

Charity Commission Annual Return 2023

NEW MILTON COMMUNITY GARDEN

Charity registration number: 1202782

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2023.

Financial period

Financial period start date

20/04/2023

Financial period end date

31/12/2023

Income and spending

Income £

£36,514

Spending £

£2,108

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

6

Value of grants from government

What was the total value of the grants received from central government or a local authority during the financial period for this return?

£12,500

Income breakdown

Donations and legacies (excluding Endowments Received)

£36,491

Charitable activities

£0

Other trading activities

£0

Investments

£23

Other

£0

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).Individuals

£0

Other charities

£0

Other organisations that are not charities

£0

Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

☒ e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

Delivering activities outside the United Kingdom

Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

Spending outside England & Wales

Did your charity spend funds outside of the United Kingdom in the financial period of this return?

No

Trading subsidiaries

Does the charity have any trading subsidiaries?

No

Charity contact details correct

Is the contact address displayed from the Register of Charities, correct?

Yes

Charity headquarters details correct

Is this the same address that you use as your charity's administrative headquarters?

Yes

Charity contact address

3 Lake Grove Road

New Milton

BH25 5LA

Charity Headquarters address

3 Lake Grove Road

New Milton

BH25 5LA

Membership type

Is the charity part of a wider group structure with a parent body and subsidiary bodies?

no, the charity is not part of a wider group structure

Employment contract types

People were permanently employed by your charity

0

People were on fixed-terms contracts with your charity

0

Self-employed people were working for your charity

0

Governance policies

Internal charity financial controls policy and procedures

Yes

Safeguarding policy and procedures

Yes

Financial reserves policy and procedures

No

Complaints policy and procedures

Yes

Serious incident reporting policy and procedures

Yes

Internal risk management policy and procedures

Not applicable

Trustee expenses policy and procedures

Yes

Trustee conflicts of interest policy and procedures

No

Investing charity funds policy and procedures

Yes

Campaigns and political activity policy and procedures

Not applicable

Bullying and harassment policy and procedures

Yes

Social media policy and procedures

No

Engaging external speakers at charity events policy and procedures

No

Serious Incidents

Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?

There were no incidents to report

External risk and impact

Donations,

Unknown/No Change/Not Applicable

Other income - grants

Unknown/No Change/Not Applicable

Other income - contracts

Unknown/No Change/Not Applicable

Other income - investment

Unknown/No Change/Not Applicable

Expenditure on charitable activities

Unknown/No Change/Not Applicable

Expenditure on overheads

Unknown/No Change/Not Applicable

Number of volunteers

Unknown/No Change/Not Applicable

Number of employees

Unknown/No Change/Not Applicable

Number of trustees

Unknown/No Change/Not Applicable

Fundraising activities

Unknown/No Change/Not Applicable

Capacity to deliver services

Unknown/No Change/Not Applicable

Total service demand

Unknown/No Change/Not Applicable

Volunteers

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

30

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or**
- we are legally obliged to disclose them; or**
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.**

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and**
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest**

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

Your role at the charity (select one):

☒ Trustee

Given names

Steven

Family name

Sinyard

**Telephone
number**

07445929006

Email

sbsinyard@aol.com

Date submitted

25/07/2024

It is a criminal offence under section 60 of the Charities Act 2011 for anyone to knowingly or recklessly provide false or misleading information to the commission; this includes suppressing, concealing or destroying documents.



Annual Report & Accounts for the year ended 31st December 2023

This Report has been compiled by the Trustees of the New Milton Community Garden in accordance with our Constitution and in compliance with the regulations as set out by the Charities Commission.

Trustees: Julia Stamper
Angela Jackson
Steve Sinyard
Alan Watson
Paul Brockman

Charity Number: 1202782

Registered Office: Grove Cottage, 3 Lake Grove Road,
New Milton, Hants. BH25 5LA

Financial Examiner: David Shores & Co.

Objects:

The objects of the CIO are to provide facilities for recreation or other leisure time occupation by providing an area for use as a community garden for individuals in the New Milton Parish who have need of such facilities by reason of their youth, age or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

Report & Accounts approved at our General Meeting, 4th July 2024

Overview & Activities

In January 2023, after two years of planning, we had secured land for the Community Garden at Fawcetts Field in New Milton, granted on a ten year rolling user licence from New Milton Town Council. Our application to register as a CIO was approved by the Charities Commission.

Work then began to put together our committee, to design the garden, to secure interest and support from our community, to seek and apply for funding and to find a contractor to build the hard landscaping.

In May 2023 we were pleased to eventually 'put spades in the soil' to establish the boundary of the garden, assisted by volunteers and New Milton Town Council.



The event was covered in the local newspaper, the Advertiser & Times.

In June 2023 construction began on the hard landscaping which included long, curved pathways, a large gazebo, two pergolas and ten large raised beds.

We would particularly like to thank our team & volunteers, the New Milton Residents' Association, the Friends of Ballard Water Meadow, New Milton Town Council, New Milton Sand & Ballast, the Men's Shed and G. Farwell for their help and support.

Later in June we were especially delighted to meet with Joe Swift, the celebrity gardener often seen on television, who had taken an interest in our project. (We would like to thank NMSB for the introduction). Joe spent almost three hours with us, on and off site, to discuss our plans, and to give his advice and ideas for planting, layout and events. He was impressed with our design and he is a firm fan of community gardens and the benefits they bring. It was a real pleasure to meet him and he confirmed he would like to be kept informed of our progress.

During the time since January we were very pleased to receive interest in our project from significant groups and organisations in our area. Following meetings and discussions the Arnewood senior school, together with the Eaglewood school for special needs, they confirmed they wanted to use the garden as part of their formal education programme for selected students, leading to an accredited award scheme. The Coastal Medical Partnership, comprising a number of GP surgeries, confirmed the garden would be part of their Social Prescribing programme to benefit the physical & mental health & wellbeing of their patients. Other groups such as caring organisations, SSAFA, infant & junior schools, dementia friends and family hubs had also confirmed their interest.

Construction of the garden progressed through July, August and September and the hard landscaping was completed in early October. We were then about to commence the planting of trees, shrubs, raised beds, sensory areas and ground beds. Unfortunately, we discovered in mid October that the rear of the garden had been damaged by excavations being carried out by developers working on a small housing development on NFDC land which is sited behind the garden.

Work at the garden had to be suspended from November whilst discussions and negotiations were held with our Town Council, NFDC and the developers. It was eventually agreed that work could be recommenced when the developers had confirmed the correct rear boundary line and their new fence erected between the two sites. It was hoped this would be done by early 2024 and the Town Council confirmed they would help to make good any lasting damage that had been done to the garden.

Despite this setback we were able to plant, with the help of our team and volunteers, over 200 mixed hedging whips at the end of November. The whips were kindly donated by the Woodland Trust and will form a natural, wildlife friendly boundary to the community garden.

During the year we were very pleased that our applications for funding from a variety of sources were successful and these are listed in the financial section of this report.

The Trustees are looking forward to successfully completing the work at the garden with a planned grand opening in Spring 2025.

FINANCIAL REPORT

We would like to thank the following organisations for their valued help and support with funding during 2023.

New Milton Residents' Association

New Milton Town Council

Hampshire County Council

New Forest District Council

Hampshire & Isle of Wight Community Fund (Charles Burnett Memorial Fund)

National Lottery Fund, Awards for All

The Coastal Medical Practice

The Barker Mills Foundation

The National Garden Scheme

New Milton Sand & Ballast

Accounts & Balance Sheet

(Approved by David Shores & Co. dated 17 April 2024)

Profit & Loss Account

Income	£
Donations	36492.02
Sponsorship	0.00
Interest	22.80
Total	36514.82
Expenses	£
Hard Landscaping depreciation	998.58
Tools depreciation	0.00
Tree Support depn.	27.50
Sundry Tools	0.00
Plants	0.00
Plant sundries	0.00
Sundry Materials	8.99
Trees	0.00
Tree Supports	0.00
Insurance	157.00
Printing & Stationery	120.41
Advertising	411.19
Meeting	60.00
Accounting Costs	300.00
Other costs	25.00
Total	2108.67
Surplus	34406.15

Balance Sheet

	£
Fixed Assets	14282.61
Cash	26102.21
Total Assets	40384.82
Creditors	5678.67
Accruals	300.00
Accum. Surplus	34406.15
Accum. Funds	40384.82

Accounting Policies

Depreciation

Depreciation of hard landscaping is straight line 10% per annum.
Depreciation of soft landscaping is straight line 50% per annum.
Depreciation of tools is straight line 20% per annum.

Income

Unless for a specific future event or project all income is reported at the time of receipt.

Staff

The Charity does not currently have any staff therefore does not have a pension policy.

Notes to the Accounts

Income	Unrestricted	Restricted	Total
All sources	£36492.02	Nil	£36492.02

Fixed Assets

Assets	Hard	Soft	Tools	Totals
	Landscaping	Landscaping		
Brought forward	0.00	0.00	0.00	0.00
Purchases	14978.67	330.02	0.00	15308.69
Disposals	0.00	0.00	0.00	0.00
Totals	£ 14978.67	330.02	0.00	15308.69

Depreciation	Hard	Soft	Tools	Totals
	Landscaping	Landscaping		
Brought forward	0.00	0.00	0.00	0.00
Purchases	998.58	27.50	0.00	1026.08
Disposals	0.00	0.00	0.00	0.00
Totals	£ 998.58	27.50	0.00	1026.08

Net Values	Hard	Soft	Tools	Totals
	Landscaping	Landscaping		
Brought forward	0.00	0.00	0.00	0.00
Purchases	13980.09	302.52	0.00	14282.61
Disposals	0.00	0.00	0.00	0.00
Totals	£ 13980.09	302.52	0.00	14282.61

Creditors

All creditors are due to be paid in full within 12 months of the accounts.

New Milton Community Garden

As at

31-Dec-23

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NEW MILTON COMMUNITY GARDEN

Independent Examiner's Report to the Trustees of New Milton Community Garden

I report on the accounts of the Trust for the year ended 31st December 2023 which are set out on the attached.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charity Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matter has come to my attention:-

which gives me reasonable cause to believe that in any material respect the requirements to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Terence L Smith CA
38a Station Road
New Milton
Hampshire
BH25 6JX



15 April 2024