



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **6 April 2024**  
Period end date

Period start date To **5 April 2025**

**Charity name: Dobbs Weir Foundation**

**Charity registration number: 1202776**

## Objectives and Activities

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | St Christopher's Hall in the village of Dobbs Weir dedicated its use for meetings, lectures, classes and other forms of recreation and leisure time occupation. The current management committee continue to uphold these aims and to widen the range of activities to the whole community promote the social well-being, health and enjoyment of all residents. To help address issues of isolation and loneliness and promote good physical and mental health within our community. In doing so the trustees aim to increase the involvement of the population of the village and surrounding area in activities that are likely to be enjoyable and of benefit to them |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | To provide and maintain suitable premises for social, educational, health and fitness, hobbies and religious activities in the village of Dobbs Weir and the rural, dispersed surrounding area.   |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | The purpose and objectives stated are based on the guidance issued by the Charity Commission and local needs  |

## Additional information (optional)

You may choose to include further statements where relevant about:

|                        | SORP reference |                |
|------------------------|----------------|----------------|
| Policy on grant making | Para 1.38      | Not applicable |
|                        |                | Not applicable |

|  |           |   |
|--|-----------|---|
| Policy on social investment including program related investment | Para 1.38 |   |
| Contribution made by volunteers                                  | Para 1.38 | <p>Dobbs Weir Foundation Management Committee of Trustees (Trustees) are all volunteers and encourages other volunteers to help with a wide range of tasks at the hall so the facility can be used to its full potential for the benefit of the local community. The Trustees are committed to involving volunteers directly to:</p> <ul style="list-style-type: none"> <li>• Contribute to the running of the facility.</li> <li>• Ensure we are responsive to the needs of our users.</li> <li>• Provide different skills and perspectives.</li> <li>• Offer opportunities for volunteer participation by all.</li> </ul> |
| Other  |           |   |

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>Our aims for 2025 were:</p> <ul style="list-style-type: none"> <li>• To explore grant/funding application for the refurbishment of St Christopher's Hall</li> <li>• To try to increase activities available for the community at the hall</li> <li>• To ensure a small surplus of funds is built up each year to cover capital expenditure</li> </ul> <p>It soon became clear that the foundation's efforts to raise the over £120K needed to fund the refurbishment would take many years and the need for refurbishment was becoming critical.</p> <p>The Foundation approached Roydon Parish and it was agreed that that the Parish Council would fund the full cost of the refurbishment. The objects of the Foundation will be amended to reflect this change to:</p> <p>"To provide or assist in the provision of facilities for recreation or other leisure-time occupation for the public at Dobbs Weir and the surrounding areas, in the interests of social welfare and with the object of improving the conditions of life for the persons for whom the facilities are primarily intended, by preserving and maintaining the natural environment of Dobbs Weir and its surroundings."</p> |

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**Additional information (optional)**

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 | The feedback to the trustees indicates that we provide a venue that encourages people of all ages to attend the many varied events run in the community. |
| Performance of fundraising activities against objectives set | Para 1.41 | Fundraising has helped us produce a budget surplus.  |
| Investment performance against objectives                    | Para 1.41 | Not applicable   |
| Other  |           |  |

## Financial Review

|  |           |  |
|--|-----------|--|
| Review of the charity's financial position at the end of the period              | Para 1.21 | We have run the hall finances within the agreed budget, leaving a surplus. |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | We hold reserves within our current account to meet capital expenditure.   |
| Amount of reserves held  | Para 1.22 | <b>32344.39</b>  |
| Reasons for holding zero reserves  | Para 1.22 | Not applicable   |
| Details of fund materially in deficit  | Para 1.24 | Not applicable   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | None   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | Hire Charges  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | Not applicable  |
| A description of the principal risks facing the charity                         | Para 1.46 | A lack of volunteers. To be addressed once refurbishments are completed |
| Other   |           |   |

## Structure, Governance and Management

|   |           |  |
|---|-----------|--|
| Description of charity's trusts:  |           | Constitution of a Charitable Incorporated Organisation   |
| Type of governing document<br>( <a href="#">trust deed</a> , <a href="#">royal charter</a> )  | Para 1.25 |  |
| How is the charity constituted?<br>( <a href="#">e.g unincorporated association</a> , CIO)  | Para 1.25 | CIO  |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are either elected or appointed by the trustees |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | <p>The following policies are in place and are used as part of the Trustees Induction:</p> <ul style="list-style-type: none"> <li>• Health and Safety</li> <li>• Booking Policy</li> <li>• Terms and Conditions of Hire</li> <li>• Trustees Conflicts of Interest Policy &amp; Procedures</li> <li>• Internal Risk Management</li> <li>• Complaints Policy &amp; Procedures</li> </ul> <p>Trustees are given a copy of the Trust Deed, ACRE Guidance and Charity Commission Essential Trustee documents.</p> |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties   | Para 1.51 | The Hall is owned by Roydon Parish Council and the Custodian is Dobbs Weir Foundation  |
| Other   |           |  |

### Reference and Administrative details

|                             |                      |
|-----------------------------|----------------------|
| Charity name                | Dobbs Weir Foundaton |
| Other name the charity uses |                      |
| Registered charity number   | 1202776              |

|                             |   |
|-----------------------------|---|
| Charity's principal address | c/o Weir Lodge<br>Dobbs Weir Road<br>Dobbs Weir<br>EN11 0AZ |
|                             |   |

**Names of the charity trustees who manage the charity**

|    | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------|-----------------|-----------------------------------|---|
| 1  |              |                 |                                   |   |
| 2  |              |                 |                                   |   |
| 3  |              |                 |                                   |   |
| 4  |              |                 |                                   |   |
| 5  |              |                 |                                   |   |
| 6  |              |                 |                                   |   |
| 7  |              |                 |                                   |   |
| 8  |              |                 |                                   |   |
| 9  |              |                 |                                   |   |
| 10 |              |                 |                                   |   |
| 11 |              |                 |                                   |   |
| 12 |              |                 |                                   |   |
| 13 |              |                 |                                   |   |
| 14 |              |                 |                                   |   |
| 15 |              |                 |                                   |   |
| 16 |              |                 |                                   |   |
| 17 |              |                 |                                   |   |
| 18 |              |                 |                                   |   |
| 19 |              |                 |                                   |   |
| 20 |              |                 |                                   |   |

**Corporate trustees – names of the directors at the date the report was approved**

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

**Name of trustees holding title to property belonging to the charity**

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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|  |
|--|

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |  |  |
|--|--|--|
| Signature(s)                           |  |  |
| Full name(s)                           |  |  |
| Position (eg Secretary,<br>Chair, etc) |  |  |
| Date                                   |  |  |



|            | Transaction Type | Sort Code | Account Number | Transaction Description                | Debit    | Credit   | Income       |        |           |               |                            |        |                  | Expenses              |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
|------------|------------------|-----------|----------------|--|----------|----------|--------------|--------|-----------|---------------|----------------------------|--------|------------------|-----------------------|--------------------------------|-------------------|---------------------|---------------|--------------------|--------|--------------|-----------|-------------|-------------|-------|--|--|--|--|
|            |                  |           |                |  |          |          | Other Income | Grants | Hall Hire | Grass Cutting | Maintenance Costs refunded | Events | Easy Fundraising | Hall Deposit refunded | Cleaning/ Toiletries/ supplies | Maintenance Costs | Stationery/ Website | Road Expenses | Hall Rebuild Costs | Water  | Energy Bills | Furniture | Memberships | Event Costs | H&S   |  |  |  |  |
| 24/01/2025 | Deposit          |           |                | Roydon Parish Council Hall Hire 9/1/25 |          | 45.00    |              |        |           | 45.00         |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 31/01/2025 | Deposit          |           |                | Epping Forest DC Polling               |          | 285.00   |              |        |           | 285.00        |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 06/02/2025 | Deposit          |           |                | Zumba 6/2/25                           |          | 10.00    |              |        |           | 10.00         |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 11/02/2025 | Deposit          |           |                | Easy Fundraising                       |          | 63.33    |              |        |           |               |                            |        | 63.33            |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 13/02/2025 | Deposit          |           |                | Zumba 13/2/25                          |          | 10.00    |              |        |           | 10.00         |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 13/02/2025 | Deposit          |           |                | Quilling Ladies - February 2025        |          | 240.00   |              |        |           | 240.00        |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 18/02/2025 | DEB              |           |                | E On Next                              | 96.94    |          |              |        |           |               |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 18/02/2025 | DEB              |           |                | Fish & Eels meeting drinks             | 18.55    |          |              |        |           |               |                            |        |                  |                       |                                |                   |                     |               |                    |        | 96.94        |           |             |             | 18.55 |  |  |  |  |
| 20/02/2025 | Deposit          |           |                | Zumba 20/2/25                          |          | 10.00    |              |        |           | 10.00         |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 21/02/2025 | Deposit          |           |                | C Hughes Hall Hire                     |          | 20.00    |              |        |           | 20.00         |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 24/02/2025 | DEB              |           |                | Castle Water                           | 159.13   |          |              |        |           |               |                            |        |                  |                       |                                |                   |                     |               |                    | 159.13 |              |           |             |             |       |  |  |  |  |
| 27/02/2025 | Deposit          |           |                | Zumba 27/2/25                          |          | 10.00    |              |        |           | 10.00         |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 06/03/2025 | Deposit          |           |                | Zumba 6/3/25                           |          | 10.00    |              |        |           | 10.00         |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 07/03/2025 | DEB              |           |                | E On Next                              | 188.94   |          |              |        |           |               |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 13/03/2025 | Deposit          |           |                | Zumba 13/3/24                          |          | 10.00    |              |        |           | 10.00         |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 13/03/2025 | Deposit          |           |                | Quilling Ladies - March 2025           |          | 240.00   |              |        |           | 240.00        |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 20/03/2025 | Deposit          |           |                | Zumba 20/3/25                          |          | 10.00    |              |        |           | 10.00         |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 27/03/2025 | Deposit          |           |                | Zumba 27/3/25                          |          | 10.00    |              |        |           | 10.00         |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 31/03/2025 | Deposit          |           |                | C Hughes Hall Hire 29/3/25             |          | 50.00    |              |        |           | 50.00         |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
| 03/04/2025 | Deposit          |           |                | Zumba 3/4/25                           |          | 10.00    |              |        |           | 10.00         |                            |        |                  |                       |                                |                   |                     |               |                    |        |              |           |             |             |       |  |  |  |  |
|            |                  |           |                |  | 2,911.93 | 6,256.32 |              | 580.00 | 250.00    | 4,575.00      | 400.00                     | 76.77  | 200.00           | 174.55                | 20.00                          | 90.72             | 449.59              | 657.00        |                    |        | 159.13       | 1516.94   |             |             | 18.55 |  |  |  |  |