



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/09/2023** To **31/08/2024**

Charity name: Friends of Headley Park

Charity registration number: 1202553

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the association is to advance the education of pupils in the school in particular by; Developing effective relationships between the staff, parents and others associated with the school Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We were able to successfully fundraise throughout the year which allowed us to support the school with additional spending.</p> <p>We were able to offer events such as psychic night, fireworks night, Christmas fair, children's Christmas gift store, a Christmas pantomime was offered to the whole school, part funded new school reading books, assisted in creating an outside reading area, summer fair and an overhaul of an outside playground area providing new play equipment too.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period, there was £10,923.50 available in the bank
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no policy for holding reserves
Amount of reserves held	Para 1.22	Not applicable
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Model Constitution provided and amended from Parent-kind
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Other
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election carried out an AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of Headley Park
Other name the charity uses	FofHP
Registered charity number	1202553
Charity's principal address	11 Durleigh Close, Headley Park, Bristol BS137NQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Heather Down	Chair		
2	Carrie Bird	Vice Chair		
3	Natasha Buckland-Smith	Treasurer		
4	Donna Morris	Secretary		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

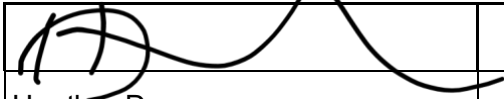
Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Heather Down	
Position (eg Secretary, Chair, etc)	Chair	
Date	08/07/2025	

Payments In		September	October	November	December	January	February	March	April
Carry Forward Amount Aug 2023	£7,021.54								
Colour Run									
Psychic Night		£53.57	£127.77	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Firework Night		£0.00	£3,084.31	£4,484.61	£0.00	£0.00	£0.00	£0.00	£0.00
PTFA Payments		£0.00	£662.39	£200.47	£102.00	£0.00	£46.23	£0.00	£400.00
Casual Clothes		£0.00	£149.60	£0.00	£96.33	£0.00	£0.00	£260.93	£240.99
Christmas Fair / Cards / Raffle Etc		£0.00	£0.00	£926.83	£1,859.51	£379.44	£0.00	£0.00	£0.00
Virgin Loan					£250.00	£0.00	£0.00	£0.00	£0.00
Mothers Day Gifts		£0.00	£0.00	£0.00	£0.00	£0.00	£402.03	£70.14	£0.00
Fathers Day Gifts		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
School Disco									£67.22
Summer Fair		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

Monthly Totals In		£53.57	£4,024.07	£5,611.91	£2,307.84	£379.44	£448.26	£331.07	£640.99
-------------------	--	--------	-----------	-----------	-----------	---------	---------	---------	---------

Payments Out		September	October	November	December	January	February	March	April
Psychic Night		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Firework Night		£41.29	£493.58	£4,880.47	£0.00	£0.00	£0.00	£0.00	£0.00
PTFA Payments		£61.99	£50.60	£850.00	£0.00	£49.98	£153.00	£978.96	£626.85
Casual Clothes		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Christmas Fair / Cards / Raffle Etc		£0.00	£88.03	£1,314.77	£128.39	£0.00	£0.00	£0.00	£0.00
Virgin Loan		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Mothers Day Gifts		£0.00	£0.00	£0.00	£0.00	£0.00	£228.92	£71.57	£0.00
Fathers Day Gifts		£0.00	£0.00	£0.00	£0.00	£0.00	£25.50	£11.50	£0.00
School Disco									£0.00
Summer Fair		£0.00	£0.00	£0.00	£0.00	£0.00	£12.00	£0.00	£0.00

Monthly Totals Out		£103.28	£632.21	£7,045.24	£128.39	£49.98	£419.42	£1,062.03	£626.85

Total In Accounts		September	October	November	December	January	February	March	April
Carry Forward Amount Aug 2023	£7,021.54								
Colour Run									
Psychic Night		£53.57	£127.77	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Firework Night		-£41.29	£2,590.73	-£395.86	£0.00	£0.00	£0.00	£0.00	£0.00
PTFA Payments		-£61.99	£611.79	-£649.53	£102.00	-£49.98	-£106.77	-£978.96	-£626.85
Casual Clothes		£0.00	£149.60	£0.00	£96.33	£0.00	£0.00	£0.00	£400.00
Christmas Fair / Cards / Raffle Etc		£0.00	-£88.03	-£387.94	£1,731.12	£379.44	£0.00	£260.93	£240.99
Virgin Loan		£0.00	£0.00	£0.00	£250.00	£0.00	£0.00	£0.00	£0.00
Mothers Day Gifts		£0.00	£0.00	£0.00	£0.00	£0.00	£173.11	-£1.43	
Fathers Day Gifts		£0.00	£0.00	£0.00	£0.00	£0.00	-£25.50	-£11.50	£0.00
School Disco							£0.00	£0.00	£67.22
Summer Fair		£0.00	£0.00	£0.00	£0.00	£0.00	-£12.00	£0.00	£0.00
Monthly Totals		-£49.71	£3,391.86	-£1,433.33	£2,179.45	£329.46	£28.84	-£730.96	£81.36

Bank Total

May	June	July	August	Totals
				£7,021.54
	£100.37	£1,209.34		
£0.00	£0.00	£0.00	£0.00	£181.34
£0.00	£0.00	£0.00	£0.00	£7,568.92
£93.72	£0.00	£3,127.56	£24.57	£4,656.94
£0.00	£222.29	£0.00	£0.00	£970.14
£0.00	£0.00	£0.00	£0.00	£3,165.78
£0.00	£0.00	£0.00	£0.00	£250.00
£0.00	£0.00	£0.00	£0.00	£472.17
£134.63	£197.40	£0.00	£0.00	£332.03
£724.12	£357.35	£0.00	£0.00	£1,148.69
£8.50	£1,404.21	£0.00	£0.00	£1,412.71

TOTAL SPEND ON PLAYGROUNDS

£960.97	£2,281.62	£4,336.90	£24.57	£27,180.26
---------	-----------	-----------	--------	-------------------

May	June	July	August	Totals
	501.78			
£0.00	£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00	£5,415.34
£786.91	£60.00	£3,840.53	£1,043.52	£8,502.34
	£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00	£1,531.19
£250.00	£0.00	£0.00	£0.00	£250.00
£0.00	£0.00	£0.00	£0.00	£300.49
£46.98	£123.10	£0.00	£0.00	£207.08
£361.35	£0.00	£0.00	£0.00	£361.35
£397.83	£87.07	£0.00	£0.00	£496.90

				£0.00
£1,843.07	£270.17	£3,840.53		£17,064.69

May	June	July	August	Totals
				£7,021.54
	-£401.41	£1,209.34		£807.93
£0.00	£0.00	£0.00	£0.00	£181.34
£0.00	£0.00	£0.00	£0.00	£2,153.58
-£786.91	-£60.00	-£712.97	-£1,043.52	-£4,363.69
£93.72	£0.00	£0.00	£24.57	£764.22
£0.00	£222.29	£0.00	£0.00	£2,358.80
-£250.00	£0.00	£0.00	£0.00	£0.00
				£171.68
£87.65	£74.30	£0.00	£0.00	£124.95
£362.77	£357.35	£0.00	£0.00	£787.34
-£389.33	£1,317.14	£0.00	£0.00	£915.81
-£882.10	£1,911.08	-£712.97	-£1,018.95	

£10,923.50

£3,527.56

Payments In		September	October	November	December	January	February	March	April
Carry Forward Amount Aug 2023	£7,021.54								
Colour Run									
Psychic Night		£53.57	£127.77	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Firework Night		£0.00	£3,084.31	£4,484.61	£0.00	£0.00	£0.00	£0.00	£0.00
PTFA Payments		£0.00	£662.39	£200.47	£102.00	£0.00	£46.23	£0.00	£400.00
Casual Clothes		£0.00	£149.60	£0.00	£96.33	£0.00	£0.00	£260.93	£240.99
Christmas Fair / Cards / Raffle Etc		£0.00	£0.00	£926.83	£1,859.51	£379.44	£0.00	£0.00	£0.00
Virgin Loan					£250.00	£0.00	£0.00	£0.00	£0.00
Mothers Day Gifts		£0.00	£0.00	£0.00	£0.00	£0.00	£402.03	£70.14	£0.00
Fathers Day Gifts		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
School Disco									£67.22
Summer Fair		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

Monthly Totals In		£53.57	£4,024.07	£5,611.91	£2,307.84	£379.44	£448.26	£331.07	£640.99
-------------------	--	--------	-----------	-----------	-----------	---------	---------	---------	---------

Payments Out		September	October	November	December	January	February	March	April
Psychic Night		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Firework Night		£41.29	£493.58	£4,880.47	£0.00	£0.00	£0.00	£0.00	£0.00
PTFA Payments		£61.99	£50.60	£850.00	£0.00	£49.98	£153.00	£978.96	£626.85
Casual Clothes		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Christmas Fair / Cards / Raffle Etc		£0.00	£88.03	£1,314.77	£128.39	£0.00	£0.00	£0.00	£0.00
Virgin Loan		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Mothers Day Gifts		£0.00	£0.00	£0.00	£0.00	£0.00	£228.92	£71.57	£0.00
Fathers Day Gifts		£0.00	£0.00	£0.00	£0.00	£0.00	£25.50	£11.50	£0.00
School Disco									£0.00
Summer Fair		£0.00	£0.00	£0.00	£0.00	£0.00	£12.00	£0.00	£0.00

Monthly Totals Out		£103.28	£632.21	£7,045.24	£128.39	£49.98	£419.42	£1,062.03	£626.85

Total In Accounts		September	October	November	December	January	February	March	April
Carry Forward Amount Aug 2023	£7,021.54								
Colour Run									
Psychic Night		£53.57	£127.77	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Firework Night		-£41.29	£2,590.73	-£395.86	£0.00	£0.00	£0.00	£0.00	£0.00
PTFA Payments		-£61.99	£611.79	-£649.53	£102.00	-£49.98	-£106.77	-£978.96	-£626.85
Casual Clothes		£0.00	£149.60	£0.00	£96.33	£0.00	£0.00	£0.00	£400.00
Christmas Fair / Cards / Raffle Etc		£0.00	-£88.03	-£387.94	£1,731.12	£379.44	£0.00	£260.93	£240.99
Virgin Loan		£0.00	£0.00	£0.00	£250.00	£0.00	£0.00	£0.00	£0.00
Mothers Day Gifts		£0.00	£0.00	£0.00	£0.00	£0.00	£173.11	-£1.43	
Fathers Day Gifts		£0.00	£0.00	£0.00	£0.00	£0.00	-£25.50	-£11.50	£0.00
School Disco							£0.00	£0.00	£67.22
Summer Fair		£0.00	£0.00	£0.00	£0.00	£0.00	-£12.00	£0.00	£0.00
Monthly Totals		-£49.71	£3,391.86	-£1,433.33	£2,179.45	£329.46	£28.84	-£730.96	£81.36

Bank Total

May	June	July	August	Totals
				£7,021.54
	£100.37	£1,209.34		
£0.00	£0.00	£0.00	£0.00	£181.34
£0.00	£0.00	£0.00	£0.00	£7,568.92
£93.72	£0.00	£3,127.56	£24.57	£4,656.94
£0.00	£222.29	£0.00	£0.00	£970.14
£0.00	£0.00	£0.00	£0.00	£3,165.78
£0.00	£0.00	£0.00	£0.00	£250.00
£0.00	£0.00	£0.00	£0.00	£472.17
£134.63	£197.40	£0.00	£0.00	£332.03
£724.12	£357.35	£0.00	£0.00	£1,148.69
£8.50	£1,404.21	£0.00	£0.00	£1,412.71

TOTAL SPEND ON PLAYGROUNDS

£960.97	£2,281.62	£4,336.90	£24.57	£27,180.26
---------	-----------	-----------	--------	-------------------

May	June	July	August	Totals
	501.78			
£0.00	£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00	£5,415.34
£786.91	£60.00	£3,840.53	£1,043.52	£8,502.34
	£0.00	£0.00	£0.00	£0.00
£0.00	£0.00	£0.00	£0.00	£1,531.19
£250.00	£0.00	£0.00	£0.00	£250.00
£0.00	£0.00	£0.00	£0.00	£300.49
£46.98	£123.10	£0.00	£0.00	£207.08
£361.35	£0.00	£0.00	£0.00	£361.35
£397.83	£87.07	£0.00	£0.00	£496.90

				£0.00
£1,843.07	£270.17	£3,840.53		£17,064.69

May	June	July	August	Totals
				£7,021.54
	-£401.41	£1,209.34		£807.93
£0.00	£0.00	£0.00	£0.00	£181.34
£0.00	£0.00	£0.00	£0.00	£2,153.58
-£786.91	-£60.00	-£712.97	-£1,043.52	-£4,363.69
£93.72	£0.00	£0.00	£24.57	£764.22
£0.00	£222.29	£0.00	£0.00	£2,358.80
-£250.00	£0.00	£0.00	£0.00	£0.00
				£171.68
£87.65	£74.30	£0.00	£0.00	£124.95
£362.77	£357.35	£0.00	£0.00	£787.34
-£389.33	£1,317.14	£0.00	£0.00	£915.81
-£882.10	£1,911.08	-£712.97	-£1,018.95	

£10,923.50

£3,527.56

