



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 1 July 2023**  
**Period end date**

**Period start date To 30 June 2024**

**Charity name: Share Haywards Heath**

**Charity registration number: 1203113**

## Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	TO PROTECT AND SAFEGUARD THE ENVIRONMENT FOR THE PUBLIC BENEFIT IN HAYWARDS HEATH AND THE SURROUNDING AREA THROUGH IN PARTICULAR ,BUT NOT EXCLUSIVELY, THE PROMOTION OF THE SHARING AND RE-USE OF PRODUCTS AS A MEANS OF PREVENTING AND MINIMISING WASTE DISPOSAL; AND THE ADVANCEMENT OF THE EDUCATION OF THE PUBLIC REGARDING THE PROTECTION OF THE ENVIRONMENT THROUGH THE SHARING AND RE-USE OF PRODUCTS
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Providing a 'Library of Things' for Haywards Heath and surrounding areas
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The trustees have regard to the guidance issued by the Charity Commission on public benefit

### Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making	N/A
Policy on social investment including program related investment	N/A
Contribution made by volunteers	The charity is entirely operated by volunteers

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	The charity was set up and actually opened to the public at the end of July 2023. During the year to 30 June 2024 we made approx 125 loans of items to the public and attended a number of events to raise awareness of the Library of Things- this enabled our members to reduce unneeded expenditure on items with occasional use and our donors to reduce waste on items they might otherwise have thrown away.
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## Financial Review

Review of the charity's financial position at the end of the period	<b>Balance at bank £1934</b>
Statement explaining the policy for holding reserves stating why they are held	<b>Policy:</b> The trustees consider a reasonable level of reserves to be three months operating costs (budgeted to be approximately £100) plus the annual cost of insurance (previously £400 - £500). The trustees consider it essential to keep this cost in reserve as without public liability insurance we would have to close immediately. This would give a reserve level of £600.
Amount of reserves held	At year end we had more than this in reserves (approx £2,000). This is due to less than planned expenditure on purchase of items because of a high level of donations of items and our current limitations on storage space, which have now been addressed. Also a grant from the Gatwick trust (£1000) was received in June but had not yet been spent
Reasons for holding zero reserves	<b>N/A</b>
Details of fund materially in deficit	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	<b>None known at present</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	<b>Trust deed</b>
How is the charity constituted?	Para 1.25	<b>CIO</b>

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.
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## Reference and Administrative details

Charity name	Share Haywards Heath
Other name the charity uses	N/A
Registered charity number	1203113
Charity's principal address	THE SCOUT HUT EASTERN ROAD LINDFIELD RH16 2LP

### Names of the charity trustees who manage the charity

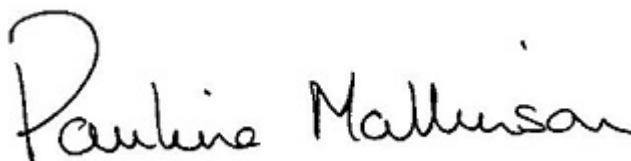
Trustee Name	Office (if any)	Dates acted
Pauline Mallinson	Chair and finance officer	
Richard Bronze		
Trevor Carpenter		
Helena Griffiths		1 May 2024

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Pauline Margaret Mallinson

Position (eg Secretary, Chair, etc) Chair

Date 4 December 2014

## FINANCIAL SUMMARY - to end June 2023

INCOME			EXPENDITUR E				
<b>Grants</b>	2380		<b>Insurance</b>	765			
			<b>Admin</b>				
			Lend Engine	65			
			<b>Maintenance</b>				
<b>Supp Members</b>	350		PAT calibration	27			
			Repairs etc	88.31			
<b>Loan fees</b>	456		<b>consumables</b>				
<b>Credit balances</b>	33		<b>Items</b>	358.86		Bank balance	1934
<b>Donations</b>	65		<b>Marketing</b>			Cash	30
Sale of items	110		Lemonade	114		Paypal	12
							1976
	3394			1418.17	1975.83		