

**Report of the Trustees and
Unaudited Financial Statements
For The Year Ended 31 December 2023
for
THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

Hilden Park Accountants Limited
Hilden Park House
79 Tonbridge Road
Hildenborough
Tonbridge
Kent
TN11 9BH

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

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For The Year Ended 31 December 2023**

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**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Report of the Trustees
For The Year Ended 31 December 2023**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

BACKGROUND

St John's Parochial Church Council has the responsibility of co-operating with the Vicar in promoting the ecclesiastical parish and the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. It also has maintenance responsibilities for the complex of St John's, including the church and hall structures, and the churchyard.

PCC MEMBERSHIP

Members of the Parochial Church Council are either:

- Ex-officio: the Vicar, the two Churchwardens elected at the Annual Meeting of Parishioners, and members of the General, Diocesan and Deanery Synods
- Elected: at the Annual Parochial Church Meeting
- Co-opted: by the Parochial Church Council

During the year the following served as members of the Parochial Church Council:

Vicar	Fr R Jones, SSC, Chairman
Member of the Diocesan Synod	Fr R Jones, SSC
Churchwardens	Mr D Ashenden Mr G Davison
Members of the Deanery Synod	Mr D Bonner (until 21 May 2023)
Elected Members	Dr J Aveson (from 21 May 2023) Mrs C Cheeseman Mr M Cheeseman (from 21 May 2023) Mrs M-C Davies (until 21 May 2023) Mrs J Hendry Mrs M Martyn Mr D Newholm (from 21 May 2023) Mr M McGovern Mrs J Moore (from 21 May 2023) Mr S Raikes (from 21 May 2023) Mrs G Shepherd-Coates

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Report of the Trustees
For The Year Ended 31 December 2023**

OBJECTIVES AND ACTIVITIES

The objective of the charity is for the promotion in the parish of St John the Baptist, Sevenoaks, of the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The main activities of the Church are the maintenance of the worship of Almighty God in the Catholic tradition of the Church of England in all its richness, the mission of the ecclesiastical parish of St John the Baptist, Sevenoaks. Work with both the parochial school of St John and also the providing of community facilities through the parish hall.

The PCC's charitable objects ('Promoting in the ecclesiastical parish the whole mission of the Church') are primarily focused on the advancement of religion, which is recognised as a charitable purpose having public benefit. All regular public worship is provided free of charge and open to all. In addition, the PCC's activities as listed above have further public benefits; for example, teaching and taking assemblies offer advancement of education which is recognised as a charitable purpose having public benefit. Donations to other charities and our own projects provide public benefits in the relief of poverty and need, whether within or outside the ecclesiastical parish, often for minority groups with particular needs such as the elderly.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Annual Meeting of the Parishioners and the Annual Parochial Church Meeting were held on Sunday 21 May 2023.

The Parochial Church Council met four times during the year, the meeting to elect the Vice Chairman, Treasurer, Secretary and Electoral Roll Officer and to appoint the Standing Committee being held immediately after the Annual Meeting on 21 May 2023.

The PCC received reports on the proceedings of the Standing Committee, Diocesan and Deanery Synods, and on St John's School.

The PCC discussed the maintenance and repair of the church fabric and the Parish Room. The new kitchen facilities have been beneficial and fully utilised.

The liturgical life and worship at St John's remains at the heart of all that we do. The Sunday 10am Parish Mass has continued as the main act of worship. In addition, said Mass was held on Sundays at 9am, and on each week day. A monthly Family Mass continues to take place, with the children reading and leading intercessions. Stations of the Cross were held twice weekly in Lent and a full Holy week was kept. A Lent Course also took place on Thursday evenings, linked with St Barnabas, Tunbridge Wells.

Regular sick communicant rounds were made by Fr Robin in the two care homes within the parish, Gloucester House and Alpine, and to individual members of the congregation no longer able to get to Church. Mrs J Hendry has also visited and carried out services at Alpine Care Home. Fr Barry has taken communion to church members, who are resident in Rockdale.

The Patronal Festival was kept on 25th June, when the organist and choir provided us with Haydn's 'St Nicholas Mass'. It was a joy to welcome as the preacher, Fr John Caster from St Barnabas, Tunbridge Wells. The Mass was followed by refreshment and fellowship in the Hall, and ended with Evensong and Benediction.

The families of those whose funerals were undertaken by St John's were invited to attend Mass on All Souls Day, where their loved ones were prayed for by name. In addition, people were invited to light a 7 day candle in memory of the departed. A monthly Requiem Mass continues to be held for those whose anniversary of death occurs in that month and for any known to parishioners.

A very successful and enjoyable Oktoberfest took place in October.

In December, the Bishop of Richborough visited the Parish and Confirmed one candidate and a Parish Party was held in the Hall afterwards.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Report of the Trustees
For The Year Ended 31 December 2023**

ACHIEVEMENT AND PERFORMANCE

A full programme of Christmas masses were offered. The traditional service of Nine Lessons and Carols, was held on 17 December with the Choir singing and lay people reading. In addition, Sevenoaks School Parents and Friends Choir joined St John's Choir in an Advent Carol Service at St John's. A full Christmas Eve Christingle service took place once again and was well attended. Three Masses of Christmas (Midnight, Dawn, and Day) were also celebrated.

The monthly Walsingham Mass has continued to be held. Making good use of the Altar from Burrswood, a monthly Healing Mass also continues to take place.

In April, seven members of the congregation attended a weekend pilgrimage to Walsingham.

Evensong and Benediction were held on Trinity Sunday and at Michaelmas, each being followed by refreshment and celebration.

Sunday School is attended weekly.

In all its work with children and young people, the Parish complies with the Diocesan Child Protection Policy, which is in line with the National Church Policy authorised by the Church of England and Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

The parish is fortunate to have, in St John's School, a controlled Church School. The Vicar is a Foundation Governor and there are also two further Foundation Governors nominated by the PCC. Also on the Governing Body from within the congregation is the Clerk.

An act of weekly collective worship is taken by Fr Robin. School Masses take place at the school. Harvest Festival, a Carol Service, Easter Service and Leavers' Service took place in the Church.

The Loaves and Fishes Foodbank continued its good work throughout 2023, providing basic food to families with children, who have been recommended by a 'bona fide' source.

Where applicable across all aspects of Church life, DBS checks have been carried out

FINANCIAL REVIEW

Reserves policy

The PCC aims to have three months of reserves to enable ongoing operation, which is equal to £25,000.

Total income for the year was £129,285, which is a decrease of £283,760 largely due to the legacy received in the prior year. Total expenditure was £116,435, with the decrease due to a serious water leak in the prior year which resulted in increased repairs and maintenance costs.

Voluntary Income and general giving was down on previous years. An increase in Investments meant that dividend Income was £43,816.

Overall the position is very healthy, the parish having end of year assets of £1,540,832 (2022: £1,416,876).

Unrestricted funds at the year end totalled £941,495, restricted funds totalled £6,893 and endowment funds totalled £592,444.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Report of the Trustees
For The Year Ended 31 December 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Trustees are appointed in line with the The Parochial Church Councils (Powers) Measure 1956 & The Church's Representation Rules which means they are elected to their various office at the annual meeting.

PUBLIC BENEFIT

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1202436

Principal address

The Parish Office
62 Quakers Hall Lane
Sevenoaks
Kent
TN13 3TX

Trustees

Fr R Jones
Mrs G Shepherd-Coates
Mr D Bonner (resigned 21.5.23)
Mr M McGovern
Mr D Ashenden
Mr G Davison
Mrs M Martyn
Mrs C A Cheeseman
Mrs J Hendry
Mr M Cheeseman (appointed 21.5.23)
Mrs J Moore (appointed 21.5.23)
Mr S Raikes (appointed 21.5.23)
Mr D Newholm (appointed 21.5.23)
Dr J Aveson (appointed 21.5.23)

Independent Examiner

Paul Chewter FCA
Hilden Park Accountants Limited
Hilden Park House
79 Tonbridge Road
Hildenborough
Tonbridge
Kent
TN11 9BH

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
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**Report of the Trustees
For The Year Ended 31 December 2023**

COMMITTEES

The Standing Committee

This is the only committee required by law and it has the power to transact the business of the PCC between its meetings, subject to any directions given it by the PCC. During 2023, the Committee approved the new Electricity contract for the Church and the Hall.

The Fabric Committee

A separate report on the fabric of the church is attached.

OTHER STAFF

Fr Barry Compton has continued as Honorary Assistant Priest.

Mrs J Hendry is a Pastoral Assistant. The Organist and Choirmaster, Mr J Hendry, is responsible for the music at sung services. Mrs M-C Davies is the Parish Administrator.

CHURCH ATTENDANCE

There were 104 parishioners on the Church Electoral Roll at the time of the Annual Parochial Church Meeting and the average weekly attendance was 68 adults and 12 children.

There were 3 baptisms during the year. There were no Weddings. There were 2 Church funerals and 3 funerals at the crematorium/cemetery.

Among those who have died this year were John Evans, Doris Brooks and Diana Johnston.

COMMUNICATION

As well as the website, St John's is also on Twitter and has a Facebook page. There is also the weekly Forward in Faith pew sheet.

FINANCE

The Church is in a healthy financial position, following the Legacy of Mr I Stupples, and during 2023 registered with the Charity Commission.

FABRIC REPORT FOR 2023

Servicing and Routine Maintenance

- All portable electrical appliances were professionally tested (PAT) on 9 March.
- The annual visual inspection of the lightning conductor was carried out on 9 July. (A full 4 yearly electrical test is due in 2024).
- The Fire Extinguishers were given their annual check on 4 October. One was replaced as date expired.
- The gas central heating boilers and the hot water heater for the hall were serviced on 22nd November.
- On 10 October the gutters were cleared of pigeon droppings and other debris, and broken roof tiles were replaced.

Non Routine Maintenance and Building Work.

- Work on the store room and hall lobby area was completed in February.
- The oak porch door was repaired by a heritage carpenter in April

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
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**Report of the Trustees
For The Year Ended 31 December 2023**

- The large eucalyptus tree by the front entrance was becoming a hazard to pedestrians, vehicles and overhead cables. It was removed in April.
- While the kitchen was being updated at the end of 2022, it was discovered that the flat roof was in a bad state of repair and leaking. A major refurbishment was carried out in May.
- Three quoins to church buttresses were replaced in May.
- The stonemason also refurbished the interior sills on the north aisle windows. Both of these tasks required a Faculty.
- The lighting in the hall was replaced with a brighter and more flexible system in May. New emergency exit lights were installed at the same time.
- The glass inner door of the main entrance started to sag and was catching on the floor. This was reset in June.
- The fencing between the church and the clergy house was repaired in July
- Following the tragic death of John Evans, who maintained the church grounds for many years, we were compelled to employ a professional gardener. This has proven to be a very successful solution to our garden maintenance requirements.
- An oak sideboard was purchased and placed by the main entrance. This provides a suitable surface to hold publicity brochures and the card payment machine while also storing service booklets. The original old cupboard has been moved to the Lady Chapel to hold our stock of candles.

Safeguarding report - April 2024

St John's PCC has fully accepted the action a church needs to take to promote a safer environment and culture, to safely recruit and support all those with any responsibility related to children and vulnerable adults within the Church and to respond promptly to every safeguarding concern or allegation.

The PCC members have all been DBS checked, as have those who work directly with children in the congregation, and have completed the Basic Awareness course.

The Vicar, those working as Sunday School teachers, the Organist, the Churchwardens and Head Server have all completed either Basic Awareness, Foundation or Leadership courses. One teacher still requires final certification for the Foundations course.

Safeguarding is discussed at each PCC meeting, all are aware that although we have a Safeguarding Officer, everyone in the congregation bears some responsibility for the welfare of its members and are aware who to talk to if the necessity arises. Contact details for the Safeguarding Officer are available on both the parish website and on posters around the church and hall premises. The Parish Safeguarding Policy is available both on the St John's website and as hard copy at the back of the church.

Posters displaying contact details for organisations giving assistance with safeguarding issues have been displayed in the toilets used by both congregation members and hall hirers.

There have been no safeguarding issues at St John's during the year April 2023- April 2024.

Jackie Hendry
Safeguarding Officer, St John the Baptist, Sevenoaks

Approved by order of the board of trustees on 12 June 2024 and signed on its behalf by:

Fr R Jones - Trustee

**Independent Examiner's Report to the Trustees of
The Parochial Church Council of the
Ecclesiastical Parish of St John the
Baptist Sevenoaks**

Independent examiner's report to the trustees of The Parochial Church Council of the Ecclesiastical Parish of St John the Baptist Sevenoaks

I report to the charity trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St John the Baptist Sevenoaks (the Trust) for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Chewter FCA

Hilden Park Accountants Limited
Hilden Park House
79 Tonbridge Road
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Tonbridge
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21 June 2024

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Statement of Financial Activities
For The Year Ended 31 December 2023**

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	79,687	-	-	79,687	362,495
Charitable activities	5					
Church activities		5,753	-	-	5,753	7,466
Other trading activities	3	28	-	-	28	75
Investment income	4	43,817	-	-	43,817	43,009
Total		129,285	-	-	129,285	413,045
EXPENDITURE ON						
Charitable activities	6					
Church activities		116,435	-	-	116,435	137,126
Net gains/(losses) on investments		82,762	-	28,344	111,106	(163,155)
NET INCOME		95,612	-	28,344	123,956	112,764
RECONCILIATION OF FUNDS						
Total funds brought forward		845,883	6,893	564,100	1,416,876	1,304,112
TOTAL FUNDS CARRIED FORWARD		941,495	6,893	592,444	1,540,832	1,416,876

The notes form part of these financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Balance Sheet
31 December 2023**

	Notes	Unrestricted fund £	Restricted fund £	Endowment fund £	2023 Total funds £	2022 Total funds £
FIXED ASSETS						
Tangible assets	11	71,700	-	-	71,700	22,338
Investments	12	847,673	-	592,444	1,440,117	1,384,011
		<u>919,373</u>	<u>-</u>	<u>592,444</u>	<u>1,511,817</u>	<u>1,406,349</u>
CURRENT ASSETS						
Debtors	13	3,750	-	-	3,750	5,500
Cash at bank		22,670	6,893	-	29,563	16,253
		<u>26,420</u>	<u>6,893</u>	<u>-</u>	<u>33,313</u>	<u>21,753</u>
CREDITORS						
Amounts falling due within one year	14	(4,298)	-	-	(4,298)	(11,226)
		<u>22,122</u>	<u>6,893</u>	<u>-</u>	<u>29,015</u>	<u>10,527</u>
NET CURRENT ASSETS						
		<u>22,122</u>	<u>6,893</u>	<u>-</u>	<u>29,015</u>	<u>10,527</u>
TOTAL ASSETS LESS CURRENT LIABILITIES						
		<u>941,495</u>	<u>6,893</u>	<u>592,444</u>	<u>1,540,832</u>	<u>1,416,876</u>
NET ASSETS						
		<u>941,495</u>	<u>6,893</u>	<u>592,444</u>	<u>1,540,832</u>	<u>1,416,876</u>
FUNDS						
Unrestricted funds	15				941,495	845,883
Restricted funds					6,893	6,893
Endowment funds					592,444	564,100
TOTAL FUNDS						
					<u>1,540,832</u>	<u>1,416,876</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 12 June 2024 and were signed on its behalf by:

Fr R Jones - Trustee

The notes form part of these financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Notes to the Financial Statements
For The Year Ended 31 December 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements are presented in pounds sterling and rounded to the nearest pound.

The Trustees have concluded that there is no material uncertainty and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Income

Income from donations, grants and legacies is recognised when the charity is entitled to the funds, the receipt is probable and the amount can be measured reliably. For donations, this is usually on receipt. For grants, this is usually when a formal offer is made in writing, unless the grant contains terms and conditions which must be met before the charity is entitled to the funds. For legacies this is usually when notification of the legacy has been received.

Income from charitable activities is recognised over the period in which the hire of the hall is provided.

Investment income is recognised when the charity is entitled to receipt.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

The charity only has one charitable activity to which direct and support costs are allocated.

Support costs are those that assist with the work of the charity but do not directly relate to the charitable activity include governance costs.

Governance costs are the costs of governance arrangements relating to the general running of the charity. These costs are included within the charity's charitable activities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property - Straight line over 5 years

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
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**Notes to the Financial Statements - continued
For The Year Ended 31 December 2023**

1. ACCOUNTING POLICIES - continued

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Investments

Listed investments are stated at market value. Gains and losses arising on the revaluation of investments are taken to the Statement of Financial Activities.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Gifts	9,031	4,523
Donations	4,255	6,813
Gift aided donations	27,466	32,223
Legacies	38,935	318,936
	79,687	362,495

3. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Refreshment sales	28	75

4. INVESTMENT INCOME

	2023	2022
	£	£
Dividends	43,816	43,000
Deposit account interest	1	9
	43,817	43,009

**THE PAROCHIAL CHURCH COUNCIL OF THE
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**Notes to the Financial Statements - continued
For The Year Ended 31 December 2023**

5. INCOME FROM CHARITABLE ACTIVITIES

	2023	2022
	£	£
Church hall lettings	5,092	6,297
Fees from weddings and funerals	661	1,169
	<u>5,753</u>	<u>7,466</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7)	Support costs (see note 8)	Totals
	£	£	£
Church activities	<u>63,749</u>	<u>52,686</u>	<u>116,435</u>

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2023	2022
	£	£
Staff costs	5,843	5,594
Parish quota	52,000	52,174
Sacristy expenses	2,073	4,314
Clergy expenses	1,476	956
Donations	2,357	5,250
	<u>63,749</u>	<u>68,288</u>

8. SUPPORT COSTS

	Other	Governance costs	Totals
	£	£	£
Church activities	<u>49,326</u>	<u>3,360</u>	<u>52,686</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Notes to the Financial Statements - continued
For The Year Ended 31 December 2023**

8. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

	2023	2022
	Church	Total
	activities	activities
	£	£
Hall rates and water	(10,592)	22,739
Church insurance	5,541	5,030
Church light and heat	9,864	3,583
Telephone	808	991
Church postage and stationery	3,551	3,276
Sundries	42	-
Advertising	2,975	5,269
Cleaning	2,087	1,961
Repairs and maintenance	1,015	877
Education	427	3,178
Rates and water	4,447	4,277
Hall light and heat	3,537	4,961
Church repairs and maintenance	18,097	7,634
Hall repairs and maintenance	7,527	3,364
Independent examiners' fees	3,360	1,698
	52,686	68,838

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

Expenses totalling £3,795 (2022: £4,751) were reimbursed to 4 (2022: 4) Trustees in relation to repairs and maintenance and events costs.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted	Restricted	Endowment	Total
	fund	fund	fund	funds
	£	£	£	£
INCOME AND ENDOWMENTS FROM				
Donations and legacies	362,495	-	-	362,495
Charitable activities				
Church activities	7,466	-	-	7,466
Other trading activities	75	-	-	75
Investment income	43,009	-	-	43,009
Total	413,045	-	-	413,045

EXPENDITURE ON

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
BAPTIST SEVENOAKS**

**Notes to the Financial Statements - continued
For The Year Ended 31 December 2023**

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Endowment fund £	Total funds £
Charitable activities				
Church activities	137,126	-	-	137,126
Net gains/(losses) on investments	(107,124)	-	(56,031)	(163,155)
NET INCOME/(EXPENDITURE)	168,795	-	(56,031)	112,764
RECONCILIATION OF FUNDS				
Total funds brought forward	677,088	6,893	620,131	1,304,112
TOTAL FUNDS CARRIED FORWARD	845,883	6,893	564,100	1,416,876

11. TANGIBLE FIXED ASSETS

	Improvement to property £
COST	
At 1 January 2023	22,338
Additions	49,362
At 31 December 2023	71,700
NET BOOK VALUE	
At 31 December 2023	71,700
At 31 December 2022	22,338

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST JOHN THE
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**Notes to the Financial Statements - continued
For The Year Ended 31 December 2023**

12. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 January 2023	1,384,011
Disposals	(55,000)
Revaluations	111,106
	<hr/>
At 31 December 2023	1,440,117
	<hr/>
NET BOOK VALUE	
At 31 December 2023	1,440,117
	<hr/>
At 31 December 2022	1,384,011
	<hr/>

There were no investment assets outside the UK.

Cost or valuation at 31 December 2023 is represented by:

	Listed investments £
Valuation in 2023	111,106
Cost	1,329,011
	<hr/>
	1,440,117
	<hr/>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade debtors	3,750	5,500
	<hr/>	<hr/>

**THE PAROCHIAL CHURCH COUNCIL OF THE
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**Notes to the Financial Statements - continued
For The Year Ended 31 December 2023**

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	-	9,416
Other creditors	4,298	1,810
	4,298	11,226

15. MOVEMENT IN FUNDS

	At 1.1.23	Net movement in funds	At 31.12.23
	£	£	£
Unrestricted funds			
General fund	845,883	95,612	941,495
Restricted funds			
Restricted Fund	6,893	-	6,893
Endowment funds			
Endowment Fund	564,100	28,344	592,444
TOTAL FUNDS	1,416,876	123,956	1,540,832

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	129,285	(116,435)	82,762	95,612
Endowment funds				
Endowment Fund	-	-	28,344	28,344
TOTAL FUNDS	129,285	(116,435)	111,106	123,956

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**Notes to the Financial Statements - continued
For The Year Ended 31 December 2023**

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	677,088	168,795	845,883
Restricted funds			
Restricted Fund	6,893	-	6,893
Endowment funds			
Endowment Fund	620,131	(56,031)	564,100
TOTAL FUNDS	<u>1,304,112</u>	<u>112,764</u>	<u>1,416,876</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	413,045	(137,126)	(107,124)	168,795
Endowment funds				
Endowment Fund	-	-	(56,031)	(56,031)
TOTAL FUNDS	<u>413,045</u>	<u>(137,126)</u>	<u>(163,155)</u>	<u>112,764</u>

Restricted funds

This fund is for monies raised for Church windows, Choir, Servers and Walsingham funds and is to be spent on specific purchases for the church.

Endowment funds

Alice Charles Bequest - this is a permanent endowment of funds left by the late Alice Charlies, with the income to be used for the maintenance of the ministry and in particular the support of the assistant clergy.

St John's endowment fund - this is an expendable endowment consisting of monies given in legacy by Fr Donald Pharoah and Ian Stupples.

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**Notes to the Financial Statements - continued
For The Year Ended 31 December 2023**

16. RELATED PARTY DISCLOSURES

Donations from Trustees during the year totalled £6,140 (2022: £5,240).

J Hendry (spouse of a trustee) was paid £3,720 (2022: £3,410) in relation to organist services.