

Trustees annual report

02/05/2023 – 31/05/2024

COTGRAVE COMMUNITY GARDEN

Charity number: 1202900

Objectives and Activities

Summary of the purposes of the charity as set out its governing document

“To provide facilities for recreation or other leisure time occupation by providing an area for use as a community garden and other activities for individuals in Cotgrave and the surrounding area, who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.”

The trustees can confirm that the purposes as laid out above were met. Bi-weekly volunteer events ensured the residents of Cotgrave had access to the community garden and could enjoy as set out above. Other organisations have also benefited, including a local youth group who have been working in the garden towards ASDAN accreditation. The core group of volunteers rose and is now 44 members. Additional open days and events such as Mothers Day flowers and Christmas wreaths, workshops on herbal health have also supported the purpose and created opportunity to benefit from the garden.

The Trustees confirm that they have had regard to the Charity Commission’s guidance on public benefit.

Achievements and Performance

The main achievement of the charity has been to continue a consistency of service for local residents. To ensure that access to the Cotgrave Community Garden (CCG) is open and freely accessible to everyone during the stated opening hours.

The CCG continued to develop as a horticultural project, which can provide healthy food, grown using organic principles by and for local people. To provide an outdoor space where residents of all ages can access the space and enjoy the food, through (and not exclusively), community dinners, cooked with the food grown on site.

In addition to weekly opening hours, the CCG held special open days, with local partners such as Metropolitan Housing, including free refreshments; children's activities; games and much more.

The on-going programme with young people at risk of exclusion from school continued to develop well, in partnership with Trent Bridge Trust. These young people had the opportunity to build fire pits; bird boxes, plant vegetables and work towards an ASDAN accreditation in horticulture.

The objective to provide workshops on healthy eating, herbal health and natural beauty begun during this period, and will be developed further as funds allow.

Throughout the year, the number of individuals who attended open days; attended community dinners and participated in volunteering activities was no less than 500 people.

As Trustees we regularly review our service provision and the feedback from volunteers. We are proud to report that we have at least 20 core volunteers who rely on access to the CCG for their mental health and social connection. Many more use the drop in sessions and open days and all report positive experience and a benefit from being outside in a shared space.

Financial Review

The Trustees are proud to report that the financial situation at the end of the period remains stable. At the start of the year, the CCG CIO received a transfer of £2,227 from its predecessor organisation. Costs have been minimised and resources used effectively.

The CCG does not have a policy for holding reserves. The CCG is solely reliant on gaining external funding. Many of the funding bids we receive are restricted funding; meaning the funds must be spent on a specific project. Hence, we are not in a financial position to hold reserves.

We do not have any material deficit.

As stated above we rely on fundraising efforts from a range of funders including the National Lottery, Rushcliffe Borough Council, Cotgrave Town Council, the RHS and others. There is never a 100% guarantee that funding will be available, although in our 5 years in operation we have not experienced a period with zero funding.

Structure, Governance and Management

The CCG is a Charitable Incorporated Organisation (CIO), governed by its constitution document which lays out the charitable objects and lists the Trustees

Trustees are appointed by agreement between the interested party, the existing trustees and the CCG Project Lead. Trustees are appointed from the volunteer cohort and are already established and active participants to the CCG.

Reference and Administrative details

Cotgrave Community Garden (CCG)

Registered charity number: 1202900

Charity's principal address: 2 Pinfold Close, Cotgrave, Nottingham, NG12 3QX

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Fiona Fernandez			
Nia Harris			
Samantha Farmer		1 January – 1 June	

Declarations

The trustees declare that they have approved the trustees' report above

Signature:



Full name:

Fiona Jayne Fernandez

16 November 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Cotgrave Community Garden

No (if any)
1202900

Receipts and payments accounts

CC16a

For the period from	02/05/2023	To	Period end date 31/05/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,804	-	-	1,804	-
Income from charitable activities	-	1,390	-	1,390	-
Services	-	950	-	950	-
Grants	-	10,450	-	10,450	-
Other Income	3,171	-	-	3,171	-
Transfer from volunteer org	-	2,227	-	2,227	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,975	15,017	-	19,992	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,975	15,017	-	19,992	-
A3 Payments					
Charitable activities - sessions, events project delivery	4,975	12,790	-	17,765	-
Governance & support costs	-	520	-	520	-
	-	-	-	-	-

	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	4,975	13,310	-	18,285	-

A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	

Total payments	4,975	13,310	-	18,285	-
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Net of receipts/(payments)	-	1,707	-	1,707	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	-	1,707	-	1,707	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Main bank account		1,707	-
		-	-	-
		-	-	-
	Total cash funds	-	1,707	-
	(agree balances with receipts and payments account (s))	OK	OK	OK

	Unrestricted funds	Restricted funds	Endowment funds
	to nearest £	to nearest £	to nearest £
B2 Other monetary assets			
Details			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			
Details			
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
Details			
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Fjfernandez</i>	Fiona Fernandez	17/12/2025