

**The Parochial Church Council of St Martin's
Church, Camberley**

**ANNUAL REPORT AND FINANCIAL
STATEMENTS**

For the year ended 31 December 2023

The Parochial Church Council of St Martin's Church, Camberley

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The Parochial Church Council of St Martin's Church, Camberley

Receipts and Payments Account for the year ended 31 December 2023

Aims and Purposes

St Martins Church Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent (The Reverend Chris Richardson) in promoting the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church buildings of St Martins, Old Dean, Camberley.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Martin's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. We aim to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of St. Martin's and the Church Hall.

Vision, Values and Mission

The PCC has discerned the vision, values and mission priorities as part of developing a new Mission Action Plan under the diocesan initiative "Transforming Church, Transforming Lives".

Vision

We have discerned God's vision for St Martin's as "to see God, each other and community loved wholeheartedly". This is summarised as:

Loving God
Loving each other
Loving community

This vision is supported by five core values and three mission priorities, as follows:

1. **Worship** - God loves us so much and, through worship, we love him back.
2. **Friendship** - Jesus welcomes everyone and we do too.
3. **Service** - Jesus served others and we do too.
4. **Going deeper** - Jesus wants us to know him better and we want that too.

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5. **Witness** - Jesus spoke about God's love and we do too.

Our mission priorities

1. Engaging with more children, young people and families, sharing God's love with them, and creating further opportunities to disciple those in our church family.
2. Discipling our church family, primarily through our Life Groups.
3. Serving our community, particularly the lonely, the bereaved, those who are hurting, those who are not well, those who are struggling with life and those who are in need.

Achievements and Performance

Worship and Prayer

The Free Community Breakfast, first introduced in September 2021, continues to be a great success. Typically 70-80 people gather every week. Bacon rolls, pancakes, pastries, toast, cereals, fruit, tea, coffee, and juice are enjoyed in a warm and friendly atmosphere which builds community and combats both social isolation and food poverty.

A service of Quiet Communion precedes the Free Community Breakfast unless it is the first Sunday of the month when we enjoy Communion together in the service.

The main service which follows the Free Community Breakfast continues to experience growth which we are absolutely thrilled about. We recognise that God is growing his church, and it is both a real privilege and a great joy to join in with what he is doing.

We continue to livestream our services as part of God's mission.

The congregation are fully empowered, and every Sunday is a wonderful, great team effort. The PCC extends huge, warm thanks all those who have taken part.

As well as the regular services there has been regular prayer meetings held each morning. There has been a genuine feeling of God's presence each time we meet.

We are richly blessed with amazing children and youth leaders and helpers as well as amazing children and youth! Children's and youth groups on Sunday morning, Messy Church, and Children, Youth and Community Socials have been very popular amongst our community. More children and young people have joined us which we are absolutely delighted with.

In addition to our regular services there are several Life Groups, to develop members' knowledge and trust in Jesus.

Deanery Synod

Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

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The Church and Hall

The Church and the Hall are very well used throughout the week. The Hall is used each weekday by Parity for Disability, a charity for adults with multiple disabilities. It is also used most evenings by the church and different community organisations. The church is well used for activities such as Tuesday Tots, Wednesday Café, Monthly Alzheimer's café, Neurodiverse Children Support group, and Outlook for Seniors group.

Pastoral Care

The Pastoral Care team do a fantastic job of visiting those who are sick, require support or wish to speak to someone on a confidential one to one basis.

Mission and Discipleship

In partnership with the Old Dean Community Group, (ODCoG) the Church has continued to support to our community through the Free Food Stall. Provision is made to deliver to any who are unable to get to the stall, so they are not left out. Our Wednesday and Saturday café provide a focal point for the community to meet and where access is also available to local support services. And the church was identified as a Warm Hub providing a warm meeting place during the colder months and access to free blankets.

Financial Review

The accounts are prepared on a receipts and payments basis. Total receipts in the year on general funds was £69,735 (2022: £58,632) of which £35,683 (2022: £37,760) was voluntary donations through collections, regular giving and one-off gifts. £27,315 (2022: £19,746) was received in respect of hiring the hall with our regular user, Parity for Disability continuing and other users returning with bookings. The increase in income from Hall Hire reflected a renegotiated fee with Parity to reflect the increase in energy costs.

£53,956 (2022: £52,331) was spent from unrestricted funds to provide Christian ministry from St Martin's including a contribution to the diocesan parish share which has increased slightly compared with the previous year and largely provides the stipends and housing for clergy.

The net result was an excess of receipts over payments of £113 (2022: £6,301). Total funds at the end of 2023 are £133,029, (2022: £132,916), of which £32,290 (2021: £23,991) is in the General Fund with the rest allocated for specific purposes in various designated funds as shown in Note 6 on page 13 of the accounts.

During the year we have received several grants for specific purposes to support our community work. We are particularly grateful to both our local authorities; Surrey County Council and Surrey Heath Borough Council who have both generously supported our work in the community including providing funds for our Community Breakfasts, Free Food stall, and enabling the community to come together to celebrate the Kings coronation. Guildford Diocese provided a grant towards our heating costs and St John's Church, Stoke have continued to provide funding so we can afford a house for Julie, our curate. We are extremely

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Receipts and Payments Account for the year ended 31 December 2023

grateful to each of these organisations and others who have helped fund our ministry and community projects in this way.

Total bank balances at the end of the year were £133,029 (2021: £132,916)

Reserves Policy

It is the policy of the PCC to try and maintain a balance on the general fund which equates to six months unrestricted payments. Based on these accounts this is equivalent of about £28,490. reserves are held to smooth out cash flow and to meet emergencies.

The Fabric fund is retained to cover exceptional costs or emergencies on the fabric of the church buildings and to build a fund towards a future building project. During the year it has been increased by £7,500.

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Martin's the membership of the PCC consists of the incumbent (our vicar), churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who are members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC meet every other month. More frequent meetings (roughly monthly) were held of an expanded standing committee to deal with day-to-day issues. The minutes of the PCC are published on the church noticeboard once they have been approved.

Administrative Information

St Martins Church is situated at 231 Upper College Ride. Old Dean, Camberley, GU15 4HE. It is part of the Diocese of Guildford within the Church of England. The PCC is a body corporate (PCC Powers Measure 1965, Church Representation Rules 2011) and a charity currently excepted from registration with the Charity Commission.

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PCC Members

PCC members who served during 2023 are:

Members throughout 2023

Revd Chris Richardson (Chair)

Revd Kim Murray

Revd Julie Couchman-Boor

Anne Flude (Church Warden)

Peter Lofthouse (Assistant Church Warden)

Caroline Blake

Mark Appleby

Judith McFarlane

Members from 1st January 2023 to 2023 APCM

Paula Collier (Church Warden Term Ended at APCM)

Eric Flude (Resigned at APCM)

Racheal Glover (Resigned November 2023)

Valerie Eker, (Term ended at APCM)

Michael Collier (Term ended at APCM)

Jacqui Bailey (Term as Secretary ended at APCM, became Deanery Synod Representative)

Revd Faith Bailey (Until 1st October 2023)

Appointed at 2023 APCM:

Trevor Perry (Church Warden)

Tracey Ashcroft

Astrid Sprake

Jacqui McNutt

Mary Dawes

Linda Thompson

Approved by the PCC and signed on their behalf by

(Chairman)

Date

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Receipts and Payments Account for the year ended 31 December 2023

INDEPENDENT EXAMINER REPORT

TO FOLLOW

Date:

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Receipts and Payments Account for the year ended 31 December 2023

		Unrestricted Funds	Restricted Fund	Total Funds	
				2023	2022
INCOMING RESOURCES	Note	£	£	£	£
Voluntary income and grants (direct giving)	2(a)	37,183	43,341	80,524	102,947
Gross income from events and activities	2(b)	30,123	309	30,433	20,414
Income from investments	2(c)	2,428	-	2,428	485
TOTAL INCOMING RESOURCES		69,735	43,650	113,385	123,846
RESOURCES USED					
Directly relating to the work of the church	3(a)	53,297	56,314	109,588	81,010
Church management and administration	3(b)	3,683	-	3,683	3,119
TOTAL RESOURCES USED		56,980	56,314	113,272	84,129
NET INCOMING/(OUTGOING) RESOURCES AND NET MOVEMENT IN FUNDS		12,755	(9,964)	113	39,717
BALANCES BROUGHT FORWARD AT 1 JANUARY 2023		86,635	46,281	132,916	
Transfers		(23)	23		
BALANCES CARRIED FORWARD AT 31 DECEMBER 2023		99,367	33,640	133,029	

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Statement of Assets and Liabilities as at 31 December 2023

	Note	2023 £
CURRENT ASSETS		
Cash at Bank		133,029
LIABILITIES:		
Amounts falling due within one year		-
NET CURRENT ASSETS		<u>133,029</u>

Approved by the Parochial Church Council

(Chairman)

Date:

The Parochial Church Council of St Martin's Church, Camberley

Notes on the Financial Statements for the year to 31 December 2023

1 ACCOUNTING POLICIES

Basis of Accounting

The financial statements for the year ended 31 December 2023 have been drawn up in accordance with the Statement of Recommended Practice ("SORP") issued by the Charity Commission and the Church Accounting Regulations 2006 using the receipts and payments basis.

Incoming resources, including investment income, covenants and donations are accounted for on a cash received basis to which is added Income Tax when it is recovered.

Expenditure is accounted for when paid and includes value added tax where applicable.

2 RECEIPTS ANALYSIS

	Unrestricted Fund £	Restricted Fund £	Total Fund 2023 £	Total Fund 2022
2(a) Voluntary income (direct giving)				
Stewardship including tax reclaim	34,186		34,186	34,441
Collections (open plate) - all services	1,497		1,497	1,786
Sundry donations		3,781	3,781	1,563
Grants	1,500	39,560	41,060	65,187
	37,183	43,341	80,524	102,947
2(b) Gross Income from events and activities				
Church hall letting	27,315		27,315	19,746
Events	90		90	
Card sales & Picture auctions	259		259	120
Wedding and burial fees & expenses (net)	526		526	523
Other	1,933	309	2,243	25
	30,123	309	30,433	20,414
2(c) Income from investments				
Bank deposit interest	2,428		2,428	458
	2,428		2,428	458
TOTAL RECEIPTS	69,735	43,650	113,385	123,819

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Notes on the Financial Statements for the year to 31 December 2023

3 PAYMENTS ANALYSIS

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2023 £	2022 £
3(a) Directly related to the work of the Church				
Ministry	7,394	686	8,080	2,076
Outreach activities	1,739		1,739	1,922
Outreach programmes				
Community support (Free food stall)		14,084	14,084	11,883
Community events (Breakfast/cafes)		5,259	5,259	4,869
Grants		4,467	4,467	3,558
Parish Share	25,739		25,359	25,359
Facilities	14,715	14,418	29,134	14,894
Curates House	264	17,400	19,644	11,823
Church refurbishment- feasibility study	3,024		3,001	3,374
Other	421		421	1,252
	53,297	56,314	109,588	81,010
3(b) Church management and administration				
Communications	1,122		1,122	1,701
Administration	2,562		2,562	1,418
	3,683	-	3,683	3,119
TOTAL PAYMENTS	56,980	56,314	113,271	84,129

4 LIABILITIES: Amounts falling due within one year.

	2023 £	2022 £
Amounts collected on behalf of third parties to be paid over in due course	-	-

5 EXPENSES

The expenses paid to clergy may include small immaterial amounts which relates to their function as PCC members. No payments were made to other PCC members.

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Notes on the Financial Statements for the year to 31 December 2023

6 FUND DETAILS

	Balance 01-Jan 2023 £	Incoming Resources £	Resources Used £	Transfers	Balance 31-Dec 2023 £
General Fund	23,991	69,735	53,935	-7,500	32,290
Designated funds					
Mission Fund	7,483		21		7,462
Ministry Fund	6,000			-23	5,977
Building Fund	9,161		3,001		6,159
Fabric Fund	40,000			7,500	47,500
	62,644	0	3,021	-23	67,098
Total Unrestricted Funds	86,635	69,735	56,980	-23	99,367
Restricted Funds					
Community Support Fund (HSF)	20,187	14,860	18,552	-	16,495
Community Events (Non-HSF)	4,578	3,690	5,259	-	3,009
Ministry Fund (Clergy House)	5,377	12,000	17,400	23	-
Hardship Fund	3,729	1,350	686	-	4,393
Warm Bank & Energy Fund	4,969	11,250	14,418	-	1,801
Café Healthy Eating	0	500			500
Other Funds	7,441			-	7,441
	46,281	43,650	56,314		33,640
Total Unrestricted + Restricted		113,385	113,294	23	
TOTAL FUNDS	132,916				133,029

Ministry Fund	Fund to cover additional ministry costs over the next three years, particularly Curates housing.
Hardship Fund	Fund established to provide grants to those in hardship. This has now been replaced by the Hardship Fund, funded by FFA and others.
Building Fund	Fund set aside for building improvements project
Fabric Fund:	Fund for improvements and major repairs of church buildings.
Community Support Fund	Fund to provide support to the parish and community, particularly the Free Food Stall.
Community Events Fund	Fund to provide support to the parish and community, through Breakfasts and Cafés
Warm Bank/Energy Fund	To fund provision of warm banks and the cost of energy for the church and community.
Café Health Eating	To fund healthy food as part of community cafes at St Martins
Other Funds	This is from a specific grant with the intention of establishing a food larder in the future.

7 TRANSACTIONS WITH RELATED PARTIES

There were no material transactions with related parties.

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