

**Walking With in North Tyneside**  
**Trustees Report and Financial Statement**  
**for the year ending 31 March 2024**  
**Charity Number 1166123**

**redesignated on 6 April 2023 to**

**Charitable Incorporated Organisation**  
**Walking With in North Tyneside**  
**CIO number 1202661**



## **Legal and Administrative Information**

Name: Walking With in North Tyneside

Registered Charity number: 1166123, redesignated CIO number: 1202661

Trustees:        Martin Hood (Chair)  
                     Enid Gordon  
                     Valerie Jamieson  
                     Maureen Madden  
                     Malcolm Railton (treasurer from 24 Nov 2023)  
                     Robert Wylie  
                     Gwyn McKenzie  
                     Elizabeth Thompson

Address:        Church House  
                     Hugh Street  
                     Wallsend  
                     Tyne and Wear  
                     NE28 6RL

Bankers:        Unity Bank  
                     Nine Brindley Place  
                     Birmingham  
                     B1 2HB

Independent examiner:  
                     Alexander Robinson FCCA  
                     Essell Accountants Ltd.  
                     29 Howard Street  
                     North Shields  
                     Tyne and Wear  
                     NE30 1AR



## Trustees' Annual Report

The Trustees present their Annual Report together with the, immediately following below, financial statements of the charity for the year ended 31<sup>st</sup> March 2024. The trustees confirm that the Annual Report and Financial Statements of the charity comply with the current statutory requirements and the requirements of the charity's governing document.

### Important note

After consultation with stakeholders, including grant-making bodies, and seeking independent advice, the Trustees sought permission to redesignate to become a Charitable Incorporated Organisation (CIO) registered with the Charity Commission. Although the charity objectives, personnel (including Trustees, staff and volunteers), charity premises, and bank account remain the same, the process advised and required by the Commission was to set up a new CIO, and then transfer assets from the original charity Walking With in North Tyneside (number 1166123) to the new CIO Walking With in North Tyneside (number 1202661). This redesignation and asset transfer occurred on 6 April 2023, when the Charity Commission confirmed the status of the new CIO.

Readers of this document, accessed on the Charity Commission website for CIO 1202661 should therefore read this in the context of reports submitted previously for 'Walking With in North Tyneside' as Charity 1166123.

### .Objectives and Activities

The Objectives of the charity are:

- The promotion of health and well-being, and the relief of financial hardship amongst those seeking asylum in the United Kingdom, or who are refugees, and who reside in North Tyneside.
- The promotion of social inclusion and community integration for the public benefit among people who are refugees and asylum seekers who are socially excluded on the grounds of their social and economic position, by providing:
  - o Such support as is necessary to increase the physical and emotional well-being of the client group;
  - o Education and training in the English language;
  - o Social and recreational facilities and events involving the local community;
  - o Access to local and national support dedicated to the welfare of the asylum seeker and refugee community.
- The prevention or relief of poverty in North Tyneside by providing grants, items and services to individuals in need at the discretion of the trustees
- The three areas of work are grouped into three graphical pillars, illustrated in the figure below:



WW Freedom to achieve wellbeing

## SUPPORT

- Re-settlement
- Food
- Clothes
- Health and schools
- Bikes
- Befriending linked to Host Nation
- Social support and drop-in
- Shared meal
- 121 support
- Signposting to relevant support - RISE/MEARS/Migrant Help/Red Cross etc

## EMPOWER

- A voice in the community
- Community Forums in the Walking With centre
- Campaigning - Lift the Ban / Anti-Refugee Bill
- Wellbeing / health / Fit and Well
- Employment (Education Development Trust and links with local employers) and work experience
- Volunteering roles (VODA, roles within the center and links to other organisations)
- Council of Sanctuary
- Engagement with other agencies

## EDUCATE

- Everyday English sessions
- Training for organisations about asylum issues
- Wellbeing knowledge
- Education bursaries
- University and college support
- Volunteer / staff training
- School of Sanctuary / Engagement with schools
- Raising awareness across the community

## .Board of Trustees

The Board of Trustees have control of the charity and its property and funds.



Trustees are elected for a period of three years. After this period Trustees are eligible for re-election for a further two periods of three years. The chair and treasurer are elected by the Board of Trustees from its membership. Periods of service for these officers are the same as for other Trustees.

The Board of Trustees has the following powers in the administration of the charity:

- To appoint honorary officers including chair and treasurer;
- To delegate any of their functions to sub-committees consisting of two or more persons appointed by the Board, and in which case at least one member of each sub-committee must be a Trustee, and proceedings of such sub-committee must be reported promptly to the Trustees;
- To make standing orders consistent with this charity's constitution to govern proceedings at meetings;
- To make rules consistent with this constitution about the Board of Trustees and sub-committees;
- To make regulations consistent with this constitution about the running of the charity, including the operation of bank accounts and the commitment of funds;
- To resolve or establish procedures to assist the resolution of disputes within the charity;
- To adopt procedures governing complaints and conduct.

## **Risk Management**

The Trustees believe that the following reserves should be held to allow necessary confidence for the continued financial stability of the charity:

- Designated funds and general reserves representing a minimum of three months of General Expenditure, including contracted services and salaries; and at least six months of rental costs

### **Walking With in North Tyneside Reserves Policy**

Definitions are drawn from the Charity Commission guidance:

'Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes. The starting point for calculating the amount of reserves held is therefore the amount of unrestricted funds held by a charity. However, some or all of the unrestricted funds of a charity may not be readily available for spending. This is because spending those funds may adversely impact on the charity's ability to deliver its aims. The items that should be excluded from reserves are:

- tangible fixed assets used to carry out the charity's activities, such as land and buildings
- social investments
- designated funds set aside to meet essential future spending, such as funding a project that could not be met from future income
- commitments that have not been provided for as a liability in the accounts

#### ***Restricted funds***

Restricted funds fall outside the definition of reserves, but the nature and amount of such funds may impact on a charity's reserves policy. Where significant amounts are held as restricted



funds the nature of the restriction should be considered, as such funds may reduce the need for reserves in particular areas of the charity's work.'

<https://www.gov.uk/government/publications/charities-and-reserves-cc19/charities-and-reserves> [accessed June 2024]

The Trustees aim to have a secure funding stream for a year ahead to cover essential items/ core costs, and any additional projects.

As a minimum, Trustees aim to have funds in place which approximates to 3 months total running costs, but ensures that contractual obligations (including staff costs, rent and utilities) can be met, including - in the worst case scenario - of having to wind-up/ dissolve the charity.

Much of the core/ essential costs will be, at any one time, covered by restricted funds (from grant making bodies), or designated funds, which the charity has allocated to cover such costs. The balance of such funds and cash flow will be under constant review, at least at every Trustee Board meeting.

The budget allows for 5% contingencies (unforeseen/ non-budgeted items)

The policy will be reviewed annually.

[See the end of the report for a list of the other 'Walking With' policies/ guidelines.]

### [.Serious Matters or Incidents](#)

The Trustees confirm that there were no serious matters or incidents to advise the Charity Commissioners during the year.

### [.Volunteers](#)

Volunteers make a significant contribution to the work of Walking With. Their commitment and on-going support throughout the year is gratefully acknowledged by the Trustees.

All volunteers are appropriately trained, supported and supervised by our Operations Manager on an on-going basis. This post received funding from the Big Lottery Reaching Communities Fund. At the end of the year volunteers numbered 53 (including 20 service users). No monetary value is included in the accounts in relation to the unpaid services provided by volunteers, however we are indebted to the volunteers for their support that ensures the success of Walking With.

### [.Statement of Activities](#)

Walking With in North Tyneside supports over 650 people in North Tyneside who have been displaced from their home countries. We support people who are seeking asylum here in the UK, and those who have been granted leave to remain and continue to live in this area as refugees. We support these service-users by providing:

- welcome,
- food,
- clothing,
- household items,
- English lessons and practice,
- social and sporting activities,
- signposting to other partners and services,
- and general supportive-advocacy, including opportunities to integrate with the local community, especially through work with local school becoming 'Schools of Sanctuary'.



Regular service-user community fora have enabled users to voice their needs and aspirations, and these comments continue to influence the type of provisions of support offered by the charity. Many service-users have been enabled to act as volunteers within the Walking With community, under supervision, bringing their lived experience to other service-users.

We have supportive partnerships with North Tyneside Council and the local NHS Clinical Commissioning Group (which then transitioned into the new Integrated Care System, ICS), as well as the local football club and other charitable organisations and grant-making bodies. Visits to schools and colleges, and some voluntary work-placement positions at the centre, have been enabled, as well meetings with the local MP. We are a key agent in supporting the developing of Schools of Sanctuary, locally, which includes exchange visits and sharing of experiences between service-users and local school-children.

We are indebted to the following funders who have supported our work during the year:

- Greggs Foundation
- Hadrian Trust
- John Bell
- Lloyds Bank Foundation
- Newcastle Building Society (Community Funding)
- NHS Clinical Commissioning Group (subsequently Integrated Care System)
- North Tyneside Council
- The Squires Foundation
- The National Lottery Community Fund
- Lowes (Financial Advisers)

as well as many individuals and groups, including schools and churches.

In addition to the routine activities, indicated above, some highlights in the year were:

- We held an International Women's Day celebration in March and supported Refugee Week in June with activities and resources shared with schools.
- 1-1 support provided by volunteers has been further developed and through training and clarified and refined systems the volunteers are now able to take on much more of the client support and registrations - thus freeing up staff for other work.
- We regularly host placement volunteers.
- A range of regular communication take place with volunteers including: monthly training/catch-up sessions; weekly email updates; daily briefings; 1-1 chats and regular quarterly feedback surveys.
- We now run four taught English sessions and a 'Happy to Chat' session each week
- Fit and Well activities have continued for physical and mental well-being, including the restarting of monthly community meals.
- We have developed further links with Regional Refugee Forum, NERS and Asylum Matters this year and have provided sessions for clients and opportunities for them to become involved in campaigns and activities.
- Links have been made with a range of other volunteer coordinators across the area and resources and support shared
- Closer links with WERS - our clients are now directed towards their 'Skills-match' initiative for volunteering opportunities and sessions have been held in the centre - more planned.



Other policies/ guidelines used at Walking With in North Tyneside are:

Adult at risk policy,  
Anti-bullying policy and procedure,  
Banking Policy,  
Code of Conduct,  
Complaints policy,  
Data protection policy,  
Discipline policy,  
Environment policy,  
Equal Opportunities policy,  
Expenses policy,  
Fire Safety policy and procedure,  
Fund raising policy,  
Gift aid policy and procedure,  
Grievance procedure,  
Health and Safety policy and procedure  
IT Security policy,  
Lone worker policy,  
Payroll policy,  
Petty cash policy and procedure,  
Recruitment and selection policy,  
Safeguarding children and young people policy,  
Safeguarding vulnerable adults policy,  
Salesforce guidance and procedures,  
Supervision policy,  
Whistleblowing policy,  
Working from home policy.



**Walking With in North Tyneside**

Financial Statements  
For The Period Ended 31 March 2024

Charity No. 1202661



## Legal and Administrative Information

Name: Walking With in North Tyneside

Reg'd Charity No: 1202661

Trustees:

Chair: Martin Hood (appointed 6/4/2023)

Treasurer: Malcolm Railton (appointed 6/4/2023)

Members: Rev Enid Gordon (appointed 6/4/2023)  
Valerie Jamieson (appointed 6/4/2023)  
Gwyn McKenzie (appointed 6/4/2023)  
Maureen Madden (appointed 6/4/2023)  
Elizabeth Thompson (appointed 6/4/2023)  
Robert Wylie (appointed 6/4/2023)

Address: Church House  
Hugh Street  
Wallsend  
Newcastle upon Tyne  
NE28 6RL

Bankers: Unity Bank  
Nine Brindley Place  
Birmingham  
NB1 2HB

Independent  
Examiner: Mr Alexander Robinson FCCA  
Essell Accountants Ltd  
29 Howard Street  
North Shields  
TYNE AND WEAR  
NE30 1AR



## INDEPENDENT EXAMINER'S REPORT

Report to the  
trustees of

**Walking With in North Tyneside**

On accounts for  
the period ended

31-Mar-24 Charity no 1202661

Set out on pages

4 to 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31/03/2024

**Responsibilities  
and basis of  
report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

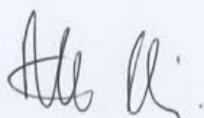
**Independent  
examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

5/7/2024

Name:

Mr Alexander Robinson FCCA

Address:

Essell Accountants Ltd  
29 Howard Street  
North Shields  
Tyne and Wear  
NE30 1AR



## Walking With in North Tyneside

### Statement of Financial Activities For The Period Ended 31 March 2024

		Unrestricted Funds 2024	Restricted Funds 2024	Total Funds 2024 £	Total Funds 2023 £
<b>Receipts</b>					
Grants	3	0	101,171	101,171	0
Donations		0	14,671	14,671	0
Other income		1,181	7,395	8,576	0
Transfer between Funds		0	0	0	0
<b>Total Receipts</b>		<b>1,181</b>	<b>123,237</b>	<b>124,419</b>	<b>0</b>
<b>Payments</b>					
Salaries	4	32,290	53,094	85,384	0
Fundraising		228	-	228	0
Activity Costs				-	0
Travel & Entertainment		82	189	271	0
Telephone & Internet		726	887	1,614	0
Post, Stationery & IT		1,614	793	2,407	0
Accountancy	5	-	360	360	0
Insurance		110	1,278	1,388	0
Resources		236	16,528	16,764	0
Training		-	90	90	0
Refreshments		383	88	470	0
Professional Fees		219	953	1,172	0
Premises Expense		5,086	9,770	14,857	0
Office Equipment, Fixtures & Fittings		-	245	245	0
Hire & Lease		144	154	298	0
<b>Total Payments</b>		<b>41,118</b>	<b>84,429</b>	<b>125,547</b>	<b>0</b>
<b>Net Movement in Funds</b>		<b>(39,937)</b>	<b>38,809</b>	<b>(1,128)</b>	<b>0</b>
<b>Cash Funds at 6 April 2023</b>		<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>
<b>Transfer Funds from Walking With In N</b>		<b>63,909</b>	<b>36,051</b>	<b>99,960</b>	<b>0</b>
<b>Cash Funds at 31 March</b>		<b>23,972</b>	<b>74,860</b>	<b>98,832</b>	<b>0</b>



**Walking With in North Tyneside**

**Balance Sheet**

**For The Period Ended 31 March 2024**

		2024 £	2023 £
	Notes		
<b>Current Assets</b>			
Cash at Bank & in Hand		100,837	-
Debtors	6	22	-
<b>Total Cash Balances</b>		<u>100,859</u>	<u>-</u>
<b>Creditors: amounts falling due within one year</b>	7	2,026	-
		-	-
<b>Net Current Assets</b>		98,833	-
<b>Creditors: amounts falling due after one year</b>	7	-	-
<b>Net Assets at 31 March</b>		<u>98,833</u>	<u>-</u>
<b>Represented By:</b>			
Restricted Funds	8	74,860	-
Unrestricted Funds		23,973	-
		<u>98,833</u>	<u>-</u>

On 6th April 2023, the assets of the Charity were transferred from the same name (registered number 1166123)

Signed mal Position CHAIR

Signed JHarris Position CEO

Date 18-7-24



## Walking With in North Tyneside

### Notes to the accounts

#### 1. Basis of Preparation

##### Basis of Accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011

#### 2. Accounting Policies

##### INCOME

##### Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

##### Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102

##### Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

##### Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

##### Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

##### EXPENDITURE

##### Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

##### Redundancy cost

The charity made no redundancy payments during the reporting period.

##### Pension Cost

The charity operates a defined contributions plan for the benefit of its employees. Contributions are expensed as they become payable.

##### Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £1,000 and are valued at cost.

##### Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds are unrestricted funds that have been set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

##### Short term debtors and creditors

Debtors and creditors with no interest rate which are receivable or payable within one year are recorded at transaction price. Any loss arising from impairment are recognised immediately in profit and loss.

##### Cash and cash equivalents

Cash and cash equivalents comprises cash in hand and current balances with banks or other institutions, which are readily convertible to known amounts of cash which are subject to insignificant risk of change in value.



## Walking With in North Tyneside

### Notes to the accounts

#### 3. Analysis of Income

Analysis of Income	Restricted	2024 Unrestricted	Total	2023 Total
Donations and gifts	-	14,671	14,671	-
Other Income	1,181	7,395	8,576	-
Grants	-	101,171	101,171	-
Transfer between Funds	0	0	-	-
	<u>1,181</u>	<u>123,237</u>	<u>124,419</u>	<u>-</u>

£9,000 was received from North Tyneside Council for Winter Support and Community Food funding . We received £32,751 from The National Lottery

#### 4. Trustees and Staff

Total Staff Costs for the year:

	2024	2023
Salaries and wages	83,663	-
Pension costs (defined contribution scheme)	1,721	-
Total Staff Costs	<u>85,384</u>	<u>-</u>

The trustees neither received nor waived any remuneration during the year

The total amount of employee benefits received by key management personnel is £Nil. The Charity considers its key management personnel to be the Chief Executive. The remuneration for the Chief Executive during the year was £33,150.

Funding received for employee payroll costs are used firstly to settle the salary costs of the employee for which the role was received. The expense associated with the employer pension scheme contributions are then settled from the remaining restricted income available for the period in question. Any unfunded liability is then settled from the General Fund. In the year, unfunded pension contributions totalled £792

#### Average Headcount in the Year:

	2024	2023
Charitable Activities	4	0
	<u>4</u>	<u>-</u>

#### 5. Costs of financial services

The cost for the Independent Examination for the financial period will be £350.

#### 6. Debtors and Prepayments

	2024	2023
Analysis of Debtors		
Prepayments	22	-
Total Debtors	<u>22</u>	<u>-</u>

#### 7. Creditors & Accruals

	Amounts falling due within one year		Amounts falling after more than one year	
	2024	2023	2024	2023
Analysis of Creditors				
Payments received on account for contracts or performance-related grants	-	-	-	-
Accruals and deferred income	350	-	-	-
Taxation and social security	1,339	-	-	-
Pension Scheme	336	-	-	-
	<u>2,026</u>	<u>-</u>	<u>-</u>	<u>-</u>

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#### 8. Restricted Funds balance at 31 March 2024

	Balance at April 2023	Income	Expenditure	Transfers	Balance at March 2024
Rent	14,603	-	6,250	-	8,353
Greggs Foundation	2,192	20,000	18,849	-	3,343
Food Fund	(0)	20,066	3,353	-	16,714
Screwfix	1,304	-	270	-	1,033
NHS ICS	8,673	19,420	11,326	5,844	10,922
NTC Ukrainian fund	8,274	-	250	300	7,724
HAF Travel	300	-	178	-	122
Grow & Eat	706	-	706	-	(0)



**Walking With in North Tyneside**

**Notes to the accounts**

RC North East and Cumbria Region	32,751	-	21,570	-	11,181
Ringtons Pantry Fund	5,000	-	239	-	4,761
NTC Winter Support	2,000	-	110	-	1,890
Lowes Finance	2,000	-	260	-	1,740
Community Foundation	15,000	-	14,067	-	933
Community Food Support Grant	7,000	-	7,000	-	0
				-	0
				-	0
	0				0

**Total Restricted Funds c/fwd to 2022-23**

<b>36,051</b>	<b>123,237</b>	<b>(84,429)</b>	<b>(6,144)</b>	<b>68,716</b>
0	-	0		