

## **Trustees' Annual Report for period 24th May 2023 to 31st May 2024**

Weston Community Library registered no.1203250

13 Church Street, Weston, Bath, BA1 4BU

### **Structure and Governance**

Weston Community Library was registered as a Charitable Incorporated Organisation (Foundation) on 24th May 2023.

It is managed by its Trustees by way of decisions taken at regular meetings.

Names of Trustees

Shelley Bromley

Rosemary Kerr Secretary

Barbara Kiernan Volunteer Co-ordinator

Caroline Sharpe Chair

Jean Waltham Volunteer Co-ordination

Stephen Watts Treasurer

All these Trustees were appointed on the dissolution of the previous voluntary organisation known as Love Weston Library. There have been no changes of Trustees during this period.

The governing document of the charity is its constitution.

### **Activities and Objectives**

The charity runs and manages a community lending Library to advance the education, and promote the recreation and leisure time occupations of the public in Weston, Bath and the surrounding area and communities.

The Charity operates in partnership with the Library Service of Bath and North East Somerset Council which provides the books and library management system.

The library is staffed entirely by volunteers and is open on three days a week for the reservation, collection and return of books, both those in the library and those available through the LibrariesWest online booking system. There is a children's corner where parents and carers can explore books with their children.

During this period, in term time, a weekly Story Time was held for pre-school children, outside library opening hours. There were also exclusive sessions for a local nursery school.

### **Achievements and Performance**

During this period 107 new members joined the library, giving a total membership of 540 with 9,807 books being issued.

The charity applied for a grant from Bath and North East Somerset Council and a grant agreement was signed on 19 January 2024 awarding £17,100 to the Charity to enable it to negotiate a new lease of the library's premises and to cover future refurbishment.

### **Financial Review      **£28,156****

The charity is responsible for annual running costs of approximately £3000 to cover lighting; heating; Internet and insurance. During this financial period a peppercorn rent was paid to the landlord of the premises. The trustees are aware of the need to fundraise every year to cover running costs whilst keeping a healthy reserve. The grant from Bath and North East Somerset Council can only be used for rent and refurbishment.

**Annual Accounts for Weston Community Library T/A Love Weston Library**  
**24/05/2023 To 31/05/2024**

<b>GENERAL INCOME</b>		£
Closing Balance of Non-Charity LWL Transferred		8,986.34
Donations	Collection Tin	24.38
	Nuttall	20.00
	Orwellian Quiz Team	50.00
	Sherwin	360.00
	Watts	1.96
Fundraising	Bath Half Marathon	600.00
	Pub Raffle	964.28
	Relish Running	50.00
Transfers from Grant Fund		0.00
<b>TOTAL GENERAL INCOME</b>		<b>11,056.96</b>

<b>GRANT INCOME</b>		
B&NES CIL Fund	Rent at £2000 pa for 5 years	10,000.00
B&NES CIL Fund	Fixtures, Fittings and Capital Items	7,100.00
<b>TOTAL GRANT INCOME</b>		<b>17,100.00</b>

**GRAND TOTAL INCOME** **28,156.96**

<b>EXPENDITURE</b>		
Broadband		692.53
Electricity		2,233.70
Website Hosting		72.00
<b>TOTAL EXPENDITURE</b>		<b>2,998.23</b>

**ANNUAL SURPLUS/(DEFICIT) Transferred to General Reserves** **8,058.73**

Notes: 1      £1,791.52 owed to WCL at 31/05/24 has now been received and will be included in the next year's A/Cs.  
Notes: 2      This 1st year accounting period matches the reporting to Charity Commission. Next year will be to 31/05/25.

<b>RESERVES</b>			
<b>GENERAL RESERVE</b>	Balance	24/05/23	<b>0.00</b>
Annual Surplus/(Deficit) Transferred			8,058.73
<b>GENERAL RESERVE</b>	Balance	31/05/24	<b>8,058.73</b>
<b>GRANT RESERVE</b>	Balance	24/05/23	<b>0.00</b>
Income			17,100.00
Transfers out to General Income			0.00
<b>GRANT RESERVE</b>	Balance	31/05/24	<b>17,100.00</b>
<b>TOTAL RESERVES</b>		31/05/24	<b>25,158.73</b>

Signed    Stephen Watts (Treasurer)  
Date                      03/12/2024

Signed William Close (Independent Examiner)  
Date

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 Date                    03/12/2024

Signed William Close (Independent Examiner)  
 Date

11/11/25

