



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 01/09/23 (Period start date) To: 31/08/24 (Period end date)

Charity name: Buckingham Park Primary PTA.

Charity registration number: 1202679.

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document.	Para 1.17	The object of the association is to advance the education of pupils in the school in particular by 2.1 Developing effective relationships between staff, parents and others associated with the school, and 2.2 Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 & 1.19	This year we have successfully run several events including: <ol style="list-style-type: none">1. Break the Rules Day – profit £662.60 & £921.67.2. Quiz night - profit £1585.66.3. Wonder Woman Shop – profit £806.77.4. Easter Trail – profit £435.56.5. Film on the field – profit £775.32.6. Xmas shop - profit £1913.26.7. Ice Cream Fridays – profit £2680.50.8. Superman Shop - profit £804.98.9. Autumn Fair (postponed Summer Fair from July 23) - profit of over £6000.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	The charities main beneficiaries are the pupils at Buckingham Park Primary School, along with the parents/carers and staff. By developing effective relationships between staff, parents/carers and others associated with the school, through stronger liaison and communication, it is felt that the educational outcomes for pupils are improved, and that effective parental engagement also leads to increased understanding and involvement in

		<p>education. This is demonstrated by the high numbers of attendance at events, and the participation of pupils, parents/carers and staff. The provision of additional funding from the PTA, which would not be provided from direct school funding, benefits the pupils by advancing their education, allowing pupils to have increased access to resources, events and activities both on and off their school site. In shaping our objectives for the year and planning our events and activities the trustees have considered the charity commissions guidance on public benefit. In particular, we carefully consider the cost to the families of all our events and activities held during the school day and ensure that the cost to any family is fair and affordable. If any families cannot afford to pay for a child to take part in any event or activity, we ensure that no child is left out and all children are able to participate fully, ensuring inclusivity. In all 'out of school' events (i.e. evening Quiz night) we ensure that the cost to attend the event is fair and affordable. BPP PTA have complied with their duty to have due regard to the charity commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making.	Para 1.38	
Policy on social investment including program related investment.	Para 1.38	
Contribution made by volunteers.	Para 1.38	
Other.		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider	Para 1.20	<p>In the academic year 23/24 some of the projects that funding was given to Buckingham Park Primary School were for:</p> <ol style="list-style-type: none"> 1. EYFS recourses £455.94. 2. Scooters £924. 3. Art project £192.46.

benefits to society as a whole.		4. Chalks for OPAL (Outdoor Play and Learning) £355.30. 5. Music speakers for OPAL £291.34. 6. Pond cover, play bark and sand £3260.87. 7. Picnic benches £4860.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set.	Para 1.41	
Performance of fundraising activities against objectives set.	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period.	Para 1.21	£7092.60
Statement explaining the policy for holding reserves stating why they are held.	Para 1.22	It has been agreed by the committee that a reserve will be held to ensure there are always funds available to pay for items such as the yearly subscription to 'Parent Kind' which includes insurance, to pay for stock at events i.e. the Christmas shop, and for activities like the inflatables at the summer fair that may need to be paid in advance etc.
Amount of reserves held.	Para 1.22	£2500.
Reasons for holding zero reserves.	Para 1.22	n/a
Details of fund materially in deficit.	Para 1.24	None.
Explanation of any uncertainties about the charity continuing as a going concern.	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising).	Para 1.47	
Investment policy and objectives including any social investment policy adopted.	Para 1.46	
A description of the principal risks facing the charity.	Para 1.46	
Other.		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (e.g. trust deed, royal charter)	Para 1.25	The governing document of BPP PTA is a constitution written by 'Parent Kind' which was adopted by BPP PTA on 06/12/22. This is reviewed on an annual basis at the AGM.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The election of any trustee and officer position is appointed as per written guidance in the Parent Kind constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Buckingham Park Primary PTA
Other name the charity uses	BPP PTA
Registered charity number	1202679
Charity's principal address	Buckingham Park Primary School, Buckingham Road, Shoreham by Sea, BN43 5UD.

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1. Madeleine Voice	Chair	Whole year	
2. Lina Woehrling	Secretary	01/09/23 - 09/02/24	
3. Abigail Murphy	Vice Secretary	01/09/23 - 09/02/24	
4. Rebecca Milton	Vice Treasurer	01/09/23 - 09/02/24	
	Secretary	09/02/24-31/08/24	
5. Julie Wheatland	Treasurer	Whole year	

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity.	n/a
Name and objects of the charity on whose behalf the assets are held, and how this falls within the custodian charity's objects.	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets.	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)			
	Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)			

Exemptions from disclosure

Reason for non-disclosure of key personnel details

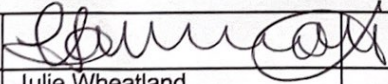
n/a

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature(s)		
Full name(s)	Julie Wheatland	
Position (e.g. Chair, Secretary, Treasurer etc)	Treasurer	
Date	17/09/24	

Bank B:

[illegible]

F7,361.53
 F7,151.53
 F7,106.21
 F7,072.85
 E3,811.98
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 E5,977.13
 E5,959.53
 E5,836.58
 E5,840.60

£6,484.90	Opening balance
36,550.39	
-35,942.69	
607.70	Raised
£7,700.30	Total
£7,092.60	Closing balance



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

'BPP PTA' Buckingham Park Primary PTA.

On accounts for the year
ended

SEPT 23 - AUG 24

Charity no
(if any)

1202679

Set out on pages

1 + 2.

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Elin Williamson

Date: 14/10/2024

Name:

ELIN WILLIAMSON

Relevant professional
qualification(s) or body
(if any):

CIMA - GCMA.

Address:

45 ADUR DRIVE

SHOREHAM - BY-SEA

WEST SUSSEX, BN43 6PN

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE - EW 14/10/24