Centre.

We founded the Park Centre Burgess Hill CIO to facilitate the transfer of the asset from the St John's Institute to allow us to manage the centre with objects and powers suitable for the modern era.

It has been a difficult and somewhat slow-moving year, trying to navigate processes and procedure out of our control. We have built a strong team of trustees and are working closely with WSSC the sole Trustees of St Johns Institute to enable the asset transfer of Park Centre to our charity. They are providing ways to assist in moving forward with the building works whilst we wait for the Charities Commission to agree the process and to transfer the asset. I am hopeful that as soon as we have ascertained the scheme of works, we will be able to progress further and gain yet more support from the young people and the wider community which we hope to serve.

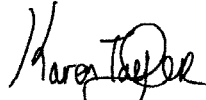
Trustees

The Trustees of Park Centre Burgess Hill CIO on 31st March 2024 were:

- Karen Taylor (Chair)
- Chris Cook
- Dawn Rennie
- Alix Bell
- Richard Cherry
- Pauline Southam
- John Orchard
- Matthew Cornish
- Calley Bryson
- Yann Davies

Signed on behalf of the Charity's Trustees.

SIGNED



DATE

02/05/2024

NAME

Karen Taylor, Chair