



NRUFC Trustees Annual Report

From 5th April 2024 - to 4th April 2025

Newmarket RUFC
Scaltback
Elizabeth Avenue
Newmarket
CB8 0DJ

www.newmarketrufc.com
nrufc.chair@gmail.com
nrufc.secretary@gmail.com

Structure, Governance and Management

Description of charity's trusts:

Type of governing document:

Constitution adopted on 6th April 2023

How the charity is constituted:

Charitable Incorporated Organisation (CIO)

Trustee selection methods:

Trustees are appointed or reappointed at the Annual General Meeting in the third year following their election and may be elected for a further three-year term; with the exception of the Club President who is elected annually.

Should a casual vacancy arise among the position of trustees, the remaining trustees will seek to fill it; the person appointed will then be in place until the person they replaced was due to stand down but will be eligible for re-election at the relevant AGM. In accordance with the constitution.

Additional information (optional information)

You **may choose** to include further statements where relevant, about:

Policies and procedures adopted for the induction and training of trustees.

The charity's organisational structure and any wider network with which the charity works.

Relationship with any related parties.

Membership of the Club is open to young people aged between 4 and 18 years, as well as adults. There is a Safeguarding Policy in place by both the Club and our governing body, the RFU. All volunteers are required to undergo DBS checks and annual Safeguarding training. Checks are carried out again in line with statutory requirements.

All DBS checks and safeguarding training is logged on the RFU registration database – GMS system – and checked at the beginning of each season and throughout the year as required.

All trustees give their time voluntarily and receive no remuneration or other benefits.

The trustees seek the views of volunteers in the execution of the day to day running of the Club activities regarding rugby and other sporting provision. Committee meetings are held monthly and are open to all volunteer members who wish to attend.

The Club is regulated by the RFU and follows all RFU regulations, policies and procedures, as well as ensuring that our own Club policies and regulations are in place as per the RFU guidelines.

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document:

The objects of the Club are:

to promote community participation in healthy recreation, in the Newmarket area, by providing facilities for playing rugby union football and other sports ("facilities" means land, buildings, equipment and organising sporting activities); and

to provide, and assist in providing, opportunities for other sport, recreation or other leisure time occupation of such persons, in the area of Newmarket, who have need for such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances; or for the public at large in the interest of social welfare and with the object of improving their conditions of life.

Additional information (optional information)

You **may choose** to include further statements where relevant about:

Contribution made by volunteers.

The Club is run solely with the help of volunteers.

Our volunteers include the Trustees, committee members to aid in the day-to-day running of the club, team coaches, team first aiders and team managers.

We are grateful for the many hours volunteers, including member volunteers, have spent encouraging and supporting our players. Without this valuable contribution of time, energy and expertise we would not have been able to achieve as much as we have.

Achievements and Performance

Summary of the main achievements of the charity during the year, and any wider benefits to society as a whole:

We continue to grow and provide regular training and games for both adults and Age Grade (4yrs to 18yrs) by providing the use of grounds, floodlights and other facilities to our members.

We also continue to facilitate and provide opportunities for our local secondary and primary school settings and some of our volunteer coaches have given freely of their time to run extra-curricular rugby sessions in these schools. We again supported and assisting in the running of the area Schools' Tag Rugby Skills Festival for Key Stage 2 children which was well attended by over 20 local schools. We'd like to thank the Forest Heath Sports Partnership Manager for continuing to engage with the Club and sharing our love and enthusiasm for rugby activities.

	<p>Our partnership with Northampton Saints Rugby Club has also continued to grow and we have again provided both the facilities and grounds, as well as coaching support to run school holiday camp activities and skills development courses.</p> <p>Our youth teams have had great success in their leagues across the season as have our senior team, who were winners of County Cup. Our girl's section is also expanding, and we have formed an alliance with local clubs to ensure that they get plenty of game time too.</p> <p>We continue to support the local rugby community. Our qualified First Aid Trainer is able to provide many first aid courses as well as the necessary Level 3 Emergency First Aid courses. These have been well attended by our Club members along side local Rugby Clubs and rugby clubs from the surrounding counties, other sports clubs, local schools and businesses. The Club also benefits financially from the reasonable charges for the service.</p> <p>This year has seen yet another cohort of older children (14yrs+) access coaching courses to further improve their education outside of the scope of the National Curriculum provided by their schools as well as being supported in their Duke of Edinburgh Award. We have given our young coaches the support to involve themselves in community-based activities via the coaching of younger players, that were not previously available.</p>
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Financial Review

Review of the charity's financial position at the end of the period:

Our main source of income remains that from membership and sponsorship payments.

We would like to express our deepest thanks to our Club Sponsorship and Marketing Director, who has worked tirelessly to ensure that our sponsorship remains constant. The cost-of-living crisis has hit hard this year and consequently sponsorship opportunities have decreased. There are some sponsorship payments that are due within our playing season which, however, fall outside of the financial year and will be reflected in the next year's accounts.

We would also like to send a big thank you to our sponsors without whom many of our children could not continue to play sports. Their sponsorship allows us to keep the cost of our membership low and in some cases, (fully) subsidise their membership payment to the Club; allowing many families who struggle financially to access our activities. A cause that is at the heart of Newmarket Rugby Club.

The social, physical and mental benefits of what we provide for our players is immeasurable, and our sponsors are a part of this.

Despite several obstacles and rising costs our kitchen sales have increased this year and again a big thank you to our Kitchen Co-Ordinators and parent volunteers for being in the kitchen every Sunday throughout the season and some mid-week.

We continue our discussions with Suffolk County Council, and more recently West Suffolk Council, to try to negotiate a lease (or shared lease) for grounds in the Newmarket area which will have the added benefit of allowing us to access the available funding and grants we very much need to improve our facilities and equipment and ensure our players get the best of what they need.

Our major fundraising event for the year usually takes place in the off-season months. This is a very important event that usually raises thousands in much needed revenue for the Club's following season. Unfortunately, last year we were locked out of the grounds we use, from the beginning of May to the 31st August (training restarted on 1st Sept) and our summer fundraising event was cancelled. Sadly, a missed opportunity for the Club to raise much needed funds. The hard work on fundraising at this year's end of season events will be reflected in the accounts for our next financial year (cash at bank sits at just under £18k – early May 2025).

Our costs have increased greatly this year. The majority of our income is used to pay for use of the grounds, changing rooms and toilet access, with other costs to cover training equipment and food – the RFU place upon us a duty to provide post-match food for both home and away teams (with the added benefit of providing a warm meal for those children whose families struggle to provide this).

(N.B grounds and building facilities not owned by NRUFC, however, floodlights, all sporting equipment and refreshment facilities are).

Statement explaining the policy for holding reserves stating why they are held:

We do not hold funds in reserve but seek to keep funds at such a level so that we are able to continue to pay for our annual costs including use of the grounds, electric bill for the floodlights, food, annual replacement of kit and other occasional costs.

We have had two projects this year: one to replace the goal post protectors to improve safety for our players which we have achieved, and the new protectors have been very welcomed by both our membership and the referees society.

Our second and third, on going, projects are to replace the goal posts and update our training equipment, both expensive costs and we have several fundraising avenues in place to help us achieve these providing

our other costs do not increase to such a level that we will need to use the Club funds to pay for those.

Reference and Administrative details

Charity name:	Newmarket Rugby Union Football Club
Other name the charity uses:	NRUFC
Registered charity number:	1202658
Charity's principal address:	Scaltback Elizabeth Avenue Newmarket Suffolk CB8 0DJ



Names of the charity trustees who manage the charity:

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Peter Boyle	Chair	
2	Stephen Kelleher	Vice-chair	
3	Andy Hilton	President	From Jan 2024
4	Sean Burns	Hon. Treasurer	
5	Maria Marsh	Hon. Secretary	

Declarations

The trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Signature(s):		
Full name(s):	Peter Boyle	Maria Marsh
Position held:	Chair	Hon. Secretary
Date:	1 st May 2025	1 st May 2025



NRUFC Accounts

2024-25

Newmarket RUFC
Scaltback
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	Accounting Year 5 th April 2023 - 4 th April 2024	Accounting Year 5 th April 2024 - 4 th April 2025
<u>Income Categories</u>		
Service Sales	0	400
Membership	18,253	18,965
Kitchen Sales	8,803	10,637
Events	8,478	8,009
Donations	691	309
Sponsorship	7,000	11,750
Merchandise	3,293	1,443
Fundraising Activities	4,460	1,317
Refunds Received	0	91
<u>Total Income Categories</u>	50,978	52,921
<u>Expense Categories</u>		
First Aid & Medical Costs	1,023	2,427
Kitchen Stock Costs	5,607	7,251
Merchandise Costs	6,539	11,014
Training Equipment Costs	4,241	3,535
Rugby Festival payments	475	620
Laundry Kit Costs	599	731
Equipment Costs	68	59
Refunds paid out	10	100
Sponsorship and Advertising Costs	0	424
Admin Costs	945	925
Training & Coaching Costs	273	250
Food & Drink Costs	1,141	3,490
Legal & Professional Costs	5,883	1,216
Leasing Fees	3,712	1,096
Coach Consultancy Fees	4,850	5,400
Donations to Other Charities	1,150	0
Expenses for Events	11,568	10,157
Social Costs	150	45
paid to nsda - Floodlight Electricity Charge	963	813
Paid to nsda	9,682	13,845
<u>Total Expense Categories</u>	58,868	63,398

	Accounting Year 5 th April 2023 - 4 th April 2024	Accounting Year 5 th April 2024 - 4 th April 2025
Cash at Bank	25,731	15,254
Sponsorship invoices due this season but fall outside the financial year dates	0	8,500
Stock	3,000	3,500
Capital Assets (minus depreciation)	58, 500	57,036
Total Assets	£87,231	£84,290



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Newmarket Rugby Union Football Club

On accounts for the year
ended

4th April 2025

Charity no
(if any)

1202658

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 04/04/2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, the Trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: S E Jenkins

Date: 14/05/2025

Name: Shantel Jenkins

Relevant professional
qualification(s) or body
(if any):

n/a

Address:

35 Selwyn Close

Mildenhall, Bury St Edmunds

Suffolk, IP28 7QB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Very well presented and accurate accounting

All invoices recorded correctly and accountable.