



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 25 May 2023 **Period start date** **To** 31 Dec 2023 **Period end date**

**Charity name:** LINCOLN MUSLIM SISTERS FORUM

**Charity registration number:** 1203283

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the Islamic faith for the benefit of the public, mainly but not exclusively in Lincoln, including holding prayer meetings, lectures, celebrating religious festivals, organising and providing religious learning, spiritual guidance, pastoral care and producing or distributing literature about the Islamic faith.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We have been running various activities for the benefit of the Islamic and wider community such as:</p> <ul style="list-style-type: none"><li>• Fun days for children.</li><li>• Ramadan iftaars.</li><li>• "Support Homeless" project</li><li>• Helping refugees.</li><li>• Children Islamic education sessions.</li><li>• Eid Funday.</li><li>• Football sessions.</li></ul> <p>Most activities include hiring venue, resources for activities, food/refreshments, gifts,...etc. which is reflected in the accounts.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All activities are for public benefit, Muslims and non-muslims, and promotes uniting and integration, and were publicised through various channels such as Whatsapp and emails, in addition to word-of-mouth.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>Helping Homeless and refugees: Providing regular food (including warm meals in some Sundays), collecting and providing donated cloth and other required items for refugees (based on their needs and cases).</li> <li>Educating and uniting the main beneficiaries, through the fun and educational events and sessions, as well as the sports (e.g. football; <b>Nominated &amp; Runner Up for the Lincolnshire Sports Award</b>).</li> <li>Integrating with the wider society (cohesion), through activities like Ramadan Iftars, supporting the needy (homeless and refugees), participating with the council and other organisations for the benefit of the overall community in Lincoln.</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p><b>Income:</b>  <b>£1764.61 [May-Dec 2023].</b>  Our main income so far is through donations, mainly from the beneficiaries.</p> <p><b>Spend:</b>  <b>£633.14 [May-Dec 2023]</b>  This is mainly for hiring venues (for the activities), buying material/resources for the activities (Art &amp; craft, books, gifts,...etc.), and costs of food and support for the homeless &amp; refugees.</p> <p><b>Trustees have not been paid.</b></p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The charity only registered in May 2023. According to the above (Income/Spend), the remaining balance (on Dec. 2023) is £1131.47. This is to support (when needed) any shortfall in donation (and also to make sure that no one is disadvantaged)</p> <p>In the longer term, we are planning to invest in a building (whenever possible/feasible) to help run and expand on our activities. This would cut out the costs of renting venues and allow us to develop our events to be more centralised and easily accessible.</p>
Amount of reserves held	Para 1.22	£1131.47
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		Charitable Incorporated Organisation (CIO)
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Foundation Charitable Incorporated Organisation Constitution
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Announcement and voting, as per the constitution.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	LINCOLN MUSLIM SISTERS FORUM
Other name the charity uses	
Registered charity number	1203283
Charity's principal address	55 Wragby Road, Sudbrooke, Lincoln LN2 2QU.

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ghada Mohamed			
2	Yeti Hadiawati			
3	Miranda Hashmi			
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Ghada Mohamed</i>	
Full name(s)	Ghada Mohamed	
Position (eg Secretary, Chair, etc)	Chair	
Date	27/10/2024	