

Allendale Community Centre

ANNUAL REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 JUNE 2024

Allendale Community Centre

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Allendale Community Centre

Report of the Trustees for the Period Ended 30 June 2024

The Trustees present their report with the financial statements of the charity for the period ended 30 June 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement Of Recommended Practice applicable to charities preparing their account in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Objects of the CIO are to further or benefit the residents of Wimborne Minster and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the Trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

All decisions relating to the organisation and operation of the charity are made by the Trustees, taking professional advice from advisers and third parties where it is deemed appropriate.

In exercising their powers or duties, the Trustees have complied with their duty to have due regard to the guidance published by the Charity Commission on public benefit.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The year 2023-2024 was an interesting year for the Charity, it was a year where all the business trade and assets were transferred from the Wimborne and District Community Association (WDCA) to the Allendale Community Centre (ACC) which is registered as a Charitable Incorporated Organisation (CIO).

As chair of the Trustees, it is my belief that the Transfer was in the interests of the charity and the public and gives both greater clarity and organisation to the overall vision and day to day running and activities of the charity.

The Trustee and Staff changes over the last 18 months have proved very worthwhile resulting in a more professional efficient attitude which has affected the overall atmosphere of the centre. This has been noted many times by long serving staff and several regular groups who attend the centre.

There are many things still relevant from last year's WDCA report, as follows:

- Cautious in regard spending
- Cautious with making the correct purchases
- Review of users of the centre and their vision of such
- Constant assessment of who we may not like to attract to the centre
- Review of all training requirements for all trustees, staff and volunteers

If the year had a motto is surely would be "The Allendale Community Centre continuing to serve the Community of Wimborne".

Allendale Community Centre

Report of the Trustees for the Period Ended 30 June 2024 (continued)

Charitable activities (continued)

It has been an incredibly busy year with Wimborne Community Food Supply, The Green Hut was transferred to the ACC along with the Café, bringing everything under one roof. The café continues to employ those with disabilities and Wimborne Community Food Supply provides an average of 400 free hot meals per week to the elderly, the homeless, the infirm and more recently to young families.

A small contingent of Trustees including those with oversight of the Café and the Treasurer worked tirelessly to achieve this in record time. My thanks to those Trustees, Staff and volunteers for managing the changes so seamlessly, who all worked very well together to achieve the increased stability, profitability and overall positive atmosphere.

With all the necessary changes made in 2023 to 2024 it appears that the charity is on a settled, stable and professional track for 2025.

FINANCIAL REVIEW

Financial position

During the period ending 30 June 2024 the charity had a net surplus of £93,323 of which £9,212 is restricted, this resulted in the charity having total unrestricted funds carried forward of £84,111. The surplus was significantly higher than would be expected as a result of normal charitable activities due to two significant donations received in respect of the transfer of trade and assets from the unincorporated predecessor charity and the gift of The Green Hut. Without these two donations the surplus for the year would have been £16,020.

Wimborne and District Community Association (Charity Number 277027) transferred its charitable activities to Allendale Community Centre on 1 July 2023. £53,091 included as an unrestricted donation and £7,249 as a restricted donation (See note 2 - Donations and legacies).

The Green Hut was received as a gift in kind from Wimborne Community Matters CIC on 1 February 2024 and recognised within the accounts as a donation for £15,000 (See note 2- Donations & legacies).

The charity had total free reserves (unrestricted funds less the fixed assets) of £55,082.

The Trustees' acknowledge and appreciate the support received financially by way of donations from Goadsby & Harding and individual donations received from members of the community.

The management of Wimborne Community Food Supply transferred to ACC on 1 February 2024. The Trustees of ACC offer their special thanks to the volunteers who have given up their time to run this much needed community project and to fundraise. The Trustees would also like to thank the following entities for their kind financial donations; Wimborne Community Matters CIC, Wimborne Women's Institute, The Lantern Church, The Minster Church, The Jukebox Ukes and members of the community. Wimborne Minster Town Council also contributed to the project by funding free pantomime tickets to local low income families. Additionally, it is estimated that the project received £1,100 worth of fresh/non perishable produce from private individuals, £1,340 worth of produce from Ferndown Food Bank, 109 trolley loads of produce from Co-op Wimborne and 42 trolley loads of produce from Greggs Wimborne, for which we are sincerely grateful.

The Treasurer would like to thank Jen Richardson (Accountant and Independent Examiner), Marion Gibbs (Tax Advisor) and Alison Hone (Charity VAT Consultant) for their invaluable help and guidance during the financial period.

Allendale Community Centre

Report of the Trustees for the Period Ended 30 June 2024 (continued)

Reserves Policy

The Trustees are satisfied that they have considered the commitments required to deliver the charitable objectives, and are holding sufficient free reserves. In order to deliver future plans the free reserves will need to increase over the next twelve months.

FUTURE PLANS

Part of the overall vision for the Allendale Community Centre is continued growth and development. Action points are

- To develop our own Theatre Company to produce and organise regular theatre performances, giving added income through both ticket sales and café/bar sales, along with greater footfall.
- To establish a centre for those with dementia, converting a room to contain an interactive table, also known as a magic table. This will aid those with dementia to be part of regular small groups, whilst enabling their partner/carer to have some respite time in the café.
- To continue to develop the apprenticeship scheme in conjunction with the local school.
- To develop the training schedule for Trustee, Staff and Volunteers.
- To repurpose offices enabling those who need a quieter environment to be able to work without excess noise.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation (CIO), set up on 06 April 2023. The CIO is governed by its governing document which is based on the Charity Commission foundation model constitution, whose only voting member are the Charity Trustees.

The CIO replaced the previous unincorporated charity, Wimborne and District Community Association (Charity Number 277127), whose constitution was approved on 24 October 1978. The Objects and Powers of the CIO remained those of the erstwhile charity.

Charity constitution

The constitution adopted the Charities Commission's example of objects for a community centre as its objects.

The constitution provides for 3 to 12 Trustees. There are currently 7. Three Trustees were appointed at inception and subsequently another 4 Trustees. All were Trustees of Wimborne & District Community Association.

Recruitment and appointment of new trustees

Apart from the first charity Trustees, every Trustee will be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selection of individuals for appointment as charity trustees, the charity trustees will have regard to the skills, knowledge and experience needed for the effective administration of the CIO. The constitution currently allows a minimum of three and a maximum of twelve trustees.

Due to the size of the CIO, new Trustees must be willing to provide both executive management in their own areas of expertise, such as communication and PR, CRM systems integration, building a network of volunteers and specific areas of fundraising like grants and legacies, as well as general trustee responsibilities.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls

STRUCTURE, GOVERNANCE AND MANAGEMENT

Principle Risks and Uncertainties

Whilst assessing high level risk, the Trustees have taken into consideration potential operational, financial and strategic risks in relation to its people, property and future plans.

Allendale Community Centre

Report of the Trustees for the Period Ended 30 June 2024 (continued)

REFERENCE AND ADMINISTRATIVE DETAILS

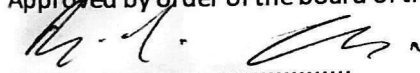
Registered Charity Number
1202648

Principle Address
Allendale Community Centre
Hanham Road
Wimborne
BH21 1AS

Trustees
Brian Harries - Chair (Appointed 6 April 2023)
Carole Chedgy - Vice Chair (Appointed 6 April 2023)
Mandy Stansfield - Treasurer (Appointed 6 April 2023)
Jonathan Sibbett - Secretary (Appointed 14 June 2023)
David Phelps (Appointed 14 June 2023)
Janine Thomas (Appointed 14 June 2023)
Martyn Underhill (Appointed 28 June 2023)

Independent Examiner
Miss J A Richardson FCA FCCA DChA
32 Award Road
Wimborne
Dorset
BH21 7NT

Approved by order of the board of trustees on 07 OCTOBER 2024 and signed on its behalf by:



.....
Brian Harries - Chair



.....
Mandy Stansfield - Treasurer

Allendale Community Centre

Independent examiner's report to the Trustees of Allendale Community Centre

I report to the charity trustees on my examination of the accounts of Allendale Community Centre for the period ended 30 June 2024.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Miss JA Richardson FCA FCCA DChA

Date 7th October 2024

Allendale Community Centre

Statement of Financial Activities for the Period Ended 30 June 2024

	Notes	Unrestricted	Restricted	2024 Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	2	69,203	13,114	82,317
Other trading activities	3	112,135	-	112,135
Investment income	4	192,100	-	192,100
Other income		-	-	-
TOTAL		373,438	13,114	386,552
EXPENDITURE ON				
Raising funds	5	98,034	-	98,034
Charitable activities	6	190,435	3,902	194,337
TOTAL		288,469	3,902	292,370
NET INCOME BEFORE TAXATION		84,970	9,212	94,182
Corporation tax on trading activities		858	-	858
Movement in funds		84,111	9,212	93,323
Transfers between funds	14	-	-	-
RECONCILIATION OF FUNDS				
Total funds brought forward		-	-	-
TOTAL FUNDS CARRIED FORWARD		84,111	9,212	93,323

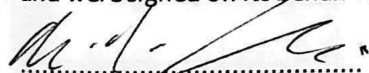
The notes form part of these financial statements

Allendale Community Centre

Balance Sheet 30 June 2024

	Notes	Unrestricted	Restricted	2024 Total funds £
FIXED ASSETS				
Tangible fixed assets	9	29,029	5,082	34,111
Total fixed assets		<u>29,029</u>	<u>5,082</u>	<u>34,111</u>
CURRENT ASSETS				
Debtors	11	15,093	-	15,093
Stocks	10	9,857	-	9,857
Cash at bank and in hand		57,525	4,130	61,655
Total current assets		<u>82,475</u>	<u>4,130</u>	<u>86,605</u>
CREDITORS				
Amounts falling due within one year	12	27,394	-	27,394
Net current assets		55,082	4,130	59,212
NET ASSETS		<u>84,111</u>	<u>9,212</u>	<u>93,323</u>
FUNDS OF THE CHARITY				
Restricted funds		-	9,212	9,212
Unrestricted funds		84,111	-	84,111
TOTAL FUNDS	14			<u><u>93,323</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue on 07 October 2024 and were signed on its behalf by:



Brian Hargies - Chair



Mandy Stansfield - Treasurer

The notes form part of these financial statements

Allendale Community Centre

Notes to the Financial Statements for the Period Ended 30 June 2024

1 ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its useful life.

The Green Hut - annual impairment review

Leasehold improvements - straight line between 5 and 8 years

Fixtures, fittings and equipment - straight line between 2 and 5 years

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

As a charity, The Allendale Community Centre benefits from various exemptions afforded by tax legislation and is therefore not liable for corporation tax on income or gains falling within those exemptions.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Allendale Community Centre

Notes to the Financial Statements for the Period Ended 30 June 2024 (continued)

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Governance costs

These include costs attributable to the charity's compliance with constitutional and statutory requirements, including financial compliance, strategic management and trustees' meetings and reimbursed expenses.

2 DONATIONS AND LEGACIES

	Restricted	Unrestricted	Total
	£	£	£
Donations	-	1,112	1,112
Donations from WDCA	7,249	53,091	60,340
Donations Wimborne Community Food Supply	5,865	-	5,865
In Kind Donations	-	15,000	15,000
	13,114	69,203	82,317

Wimborne and District Community Association (Charity Number 277027) transferred its charitable activities to Allendale Community Centre on 1 July 2023. £53,091 included as an unrestricted donation and

Of the £5,865 donations received for Wimborne Community Food Supply, £1,957 was transferred from Wimborne Community Matters on 1 February 2024.

The Green Hut was received as a gift in kind from Wimborne Community Matters CIC on 1 February 2024.

3 OTHER TRADING ACTIVITIES

	Restricted	Unrestricted	Total
	£	£	£
Fundraising events and raffle	-	22,247	22,247
Centre income (non-room hire)	-	20,714	20,714
Café trading income	-	69,174	69,174
	-	112,135	112,135

Allendale Community Centre

Notes to the Financial Statements for the Period Ended 30 June 2024 (continued)

4 INVESTMENT INCOME

	Restricted £	Unrestricted £	Total £
Rents received	-	191,429	191,429
Interest receivable	-	671	671
	-	192,100	192,100

5 EXPENDITURE ON RAISING FUNDS

	Restricted £	Unrestricted £	Total £
Fundraising event expenses	-	10,301	10,301
Centre activity expenses	-	17,082	17,082
Café staff wages and salaries	-	40,747	40,747
Café trading expenditure	-	29,904	29,904
	-	98,034	98,034

6 COSTS OF CHARITABLE ACTIVITIES

	Restricted £	Unrestricted £	Total £
a DIRECT COSTS			
Centre staff wages and salaries	-	130,758	130,758
Other staff costs	-	966	966
Rates and water	-	4,042	4,042
Insurance	-	2,996	2,996
Light and heat	-	15,600	15,600
Telephone and IT expenditure	-	5,047	5,047
Printing, postage and stationery	-	2,158	2,158
Advertising and marketing	-	2,861	2,861
Repairs and maintenance and equipment consumables	-	2,835	2,835
Wimborne Community Food Supply	1,735	-	1,735
Security, health and safety	895	3,684	4,579
Subscriptions	-	1,741	1,741
Rent and hire charges	-	2,538	2,538
Legal and professional fees	-	3,892	3,892
Cleaning and waste management	-	6,194	6,194
	2,630	185,312	187,941
b SUPPORT COSTS			
Depreciation	1,272	2,929	4,201
Loss on disposal of fixed assets	-	48	48
Bank Charges	-	646	646
Governance	-	1,500	1,500
	1,272	5,123	6,395
TOTAL COSTS OF CHARITABLE ACTIVITIES	3,902	190,435	194,337

The Independent Examination fee is included in governance costs and is £1,500.

Allendale Community Centre

Notes to the Financial Statements for the Period Ended 30 June 2024 (continued)

7 TRUSTEES REMUNERATION AND BENEFITS

There was no Trustees' remuneration or other benefits for the period to 30 June 2024.

Trustees' expenses

No trustees have received any reimbursed expenses or any other benefits from the charity during the period.

8 STAFF COSTS

	£
Wages and salaries	168,457
Social security costs	2,120
Other pension costs	1,846
	<u>172,423</u>

Key management personnel remuneration totalled £47,468. See note 16.

All Centre staff were TUPE'd from Wimborne and District Community Association on 1st July 2023.

All Café staff were TUPE'd from Allendale Café Limited on 1st April 2024.

The average monthly number of employees during the period was as follows:

Employees	<u>24</u>
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No employees received emoluments in excess of £60,000.

9 TANGIBLE FIXED ASSETS

	The Green Hut £	Leasehold Property Improvement £	Fixtures, Fittings and Equipment £	Total £
COST				
At 6 April 2023	-	-	-	-
Additions	15,000	9,148	14,165	38,312
Disposals	-	-	-	-
At 30 June 2024	<u>15,000</u>	<u>9,148</u>	<u>14,165</u>	<u>38,312</u>
DEPRECIATION				
At 6 April 2023	-	-	-	-
Charge for period	-	1,128	3,073	4,201
Released on disposal	-	-	-	-
At 30 June 2024	<u>-</u>	<u>1,128</u>	<u>3,073</u>	<u>4,201</u>
NET BOOK VALUE				
At 30 June 2024	<u>15,000</u>	<u>8,019</u>	<u>11,092</u>	<u>34,111</u>

Allendale Community Centre

Notes to the Financial Statements for the Period Ended 30 June 2024 (continued)

10 STOCKS

	2024
	£
Café stock	9,857
	<u>9,857</u>

11 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024
	£
Trade debtors	6,938
Other debtors	2,598
VAT	-
Prepayments and accrued income	5,557
	<u>15,093</u>

12 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024
	£
Trade creditors	2,707
Social security and other taxes	4,798
Other creditors	3,570
Corporation tax due	858
Accruals and deferred income	15,461
	<u>27,394</u>

13 LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024
	£
Within one year	1,942
Between one and five years	9,387
	<u>11,329</u>

Allendale Community Centre

Notes to the Financial Statements for the Period Ended 30 June 2024 (continued)

14 MOVEMENT IN FUNDS

	At 6 April 2023	Income	Expenditure	Transfers	At 30 June 2024
Unrestricted					
General	-	373,438	(289,326)	-	84,111
Restricted					
DCA Kitchen Refurbishment	-	427	(87)	-	340
Dorset Council Community Culture	-	4,447	(971)	-	3,476
Morrison's Foundation	-	2,376	(1,109)	-	1,267
Wimborne Community Food Supply	-	5,864	(1,735)	-	4,130
Total Restricted	-	13,114	(3,902)	-	9,212
TOTAL FUNDS	-	386,551	(293,228)	-	93,323

DCA Kitchen refurbishment - this is restricted to be spent on the refurbishment of the kitchen in the Allendale café area.

Dorset Council Community Culture Project - restricted for the refurbishment of the Quarterjack kitchen.

Morrison's Foundation - restricted for safeguarding training and the purchase of a dishwasher for the

Wimborne Community Food Supply - the provision of a community food bank based at The Allendale Centre.

15 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted	Restricted	Total at 30 June 2024
	£	£	£
Fixed assets	29,029	5,082	34,111
Current assets	82,476	4,130	86,606
Current liabilities	(27,394)	-	(27,394)
	84,112	9,212	93,323

16 RELATED PARTY DISCLOSURES

Two Trustees received remuneration totalling £39,668 in respect of their full time roles delivering operational activities, this amount is included in amounts paid to Key Management Personnel. There were no other related party disclosures for the period ended 30 June 2024.