



## Trustees' Annual Report for the period

**From 18/07/2024**

**To 31/08/2024**

**Charity name: Hopscotch Nursery**

**Charity registration number: 1203048**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children in Wales, for the public benefit, by encouraging parents to understand and provide for their needs through high quality childcare provision.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>Education</b></p> <p>Hopscotch has continued to provide a consistently high standard of care and education to local preschool children (as recognised by mandatory inspections and adherence to policies). Preparing children for the transition to school and supporting parents in home learning. Family members have access to staff to discuss issues informally and can be offered advice and support at these times or during formal reviews of their child's progression.</p> <p><b>Access to All</b></p> <p>The nursery aims to keep fees as low as practically possible to ensure the nursery is accessible to as many families as possible. We aim to include children with additional needs and liaise with other professionals, e.g. speech and language therapy to ensure inclusion and that developmental needs are met.</p> <p><b>Young Persons Health</b></p> <p>Hopscotch has completed the Healthy and Sustainable Pre-school Scheme.</p> <p><b>Offering Work Based Training</b></p> <p>The nursery currently employs 8 staff. We now have 3 members of staff qualified to Level 5, 3 member of staffs qualified to Level 3 and 1 qualified to Level 2 (with level 3 underway). All staff are regularly provided with relevant training to further their professional development. All statutory training is completed in accordance with the National</p>

		<p>Minimum Standards and Childminding and Day Care Regulations. The group also works with local colleges to offer placements for students where requested.</p> <p>Environmental The group continues to have a focus on environmental issues, working with the RHS and the Healthy and Sustainable Pre-school scheme. It is hoped that this area of education will provide the children with the skills and knowledge that will impact on their whole lives.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees, committee and members have kept in mind the Charity Commission's guidance on public benefit when planning activities and schedules for the year.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not relevant
Policy on social investment including program related investment	Para 1.38	Not relevant
Contribution made by volunteers	Para 1.38	Not relevant
Other		

## **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Summer Term</p> <p>Summer term saw the start of transition activities for the pre-school group. Staff also met with the reception teacher to share information. Pre-school children took part in sports day and the provision of refreshments for this raised some fundraising. Summer photos were also taken to help with fundraising activities.</p> <p>Assessments were completed on the children prior to their starting primary school .</p>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not relevant
Performance of fundraising activities against objectives set	Para 1.41	Not relevant
Investment performance against objectives	Para 1.41	Not relevant
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As at 31 <sup>st</sup> August 2024, the balance carried over was £19,183.30
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is the policy of the committee to hold reserves to the amount of 3 months running costs at a minimum. Additionally, the nursery has 1 staff member who has been employed by the nursery for approximately 15 years so includes any redundancy amount in this figure. The surplus balance also includes any unspent EYDG or EIG money as part of our Early Education contract with Monmouthshire County Council.
Amount of reserves held	Para 1.22	£30,000 reserves
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The majority of funding for Hopscotch Nursery comes from Early Years funding grants and fees payable by parents, some of whom are eligible for the Childcare Offer for Wales (who we are additionally contracted with). The nursery is also committed to fundraising to further its objectives and to keep fees to a minimum.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	Income fluctuates with the number of children attending the nursery. Meetings are held with the committee as well as the nursery staff, to decide on the best use of how money is spent to support the children's development. Most expenditure is staff costs which is the backbone of achieving the charity's aims. Other expenditure is on educational resources and play equipment.
Other		The CIO was registered 12/05/23 but the old charity (charity number 1036655) was still registered to provide the childcare until 5 <sup>th</sup> April 2024 therefore the closing balance for

		charity 1036655 provides the opening balance for CIO 1203048 as at 18 <sup>th</sup> July 2024 (date of transfer of assets/liabilities).
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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Group constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Hopscotch Nursery is an unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	In line with the constitution membership is offered to family members of each child attending the group. Each family has one vote and counts as one member. Affiliated members may be invited to join. Letters are sent out annually to all families asking for interest in becoming committee members. They are invited to a meeting where the aims of the charity are explained. If more than one person is interested in a particular role, a vote will be held.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The nursery is in the grounds of Gilwern Primary School, enabling close links. There is a licence agreement to enable the use of the demountable building in which the nursery is situated.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The wider network includes the Education Achievement Service (EAS) and Early Years Wales. The association employs 8 staff members. Senior staff liaise with these organisations to ensure a consistently high standard of education and care is provided, and to ensure the appropriate adherence to guidelines and to scrutinise the educational, social, legal and health aspects which are mandatory.
Relationship with any related parties	Para 1.51	The main area of risk is that we work with children. Policies are in place in line with CIW guidelines, Early Years Wales advice and Monmouthshire LEA safeguarding to ensure the safety of the children. All staff and students are DBS checked, and must provide 2 written references.
Other		The nursery staff are paid in line with their employment contracts which are reviewed on a yearly basis. Committee members work on a voluntary basis with no remuneration, except for any expenses properly incurred on behalf of the association.

## Reference and Administrative details

Charity name	Hopscotch Nursery
Other name the charity uses	
Registered charity number	1203048
Charity's principal address	Gilwern Primary School New School Road Gilwern Abergavenny Monmouthshire NP7 0AY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janet Baker	Chairperson		
2	Carly Powell	Secretary		
3	Krystyna Lewis	Treasurer		
4	Rachel Thomas			
5	Jenny Ashley			
6	Jenny Lennon			
7	Rachel Jones			
8	Ceri Pritchard			
9				
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Carly Powell and Krystyna Lewis– Responsible Individual  
Vicki Trevett – Person in Charge/Nursery Supervisor  
Lucy Parsons – Person in Charge/Deputy Supervisor

## Exemptions from disclosure

#### Reason for non-disclosure of key personnel details

Not applicable

### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

C Powell

Full name(s)

CARLY POWELL

Position (eg Secretary,  
Chair, etc)

Secretary

Date

11/06/25

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

C Powell

*Carly Powell*

Full name(s)

CARLY POWELL

*CARLY POWELL*

Position (eg Secretary,  
Chair, etc)

Secretary

Date

11/06/25

HOPSCOTCH NURSERY SEPTEMBER 2022-AUGUST 2023

	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	TOTAL
<b>BALANCE CARRIED FORWARD</b>	£	£	£	£	£	£	£	£	£	£	£	£ 24,533.66	
<b>INCOME</b>													
A FEES	£	£	£	£	£	£	£	£	£	£	£ 872.40	£ 435.60	£ 1,308.00
B CHILDCARE OFFER	£	£	£	£	£	£	£	£	£	£	£	£ 2,880.00	£ 2,880.00
C EDUCATION FUNDING	£	£	£	£	£	£	£	£	£	£	£	£	£
D FLYING START	£	£	£	£	£	£	£	£	£	£	£	£	£
E GRANTS	£	£	£	£	£	£	£	£	£	£	£ 3,115.00	£	£ 3,115.00
F FUNDRAISING	£	£	£	£	£	£	£	£	£	£	£ 222.00	£	£ 222.00
G DONATIONS	£	£	£	£	£	£	£	£	£	£	£ 85.00	£	£ 85.00
H OTHER	£	£	£	£	£	£	£	£	£	£	£ 358.96	£ 269.22	£ 628.18
I TRANSFER ASSETS FROM 1036655	£	£	£	£	£	£	£	£	£	£	£ 32,538.72	£	£ 32,538.72
<b>TOTAL INCOME</b>	£	£	£	£	£	£	£	£	£	£	£ 37,192.08	£ 3,584.82	£ 8,238.18
<b>EXPENDITURE</b>													
<b>REVENUE COSTS</b>													
A WAGES	£	£	£	£	£	£	£	£	£	£	£ 10,498.47	£ 8,402.55	£ 18,901.02
B HMRC	£	£	£	£	£	£	£	£	£	£	£ 1,278.06	£	£ 1,278.06
C NEST	£	£	£	£	£	£	£	£	£	£	£	£ 457.89	£ 457.89
D PAYROLL	£	£	£	£	£	£	£	£	£	£	£	£	£
E DBS CHECKS	£	£	£	£	£	£	£	£	£	£	£	£	£
F RENT/MAINTENANCE	£	£	£	£	£	£	£	£	£	£	£	£	£
G INSURANCE/MEMBERSHIP	£	£	£	£	£	£	£	£	£	£	£	£	£
H BANK CHARGES	£	£	£	£	£	£	£	£	£	£	£ 7.00	£ 7.00	£ 14.00
I UTILITIES	£	£	£	£	£	£	£	£	£	£	£ 30.41	£ 42.59	£ 73.00
J PETTY CASH	£	£	£	£	£	£	£	£	£	£	£	£	£
K STATIONARY	£	£	£	£	£	£	£	£	£	£	£	£	£
L CONSUMABLES	£	£	£	£	£	£	£	£	£	£	£	£	£
M RESOURCES	£	£	£	£	£	£	£	£	£	£	£ 106.69	£ 25.15	£ 131.84
N TRAINING	£	£	£	£	£	£	£	£	£	£	£	£	£
O OTHER	£	£	£	£	£	£	£	£	£	£	£	£	£
P TRANSFER TO RESERVES	£	£	£	£	£	£	£	£	£	£	£	£	£
<b>TOTAL REVENUE EXPENDITURE</b>	£	£	£	£	£	£	£	£	£	£	£ 11,920.63	£ 8,935.18	£ 20,855.81
<b>CAPITAL EXPENDITURE</b>													
Q REFURBISHMENT	£	£	£	£	£	£	£	£	£	£	£	£	£
R EQUIPMENT	£	£	£	£	£	£	£	£	£	£	£ 737.79	£	£ 737.79
<b>TOTAL CAPITAL EXPENDITURE</b>	£	£	£	£	£	£	£	£	£	£	£ 737.79	£	£ 737.79
<b>TOTAL EXPENDITURE</b>	£	£	£	£	£	£	£	£	£	£	£ 12,658.42	£ 8,935.18	£ 21,593.60
<b>BALANCE CARRIED FORWARD</b>	£	£	£	£	£	£	£	£	£	£	£ 24,533.66	£ 19,183.30	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

HOPSCOTCH NURSERY

On accounts for the year  
ended

31/08/2024

Charity no  
(if any)

1203048

Set out on pages

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*(If necessary, to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

11/06/2025

Name:

DEBBIE MORTON

Relevant professional  
qualification(s) or body  
(if any):

Address:

1 GLINDWR CLOSE LLANELLY HILL NP7 0P2

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.