

## **Trustees Annual Report for Bury Town Community Football Club (Charity Number 1202842)**

### **Season - 2024/25 (Covering the period of 01/06/2024 to 31/05/2025)**

Bury Town Community Football Club has the following objectives which are of public benefit:

1. To promote community participation in healthy recreation by providing facilities for playing football.

Bury Town Community Football Club is based in Bury St Edmunds, Suffolk and is registered with Suffolk FA and are England Football Accredited. The Club is 3-star rated and registered as the lead Club in a linked Club arrangement with Bury Town FC (1995 Limited) to create a player development pathway to first team adult football.

The Club currently has 28 registered teams consisting of boys, girls adult disability and womens teams with over 350 active registered players. Our teams play games from a number of sites based in and around Bury St Edmunds but primarily train and play matches at King Edward VI School, Skyliners Sports Centre and Hardwick Heath in Bury St Edmunds, Suffolk.

Our teams participate in the Suffolk Youth Football League, Ipswich & Suffolk Youth Football League, Suffolk Girls & Womens Football League, Colchester & District Youth League, Eastern Junior Alliance and iCan Football Programme as well as organised Suffolk FA tournaments and futsal events.

All coaches are FA DBS checked and have carried out the FA Safeguarding and First Aid qualifications and are provided with an induction as well as access to a variety of coaching and CPD courses.

The Club has 81 registered volunteers with 59 of these as coaches or coaching assistants with the following coaching qualifications:

- Helpers/Assistants without formal qualification - 17
- BT Playmaker - 4
- Level 1/Introduction to Coaching Football - 29
- Level 2/UEFA C Licence - 7
- Level 3/UEFA B Licence - 1
- Level 4/UEFA A Licence - 1

### **Club Trustees and Management Committee**

The Club are governed by 4 trustees as follows:

Ben Oxley - Trustee / Chair

Jackie Skipp - Trustee / Secretary  
Jason Day - Trustee / Recruitment & Retention Officer  
Carl Newdick - Trustee / Welfare Officer

The Trustees have regard to the guidance issued by the Charity Commission on public benefit and consider this when making decisions for the Club.

The Management Committee consist of the four Trustees and the following additional persons:

George Gearing - Vice Chair / Women and Girls Development Officer  
Mike Edwards - Finance Officer  
Ellie Ling - Sponsorship and Grants Officer  
Liam Bates - Discipline Officer / Kit and Equipment Officer  
James Duck - Venue Operations Officer  
Dan Nash - Media Officer

## **End of Season Report**

### **On the pitch**

Our teams continued to thrive on the pitch this season with several standout performances along with league success across all age groups. It has been particularly rewarding to see the growth and development of our players which is testament to the quality of our coaching staff and the dedication of the players.

Here are just some of our teams footballing achievements:

U15 Girls - League Cup runners up and runners up in the League  
U13 Girls - Plate winners  
U12 Girls - League winners  
U16 Rams - League Cup runners up  
U15 Lions - League runners up  
U14 Colts - League Cup winners  
U10 Royals - League Cup runners up  
Adult Disability team - 3rd place in regional tournament

We held our first ever whole Club Presentation day at Ram Meadow in May as a joint event with the Family Fun Day which was a huge success and we will be looking to do something similar again this year which we hope will be attended by even more teams and families.

### **Volunteers, Service Awards and Garry Barker Trophy**

As a Charitable organisation we are heavily reliant on the voluntary contributions made by our members and this year we had a record 81 registered volunteers which have helped us to achieve our charitable aims.

I am pleased to announce that George Gearing joins us on the Committee as Vice Chair to ensure continuity with the leadership and governance of the Club. George had this message:

*I am incredibly proud to be joining the committee and supporting Ben to achieve the ambitious plans for our community club. This is a really exciting time to be involved with Bury Town Community Football Club as we strive to become more engaged in our community through our charity affiliations, financial support programme, website and community events. Most importantly none of this is possible without the fantastic support of all our volunteers, parents and players and I extend my 'Thanks' to each and every one of you for all you do. I look forward to working with you to build the long-term sustainability of our club, from the Youth Teams through to the Women's Team and Adult Disability Team, 'the future is bright, the future is BLUE!'.*

It's extremely important that we continue to recognise our volunteers and I'm delighted to announce that this coming season we will have our first ever service recognition awards to mark key milestones for individuals that have displayed incredible dedication and loyalty to the Club. This years Garry Barker award was claimed by Tom Lockwood voted for by you for outstanding contribution to the Club. Well done to Tom and his work with our girls teams in particular has been remarkable. I'm sure you will all join me in congratulating him and thanking him.

### **Community Engagement**

We held our annual Community and Sponsors day at Ram Meadow in April and for another season we saw a crowd of over 1,000 witness our players parade around the pitch with flags and we had some excellent photos of teams and supporters alike enjoying this special occasion.

We were joined by our Charity Partner Suffolk Families Together who had a stand set up to raise awareness of the great work that they do in our local community and we will continue to work with them this year to generate funds and raise awareness.

Our Youth Disability centre ambitions and increased number of teams/age groups will make this coming season even more accessible and links will be strengthened with local schools to ensure that we are reaching families from all areas of our local community.

### **Charitable Aims & Blues Community Support Scheme**

As a not-for-profit organisation we ensure that every penny goes towards our charitable aims and this season we managed to use surplus funds on kit, equipment and developing our new facility at The Vinefields with over £20,000 to date being committed for new goals, pitch improvements and storage. This facility provides more pitches which will enable more teams and more players to participate each week.

Our Blues Community Support Scheme supported five families this season providing £600 worth of funding towards registration fees and kit for those that need it most. To date this Scheme has provided over £5,000 worth of financial support to families which we are extremely proud of.

We have made £350 in donations this year to local charities and contributed £1500 towards dugouts for a local school which will be of community benefit.

We had over 350 registered players this season and we will be looking to increase this number and our contribution towards the Suffolk FA Benevolent Fund which assists injured youth and adult players.

### **Strategic Partnerships**

We have a partnership with Norwich City FC and their academy to help us with recruitment, player development, professional development and to provide opportunities to progress through a tier 1 academy system. This is one of many initiatives we have put in place to support our volunteers and we continue to build on our professional relationships with outside organisations and professional clubs in the region to provide the best opportunities to our members.

### **Finances**

The Club have adjusted the dates for the accounting year (1st June to 31st May) to align with our football activities and continue to use Twinn Accountants for independent examination.

The Club continues to face external financial pressures and most notably the costs associated with hire of training and match pitches and supply of training and playing kit to all teams.

We are pleased to announce that the registration fees have not increased for the majority of our members and consideration will be given to whether kit is included in fees going forwards which will enable us to keep fees low, enable greater choice and flexibility and reduce the cash burden on the Club.

Finances are tight and we are grateful to have received the following grants and sponsorships:

Football Foundation £8,960

Sponsorship £11,337

The club also made an investment of £4,090.50 in the financial year towards new football goals and £1,508.40 for an additional Veo Camera.

The Club supported twelve volunteers with coach education costs and two volunteers with grounds maintenance education costs this financial year to the value of £2,042. The Club remain committed to Training and CPD which will help us to deliver a higher level of coaching for our members and reward our volunteers with aspirations to achieve formal qualifications in football.

### **Looking ahead**

We recognise that the coming season will present new challenges on and off the pitch and we will continue to support our Coaches with financial support towards any further training and we will also continue with our Blues Community Support Scheme.

There are exciting improvements coming with a new website and Club shop that will be announced soon and we are hopeful of adding additional teams to the ranks to continue our male and female football pathways.

The Club are continuing to develop the St James facility and we intend to submit grants in order to support this which will enable the Club to utilise this asset more.

We expect to further increase the amount of participating teams and players further in the coming season and we look to increase our EJA section from two teams to three teams.

We continue with the FA Club Development Plan and we have a clear strategy for our development and growth on and off the field and these actions will continue into the 2025/26 season.

Our Community Club continues to grow but it is important we don't lose sight of our charitable aims and ensure that we are continuing to create a fun, positive and inclusive environment for everyone.

### ***The Trustees***

Registered charity number: 1202842

Report of the Trustees

Unaudited financial statements

for the year ended 31 May 2025

for

Bury Town Community Football Club

Bury Town Community Football Club

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**Bury Town Community Football Club**  
**Report of the Trustees**  
**for the year ended 31 May 2025**

**Introduction and history**

The Trustees of the Bury Town Community Football Club CIO (BTCFC) present their report together with the financial statements for the year ending 31 May 2025.

The accounts have been prepared on a receipts and payments basis in accordance with the Charities Act 2011 and the guidance issued by the Charity Commission for England and Wales for smaller charities.

On 26 April 2023, the Charity Commission authorised the formation of Bury Town Community Football Club (registered charity 1202842). Previously operating as Bury Town Youth Football Club, BTCFC became a charity with the aim of promoting youth football in the Bury St Edmunds area.

**Objectives and policies of Bury Town Community Football Club CIO**

As set out in the governing document, the Charity's objects are the promotion of community participation in the healthy recreation and advancement of the amateur sport of football for the benefit of the inhabitants of Bury St Edmunds and surrounding areas by the provision of facilities for playing football.

**General policies of BTCFC**

**Risk Management**

In compliance with the principles of CC 26 - Charities and Risk Management - BTCFC has a policy of regularly assessing the risks that might affect its future operations. The Trustees have determined that the principal risk at present is the potential loss of registrations and sponsorship income through the challenging economic circumstances. The Trustees also believe that they should, as far as is practicable, be able to manage these risks in an appropriate manner.

**Reserves**

BTCFC operates a reserve policy to enable it to:

- maintain its normal level of activities when its income has been reduced
- take advantage of opportunities for a permanent residence for the club

**Public Benefit**

The Trustees confirm that they have referred to the Charity Commission's General Guidance on Public Benefit when setting objectives and designing future plans, events and activities.



**Bury Town Community Football Club**  
**Report of the Trustees**  
**for the year ended 31 May 2025**

**Activities of BTCFC**

For the 2024/25 season, the Charity had 28 (2024: 26) teams, ranging from under six to adult, across boys, girls, women's and disability football. The Charity also paid for 26 (2024: 21) volunteers to gain certifications in coaching, grounds maintenance, first aid and safeguarding.

The Charity bank balance reduced from £32,018 to £2,789 due to exception expenses incurred in the year. Due to a change in year end for last year's accounts, the Charity incurred trophy expenses for the 2023/24 and 2024/25 seasons in these financial statements. This additional cost was £3,169. The Charity bought football goals for £4,090 and video cameras for £3,461 that will be used for many seasons. It also prepaid July 2025 to December 2025 lease payment which amounted to £1,000.

The total costs of these exceptional items was £11,720.

**Trustees**

The following Trustees held office during the year and up to the date of this report.

B Oxley  
J Day  
C Newdick  
J Skipp

**Financial review**

**Trustees' responsibilities**

The Trustees are responsible for keeping proper accounting records that disclose, with reasonable accuracy, the financial position of the Society. They are also responsible for safeguarding the assets of the Society and for taking the appropriate steps for the avoidance and detection of fraud and other irregularities. The Trustees are also responsible for preparing the Trustees' Annual Report and Financial Statements in accordance with applicable law and accepted United Kingdom Accounting Standards.

**Financial position as at 31 May 2025**

The financial statements, including the Independent Examiner's Report for the year to 31 May 2025 are attached to this report. As already mentioned above, the Trustees believe that any risks relating to the reliability of the income sources are under control and that combined with the reserves, provide a secure base for its future activities.

**Bury Town Community Football Club**  
**Report of the Trustees**  
**for the year ended 31 May 2025**

**Structure, Governance and Management**

The Charity is controlled by its governing document.

**Reference and Administrative details**

Registered Charity number: 1202842

Principal address: 87 Osprey Drive, Stowmarket, Suffolk. IP14 5UX

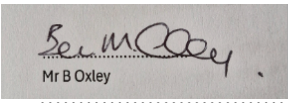
Trustees: B Oxley, J Day, C Newdick and J Skipp

Independent examiner: Twinn Accountants Limited, Suite 4 East Barton Barns, East Barton Road, Great Barton, Bury St Edmunds, Suffolk, IP31 2QY

**Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing those financial statements, the Trustees are required to select suitable accounting policies and then apply them consistently; observe the methods and principles in the Charity SORP; make judgements and estimates that are reasonable and prudent; prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business. The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the Board of Trustees on 14 November 2025 and signed on its behalf by:



Mr B Oxley

Mr B Oxley

**Bury Town Community Football Club**  
**Independent Examiner's Report to the Trustees**  
**for the year ended 31 May 2025**

**Independent examiner's report to the trustees of BTCFC CIO**

We report to the Charity Trustees on our examination of the accounts of Bury Town Community Football Club for the year ended 31 May 2025.

**Responsibilities and basis of report**

As the Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). We report in respect of our examination of the Trust's accounts carried out under Section 14S of the Act and in carrying out our examination we have followed all applicable Directions given by the Charity Commission under Section 145(S)(b) of the Act.

**Independent examiner's statement**

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination giving us cause to believe that in any material respect:

- 1 Accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in blue ink, consisting of a large, loopy 'C' followed by a smaller 'A' and a horizontal line underneath.

Twinn Accountants Limited

14 November 2025

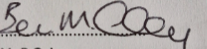
**Bury Town Community Football Club**  
**Statement of Financial Activities**  
**for the year ended 31 May 2025**

			2025	2024
	Unrestricted	Restricted		
	fund	fund	Total	Total
	£	£	£	£
Income				
Registrations	85,284	-	85,284	91,951
Charitable activities				
Sponsorship income for kit	-	10,187	10,187	3,704
Grant income for equipment	-	-	-	4,091
Grant income for venue improvements	-	8,960	8,960	-
Other income	1,246	-	1,246	830
Total	86,530	19,147	105,677	100,576
Expenditure				
Expenditure on kit	(20,779)	(10,187)	(30,966)	(13,870)
Expenditure on equipment	(11,560)	-	(11,560)	(9,873)
Expenditure on venue improvements	(2,139)	(5,511)	(7,650)	(2,660)
General activities	(84,306)	-	(84,306)	(70,035)
Total	(118,784)	(15,698)	(134,482)	(96,438)
Net income/(expenditure)	(32,254)	3,449	(28,805)	4,138
Reconciliation of funds				
Funds introduced	-	-	-	27,880
	(32,254)	3,449	(28,805)	32,018

**Bury Town Community Football Club**  
**Statement of Assets and Liabilities**  
**31 May 2025**

			2025	2024
	Unrestricted	Restricted	Total	Total
	fund	fund		
	£	£	£	£
Assets				
Debtors	425	-	425	-
Cash	(660)	3,449	2,789	32,018
	(235)	3,449	3,214	32,018
Creditors	-	-	-	-
Net current assets	(235)	3,449	3,214	32,018
Total assets less current liabilities	(235)	3,449	3,214	32,018
Net Assets	(235)	3,449	3,214	32,018
Funds				
Unrestricted funds	(235)	-	(235)	32,018
Restricted funds	-	3,449	3,449	-
	(235)	3,449	3,214	32,018

The financial statements were approved by the Board of Trustees and authorised for issue on 14 November 2025 and were signed on its behalf by:

  
 Mr B Oxley

Mr B Oxley

## **1 Accounting policies**

### **Basis of preparing the financial statements**

The financial statements of the Charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the Charity has received the funds.

### **Expenditure**

Expenditure is accounted for on a cash basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Taxation**

The Charity is exempt from tax on its charitable activities

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

### **Going concern**

After making appropriate enquiries and taking into consideration future income streams, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they have adopted a going concern basis in preparing the financial statements.

**Bury Town Community Football Club**  
**Notes to the Financial Statements**  
**for the year ended 31 May 2025**

**1     Accounting policies *(continued)***

**Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value, with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2     Trustees' expenses**

Trustees expenses relate to reimbursements in their roles as coaches, such as referee fees and travel.

The following amounts were paid to the Trustees during the year:

	Payment for Services	Reimbursed costs	Total
B Oxley	105	1,997	2,102
J Skipp	960	60	1,020
J Day	2,919	35	2,954
	<u>3,984</u>	<u>2,092</u>	<u>6,076</u>

**3     Staff costs**

Total staff costs incurred in the year of £nil (2024: £nil). The average number of employees was nil (2024: nil).

**Bury Town Community Football Club**  
**Notes to the Financial Statements**  
**for the year ended 31 May 2025**

**4 Expenditure on general activities**

Expenditure on general activities comprises

	2025	2024
	£	£
Match and training pitch hire	36,728	39,046
Rent	3,000	-
Referee fees	3,683	3,107
Trophies	6,209	661
EJA coaching, food and referees	6,515	13,433
Suffolk FA affiliation and league and cup accreditations	3,590	1,606
DBS, safeguarding and first aid	1,014	-
League and Suffolk FA fines	1,215	2,032
Subscription and software	-	1,369
Administration	4,861	1,789
Recruitment and retention	2,954	-
Stripe and Teamfeepay fees	3,314	2,941
Travel	1,620	810
Sponsorship costs	4,610	-
Other expenditure	4,993	3,241
	<u>84,306</u>	<u>70,035</u>

Included within administration costs is £1,188 paid to the independent examiner.

**4 Movement in funds**

	At 1 June 2024	Net movement in fund £	At 31 May 2025 £
<b>Unrestricted fund</b>			
General fund	32,018	(32,254)	(235)
<b>Restricted funds</b>	-	3,449	3,449
<b>Total funds</b>	<u>32,018</u>	<u>(28,805)</u>	<u>3,214</u>



**Bury Town Community Football Club**  
**Notes to the Financial Statements**  
**for the year ended 31 May 2025**

**5      Restricted funds**

The charity received the following restricted funds in the year:

Sponsor income amounting for £10,187 for the provision of kit and a grant of £8,960 for enhanced grass pitch maintenance works.

The grant income represents the first tranche (25%) of a grant totalling £35,840. The remaining grant will be received 25% in year 2, 16.67% in each of years 3 & 4 and 8.33% in each of years 5 & 6.

Registered charity number: 1202842

Report of the Trustees

Unaudited financial statements

for the year ended 31 May 2025

for

Bury Town Community Football Club

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J Day  
C Newdick  
J Skipp

**Financial review**

**Trustees' responsibilities**

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**Financial position as at 31 May 2025**

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**Bury Town Community Football Club**  
**Report of the Trustees**  
**for the year ended 31 May 2025**

**Structure, Governance and Management**

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**Reference and Administrative details**

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Principal address: 87 Osprey Drive, Stowmarket, Suffolk. IP14 5UX

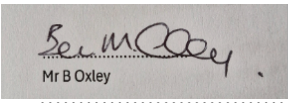
Trustees: B Oxley, J Day, C Newdick and J Skipp

Independent examiner: Twinn Accountants Limited, Suite 4 East Barton Barns, East Barton Road, Great Barton, Bury St Edmunds, Suffolk, IP31 2QY

**Statement of Trustees' responsibilities**

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Approved by order of the Board of Trustees on 14 November 2025 and signed on its behalf by:



Mr B Oxley

Mr B Oxley

**Bury Town Community Football Club**  
**Independent Examiner's Report to the Trustees**  
**for the year ended 31 May 2025**

**Independent examiner's report to the trustees of BTCFC CIO**

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**Independent examiner's statement**

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- 1 Accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
- 2 The accounts do not accord with those records; or
- 3 The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in blue ink, consisting of a large, loopy 'C' followed by a smaller 'A' and a horizontal line underneath.

Twinn Accountants Limited

14 November 2025

**Bury Town Community Football Club**  
**Statement of Financial Activities**  
**for the year ended 31 May 2025**

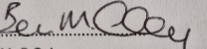
			2025	2024
	Unrestricted	Restricted		
	fund	fund	Total	Total
	£	£	£	£
Income				
Registrations	85,284	-	85,284	91,951
Charitable activities				
Sponsorship income for kit	-	10,187	10,187	3,704
Grant income for equipment	-	-	-	4,091
Grant income for venue improvements	-	8,960	8,960	-
Other income	1,246	-	1,246	830
Total	86,530	19,147	105,677	100,576
Expenditure				
Expenditure on kit	(20,779)	(10,187)	(30,966)	(13,870)
Expenditure on equipment	(11,560)	-	(11,560)	(9,873)
Expenditure on venue improvements	(2,139)	(5,511)	(7,650)	(2,660)
General activities	(84,306)	-	(84,306)	(70,035)
Total	(118,784)	(15,698)	(134,482)	(96,438)
Net income/(expenditure)	(32,254)	3,449	(28,805)	4,138
Reconciliation of funds				
Funds introduced	-	-	-	27,880
	(32,254)	3,449	(28,805)	32,018



**Bury Town Community Football Club**  
**Statement of Assets and Liabilities**  
**31 May 2025**

			2025	2024
	Unrestricted	Restricted		
	fund	fund	Total	Total
	£	£	£	£
Assets				
Debtors	425	-	425	-
Cash	(660)	3,449	2,789	32,018
	(235)	3,449	3,214	32,018
Creditors	-	-	-	-
Net current assets	(235)	3,449	3,214	32,018
Total assets less current liabilities	(235)	3,449	3,214	32,018
Net Assets	(235)	3,449	3,214	32,018
Funds				
Unrestricted funds	(235)	-	(235)	32,018
Restricted funds	-	3,449	3,449	-
	(235)	3,449	3,214	32,018

The financial statements were approved by the Board of Trustees and authorised for issue on 14 November 2025 and were signed on its behalf by:

  
 Mr B Oxley

Mr B Oxley

## **1 Accounting policies**

### **Basis of preparing the financial statements**

The financial statements of the Charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the Charity has received the funds.

### **Expenditure**

Expenditure is accounted for on a cash basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Taxation**

The Charity is exempt from tax on its charitable activities

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

### **Going concern**

After making appropriate enquiries and taking into consideration future income streams, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they have adopted a going concern basis in preparing the financial statements.

**Bury Town Community Football Club**  
**Notes to the Financial Statements**  
**for the year ended 31 May 2025**

**1 Accounting policies *(continued)***

**Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value, with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2 Trustees' expenses**

Trustees expenses relate to reimbursements in their roles as coaches, such as referee fees and travel.

The following amounts were paid to the Trustees during the year:

	Payment for Services	Reimbursed costs	Total
B Oxley	105	1,997	2,102
J Skipp	960	60	1,020
J Day	2,919	35	2,954
	<u>3,984</u>	<u>2,092</u>	<u>6,076</u>

**3 Staff costs**

Total staff costs incurred in the year of £nil (2024: £nil). The average number of employees was nil (2024: nil).

**Bury Town Community Football Club**  
**Notes to the Financial Statements**  
**for the year ended 31 May 2025**

**4 Expenditure on general activities**

Expenditure on general activities comprises

	2025	2024
	£	£
Match and training pitch hire	36,728	39,046
Rent	3,000	-
Referee fees	3,683	3,107
Trophies	6,209	661
EJA coaching, food and referees	6,515	13,433
Suffolk FA affiliation and league and cup accreditations	3,590	1,606
DBS, safeguarding and first aid	1,014	-
League and Suffolk FA fines	1,215	2,032
Subscription and software	-	1,369
Administration	4,861	1,789
Recruitment and retention	2,954	-
Stripe and Teamfeepay fees	3,314	2,941
Travel	1,620	810
Sponsorship costs	4,610	-
Other expenditure	4,993	3,241
	<u>84,306</u>	<u>70,035</u>

Included within administration costs is £1,188 paid to the independent examiner.

**4 Movement in funds**

	At 1 June 2024	Net movement in fund £	At 31 May 2025 £
<b>Unrestricted fund</b>			
General fund	32,018	(32,254)	(235)
<b>Restricted funds</b>	-	3,449	3,449
<b>Total funds</b>	<u>32,018</u>	<u>(28,805)</u>	<u>3,214</u>

**Bury Town Community Football Club**  
**Notes to the Financial Statements**  
**for the year ended 31 May 2025**

**5 Restricted funds**

The charity received the following restricted funds in the year:

Sponsor income amounting for £10,187 for the provision of kit and a grant of £8,960 for enhanced grass pitch maintenance works.

The grant income represents the first tranche (25%) of a grant totalling £35,840. The remaining grant will be received 25% in year 2, 16.67% in each of years 3 & 4 and 8.33% in each of years 5 & 6.