

**Report of the Trustees and
Unaudited Financial Statements
For The Year Ended 31 December 2024
for
THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

Hilden Park Accountants Limited
Hilden Park House
79 Tonbridge Road
Hildenborough
Tonbridge
Kent
TN11 9BH

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

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For The Year Ended 31 December 2024**

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**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Report of the Trustees
For The Year Ended 31 December 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

BACKGROUND

St John's Parochial Church Council has the responsibility of co-operating with the Vicar in promoting the ecclesiastical parish and the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has maintenance responsibilities for the complex of St John's, including the church and hall structures, and the churchyard.

PCC MEMBERSHIP

Members of the Parochial Church Council are either:

- Ex-officio: the Vicar, the two Churchwardens elected at the Annual Meeting of Parishioners, and members of the General, Diocesan and Deanery Synods
- Elected: at the Annual Parochial Church Meeting
- Co-opted: by the Parochial Church Council

During the year the following served as members of the Parochial Church Council:

Vicar	Fr R Jones, SSC, Chairman
Churchwardens	Mr D Ashenden (until 19 May 2024) Dr J Aveson (from 9 June 2024) Mr G Davison
Members of the Deanery Synod	Mr S Kironde
Elected Members	Mr D Ashenden (from 19 May 2024) Dr J Aveson (until 9 June 2024) Mrs C Cheeseman (from 12 June 2024) Mr M Cheeseman Mrs J Hendry Mr S Kironde Mrs M Martyn Mr D Newholm Mr M McGovern Mr S Raikes Mrs G Shepherd-Coates

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Report of the Trustees
For The Year Ended 31 December 2024**

OBJECTIVES AND ACTIVITIES

The objective of the charity is for the promotion in the parish of St John the Baptist, Sevenoaks, of the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The main activities of the Church are the maintenance of the worship of Almighty God in the Catholic tradition of the Church of England in all its richness, the mission of the ecclesiastical parish of St John the Baptist, Sevenoaks. Work with both the parochial school of St John and also the providing of community facilities through the parish hall.

The PCC's charitable objects ('Promoting in the ecclesiastical parish the whole mission of the Church') are primarily focused on the advancement of religion, which is recognised as a charitable purpose having public benefit. All regular public worship is provided free of charge and open to all. In addition, the PCC's activities as listed above have further public benefits; for example, teaching and taking assemblies offer advancement of education which is recognised as a charitable purpose having public benefit. Donations to other charities and our own projects provide public benefits in the relief of poverty and need, whether within or outside the ecclesiastical parish, often for minority groups with particular needs such as the elderly.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Annual Meeting of the Parishioners and the Annual Parochial Church Meeting were held on Sunday 19 May 2024.

The Parochial Church Council met four times during the year, the meeting to elect the Vice Chairman, Treasurer, Secretary and Electoral Roll Officer and to appoint the Standing Committee being held immediately after the Annual Meeting on 19 May 2024.

The PCC received reports on the proceedings of the Standing Committee, Deanery Synods, and on St John's School.

The PCC discussed the maintenance and repair of the church fabric and the Church Hall.

The liturgical life and worship at St John's remains at the heart of all that we do. The Sunday 10am Parish Mass has continued as the main act of worship. In addition, said Mass was held on Sundays at 9am, and on each week day. A monthly Family Mass continues to take place, with the children reading and leading intercessions.

Stations of the Cross were held twice weekly in Lent and a full Holy week was kept. A Lent Course also took place on Thursday evenings, linked with St Barnabas, Tunbridge Wells.

Regular sick communicant rounds were made by Fr Robin in the two care homes within the parish, Gloucester House and Alpine, and to individual members of the congregation no longer able to get to Church. Mrs J Hendry has also visited and carried out services at Alpine Care Home.

The Patronal Festival was kept on 23rd June, when the organist and choir provided us with the Mass Setting Mozart, K. It was a joy to welcome as the preacher, Fr Stephen Mitchell. The Mass was followed by refreshment and fellowship in the Hall, and ended with Evensong and Benediction.

The families of those whose funerals were undertaken by St John's were invited to attend Mass on All Souls Day, where their loved ones were prayed for by name. In addition, people were invited to light a 7 day candle in memory of the departed. A monthly Requiem Mass continues to be held for those whose anniversary of death occurs in that month and for any known to parishioners.

A very successful and enjoyable Oktoberfest took place in October.

In October, we welcomed the Bishop of Richborough Designate, Fr Luke Irvine-Capel, who celebrated Mass for Clergy in the Diocese and was well attended by members of our own congregation.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
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**Report of the Trustees
For The Year Ended 31 December 2024**

ACHIEVEMENT AND PERFORMANCE

A full programme of Christmas masses were offered. The traditional service of Nine Lessons and Carols, was held on 22 December with the Choir singing and lay people reading. A full Christmas Eve Christingle service took place once again and was well attended. This was followed by a Christmas Vigil Mass and three Masses of Christmas (Midnight, Dawn, and Day) were also celebrated.

The monthly Walsingham Mass has continued to be held. Making good use of the Altar from Burrswood, a monthly Healing Mass also continues to take place.

In April, six members of the congregation attended a weekend pilgrimage to Walsingham.

Evensong and Benediction were held on Sunday 9 June and at Sunday 13 October, each being followed by refreshment and celebration.

Sunday School is attended weekly.

In all its work with children and young people, the Parish complies with the Diocesan Child Protection Policy, which is in line with the National Church Policy authorised by the Church of England and Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

The parish is fortunate to have, in St John's School, a controlled Church School. The Vicar is a Foundation Governor and there are also two further Foundation Governors nominated by the PCC. Also on the Governing Body from within the congregation is the Clerk.

An act of weekly collective worship is taken by Fr Robin. School Masses take place at the school. Harvest Festival, a Carol Service, Easter Service and Leavers' Service took place in the Church.

The Loaves and Fishes Foodbank continued its good work throughout 2024, providing basic food to those in need, who have been recommended by a 'bona fide' source.

Where applicable across all aspects of Church life, DBS checks have been carried out.

FINANCIAL REVIEW

Reserves policy

The PCC aims to have three months of reserves to enable ongoing operation, which is equal to £25,000.

Total income for the year was £136,841, which is an increase of £7,556 largely due to the legacy received in the year. Total expenditure was £153,786, with the increase due to increased donations paid in the year as a total of £10,000 was paid in 2024 compared to £2,357 for 2023. In addition there were increased heat and light costs as a result of general increases by utility suppliers.

Voluntary Income and general giving was up on the previous year, £88,137 compared to £79,687 in 2023 and the total investment income for the year was £44,308 (2023: £43,817).

Overall the position is very healthy, the parish having end of year assets of £1,560,084 (2023: £1,540,832).

Unrestricted funds at the year end totalled £951,513 (2023: £941,495), restricted funds totalled £6,893 (2023: £6,893) and endowment funds totalled £601,678 (2023: £592,444).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Report of the Trustees
For The Year Ended 31 December 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Trustees are appointed in line with the The Parochial Church Councils (Powers) Measure 1956 & The Church's Representation Rules which means they are elected to their various office at the annual meeting.

PUBLIC BENEFIT

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running charity (PB2)'.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1202436

Principal address

The Parish Office
62 Quakers Hall Lane
Sevenoaks
Kent
TN13 3TX

Trustees

Fr R Jones
Mrs G Shepherd-Coates
Mr M McGovern
Mr D Ashenden
Mr G Davison
Mrs M Martyn
Mrs C A Cheeseman
Mrs J Hendry
Mr M Cheeseman
Mrs J Moore
Mr S Raikes
Mr D Newholm
Dr J Aveson
Mr S G Kironde (appointed 19.5.24)

Independent Examiner

Paul Chewter FCA
Hilden Park Accountants Limited
Hilden Park House
79 Tonbridge Road
Hildenborough
Tonbridge
Kent
TN11 9BH

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
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**Report of the Trustees
For The Year Ended 31 December 2024**

COMMITTEES

The Standing Committee

This is the only committee required by law and it has the power to transact the business of the PCC between its meetings, subject to any directions given it by the PCC. During 2024, the Committee approved the new Electricity contract for the Church and the Hall.

The Fabric Committee

A separate report on the fabric of the church is attached.

OTHER STAFF

Fr Barry Compton has continued as Honorary Assistant Priest.

Fr Stephen Mitchell has celebrated Mass and preached regularly.

Mrs J Hendry is a Pastoral Assistant. The Organist and Choirmaster, Mr J Hendry, is responsible for the music at sung services. Mrs M-C Davies is the Parish Administrator.

CHURCH ATTENDANCE

There were 105 parishioners on the Church Electoral Roll at the time of the Annual Parochial Church Meeting and the average weekly attendance was 65 adults and 10 children.

There were 4 baptisms during the year. There were no Weddings. There were 2 Church funerals and 4 funerals at the crematorium/cemetery.

Among those who have died this year were Jacqueline Dungay.

COMMUNICATION

As well as the website, St John's is also on Twitter and has a Facebook page. There is also the weekly Forward in Faith pew sheet.

FABRIC REPORT FOR 2024

Servicing and Routine Maintenance

- All Portable Electrical Appliances were given their annual test (PAT) on 26 March by Amber Electrical.
- A full electrical test of the lightning conductor was carried out on 16 February by W M & R W Bacon Ltd. This is carried out every 4 years.
- The fire extinguishers were given their annual check on 5 November by GC Fire Protection. Two were replaced as date expired.
- The gas central heating boilers and the hot water heater for the hall were given their annual service on 25th November by J V Geer & Son.

Non Routine Maintenance and Building Work.

- In March an investigation into the reason for the damp patch on the north wall of the transept revealed a blocked downpipe. This was cleared and the wall seems to be drying.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
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**Report of the Trustees
For The Year Ended 31 December 2024**

- In March several stained glass panels of the West Window broke loose following a period of high winds. The panels were re-mortared back into place.
- In July a section of the stone frame round the West Window broke away. This was replaced by D Martyn Stonemasons Ltd. The opportunity was taken to inspect and repoint the whole window. D Martyn commented that overall the stonework of the church was in very good condition.
- In August the car park was re-levelled and extra shingle added by H J Kelsey & Co.
- The annual cleaning day was held in September. Dust webs were removed from the eaves above the East Window using the scaffold tower.
- The cleaning also revealed that the hooks supporting two of the Station of the Cross were perilously close to falling out. New hooks were fitted in October.
- In October an attempt was made to stop the damp patch on the south wall of the transept by adding a protective waterproof strip behind the guttering between the roof and the top of the wall. That area does now seem to be drying out.
- In October a replacement lock was fitted to the Sacristy door by The Lock Lab.
- In October the glass porch door had to be readjusted because it had dropped on its hinges and was beginning to foul the floor.
- It has been noted that the plaster above the north aisle arch just behind the St Anne altar is quite cracked. On closer inspection we suspect there has been a slight movement at the junction between the north wall and the north transept. Tell-tale gauges under the windows on the north wall have shown no movement of the north wall itself over the past 15 years. In 2025 we are due our quinquennial inspection. This is undertaken by the Diocesan Architect. We will seek his advice and discuss what action needs to be taken to repair the arch.

Safeguarding report - April 2025

During the year since the last APCM there have been no serious Safeguarding issues at St John's but there have been significant developments in our Safeguarding provision:

St John's is now registered on the Diocesan Safeguarding Dashboard Hub which gives us clear advice and guidance on the way forward with our Safeguarding policies, practices and deadlines which ensure we stay in line with the requirements and expectations of the Church of England's safeguarding frameworks. The dashboard provides simple advice under red, amber or green and automatically produces a PCC safeguarding action plan to help ensure we are meeting our obligations. It is intended to guide a parish through a process of improvement over time and we have adopted it in that spirit. The dashboard works over three levels and the parish very quickly achieved level 1 and is now working towards level 2.

Ongoing safeguarding training has carried on. The foundation and Domestic Abuse awareness courses, along with Safer Recruitment have been taken by several volunteers. In addition, two Church volunteers have undertaken and completed the Leadership Safeguarding Training Course and two more are booked in to it in a few week's time. A small amount of outstanding training exists and volunteers are being urged to complete the units.

DBS checks are all up to date for those in positions of responsibility and for all members of the PCC and are efficiently handled by the Lead Recruiter. A particular emphasis has been placed on the safer recruitment framework ensuring that we appoint volunteers, and any paid staff exactly as required.

The Parish Safeguarding Officer, Lead Recruiter and the Parish Priest have met twice through the year as a Safeguarding Committee to look at the dashboard and the resulting policies and procedures and to ensure that practical application of these is carried out and risks thought about. Safeguarding is given high priority and is discussed as an agenda item at each PCC meeting. Notices about a 'Safer Church' are prominent as are the contact details of the PSO

The Pastoral Assistant, who is also Parish Safeguarding Officer, has taken on the role of Foundation Governor at St John's Primary school, is on the school Safeguarding Committee and in the process of completing the Governors' Safeguarding training. This provides a useful crossover of good practice and expectation.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
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**Report of the Trustees
For The Year Ended 31 December 2024**

St John's congregation members are a very caring group who are always aware of the people around them - there is therefore a general understanding that Safeguarding is the responsibility of us all and watchful eyes should be on both children and vulnerable adults within our church community. We will continue to emphasise the importance of this and any concerns should be reported to either Fr Robin or to me.

Jackie Hendry
Parish Safeguarding Officer (PSO), St John the Baptist, Sevenoaks

Approved by order of the board of trustees on 23 April 2025 and signed on its behalf by:

Fr R Jones - Trustee

**Independent Examiner's Report to the Trustees of
The Parochial Church Council of the
Ecclesiastical Parish of St John the
Baptist Sevenoaks**

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of St John the Baptist Sevenoaks

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St John the Baptist Sevenoaks (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Chewter FCA

Hilden Park Accountants Limited
Hilden Park House
79 Tonbridge Road
Hildenborough
Tonbridge
Kent
TN11 9BH

7 May 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Statement of Financial Activities
For The Year Ended 31 December 2024**

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	88,137	-	-	88,137	79,687
Charitable activities						
Church activities	5	4,396	-	-	4,396	5,753
Other trading activities	3	-	-	-	-	28
Investment income	4	44,308	-	-	44,308	43,817
Total		136,841	-	-	136,841	129,285
EXPENDITURE ON						
Charitable activities						
Church activities	6	153,786	-	-	153,786	116,435
Net gains on investments		26,963	-	9,234	36,197	111,106
NET INCOME		10,018	-	9,234	19,252	123,956
RECONCILIATION OF FUNDS						
Total funds brought forward		941,495	6,893	592,444	1,540,832	1,416,876
TOTAL FUNDS CARRIED FORWARD		951,513	6,893	601,678	1,560,084	1,540,832

The notes form part of these financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Balance Sheet
31 December 2024**

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	2024 Total funds £	2023 Total funds £
FIXED ASSETS						
Tangible assets	11	57,360	-	-	57,360	71,700
Investments	12	874,635	-	601,678	1,476,313	1,440,117
		<u>931,995</u>	<u>-</u>	<u>601,678</u>	<u>1,533,673</u>	<u>1,511,817</u>
CURRENT ASSETS						
Debtors	13	3,750	-	-	3,750	3,750
Cash at bank		18,305	6,893	-	25,198	29,563
		<u>22,055</u>	<u>6,893</u>	<u>-</u>	<u>28,948</u>	<u>33,313</u>
CREDITORS						
Amounts falling due within one year	14	(2,537)	-	-	(2,537)	(4,298)
NET CURRENT ASSETS		<u>19,518</u>	<u>6,893</u>	<u>-</u>	<u>26,411</u>	<u>29,015</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>951,513</u>	<u>6,893</u>	<u>601,678</u>	<u>1,560,084</u>	<u>1,540,832</u>
NET ASSETS		<u>951,513</u>	<u>6,893</u>	<u>601,678</u>	<u>1,560,084</u>	<u>1,540,832</u>
FUNDS	15					
Unrestricted funds					951,513	941,495
Restricted funds					6,893	6,893
Endowment funds					601,678	592,444
TOTAL FUNDS					<u>1,560,084</u>	<u>1,540,832</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 23 April 2025 and were signed on its behalf by:

Fr R Jones - Trustee

The notes form part of these financial statements

Notes to the Financial Statements
For The Year Ended 31 December 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements are presented in pounds sterling and rounded to the nearest pound.

The Trustees have concluded that there is no material uncertainty and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Income

Income from donations, grants and legacies is recognised when the charity is entitled to the funds, the receipt is probable and the amount can be measured reliably. For donations, this is usually on receipt. For grants, this is usually when a formal offer is made in writing, unless the grant contains terms and conditions which must be met before the charity is entitled to the funds. For legacies this is usually when notification of the legacy has been received.

Income from charitable activities is recognised over the period in which the hire of the hall is provided.

Investment income is recognised when the charity is entitled to receipt.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

The charity only has one charitable activity to which direct and support costs are allocated.

Support costs are those that assist with the work of the charity but do not directly relate to the charitable activity include governance costs.

Governance costs are the costs of governance arrangements relating to the general running of the charity. These costs are included within the charity's charitable activities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property - Straight line over 5 years

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Notes to the Financial Statements - continued
For The Year Ended 31 December 2024**

1. ACCOUNTING POLICIES - continued

Fund accounting

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Investments

Listed investments are stated at market value. Gains and losses arising on the revaluation of investments are taken to the Statement of Financial Activities.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Gifts	13,905	9,031
Donations	5,507	4,255
Gift aided donations	26,901	27,466
Legacies	41,824	38,935
	<u>88,137</u>	<u>79,687</u>

3. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Refreshment sales	-	28
	<u>-</u>	<u>28</u>

4. INVESTMENT INCOME

	2024	2023
	£	£
Dividends	44,103	43,816
Deposit account interest	205	1
	<u>44,308</u>	<u>43,817</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Notes to the Financial Statements - continued
For The Year Ended 31 December 2024**

5. INCOME FROM CHARITABLE ACTIVITIES

	2024	2023
	£	£
Church hall lettings	3,549	5,092
Fees from weddings and funerals	847	661
	<u>4,396</u>	<u>5,753</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7) £	Support costs (see note 8) £	Totals £
Church activities	<u>80,159</u>	<u>73,627</u>	<u>153,786</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2024	2023
	£	£
Staff costs	6,692	5,843
Parish quota	54,600	52,000
Sacristy expenses	3,672	2,073
Clergy expenses	5,195	1,476
Donations	10,000	2,357
	<u>80,159</u>	<u>63,749</u>

8. SUPPORT COSTS

	Other £	Governance costs £	Totals £
Church activities	<u>70,537</u>	<u>3,090</u>	<u>73,627</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE
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**Notes to the Financial Statements - continued
For The Year Ended 31 December 2024**

8. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

	2024	2023
	Church activities	Total activities
	£	£
Hall rates and water	109	(10,592)
Church insurance	6,143	5,541
Church light and heat	15,977	9,864
Telephone	1,305	808
Church postage and stationery	3,934	3,551
Sundries	125	42
Advertising	2,636	2,975
Cleaning	2,747	2,087
Repairs and maintenance	1,392	1,015
Education	3,628	427
Rates and water	4,610	4,447
Hall light and heat	1,485	3,537
Church repairs and maintenance	5,538	18,097
Hall repairs and maintenance	6,568	7,527
Depreciation of tangible fixed assets	14,340	-
Independent examiners' fees	3,090	3,360
	73,627	52,686

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

Trustees' expenses

Expenses totalling £3,725 (2023: £3,795) were reimbursed to 6 (2023: 4) Trustees in relation to repairs and maintenance and events costs.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted fund	Endowment fund	Total funds
	£	£	£	£
INCOME AND ENDOWMENTS FROM				
Donations and legacies	79,687	-	-	79,687
Charitable activities				
Church activities	5,753	-	-	5,753
Other trading activities	28	-	-	28
Investment income	43,817	-	-	43,817
Total	129,285	-	-	129,285

EXPENDITURE ON

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Notes to the Financial Statements - continued
For The Year Ended 31 December 2024**

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Endowment fund £	Total funds £
Charitable activities				
Church activities	116,435	-	-	116,435
Net gains on investments	82,762	-	28,344	111,106
NET INCOME	95,612	-	28,344	123,956
RECONCILIATION OF FUNDS				
Total funds brought forward	845,883	6,893	564,100	1,416,876
TOTAL FUNDS CARRIED FORWARD	941,495	6,893	592,444	1,540,832

11. TANGIBLE FIXED ASSETS

	Improvement to property £
COST	
At 1 January 2024 and 31 December 2024	71,700
DEPRECIATION	
Charge for year	14,340
NET BOOK VALUE	
At 31 December 2024	57,360
At 31 December 2023	71,700

12. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 January 2024	1,440,117
Revaluations	36,196
At 31 December 2024	1,476,313
NET BOOK VALUE	
At 31 December 2024	1,476,313
At 31 December 2023	1,440,117

**THE PAROCHIAL CHURCH COUNCIL OF THE
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BAPTIST SEVENOAKS**

**Notes to the Financial Statements - continued
For The Year Ended 31 December 2024**

12. FIXED ASSET INVESTMENTS - continued

There were no investment assets outside the UK.

Cost or valuation at 31 December 2024 is represented by:

	Listed investments £ 1,476,313
Valuation in 2024	

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade debtors	3,750	3,750

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Other creditors	2,537	4,298

15. MOVEMENT IN FUNDS

	At 1.1.24 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds			
General fund	941,495	10,018	951,513
Restricted funds			
Restricted Fund	6,893	-	6,893
Endowment funds			
Endowment Fund	592,444	9,234	601,678
TOTAL FUNDS	1,540,832	19,252	1,560,084

**THE PAROCHIAL CHURCH COUNCIL OF THE
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**Notes to the Financial Statements - continued
For The Year Ended 31 December 2024**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	136,841	(153,786)	26,963	10,018
Endowment funds				
Endowment Fund	-	-	9,234	9,234
TOTAL FUNDS	<u>136,841</u>	<u>(153,786)</u>	<u>36,197</u>	<u>19,252</u>

Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	845,883	95,612	941,495
Restricted funds			
Restricted Fund	6,893	-	6,893
Endowment funds			
Endowment Fund	564,100	28,344	592,444
TOTAL FUNDS	<u>1,416,876</u>	<u>123,956</u>	<u>1,540,832</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	129,285	(116,435)	82,762	95,612
Endowment funds				
Endowment Fund	-	-	28,344	28,344
TOTAL FUNDS	<u>129,285</u>	<u>(116,435)</u>	<u>111,106</u>	<u>123,956</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE
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**Notes to the Financial Statements - continued
For The Year Ended 31 December 2024**

15. MOVEMENT IN FUNDS - continued

Restricted funds

This fund is for monies raised for Church windows, Choir, Servers and Walsingham funds and is to be spent on specific purchases for the church.

Endowment funds

Alice Charles Bequest - this is a permanent endowment of funds left by the late Alice Charlies, with the income to be used for the maintenance of the ministry and in particular the support of the assistant clergy.

St John's endowment fund - this is an expendable endowment consisting of monies given in legacy by Fr Donald Pharoah and Ian Stupples.

16. RELATED PARTY DISCLOSURES

Donations from Trustees during the year totalled £8,705 (2023: £6,140).

J Hendry (spouse of a trustee) was paid £4,030 (2023: £3,720) in relation to organist services.