



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 24th May 2023 **To:** 31st October 2024

Charity name: Nuneaton Lawn Tennis Club

Charity registration number: 1203237

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The advancement of the amateur sport of Tennis in Nuneaton/Bedworth for the public benefit by the provision of facilities for participation in the sport of Tennis.</p> <p>To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life.</p> <p>Our tennis club has been on its current site for around 80 years and is registered with the Charity Commission as a CIO. It is the only remaining LTA registered tennis club in the Nuneaton area. The club is run by a committee (CC trustees) consisting of club members who give their time on a voluntary basis. Additional to our 2 artificial grass and 3 tarmac courts we also have a clubhouse on the site. The site is owned on a freehold basis by Nuneaton Lawn Tennis Club (NTC). The club is members only with a current membership of around 210. Membership is open to all and we have tennis coaching available for both senior and junior members.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our main income in FY2024 was from annual membership fees which is approximately £20,000 pa. For the past 3 years our membership numbers have stayed roughly level despite various initiatives to retain and increase membership. However in FY2024 we saw a drop in membership numbers in our junior sections. Whilst this does not greatly affect our income it is a concern as the junior sections are the future of the club and the sport.</p> <p>Our expenditure is focused on maintaining and improving the facilities of the club and making it a safe and pleasant place to play for all members. In FY2023 we resurfaced our 2 artificial grass courts at a cost of £63,000. This totally emptied our sinking fund and meant that FY2024 had to be a year of recovery and minimal expenditure as we try and rebuild our sinking fund. Expenditure summary:</p>

		<p>Courts 3 to 5 cleaning – £900. This work was essential to remove moss and debris to keep the courts safe</p> <p>Legal fees – £1100. To complete the transfer of the land ownership to NTC following the change in our legal status as a CIO</p> <p>Utility Bills – £6500. Electricity is our biggest outgoing, mainly due to the floodlights</p> <p>After the above expenditure was taken into account we managed to transfer £10,000 into our sinking fund</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The club is run by a committee consisting of members who give their time on a voluntary basis. These committee members are the CIO trustees.</p> <p>The trustees are very focused on the club's purpose of advancing the amateur sport of Tennis in Nuneaton/Bedworth for the public benefit. Our focus is on the provision of facilities for participation in the sport of Tennis.</p> <p>As a club we contribute actively to enable more people to play tennis more often, in a manner that it is safe, inclusive, and fair. This applies regardless of a person's age, disability, gender reassignment status, sex, marital or civil partnership status, pregnancy or maternity, race, sex, sexual orientation, religion, race or sexual orientation, socio-economic status or any other background.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not Applicable
Policy on social investment including program related investment	Para 1.38	Not Applicable
Contribution made by volunteers	Para 1.38	All NTC committee members (charity trustees) are NTC members that volunteer their services free of charge to manage the club
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The club is very focused on the getting more people active and playing tennis. To that end we kept our FY2024 membership fee increases as low as possible with the objective of growing membership. In particular we recognize that the club juniors are the future of the club and the sport. Just over 50% of our current membership are juniors and we run a free of charge Junior Club Night every Friday night. Additionally we have relationships with a number of local schools which use our courts and coaching facilities on a regular basis.</p> <p>Also in FY2024 we took the decision to include floodlight usage as part of the membership fee – so floodlights are free to all members. This move was welcomed by our membership as the main opportunity to play for many people is in the evenings. Our aim in doing this is the retain current members and attract new memberships.</p> <p>As stated earlier the committee is always trying to improve the facilities of the club. After the expense of court resurfacing in the previous year FY2024 was always going to be a year of recovery and minimizing expenditure. However we have identified 2x main target improvements which we want to complete asap: Conversion of our floodlights to LED technology. They are currently metal halide burning 8KW per court. Conversion to LED technology will cut our carbon footprint and reduce our utility bills by 60% – the electricity bill is currently our largest annual expenditure Replacement of our stop netting on 2 sides of our courts. One side was completed in 2021 and we really need to complete this project</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	As already stated we have kept our expenditure in FY2024 as low as possible with the objective of rebuilding our sinking fund. This was successful and we managed to transfer £10,000 into our sinking fund
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>FY 2024, the club experienced a net surplus of £7,481, which represents a decrease of £3,497 from the FY 2023 surplus of £10,978 (excluding the £15,605 final payment for the resurfacing of courts 1 and 2 in FY2023)</p> <p>The weakened financial performance in 2024 is primarily attributed to the following factors:</p> <ol style="list-style-type: none"> 1. Increased utility costs: £1,686 additional expenditure on electricity and £412 on gas. 2. Legal fees: £1,194 spent on transfer of land title deeds into the name of Nuneaton Tennis Club. 3. Hard court cleaning: £900 for court maintenance. 4. Reduced membership fees: A decline of £482 in annual memberships. <p>The impact of these expenses was partially offset by:</p> <ol style="list-style-type: none"> 1. Deferred lawn maintenance costs: £600 in invoices not received during FY 2024 (expected in FY 2025). 2. Increased ball sales: Generating an additional £319 <p>In October 2024, the committee approved a transfer of £10,000 from the current account to the sinking fund. As of 31st October 2024, the total cash balance, including the sinking fund, stood at £23,869.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The club has 2 bank accounts. The first account is used for all day to day transactions. The 2nd account is a sinking fund which is used to build up funds for major facility improvement projects: Partial stop netting replacement (FY2021), resurface courts (FY2023). Target projects: Floodlight conversion to LED technology – estimated at £35,000, Stop netting replacement – estimated at £20,000</p>
Amount of reserves held	Para 1.22	Currently £10,000
Reasons for holding zero reserves	Para 1.22	As stated above
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's main source of income is annual membership fees
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	The main risk we have is that memberships fall. This is a significant risk as membership fees are the clubs main source of income. To counteract this we keep membership fees as low as possible - baring in mind our running costs and the need to improve facilities. We also use open days, advertising, social media, etc to promote the club and encourage new members
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of Nuneaton Lawn Tennis Club - 25th May 2023
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Nuneaton Lawn Tennis Club is a Charitable Incorporated Organisation (CIO). Charity Registration Number: 1203237
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>All NTC committee members (CC trustees) shall retire with effect from the conclusion of the Annual General Meeting (AGM) next after his or her appointment but shall be eligible for re-election at that annual general meeting.</p> <p>A potential trustee must be nominated and seconded by two CIO members entitled to vote at that meeting.</p> <p>All trustees will be elected by a show of hands.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Committee members (CCTrustees) are club members who volunteer their services. Hence they are generally aware of how the club operates. Any further details they need will be provided by other committee members after election at the AGM
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Not applicable
Relationship with any related parties	Para 1.51	Not applicable
Other		

Reference and Administrative details

Charity name	Nuneaton Lawn Tennis Club
Other name the charity uses	
Registered charity number	1203237
Charity's principal address	Nuneaton Lawn Tennis Club Caldwell Road Nuneaton CV11 4QE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ryan Forrest	Chair		
2	Irene Grice	Vice Chair		
3	Malcolm Thomas	Treasurer		
4	Matthew Golby	Secretary		
5	Ken Key	Membership Secretary		
6	Mark Hughes	Head Coach		
7	Darren McHale			
8	Joe Ridings			
9	Leyton Ainslie=Huffer			
10	Linda Kirk			
11	Alex Wilson			
12	Chris Delaney			
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ryan Forrest	
Position (eg Secretary, Chair, etc)	Chair	
Date	11/08/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Nuneaton Lawn Tennis Club	No (if any) 1203237
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Receipts and payments accounts

CC16a

For the period from	Period start date 24/05/2023	To	Period end date 31/10/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership	27,111	-	-	27,111	-
Match Fees	1,664	-	-	1,664	-
Coaching Fees	2,400	-	-	2,400	-
Floodlight Tokens	185	-	-	185	-
Ball Sales	1,141	-	-	1,141	-
Visitors Fees	119	-	-	119	-
Events	1,096	-	-	1,096	-
Other Income	999	-	-	999	-
Sub total (Gross income for AR)	34,715	-	-	34,715	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,715	-	-	34,715	-
A3 Payments					
Friday Night Coaching	930	-	-	930	-
League Fees	188	-	-	188	-
Club Maintenance	6,544	-	-	6,544	-
Capital Spend	615	-	-	615	-
Utilities	7,806	-	-	7,806	-
Insurance	336	-	-	336	-
Sundry	1,189	-	-	1,189	-
Ball Purchase	2,319	-	-	2,319	-
LTA Affiliation	681	-	-	681	-
Trophies	765	-	-	765	-
Events	464	-	-	464	-
Legal Fees	1,194	-	-	1,194	-
	-	-	-	-	-
Sub total	23,032	-	-	23,032	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,032	-	-	23,032	-
Net of receipts/(payments)	11,683	-	-	11,683	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,124	-	-	12,124	-
Cash funds this year end	23,807	-	-	23,807	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	COOP Trading Account	13,807	-	-
	Barclays Sinking Fund	10,000	-	-
		-	-	-
	Total cash funds	23,807	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Land and Buildings	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ken Key	10/08/2025
	Malcolm Thomas	03/08/2025



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Nuneaton Lawn Tennis Club

On accounts for the year
ended

31 October 2024

Charity no
(if any)

1203237

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Paul M Jordan

Date:

10/08/2025

Name:

Paul Martin Jordan

Relevant professional
qualification(s) or body
(if any):

CIMA (Chartered Institute of Management Accountants)

Address:

12 Eastward Avenue , York, North Yorkshire, YO10 4LZ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No matters of material concern found during independent review.

Phone calls made to clarify and confirm figures 01/07/2028 and 07/08/2024 between Malcolm Thomas and Paul Jordan.

Backing documentation checked, bank statements checked and sample selection for audit purposes all present and correct.