

**The Parochial Church Council of St Martin's
Church, Camberley**

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 December 2024

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The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

Administrative Information

St Martins Church is situated at 231 Upper College Ride. Old Dean, Camberley, GU15 4HE. It is part of the Diocese of Guildford within the Church of England. The PCC is a body corporate (PCC Powers Measure 1965, Church Representation Rules 2011) and a charity currently excepted from registration with the Charity Commission.

Aims and Purposes

St Martins Church Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent (The Reverend Chris Richardson) in promoting the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church buildings of St Martins, Old Dean, Camberley.

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The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Martin's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We aim to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of St. Martin's and the Church Hall.

Vision, Values and Mission

The PCC has discerned the vision, values and mission priorities as part of developing a new Mission Action Plan under the diocesan initiative "Transforming Church, Transforming Lives".

Vision

We have discerned God's vision for St Martin's as "to see God, each other and community loved wholeheartedly". This is summarised as:

**Loving God
Loving each other
Loving community**

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This vision is supported by five core values and three mission priorities, as follows:

1. **Worship** - God loves us so much and, through worship, we love him back.
2. **Friendship** - Jesus welcomes everyone and we do too.
3. **Service** - Jesus served others and we do too.
4. **Going deeper** - Jesus wants us to know him better and we want that too.
5. **Witness** - Jesus spoke about God's love and we do too.

Our mission priorities

1. Engaging with more children, young people and families, sharing God's love with them, and creating further opportunities to disciple those in our church family.
2. Discipling our church family, primarily through our Life Groups.
3. Serving our community, particularly the lonely, the bereaved, those who are hurting, those who are not well, those who are struggling with life and those who are in need.

Achievements and Performance

Worship and Prayer

The Free Community Breakfast, first introduced in September 2021, continues to be a great success. Typically, 60 people gather every week. Sausage baps, pancakes, pastries, toast, cereals, fruit, tea, coffee, and juice are enjoyed in a warm and friendly atmosphere which builds community and combats both social isolation and food poverty.

A service of Quiet Communion precedes the Free Community Breakfast unless it is the first Sunday of the month when we enjoy Communion together in the service. The main service which follows the Free Community Breakfast continues to attract a range of different people from different levels of faith and we continue to livestream our services as part of God's mission. The congregation are fully empowered, and every Sunday is a wonderful, great team effort. The PCC extends huge, warm thanks all those who have taken part. As well as the regular services there has been regular prayer meetings held each morning. There has been a genuine feeling of God's presence each time we meet.

We are richly blessed with amazing children and youth leaders and helpers as well as amazing children and youth! Children's and youth groups on Sunday morning and Messy Church have been popular amongst our community.

In addition to our regular services there are several Life Groups, to develop members' knowledge and trust in Jesus.

The Church and Hall

The Church and the Hall are very well used throughout the week. The Hall is used each weekday by Parity for Disability, a charity for adults with multiple disabilities. It is also used most evenings by the church and different community organisations. The church is well used for activities such as Tuesday Tots, Wednesday Café, Monthly Alzheimer's café, Neurodiverse Children Support group, and Outlook for Seniors group.

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Pastoral Care

The Pastoral Care team do a fantastic job of visiting those who are sick, require support or wish to speak to someone on a confidential one to one basis.

Mission and Discipleship

Our Wednesday and Saturday café, and Free Community Breakfast, provide a focal point for the community to meet and where access is also available to local support services and the church was identified as a Warm Hub providing a warm meeting place during the colder months and access to free blankets and coats.

Financial Review

The accounts are prepared on a receipts and payments basis. Total receipts in the year to our unrestricted funds was £70,974 (2023: £73,825) £23,106 (2023: £27,315) was received in respect of hiring the hall from our regular user, Parity for Disability along with other continuing and occasional hall bookings.

£ 75,941 (2023: £54,642) was spent from unrestricted funds to provide Christian ministry from St Martin's including a contribution to the diocesan parish share.

A further £41,956 was spent from unrestricted church funds on our Building Project.

During the year we have received several grants for specific purposes to support our community work. We are particularly grateful to both our local authorities; Surrey County Council and Surrey Heath Borough Council who have both generously supported our work in the community including providing funds for our Community Breakfasts, Free Food stall, and. Guildford Diocese provided a grant towards our heating costs and St John's Church, Stoke have continued to provide funding so we can afford a house for Julie, our curate. We are extremely grateful to each of these organisations and others who have helped fund our ministry and community projects in this way.

The net result during the year was a deficit of payments over receipts of £38,415 (2023: £113 surplus). Total funds at the end of 2024 are £94,614 (2023: £133,029), of which £34,023 (2023: £26,290) is in the General Fund with the rest allocated for specific purposes in various designated and restricted funds as shown in page 9 of the accounts.

Total bank balances at the end of the year were £94,614 (2021: £133,029)

Reserves Policy

It is the policy of the PCC to try and maintain a balance on the general fund which equates to six months unrestricted payments.

The Fabric fund is retained to cover exceptional costs or emergencies on the fabric of the church buildings and to build a fund towards a future building project.

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. At St.Martin's the membership of the PCC consists of the incumbent (our vicar), churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who are members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The full PCC meet every other month. More frequent meetings (roughly monthly) were held of an expanded standing committee to deal with day-to-day issues. The minutes of the PCC are published on the church noticeboard once they have been approved.

Deanery Synod

Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

PCC Members

PCC members who served during 2024 are:

Members throughout 2024

- Revd Chris Richardson (Chair)
- Revd Kim Murray (ex-officio)
- Revd Julie Couchman-Boor (ex-officio)
- Anne Flude (Church Warden)
- Trevor Perry (Church Warden)
- Peter Lofthouse (Deanery Synod) (Assistant Church Warden end of term APCM 2024)
- Jacqui Bailey (Deanery Synod)
- Caroline Blake (LLM)
- Judith McFarlane
- Linda Thompson
- Jacqui McNutt
- Mary Dawes
- Astrid Sprake

Members for part of 2024

- Mark Appleby (end of term APCM 2024)
- Tracey Ashcroft (Resigned December 2024)
- Carole Causley (Appointed at 2024 APCM - 3 Year Term)
- Linda Thompson (Appointed at 2024 APCM - 2 Year Term)

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

- Judy McFarlane (Appointed at 2024 APCM -1 Year Term)

Approved by the PCC and signed on their behalf by

(Chairman)

Date

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

INDEPENDENT EXAMINER REPORT

TO FOLLOW

Date:

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

Receipt and Payment Account for the year ended 31 December 2024

1. Income

	2024			2023		
	Unrestricted/ Designated	Restricted	Total	Unrestricted/ Designated	Restricted	Total
Notes						
a	Voluntary Income	35,809	35,809	33,258		33,258
	Tax Reclaim	1,910	1,910	6,206		6,206
b	Rental Income	23,106	23,106	27,315		27,315
c	Grants	1,781	41,793	1,809	39,560	41,369
d	Church Activities	1,023	1,023	616		616
	Fees	1,130	1,130	-		-
	Bank Interest	2,903	2,903	2,428		2,428
	Other	3,313	3,313	2,192		2,192
	Total Income	70,974	112,767	73,825	39,560	113,385

2. Expenditure

	2024			2023		
	Unrestricted/ Designated	Restricted	Total 2024	Unrestricted/ Designated	Restricted	Total 2023
Note						
a	Ministry	4,017	4,017	7,407		7,407
b	Outreach Activities	5,961	14,153	1,739	19,343	21,082
	Parish Share	26,113	26,113	25,739		25,739
	Events	680	680			
c	Facilities	22,594	26,524	14,715	14,418	29,134
	Curates House	5,723	17,723	264	17,400	17,664
d	Church Refurb	41,956	41,956	3,001		3,001
	Comms	1,135	1,135	462		462
	Admin	3,216	3,216	3,183		3,183
e	Repairs	5,854	5,854	-		-
f	Individual Support	9,163	9,163		4,468	4,468
	Other	588	588	481		481
	Fees	60	60	652		652
	117,897	33,286	151,182	57,643	55,629	113,272

3. Income – Expenditure

	2024			2023		
	Unrestricted/ Designated	Restricted	Total	Unrestricted/ Designated	Restricted	Total
Total Income	70,974	41,793	112,767	73,825	39,560	113,385
Total Expenditure	117,897	33,286	151,182	57,643	55,629	113,272
Income-Expenditure	- 46,923	8,508	- 38,415	16,182	- 16,069	113

Notes on the Financial Statements for the year to 31 December 2024

Fund Name (Unrestricted/Designated)	Opening Balance	Income	Expenditure	Fund Transfers	Closing Balance
General (Unrestricted)	26,290	68,724	63,923	2,932	34,023
Mission Fund (Designated)	7,462	-	1,084	-	6,378
Ministry Fund (Designated)	11,977	-	-	- 5,977	6,000
Building Redevelopment Fund	6,160	-	41,956	35,796	-
Fabric Fund (Major works) (Designated)	47,500	-	5,854	- 29,819	11,827
Community activities & Hardship Support(church) (Designated)	4,393	620	203	- 4,810	-
Community Activities & Hardship Support (Gr&Don) (Designated)	3,009	1,630	4,877	15,148	14,910
Total	106,792	70,974	117,897	13,269	73,139

Total all Funds	133,029	112,767	151,182	-	94,614
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The Parochial Church Council of St Martin’s Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

6. Balance Sheet	2024
	£
CURRENT ASSETS	
Cash at Bank	£ 94,614
LIABILITIES:	
Amounts falling due within one year	<u>£ 0</u>
NET CURRENT ASSETS	<u><u>£ 94,614</u></u>

Approved by the Parochial Church Council

(Chairman)

Date:

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

Notes to Accounts

1. INCOME ANALYSIS

(a) Voluntary Income

Loose Collections	5,936
Legacies	2,250
Parish Giving Scheme	8,929
Regular Giving	15,068
Appeals & Donations	1,342
Give a Little	2,284
	35,809

(b) Rental Income

General Hall Hire	8,569
Parity Hall Hire	14,537
	23,106

(c) Grants

During the year the charity received £1,781 grants for the church to designate the use of funds. A further £41,793 were received for specific purposes these includes a £500 grant from the local councillor, £12,093 from St John's Church, Stoke for the cost of the curates housing, £29,200 from Surrey County Council and Surrey Heath Council for programmes that the charity is involved with including Free Food Stall, Healthy Eating, being a Warm Hub and grants supported by the Household Support Fund

(d) Church Activities

£763 was received during the year from events run by the church and £260 from the sale of cards

2. EXPENDITURE ANALYSIS

(a) Ministry

Youth & Children	1,812
Expenses	138
Individual Support	203
Hospitality	571
Other	1,293
	4,017

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

(b) Outreach Activities

	Designated	Restricted	Total
Breakfast/Cafes	4,830	2,719	7,549
Food Stall		1,116	1,116
Other	47	4,358	4,405
	4,877	8,192	13,069

(c) Facilities

	Unrestricted/ Designated	Restricted
Warm Hub		3,930
Utilities	9,460	
Cleaning/Gardening	4,243	
Minor Repairs	4,283	
Equipment & fittings	4,046	
Other	561	
	22,594	3,930

(d) Church Refurbishment

During the year work focussed on agreeing a design and gaining planning permission for a new church and centre on the current site of the church. The expenditure for the year is the cost of architects, design, planning application and other related work.

(e) Repairs

Major repairs during the year were carried out on the front door and windows.

(f) Individual Support

During the year the church continued to make grants and gifts to local residents facing hardship. These were funded from grants received from Surrey County Council and Surrey Heath borough council

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

3 ACCOUNTING POLICIES

Basis of Accounting - The financial statements for the year ended 31 December 2023 have been drawn up in accordance with the Statement of Recommended Practice ("SORP") issued by the Charity Commission and the Church Accounting Regulations 2006 using the receipts and payments basis.

Incoming resources, including investment income, covenants and donations are accounted for on a cash received basis to which is added Income Tax when it is recovered. Expenditure is accounted for when paid and includes value added tax where applicable.

4 EXPENSES

The expenses paid to clergy may include small immaterial amounts which relates to their function as PCC members. No payments were made to other PCC members.

5 TRANSACTIONS WITH RELATED PARTIES

There were no material transactions with related parties.

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- Revd Julie Couchman-Boor (ex-officio)
- Anne Flude (Church Warden)
- Trevor Perry (Church Warden)
- Peter Lofthouse (Deanery Synod) (Assistant Church Warden end of term APCM 2024)
- Jacqui Bailey (Deanery Synod)
- Caroline Blake (LLM)
- Judith McFarlane
- Linda Thompson
- Jacqui McNutt
- Mary Dawes
- Astrid Sprake

Members for part of 2024

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- Tracey Ashcroft (Resigned December 2024)
- Carole Causley (Appointed at 2024 APCM - 3 Year Term)
- Linda Thompson (Appointed at 2024 APCM - 2 Year Term)

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

- Judy McFarlane (Appointed at 2024 APCM -1 Year Term)

Approved by the PCC and signed on their behalf by

(Chairman)

Date

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

INDEPENDENT EXAMINER REPORT

TO FOLLOW

Date:

The Parochial Church Council of St Martin's Church, Camberley

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	2024			2023		
	Unrestricted/ Designated	Restricted	Total	Unrestricted/ Designated	Restricted	Total
Notes						
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	Tax Reclaim	1,910	1,910	6,206		6,206
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d	Church Activities	1,023	1,023	616		616
	Fees	1,130	1,130	-		-
	Bank Interest	2,903	2,903	2,428		2,428
	Other	3,313	3,313	2,192		2,192
	Total Income	70,974	112,767	73,825	39,560	113,385

2. Expenditure

	2024			2023		
	Unrestricted/ Designated	Restricted	Total 2024	Unrestricted/ Designated	Restricted	Total 2023
Note						
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	Events	680	680			
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	Admin	3,216	3,216	3,183		3,183
e	Repairs	5,854	5,854	-		-
f	Individual Support		9,163		4,468	4,468
	Other	588	588	481		481
	Fees	60	60	652		652
	117,897	33,286	151,182	57,643	55,629	113,272

3. Income – Expenditure

	2024			2023		
	Unrestricted/ Designated	Restricted	Total	Unrestricted/ Designated	Restricted	Total
Total Income	70,974	41,793	112,767	73,825	39,560	113,385
Total Expenditure	117,897	33,286	151,182	57,643	55,629	113,272
Income-Expenditure	- 46,923	8,508	- 38,415	16,182	- 16,069	113

Notes on the Financial Statements for the year to 31 December 2024

Fund Name (Unrestricted/Designated)	Opening Balance	Income	Expenditure	Fund Transfers	Closing Balance
General (Unrestricted)	26,290	68,724	63,923	2,932	34,023
Mission Fund (Designated)	7,462	-	1,084	-	6,378
Ministry Fund (Designated)	11,977	-	-	- 5,977	6,000
Building Redevelopment Fund	6,160	-	41,956	35,796	-
Fabric Fund (Major works) (Designated)	47,500	-	5,854	- 29,819	11,827
Community activities & Hardship Support(church) (Designated)	4,393	620	203	- 4,810	-
Community Activities & Hardship Support (Gr&Don) (Designated)	3,009	1,630	4,877	15,148	14,910
Total	106,792	70,974	117,897	13,269	73,139

Total all Funds	133,029	112,767	151,182	-	94,614
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The Parochial Church Council of St Martin’s Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

6. Balance Sheet	2024
	£
CURRENT ASSETS	
Cash at Bank	£ 94,614
LIABILITIES:	
Amounts falling due within one year	<u>£ 0</u>
NET CURRENT ASSETS	<u><u>£ 94,614</u></u>

Approved by the Parochial Church Council

(Chairman)

Date:

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

Notes to Accounts

1. INCOME ANALYSIS

(a) Voluntary Income

Loose Collections	5,936
Legacies	2,250
Parish Giving Scheme	8,929
Regular Giving	15,068
Appeals & Donations	1,342
Give a Little	2,284
	35,809

(b) Rental Income

General Hall Hire	8,569
Parity Hall Hire	14,537
	23,106

(c) Grants

During the year the charity received £1,781 grants for the church to designate the use of funds. A further £41,793 were received for specific purposes these includes a £500 grant from the local councillor, £12,093 from St John's Church, Stoke for the cost of the curates housing, £29,200 from Surrey County Council and Surrey Heath Council for programmes that the charity is involved with including Free Food Stall, Healthy Eating, being a Warm Hub and grants supported by the Household Support Fund

(d) Church Activities

£763 was received during the year from events run by the church and £260 from the sale of cards

2. EXPENDITURE ANALYSIS

(a) Ministry

Youth & Children	1,812
Expenses	138
Individual Support	203
Hospitality	571
Other	1,293
	4,017

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

(b) Outreach Activities

	Designated	Restricted	Total
Breakfast/Cafes	4,830	2,719	7,549
Food Stall		1,116	1,116
Other	47	4,358	4,405
	4,877	8,192	13,069

(c) Facilities

	Unrestricted/ Designated	Restricted
Warm Hub		3,930
Utilities	9,460	
Cleaning/Gardening	4,243	
Minor Repairs	4,283	
Equipment & fittings	4,046	
Other	561	
	22,594	3,930

(d) Church Refurbishment

During the year work focussed on agreeing a design and gaining planning permission for a new church and centre on the current site of the church. The expenditure for the year is the cost of architects, design, planning application and other related work.

(e) Repairs

Major repairs during the year were carried out on the front door and windows.

(f) Individual Support

During the year the church continued to make grants and gifts to local residents facing hardship. These were funded from grants received from Surrey County Council and Surrey Heath borough council

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2024

3 ACCOUNTING POLICIES

Basis of Accounting - The financial statements for the year ended 31 December 2023 have been drawn up in accordance with the Statement of Recommended Practice ("SORP") issued by the Charity Commission and the Church Accounting Regulations 2006 using the receipts and payments basis.

Incoming resources, including investment income, covenants and donations are accounted for on a cash received basis to which is added Income Tax when it is recovered. Expenditure is accounted for when paid and includes value added tax where applicable.

4 EXPENSES

The expenses paid to clergy may include small immaterial amounts which relates to their function as PCC members. No payments were made to other PCC members.

5 TRANSACTIONS WITH RELATED PARTIES

There were no material transactions with related parties.



Section A

Independent Examiner's Report

Report to the trustees/ members of	The Parochial Church Council of the Ecclesiastical Parish of St Martin Camberley.		
On accounts for the year ended	31 December 2024	Charity no (if any)	1203087
Set out on pages			

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

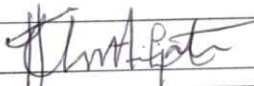
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 28 November 2025

Name: Chukwuma Anyaoha

**Relevant professional
qualification(s) or body
(if any):**

Accountant

Address:

16 Camberley Towers, 40 Upper Gordon road
Camberley, Surrey.
GU15 2HP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.