

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2024
for
Muslim Scout Fellowship

M Raza & Co.
Chartered Certified Accountants
166 Whitchurch Road
Cardiff
CF14 3NA

Muslim Scout Fellowship

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for the Year Ended 31 March 2024

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Muslim Scout Fellowship

Report of the Trustees
for the Year Ended 31 March 2024

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Muslim Scout Fellowship

Report of the Trustees for the Year Ended 31 March 2024

OBJECTIVES AND ACTIVITIES

Governance Arrangements

Structure:

- > General Assembly: Maximum two representatives per group. A representative voice for all Muslim majority groups in the UK.
- > Board of Trustees: Oversees strategic decisions and risk management. Trustees are elected by the General

Assembly.

- > Leadership Team (Executive Committee): Composed of senior volunteers and staff managing key departments, led by the Manager and Deputy Manager.

Trustee Onboarding and Evaluation:

- > New trustees undergo an induction process, including mandatory training.
- > Roles and responsibilities are assigned based on individual skills and strategic objectives.
- > Trustees' progress and deliverables are evaluated by the Chairman and Manager using key performance indicators.

Decision-Making:

- > Strategic decisions: Board of Trustees.
 - > Operational decisions: Senior Leadership Team, with high level approval by Manager/Deputy Manager
 - > Departmental decisions: Department Heads, with consultation as needed.
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Risk Management

- > Financial Risks: Monitored through strategic financial planning, departmental budgeting and tracking, regular reviews, and adherence to our reserve policies.
 - > Legal Risks: Ensured through compliance with UK charity law, Scouts POR (Policy, Organisation, and Rules), including event risk assessments, safeguarding policies, and GDPR.
 - > Operational Risks: Addressed through standard operating procedures, robust training for volunteers and leaders to ensure consistency and quality, and regular reviews for continuous improvement.
 - > Reputational Risks: Managed through proactive engagement with stakeholders and transparent communication. To strengthen our approach, we are developing a screening and vetting policy to ensure high standards of accountability. Additionally, trustees will establish a Risk Management Working Group and maintain a comprehensive risk register to identify, monitor, and mitigate potential risks effectively.
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Achievements and Performance

Over the past 12 months, MSF has:

- > Opened 14 new Scout groups and 34 new sections.
 - > Delivered 35 national and regional events.
 - > Engaged with 110 groups for regular support.
 - > Upskilled 600 leaders through training programmes.
 - > Developed 9 new strategic partnerships to enhance services.
 - > Produced 18 new programme resources to support local groups.
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Impact and Outcomes

Beneficiaries Supported:

- > Engaged with over 35 events and touchpoints throughout the year, supporting 110 Muslim Scout groups and 4797 young people nationwide.
- > Developed 18 tailored programme resources that were distributed to all active groups to support their weekly sessions. These resources have directly benefited 45 groups and 900 young people, enhancing their Scouting experience.
- > Trained 350 male and 400 female leaders, equipping them with the skills and confidence to deliver high-quality Scouting activities.
- > Provided 2391 male and 2406 female young people with opportunities to participate in local, regional and national Scouting events, supporting their personal growth and wider community engagement and social cohesion.

Muslim Scout Fellowship

Report of the Trustees **for the Year Ended 31 March 2024**

> Facilitated international trips for 320 young people; broadening their horizons, fostering a sense of global citizenship, and enabling them to connect with peers and communities worldwide.

These efforts have strengthened the Scouting network, empowered young people, and fostered resilient communities.

Reserves Policy

MSF currently maintains a reserve fund of £50,000, with a goal to build reserves equivalent to six months of our operating costs. This will ensure financial stability even in the event of unforeseen circumstances. Reserves are reviewed annually by the trustees.

Fundraising Activities

Funds are raised through grants, community fundraising, merchandise sales, and event profits. These funds support operations, staff costs, and programme delivery.

Future Developments

Strategic Goals for the Coming Year:

1. Establish MSF as a recognised charity with robust governance.
 2. Achieve greater financial sustainability by developing a diversified portfolio of income streams.
 3. Sustainably grow scouting, reaching out to new Muslim communities, as well as the most disadvantaged and underserved within these communities.
 4. Improve our support offering to local groups through training, resources, and events.
 5. Strengthen our organisational infrastructure by investing in technology and staffing.
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Volunteer, Staff and Donor Contributions

Volunteers

Our volunteers are the backbone of MSF, giving their time, skills, and passion to ensure the smooth running of our programmes and events. From local group leaders to core volunteers, they all work tirelessly to support us with our service delivery, with every volunteer playing a vital role in creating opportunities for growth, leadership, and community building. Without their commitment and generosity, much of what we have achieved would not have been possible.

Key Contributions:

- > Delivering high-quality Scouting activities and mentorship to young people.
- > Supporting the planning and execution of national and regional events.
- > Assisting with programme adaptation to meet the unique needs of Muslim communities.

Staff

Our staff bring their expertise, professionalism, and dedication to the day-to-day operations of MSF. They work to manage key departments including growth and group support, administration, programme development and income generation. Their contributions ensure that MSF continues to operate efficiently and in alignment with its strategic goals.

Key Contributions:

- > Developing and distributing tailored programme resources.
- > Coordinating training sessions for leaders and volunteers.
- > Managing relationships with partners, funders, and stakeholders.
- > Overseeing administrative tasks and ensuring compliance with governance requirements.

Funders and supporters

The generosity of our funders and supporters has been critical in enabling MSF to achieve its goals. Their financial and in-kind contributions help fund essential operations, events, training, and resources. Donors not only provide the means to expand Scouting opportunities for Muslim communities but also demonstrate their belief in MSF's mission and vision.

Muslim Scout Fellowship

Report of the Trustees **for the Year Ended 31 March 2024**

Key Contributions:

- > Funding core operations, including staff salaries and programme development.
- > Supporting the delivery of our services
- > Providing resources for group-level activities and training programmes.

Together, our volunteers, staff, and funders form a dynamic network of support that drives the impact of MSF. We are deeply grateful for their contributions and look forward to their continued involvement in building a brighter future for young British Muslims through Scouting.

Partnerships and Collaborations

Significant partnerships formed include: Funders in Good, Islamic Relief, NCS, Paddle UK, England & Wales Cricket Board, and the National Waqf Fund. We extend our heartfelt gratitude to all for supporting our work and look forward to strengthening our collaborations in the coming years.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1202767

Principal address

The Scout Association
Gilwell Park
London
E4 7QW

Trustees

N Nagi
Y Eltom
H Jama
A A Cheema
M Boujomaa

Current Board of Trustees:

- > Yousif Eltom - Chairman / Trustee
- > Amir Cheema - Manager / Trustee
- > Nora Nagi - Secretary / Trustee
- > Mehdi Boujomaa - Treasurer / Trustee
- > Humaairah Jama - Nominated Trustee

Incoming Trustees (as of October 2024):

- > Abdul Rauf Patel - Elected Trustee
- > Anwar Hussain - Elected Trustee
- > Zaheer Khalil - Elected Trustee

Independent Examiner

M Raza & Co.
Chartered Certified Accountants
166 Whitchurch Road
Cardiff
CF14 3NA

Muslim Scout Fellowship

Report of the Trustees
for the Year Ended 31 March 2024

Approved by order of the board of trustees on 13 January 2025 and signed on its behalf by:

A handwritten signature in black ink, appearing to be 'MB' with a flourish.

Mehdi Boujomaa (Jan 21, 2025, 10:50am)

M Boujomaa - Trustee

**Independent Examiner's Report to the Trustees of
Muslim Scout Fellowship**

Independent examiner's report to the trustees of Muslim Scout Fellowship

I report to the charity trustees on my examination of the accounts of Muslim Scout Fellowship (the Trust) for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Faraz Raza (Jan 20, 2025, 10:48am)

Faraz Raza

M Raza & Co.
Chartered Certified Accountants
166 Whitchurch Road
Cardiff
CF14 3NA

14 January 2025

Muslim Scout Fellowship

Statement of Financial Activities
for the Year Ended 31 March 2024

	Notes	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies		38,553	52,500	91,053
Charitable activities				
Charitable activities		398,249	-	398,249
Other income		9,405	-	9,405
Total		<u>446,207</u>	<u>52,500</u>	<u>498,707</u>
EXPENDITURE ON				
Charitable activities				
Charitable activities		447,644	11,735	459,379
Depreciation		22,150	-	22,150
Total		<u>469,794</u>	<u>11,735</u>	<u>481,529</u>
NET INCOME/(EXPENDITURE)		(23,587)	40,765	17,178
Transfers between funds	5	(10,000)	10,000	-
Net movement in funds		<u>(33,587)</u>	<u>50,765</u>	<u>17,178</u>
RECONCILIATION OF FUNDS				
Total funds brought forward		170,407	-	170,407
TOTAL FUNDS CARRIED FORWARD		<u><u>136,820</u></u>	<u><u>50,765</u></u>	<u><u>187,585</u></u>

The notes form part of these financial statements

Muslim Scout Fellowship

Balance Sheet
31 March 2024

	Notes	Unrestricted funds £	Restricted fund £	Total funds £
FIXED ASSETS				
Tangible assets	3	85,349	-	85,349
CURRENT ASSETS				
Cash at bank		55,294	50,765	106,059
CREDITORS				
Amounts falling due within one year	4	(3,823)	-	(3,823)
NET CURRENT ASSETS		<u>51,471</u>	<u>50,765</u>	<u>102,236</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		136,820	50,765	187,585
NET ASSETS		<u>136,820</u>	<u>50,765</u>	<u>187,585</u>
FUNDS	5			
Unrestricted funds				136,820
Restricted funds				<u>50,765</u>
TOTAL FUNDS				<u>187,585</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 13 January 2025 and were signed on its behalf by:



Mehdi Boujomaa (Jan 21, 2025, 10:50am)
M Boujomaa - Trustee

Yousif Eltom

Yousif Eltom (Jan 20, 2025, 11:32am)
Y Eltom - Trustee

Notes to the Financial Statements
for the Year Ended 31 March 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice' applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024.

3. TANGIBLE FIXED ASSETS

	Plant and machinery £	Motor vehicles £	Totals £
COST			
Additions	13,000	94,499	107,499
DEPRECIATION			
Charge for year	3,250	18,900	22,150
NET BOOK VALUE			
At 31 March 2024	9,750	75,599	85,349

Muslim Scout Fellowship

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	£
Taxation and social security	3,823
	<u> </u>

5. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
UNRESTRICTED	170,407	(23,587)	(10,000)	136,820
Restricted funds				
RESTRICTED	-	40,765	10,000	50,765
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>170,407</u>	<u>17,178</u>	<u>-</u>	<u>187,585</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
UNRESTRICTED	446,207	(469,794)	(23,587)
Restricted funds			
RESTRICTED	52,500	(11,735)	40,765
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>498,707</u>	<u>(481,529)</u>	<u>17,178</u>

6. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

Muslim Scout Fellowship

Detailed Statement of Financial Activities
for the Year Ended 31 March 2024

£

INCOME AND ENDOWMENTS

Donations and legacies

Donations	19,164
Grants	71,889

91,053

Charitable activities

Charitable activities	398,249
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Other income

Insurance claim	9,405
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Total incoming resources	498,707
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EXPENDITURE

Charitable activities

Merchant charges	391
Bank charges	181
Insurance	771
Telephone	1,206
Sub contractors	10,916
Computer running costs	3,857
Advertising	1,123
Donations	8,951
Wages	22,957
Employers pension	526
Charitable activities	408,500

459,379

Depreciation

Plant and machinery	3,250
Motor vehicles	18,900

22,150

Total resources expended	481,529
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Net income	17,178
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Parties involved with this document

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