



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 04/04/2022 Period start date To 31/12/2023 Period end date

Charity name: Briary Pre-School

Charity registration number: 1202612

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance the education of pre-school children by providing a stimulating, communication rich learning environment to meet the developmental needs of all children. The pre-school will rent premises, employ highly qualified staff, provide high quality equipment and raise money for the association's activities and play an active role in supporting the local community. To be a member of the Early Years Alliance.</p> <p>The overall aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.</p> <p>Instigating and adhering to the Statutory Framework for the Early Years Foundation Stage.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>As charity trustees we have regard to the commissions public benefit guidance, to show that our charity is what it is set up to achieve.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During 2023, post covid the pre-school was within the process of changing over the previous charity (1084445) to a Charity Incorporated Organisation with the new charity (1202612) being registered on the 4th April 2023 and the new registration with OFSTED and transfer of assets on the 1st September 2023.</p> <p>During 2023 we embraced the Covid Recovery Programme offered through the Department for Education (DfE) and our local authority, which invested in free training for early years staff. Three Early Years Practitioner completed the Early Years Professional Development Programme Qualification which has supported practitioners to improve children's early speech, language and communication, maths skills, personal social and emotional development and their readiness for school. The Manager and the Deputy and two further senior leaders, embarked on an 18 month long senior leader qualification – the National Professional Qualification for Early Years Leadership (NPQEYL) offered free and covering the curriculum and development, SEND, professional development,</p>

		<p>organisational management and partnership among others. We participated in the Experts and Mentors programme, which offered our pre-school bespoke professionals to work alongside our team to offer leadership support, coaching support for leaders, mentoring for staff and a whole setting support approach.</p> <p>During 2022 the Manager and Deputy enrolled on the Balanced System for Schools and Early Years Settings. A five-year programme, with an accreditation/centre of excellence opportunity after two years. During 2023 we worked alongside mentors to support us to understand our role to support Speech, Language and Communication Needs (SLCN) and achieve good outcomes for children and support for families.</p> <p>The Manager also completed an accreditation with the Elklan Training to improve outcomes for children's speech and language development.</p> <p>During 2023 we supported five children on Special Educational Needs Inclusion Fund. On our Additional Educational Needs (AEN) register we supported two children on Child Protection Plans.</p> <p>The SENCo completed 4 Educational and Health Care Needs Assessment Plans (EHCP).</p> <p>The work the charity has delivered over this time period has had a significant positive impact on the members of the pre-school, the children and families.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Pre-school finances are properly managed. We hold sufficient funds for any unforeseen circumstances and our funds are sufficient for the operational costs of the pre-school. We have no creditors.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	No funds in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal sources of funds is from our local authority (Kent) and from parent/carers fees. Our charity fundraises and we also fundraise with the charity Friends of Thornden Wood, we jointly collaborate to raise joint funds for both the pre-school and the primary school on the annual Summer Fair and Christmas Fair.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Sustainability and increased running costs, which are not matched by fair funding increases from the local authority. Year on year minimum wage increases that are not matched by funding increases.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees Date of constitution (last amended): JANUARY 2023
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	An Extraordinary General Meeting of the members of Briary Pre-School (The Charity) was held on Thursday 25 th November 2021, the proposal and resolutions were voted on by the members.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees were elected as part of the CIO guidelines in our constitution, these include current and past parents and the Manager and Deputy Manager of the pre-school.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Incorporation Handbook Information for Trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Briary Pre-School
Other name the charity uses	
Registered charity number	1202612
Charity's principal address	Briary Pre-School Greenhill Road West Herne Bay Kent CT6 7RS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katherine James	Chair		Briary Pre-School CIO
2	Hayley Ben	Treasurer		Briary Pre-School CIO
3	Carol Smith	Registered Person		Briary Pre-School CIO
4	Katie Smith	Trustee		Briary Pre-School CIO
5	Claire Kelly	Trustee		Briary Pre-School CIO
6	Nicola Wheeler	Trustee		Briary Pre-School CIO
7	Lauren Brooks	Trustee		Briary Pre-School CIO
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

Our charity organisation Briary Pre-School has been through a process of change. Our old charity 1084445 changed and was re-registered on the 4th April 2023 to our new charity 1202612.

The CIO was registered with OFSTED on the 1st September 2023 and this is reflected in the accounts that are uploaded as part of this submission. The charity assets were held by the old charity until the 1st September 2023.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Carol Smith

Hayley Benn

Position (eg Secretary,
Chair, etc)

Registered Person

Treasurer

Date

21/10/2024

[illegible]

BRIARY PRESCHOOL, Greenhill Road West, Herne Bay, Kent CT6 7RS
Registered Charity Number 1202612/OFSTED Registration Number 2742709

Financial Statement for the period 4th April 2023 to 31st December 2023

Income

	£
KCC Funding	£ 65,576.21
Fees from Parents	£ 14,938.48
Trips	£ 10.00
Donations	£ 65.00
Fundraising	£ 165.55
Uniform	£ 148.00
Voluntary Contributions	£ 40.00
EYPP	£ 1,349.04
Misc	£ 1,366.26
SENIF	£ 2,059.22
Cheques	
Grants	

£ 85,717.76

Expenditure

	£
Premises	£ 1,312.80
Insurance	£ 130.82
Utilities	£ 1,652.16
Materials/equipment	£ 572.21
Consumables	
Milk & Snacks	£ 228.36
Cleaning	£ 84.35
Fundraising Costs	£ 21.86
Uniform	£ 523.38
Administration	£ 242.83
Salaries	£ 54,919.24
Pensions	£ 1,281.04
Other	£ 353.69
Professional cleaning	£ 177.18
Hygiene	£ 181.24
DLA/SENIF	
DBS checks	£ 48.01
KCS/CBE	£ 789.37
HMRC	£ 6,012.84
Trips	
Accountancy	£ 518.10
ICO	
Training	£ 1,339.99
EYPP	£ 887.27
Rent	£ 1,400.00
Grants	£ 3.49

Profit
£ 13,037.53
£ 85,717.76

Statement of Accounts

4th April 2023

	£
Lloyds Treasurers Account	£ -
Profit on Treasurers Account	£ -
O/S Creditors 31/12/22	£ -
Lloyds BUS Bank Instant Savings Ac	£ -
Bank Interest	£ -
	<u>£ -</u>

31st December 2023

	£
Lloyds Treasurers Account	£ 80,365.50
Lloyds BUS Bank Instant Savings Ac	£ 31,509.83
Outstanding Creditors	£ -
	<u>£ 111,875.33</u>

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