

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

England & Wales · Charity number 1202411

Details

Other names	THE PCC OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL
Status	Registered
Legal form	Other
Registered	2023-03-20
Register	View on the Charity Commission register

Contact

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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Promoting in the ecclesiastical parish the whole mission of the Church including by: offering public worship, prayer and pastoral care; teaching and providing opportunities to explore Christian faith; supporting religious assemblies in schools; supporting local community groups (including for older people and refugee and support groups) and other UK and overseas charities and mission partners.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Disability, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Bristol City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£206,181	£217,668	-	-
2024-12-31	£194,420	£208,622	-	-
2023-12-31	£567,999	£574,858	£151,050	5

Trustees

Name	Role	Appointed
Rev Kathryn May Campion-Spall	Chair	2022-11-06
ALAN RICHARD JOHN		2022-11-01
Andrew Howard Beckingham		2022-11-01
Andrew Simon King		2024-09-01
Anne Ridley		2024-05-19
DAVID CHRISTOPHER MITCHELL		2022-11-01
DIANA CHLOE JOHN		2022-12-04
Dr Linda Wilson		2024-09-01
Elana Howard		2022-12-04
Elizabeth Jane Leaman		2022-12-04
Elizabeth Miriam Jones		2024-09-01
Emily Magrath		2023-05-21
Janie Maria Whiteman		2022-11-01
Nicholas Mason Hall		2022-12-04
Rev FRANCES MARY HOUGHTON		2022-11-01
Rev Simon Rotheram		2025-07-06
Sister Tracey Diana Wright		2023-07-16
Susan Gale		2026-05-17
Susan Jane Williams		2022-12-04

Accounts

Bristol Harbourside Churches

Parish of Holy Trinity and Saint Stephen's, Bristol



Annual Report & Accounts 2025

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Registered Charity Number: 1202411

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1. Introduction and PCC membership

The Parochial Church Council (PCC) present the reports from the Bristol Harbourside Churches PCC for the year ending 31st December 2025.

Objectives and activities

Under the PCC (Powers) Measure 1956, the PCC has the responsibility of co-operating with the Rector to promote in the parish the whole mission of the Church (discipling, pastoral, evangelistic, social and ecumenical).

Public benefit

The PCC is aware of the Charity Commission's guidance on public benefit in 'The Advancement of Religion for the Public Benefit' and have regard to it in their administration of the parish. The PCC believes that by fulfilling its responsibility to work for the promotion of the whole mission of the Church it provides a benefit to the public by:

- Providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.
- Promoting Christian values to the benefit of individuals and society as a whole.

Reserves

The PCC considers that a reserve of four months' committed PCC expenditure should be maintained in hand against future spend. Based on our forecasts for 2026 and excluding any major capital expenditure which will be funded separately, this equates to about £48,000. Unrestricted reserves held as at 31 December 2025 exceed this level but ongoing careful management of our reserves will nevertheless be appropriate. Trinity Community Services (TCS) is a significant project of the Parish. As such it operates its own reserves policy and a sum of £15,000 is held to this end although efforts are ongoing to increase the level of reserves held.

BRISTOL HARBOURSIDE CHURCHES PCC MEMBERSHIP following 2025 APCM

Our **Clergy** are ex-officio members of the PCC:

- Revd Kat Champion-Spall – Rector and PCC Chair
- Revd Richard Croft – Associate Minister
- Revd Frances Houghton – Associate Minister
- Revd Sister Teresa Mary – Curate

Our **Churchwardens** are elected for a 1-year term of office and are ex-officio members of the PCC:

- Alan John (representing Holy Trinity; term of office ends at APCM 2026)
- Dave Mitchell (representing Saint Stephen's; term of office ends at APCM 2026)
- Maria Whiteman (representing Holy Trinity; term of office ends at APCM 2026)
- Anne Ridley (representing Saint Stephen's; term of office ends at APCM 2026)

Our **Deanery Synod Representatives** are elected for 3-year terms of office and are ex-officio members of the PCC:

- Elana Howard (term of office ends at APCM 2026)

Following their election to **Diocesan Synod** for 3-year terms of office the following people became ex-officio members of the PCC on August 1st 2024:

- Miriam Jones (term of office ends July 2027)
- Andy King (term of office ends July 2027)
- Linda Wilson (term of office ends July 2027)

Our seven elected **lay members** are:

- Andy Beckingham (term of office ends at APCM 2028) – PCC Treasurer
- Chloe John (term of office ends at APCM 2028)
- Sally Martin (term of office ends at APCM 2028)
- Emily Gould (term of office ends at APCM 2026)
- Nick Hall (term of office ends at APCM 2026)
- Liz Leaman (term of office ends at APCM 2027)
- Sue Williams (term of office ends at APCM 2027)

2. Rector's Report

Report from Revd Kat Campion-Spall

It is such a joy to reflect over another year of our life together in which we have continued to grow into our identity and values as Bristol Harbourside Churches adopted at the end of 2023.

Bristol Harbourside Churches: Life in all its fullness

Bristol Harbourside Churches is a community of two churches, Holy Trinity and Saint Stephen's, where we embrace Jesus' promise of life in all its fullness (John 10.10).

I wanted to share a month-by-month snapshot of what that means for us as a church community on the ground and for me as your Rector.

January began with an additional role for me as I was licensed as Co-Area Dean of Bristol City Deanery. I am grateful for your support and forbearance when it's needed as I've settled into this role. For me it is an opportunity to develop my leadership beyond the parish but also to bring our parish into the conversation at different levels in the Diocese; to work more closely with neighbours in the Deanery and see how we fit into the bigger picture.

February brought Bristol Light Festival back to Saint Stephen's with the installation "Our beating heart" in our churchyard. How wonderful to have a giant heart-shaped disco ball in our garden representing joy, love and people coming together through music and art, which is part of the DNA of Saint Stephen's. We were able to welcome people into the church (with the lights on this year!), to offer hospitality and to have great conversations.

March saw the launch of our Wednesday Lent Group that I'm pleased has continued as our Life Group. We started looking at "Life in all its fullness" thinking about how our faith reaches every part of our lives and this important space for fellowship, encouragement and learning for people across both churches continues to be an important gathering place.

April brought to an end our season of discernment about whether our Parish wanted to become part of the Inclusive Church Network. I am profoundly grateful for the serious, prayerful and thoughtful consideration members of our community, especially PCC members, gave to this question, which I know touched many people deeply in different ways. The PCC voted in favour and our membership was approved by Inclusive Church over the summer.

May included a personal highlight, one of the curiosities of the Church of England – one of the institutions responsible for appointing your Rector is the Crown, and as such I was entered into a ballot to attend a garden party at Buckingham Palace! What a treat!

June opened a wider conversation with the Diocese about how we use our church buildings more missionally, as we had a really helpful visit from Neil Buckland and Toni Bush who support churches with their buildings. We have spent more time on this at PCC over the course of the year and hope to build up further momentum to reach a point where we can look to making some bigger changes at both churches to enable our mission.

July was a really highlight for us all as we welcomed Simon as our curate, and welcomed his family to our community. It's been a joy to bring him into the team and to get started working together!

August reflected a healthy pattern of life in all its fullness – enjoying the fallow times. We gave ourselves permission to stop doing lots of things over the summer, and to just offer the worship we could with the people who were available. It's a real gift to be in a community that allows ourselves this kind of space and grace.

September gave us an opportunity to work with other local churches who are part of the Inclusive Church Network to have a presence at the University of Bristol Welcome Fair. It was a really fun day meeting lots of students, and while it didn't show instant results in our church attendance, it was an important part of putting our churches on the map and offering an inclusive welcome to students across the city.

October once more saw Holy Trinity open its doors as part of the West Bristol Arts Trail – a fantastic partnership with several local artists and makers, and with Hotwells Primary School, as we use our church building in a really creative and missional way and welcome in the local community.

November each year means the Antient Society of St Stephen's Ringers annual service, and it is always wonderful to see the pews of Saint Stephen's full of people who love the church and who generously offer financial support that enables us to take such good care of the building.

December included saying goodbye to our longstanding Parish Administrator, Marc, as he went to pursue his calling to hospital chaplaincy after being a really key part of our team for many years. And it meant welcoming over 500 people through our doors across both churches for our Christmas services – what joy!

All of these things have been made possible by the commitment and faithful service of our wonderful church community. Many of you will be named in the pages that follow, which reflect the diverse and vibrant life of our church community. Many of you won't be named and don't have official roles, but are very much a valued and significant part of the life of our church, sharing in worship, prayer and fellowship that is the bedrock of our life together. Thank you all for the fullness of life we find at Bristol Harbourside Churches!

3. PCC Secretary's Report

Report from Karen Lilley

The PCC met 8 times during 2025 including the short meeting immediately following the APCM in May and an Away Day in September. To save time some decisions on straightforward matters (such as agreement to carry out building repairs) were agreed by email and noted in the minutes of the following meeting.

Regular items on PCC agendas included oversight of the church buildings and finances, safeguarding, Trinity Community Services, children's work and reports from Deanery Synod. The reports that follow give detailed information about the work the PCC has carried out in 2025.

5. BHC Treasurer's report for 12m ended 31 December 2025

Report from Andy Beckingham

The financial statements for the Parish for the calendar year 2025 are set out within this annual report. They include the accounts for Trinity Community Services which is accounted for as a restricted fund marked "TCS", and whose own report, and thanks to its benefactors, is set out elsewhere.

We continue to be greatly blessed by our financial provision and sincere thanks are due to our valued charity partners, notably the Antient Society of Ringers, St Stephen Ecclesiastical Charity and the Gloucestershire Historic Churches Trust as well as the members of our own community.

Our total income in 2025 amounted to a little over £206,000, an increase of 6% from 2024. £146,000 of this income was unrestricted. We have managed to control our expenditure after making a Parish Share contribution of some £55,000 and supporting employment costs of some £54,000 with only very limited utilisation (some £400) of our general unrestricted reserve fund.

Funded capital projects have included the St Stephen's garden renovation project and the enhancement of the audio-visual facilities at St Stephen's. We have also undertaken a considerable amount of work upon the repairs and improvements recommended within the quinquennial buildings report for St Stephen's. At Holy Trinity, works have been carried out to address weather damage to the North Vestry roof and we have commenced addressing the repairs and improvements recommended in the quinquennial buildings report compiled following inspection by our architect in September.

As at 31 December 2025, we carried forward unrestricted reserves of some £55,000 in addition to endowment reserves of some £22,000. We also held restricted reserves of some £47,000 (of which £15,000 relates to Trinity Community Services) although further significant and necessary capital expenditure is planned in 2026 so ongoing fund raising and careful stewardship of our resources will be necessary.

As ever, we have greatly appreciated the support of Marc and Evelyn, our Church Administrators, as well as our employed TCS team. Marc has now moved on to a new opportunity and we wish him well. Our thanks to all of them and to Tyrrell Proctor for their service as our Independent Examiner.

If you would like to discuss financial support to the Church and its Mission, please do not hesitate to approach me in confidence.

5. Reports on our church buildings and grounds

a. Saint Stephen's church building, grounds, Secret Café and allotment

Report on the church building from Dave Mitchell

1. **General Building Maintenance** – Work has continued through the year on the Quinquennial Repairs, predominantly around various fixes to the café roof, areas of slate roofing, and gutters and downpipes. The fixed wiring inspection resulted in a number of non-urgent areas needing attention, these have been quoted for and will be attended to in due course.

2. **Organs** – Further discussions took place throughout the year on the feasibility of repairing the main organ. There was a rumour that Bristol Beacon would step in and fund the repairs but sadly this came to nothing, so we are back with our default position, ie removing the organ which would then allow alternative use of the space.
The new Chamber Organ is performing well, and unless anything changes we will arrange to make it a permanent fixture.
3. **Future Plans** – A meeting took place with the Diocesan Buildings adviser, Neil Buckland, regarding a number of plans we have been thinking about. These include:
 - a. Improvement to the main church entrance, possibly with glass doors to enable a view into the church while keeping heat in, and levelling the floor to improve accessibility.
 - b. Removal of pews to create a flexible space in the church
 - c. General levelling of some floor areas to improve accessibility, in particular access through to the café
 - d. Installation of a toilet and servery within the church, to provide more flexible use of the whole premises
4. **Audio Upgrade** – Quotes were obtained to upgrade the audio visual equipment in the church. The cost and difficulty of installing a fixed projection system was felt to be problematic, so we limited ourselves to a sound only upgrade. Funding was obtained from the Saint Stephens Ecclesiastical Charity, and the work was planned for early 2026.

Report on garden, allotment and Secret Café from Frances Houghton, Associate Minister

Meadows Allotment

We are now in our third year working the plot at Meadows Allotment, Bower Ashton, with our Hong Kong friends and have learned a lot about vegetables and how to grow the right organic crops for the soil type and location of the site. We know badgers love carrots and sweetcorn, so we have concentrated on other produce and have seen a good harvest over the Spring, Summer and Autumn months. It's an activity that not only enables us to enjoy working together with nature but also provides the opportunity for our Hong Kong group to meet regularly and share their experiences of life in Bristol.

Saint Stephen's Garden

We reported last year that we were finally able to start work on the church garden in 2025 after receiving funding from Bristol City Council to make all the pathways safe from trip hazards, resolve a winter flooding problem, and install ten wooden planters with an automatic watering system. The project was completed in November, and the garden is now open to more people than before because of the safety work that has taken place. It has become a centre point for locals and visitors alike to enjoy the benefits of a green space in the middle of the city centre.

Secret Café

The Spanish café which operates from the church building has continued to flourish and attracts customers from all walks of life because of its uniqueness in baking and cooking homemade Spanish food on the premises. An added attraction is being able to offer bistro style seating in the garden when the weather is good and to provide food and refreshments for people visiting our beautifully refurbished medieval church in the old city of Bristol.



b. Holy Trinity church building and grounds

Report from Alan John and Maria Whiteman

In addition to the range of maintenance and repair tasks that were carried out as usual through the year work was done to the rainwater pipes above the old vestry roof and the roof itself to address water ingress. We were also delighted to have installed the defibrillator outside the west entrance to the church. This is a vital asset for our local community which has already been used several times.

In June we met with representatives from the diocesan buildings team to begin to develop an integrated vision for the use of the church buildings which continues to help inform PCC discussion on

this important subject. In September the quinquennial (five yearly) inspection of the church was carried out by our architect and a group has been formed to progress the recommendations set out in the architect's report, beginning with those such as masonry repairs and drains survey that the report prioritises.

In 2026 we will continue to progress the quinquennial report's recommendations, working closely with our architect, and also plan to carry out works to the kitchen floor which is in need of replacement.

Very many thanks to Hugh Leaman, Tim Lilley, our administrators, our enthusiast gardening team and everyone else who has helped look after our church and grounds for the benefit of our congregation and local community.

c. Energy efficiency and creation care

Report from Alan John and Dave Mitchell

An energy group from our two churches continues to progress our commitment to respond positively to the diocesan commitment to be net zero carbon by 2030.

A feasibility study to install solar panels at St Stephen's was commissioned and discussions are ongoing with the contractor to design a suitable scheme that has the best chance of gaining approval from the diocese and all other required parties.

Proposals for the first phase of an infrared heating system at St Stephen's were developed and submitted for diocesan approval in the autumn. Although that application was unsuccessful the diocese in its feedback enthusiastically encouraged the principle of this infrared heating initiative. We are engaged in continuing discussion with the diocese and the heating contractor who helped prepare the proposal to refine the scheme and also visiting other churches who have installed similar systems to learn from their experiences.

The installation of secondary glazing in the office areas of both churches has taken longer than anticipated but is expected to be completed early in 2026.

In addition to these major projects we try to ensure that routine maintenance on our buildings is carried out with due consideration of sustainability aspects, for instance fitting low energy LED lighting wherever practical and installing a water efficient eco flush in the HTH toilets.

In conjunction with the heating project a 3D scan survey of the interior of both churches has been carried out. This will be an invaluable tool not just for the heating project but for all future building plans and works inside each church.

Finally we were delighted to meet in the spring with representatives from the HCCA to discuss the draft Hotwells climate action plan. It was gratifying to learn that HTH was regarded as a community eco champion and to be invited to contribute ideas and comments to the plan, including a short summary of sustainability initiatives HTH is involved in.

6. Deanery Synod Report

Report from the Deanery Synod

The year began with the licensing of our Rector Kat as Co-Area Dean, to serve alongside Lizzie Kesteven.

The February meeting of the Synod took place at Holy Trinity Horfield, with a focus on hospitality and welcome. We heard a presentation about the Sharesy online booking platform available to parishes through the T.C.T programme. This has transformed the use of the church hall at Horfield, replacing a labour-intensive booking system and advertising the space widely. This means more community groups are using the church space. The meeting then explored what our church buildings are for and how they can be used to engage our communities not just for worship.

The June meeting took place at St Nick's church, and focussed on the consultation for the new bishop. It was really good to discuss with people from across the deanery what their hopes were about the next season for this Diocese and what kind of bishop we need to lead us. This was also the last meeting for Lizzie Kesteven as Co-Area Dean, and Elaine Jones as Deanery Administrator and they were thanked for their work.

The October meeting was held at St John's Fishponds with a focus on generosity. We had three excellent presentations from across the Deanery. We heard about B&A church's food kitchen where they make hot meals to share with other churches and projects who want to offer hospitality but don't have the resource. We heard from St Agnes about their warm space, welcoming in local people, and where they use food produced by B&A. And we heard from the Loaves and Fishes foodbank, and how many churches in the deanery generously support them so they can offer food to people in need. A new Lay Chair, Caroline Plaice, was elected at that meeting.

The new Deanery Administrator, Ellie Case, was appointed in December, and the new Co-Area Dean, Will Fairbairn, was announced to start in January 2026.

7. Diocesan Synod Report

Report from Miriam Jones, Diocesan Synod Representative

3 Business meetings held 2025-2026 – June, November 2025 and March 2026, with 1 additional meeting held September 2025 to discuss issues relating to the Living in Love and Faith (LLF) process.

The Diocesan Strategy includes commitment to 'Transform communities, to be open, generous, creative, brave' Projects developed to follow through on this include focussing on work with under 18's, developing

buildings that serve communities, extending the use of church buildings with wider advertising eg using the Air BnB model, supporting priority communities, carbon net zero, inclusion and racial justice. In addition, coaching/mentoring has been introduced to support clergy.

MAJOR ISSUES OVER THE YEAR

1. Living in Love and Faith – the process of consultation and decision making around same sex relationships ended with a vote in General Synod in February 2026 rejecting the introduction of stand-alone services of blessing for same sex couples but allowing prayers of Love and Faith to continue within regular services as at the moment. Reporting in the National Press focussed on this rejection, failing to highlight that in fact work will continue, but embedded in discussion forums as opposed to a time limited framework

Outstanding issues include acceptance (or not) for ordination of someone already in a committed same sex relationship, or married to a same sex partner/developing a theology around this issue/provision of pastoral support for clergy affected.

The House of Bishops, which submitted the resolutions to General Synod prior to the vote recommended establishing 2 new groups to continue the work – a ‘Relationships, Sexuality and Gender’ working group plus a ‘Relationship, Sexuality, Pastoral’ consultation group.

Synod via the House of Bishops has wanted to hear views from parishes, hence the September ’25 extra meeting. Linda Wilson attended and writes: The meeting was held to enable members to respond to the General Synod’s call for informal feedback on the draft Living in Love and Faith (LLF) proposals and to explore the challenges and opportunities that presented for the Diocese of Bristol. An outline of the process so far was followed by discussion in small groups, followed by reflection and prayer. Comments were fed live into a mentimeter and later forwarded to the House of Bishops. Although in some ways the session was difficult because of the very different opinions expressed, it was a privilege to be part of the ongoing process of thinking about how inclusion could be worked out in practice within the CofE’

2. Working towards achieving Carbon Net Zero (CNZ): In 2023 Synod allocated £2million to a reserve fund to support progress towards achieving Carbon Net Zero by 2030. These funds have now been fully invested in projects and all further work, bar financial commitments already made, will require alternative funding sources. Assistance from a regional fundraiser is being explored. National Church investment continues to support the work via funding of salaries, and delivering training and development opportunities. Work achieved so far includes
 - a) Plans drawn up for decarbonisation of 190 out of 209 churches (90%)
 - b) 56 churches supported with energy efficient measures
 - c) For clergy homes, 80 solar installations. 17 heat pumps, 35 fabric upgrades (eg loft insulation, double glazing etc)
3. Safeguarding: An audit conducted throughout 2024/25 reflected strong safeguarding practice across the Diocese. Practice has been under scrutiny and improved, but historical issues continue to surface negatively impacting the reputation of the Church as a whole.
4. Finance: the budget for 2026 is showing a deficit of around £3.5 million. Parish Share no longer covers clergy stipends. Reserve funds are being used to finance ongoing expenses, a situation untenable long term. The strategic plan of 2022 assumed increases in Parish Share and investment income, which have not materialised. Expenditure has increased due to

stipend and pension increases, NI contributions. The current financial strategy and 10 year plan was adopted by Synod in March 2026. The plan assumes an increase in income, plus savings via property sales, 13% clergy reduction and support service reductions of 20% in the 1st 3 years, with a further 20% reduction in the 2nd half. This would still leave a deficit of £0.9 m and reserves exhausted by 2035.

The authors of the strategy (Richard Leaman and Stephen Sheridan) say: 'Projections show the Diocese will face a financial cliff edge in 2035' and conclude 'We need a quantum shift in our discipleship and generosity, a major drive with fundraising and income generation, and better use of our properties and glebe land'

Highlights of the meetings have included listening to people share their passions and those times of enriching work experiences eg Bishop Viv demonstrating her love of buildings in general (asking us to think of a building which has been significant faithwise in our lives) and with a vision of for church buildings themselves to be vehicles for community outreach and the growth of faith (hence the establishing of the Diocesan Building team to support churches with this work), 2 incumbents working in local housing estates and developing fruitful connections with local young people (bar-b-ques on the green) and developing trust and work within previously hostile local schools, also Kat talking about her positive experience of having a mentor.

8. Safeguarding Report

Report from Graham Diles, Parish Safeguarding Officer (PSO)

Statement of commitment to Safeguarding

The parish of Bristol Harbourside Churches is committed to safeguarding children, young people and adults at risk.

Graham Diles, as Parish Safeguarding Officer, and Emily Gould for Saint Stephen's make up the Safeguarding team for Bristol Harbourside Churches. This means that members of both churches would have regular and recognised contact with someone from the leadership team in each church. Administrative support is also given by the administrators in each church and the Bristol Diocese Safeguarding Team provide support with safeguarding processes.

Policies

The Safeguarding Policy was reviewed and approved in January 2026.

Activities

The PCC oversees the following activities:

- Trinity Thursdays – a lunch club for older adults (including some vulnerable adults) meets each Thursday lunchtime at HTH;
- Trinity Tots - a baby and toddlers group runs at HTH on Wednesday mornings during term time;
- HTH Children's Church – a children's group that meets during Sunday service times.

Safer Recruitment

The PCC is responsible for the safe recruitment of people wanting to work with vulnerable groups through the activities mentioned above as well as for other church roles. During the year, the PCC has recruited people to support these groups. There are identified job roles and job descriptions, as well as induction and line supervision to support these roles.

DBS Checks

As part of the safer recruitment process, people working with vulnerable groups have been DBS checked at the level appropriate to the role. Because the parish provides activities for vulnerable groups, the PCC members are eligible for an enhanced DBS Check. These people have a current check in place, i.e. the check has been completed within the last 3 years.

Training

Safeguarding training at different levels is a requirement for all roles:

- Basic training is required for all volunteers and paid staff.
- Foundation training is required for those leading activities, as is Domestic Abuse training.
- Leadership training is required for Churchwardens, PSO and the co-ordinator of the Trinity Thursdays lunch club and the leaders of children's work.

Other training, e.g. First Aid, is also a requirement for some roles.

Reporting to the PCC

The PCC was updated about safeguarding matters in the parish at PCC meetings throughout the last year. During the year, there were two safeguarding cases. Both came via activities run by the parish, but involved external incidents unrelated to the work of the parish churches. They have both been logged and appropriate follow-up action taken, including informing the Diocesan Safeguarding Team and involving Social Services where necessary.

9. Resonate

Report from Richard Wheeler

Having taken stock a year ago and reviewed our capacity and direction Resonate settled into a new pattern of activity this year, with meetings monthly rather than fortnightly, and saw a good level of attendance and engagement. Massive thanks to Emily and Nick for steering the ship in recent years and handing it over in such good shape, and to the rest of the team who continue to step up with food, ideas, friendship and positivity.

We continue to try and explore themes of creativity, activism and faith and to make our discussions as inclusive and welcoming as possible regardless of people's background in faith. Our year since the last church report began and ended with two fascinating episodes of Desert Island Discs. Richard Pendlebury, the Higher Sherriff of Bristol and an indefatigable



organiser and advocate for good causes with a passion for music told the story of his life and how his journey of faith connected to his concern for the vulnerable. And last month our very own Simon Rotherham told the story of his life of faith and journey towards ministry through the music that speaks to him. We really look forward to Simon having more creative input into Resonate in the coming year.

In amongst our regular big social events – the summer barbecue and cider and carols – we ate together and talked through some pretty big issues. Andy Thornton from the Foundation community challenged us with his thoughts and experiences in creating inclusive communities that celebrate our diversity in gender, sexuality and neurodivergence. Local novelist Deborah Tomkins talked to us about



how her passion for the environment and concern for the climate crisis infuses her writing. We talked about the impact and challenges of Artificial Intelligence, using the way it has been represented in film as a way of focusing the discussion. We continued to share our thoughts on the art, stories and poems that speak to us personally. And in a new, potentially recurring, feature “The Resonate Newsroom” dissected the big news stories of the week and talked about the deeper issues that they raised for us. We are excited about the year ahead with sessions already planned on pilgrimage, modern slavery, and the value of chaplaincy in hospitals and local communities. We would love to see more members of the Harbourside community come along and bring their friends. Talk to us about getting on our “Resonate Community” WhatsApp group if you want regular updates and reminders.

10. Work with children, young people and schools

Report from Sally Martin, Schools Chaplain

It is five years since I started as Schools Chaplain at Willow Park School and Hotwells Primary Academy.

This is a work I believe in and love creating through the school year. I continue to be a trustee of Bristol Schools Connection whose vision is that every school is served by a local church. It is an exciting journey to see and hear all God is doing through these connections, prayer, sharing of resources and meeting together.

We hosted a wonderful 10th Anniversary event for Bristol Schools Connection in Holy Trinity on 2nd June which was a prayerful celebration of the extraordinary work of this small but mighty charity with Jane Gillis at the helm.

24/7 Prayer Spaces in schools who we work in partnership with is inspirational and over 150,000 children visited prayer spaces last year that they know about.

All my work now comes through relationships with the staff and pupils in the schools and the sense of belonging in a small way to these communities allows Gods church to be a part of their make up and curriculum.

2025 was particularly difficult for **Hotwells Primary** with the proposed Cathedral merger which has now been withdrawn through much local support including our church. I continue to read in class when I can, but mostly my connection is through Christmas/ Easter/Summer workshop opportunities and the children coming to Lunch Club to share songs, poems and their lives as they drink tea with the elderly. In 2025 we did EIAB with Year 6 in Holy Trinity. We supported the school through PTA activities and open meetings re the future of the school. We displayed their work during the Art Trail in October and at Christmas we did a full school Christmas experience of prayer stations with 120 children. A wonderful team: Chloe, Simon, Tipi, Meredith, Charlie, Kat and myself. They celebrated their Christmas Concert in HTH, always a full house and opportunity to welcome the families from the school who live locally.

Hi Sally, Lovely to hear from you, I hope you've had a good start to the year despite the awful rain! Thank you again for organising such a wonderful whole-school event before Christmas, the children had such a great time and the teachers were beyond positive about their time with you. Yes please to Easter in a Box for Year 6 - Monday 23rd March looks free in the diary. The afternoon would be more preferable for us if possible. Many thanks, Lily (head of RE)

Willow Park appointed a new head in September. Claire Jones who was already a member of staff and it has been good to work together at the beginning of each term to help create the collective worship themes. As a church we do every Tuesday assembly. I then stay until break time to help where it is needed. Kat and Simon each come in 1-2 times a term. The school is waiting to be given the go ahead by the council to join the Leaf Trust Academy. It is a very small school but serving some of the most vulnerable children from the refugee and asylum community. I love my weekly time with them all. We did EIAB with Year 4/5/6 in Saint Stephens and we did Christmas Prayer Stations in the school which meant everyone could come including all the teachers and staff. IT was SO appreciated. I enjoyed attending them performing at The Beacon as part of a "Sing Up", Year 6 doing The Tempest in the university theatre and as a church school in the Trust being part of the annual Carol Service in the Cathedral

I have hosted and attended a training session: Jesus Out of the Box

Toddler group has run throughout 2025 on Wednesdays 10-11.30am term time only and is much appreciated. We get an average of 9-12 parents and children each week. It is a precious space as parents rest, share and are grateful. Mentioning especially a warm welcome, creative activities, real coffee, flapjacks and a time of parachute play and songs with scarfs and instruments! We celebrated Mothers Day, Easter, Summer, Harvest and Christmas through craft, songs and gifts. Thank you to the faithful team Evelyn, Chloe, Deb and Jane who comes when we are down on numbers.

Children in Church has grown and expanded since Simon, Amy, Josh and Millie arrived in 2025 which is wonderful. We piloted children of 4 plus having their own group on certain Sundays from September, with the creative table continuing and all age worship being led by the young people through Kat and Tipi happening at appropriate services.

Mothers Day, Harvest, Christingle have all been appreciated by the congregation.

The worship team continue once a month to enjoy contributing mostly on a third Sunday which included Mothers Day, Easter Sunday and the APCM in 2025.

Thank you to all who pray and support the work of children, families and outreach.





Team and prayer stations from HTH and Willow Park.



11. Trinity Community Services (TCS) *Report from Liz Leaman*

The weekly Thursday lunch club continued to thrive in 2025. Average attendances rose to average 30 per week. An average of 50 members were registered at any time.

Our aim of tackling loneliness and isolation remains as important as when the service was set up 40 years ago.

“It’s shockingly easy to be left feeling alone and vulnerable, which can lead to depression and a serious decline in physical health and wellbeing.”

Loneliness is as harmful to health as smoking 15 cigarettes per day. Source: Loneliness in older people – NHS



- The Lunch Club provides a warm, friendly and welcoming environment to the ‘members’ who attend. We offer:
- A three-course hot meal and refreshments using Fareshare to help alleviate food waste.
- Seated exercise to music
- A quiz, a variety of entertainment/activities and a raffle
- Subsidised transport on a minibus for people who would otherwise be unable to attend.
- A trip, at least once per year- this year we went to Portishead and enjoyed a pub lunch and stroll along the marina.

Jane said, “I love coming to lunch club, you get to see people you know who you can talk to and I enjoy the lovely lunch, especially the pudding. It’s my favourite day of the week.”

Activities and Events

Different entertainments continued weekly. In 2025 these included music from groups, individuals, QEH music scholars, ballroom dancing, comedy acting, arts and crafts and the occasional Bingo. The members also especially enjoy the visits from Hotwells schoolchildren and QEH scholars.

We continued to host regular history talks on 4 dates which were also open to the public, charging £4 to cover tea and cake.

We also invite other organisations to inform and raise funds for their groups such as Guide Dogs, Playful Paws animal assisted therapy, GWA Ambulance.



Intergenerational

Hotwells Primary school continue to visit each term, as well as QEH who visit as part of their enrichment programme.

We liaise and take referrals from Dementia Wellbeing Service and Social Prescribers as well as Bristol City Council and Social Services personnel.

Finances

Trinity Community Services holds a separate bank account which is reported within the HTH accounts.

Income is derived from a mixture of contributions from members, grants, fundraising and donations. The service needs to raise £42,000 each year to continue to function.

Members pay £8 per day and £7 for those who access the transport.

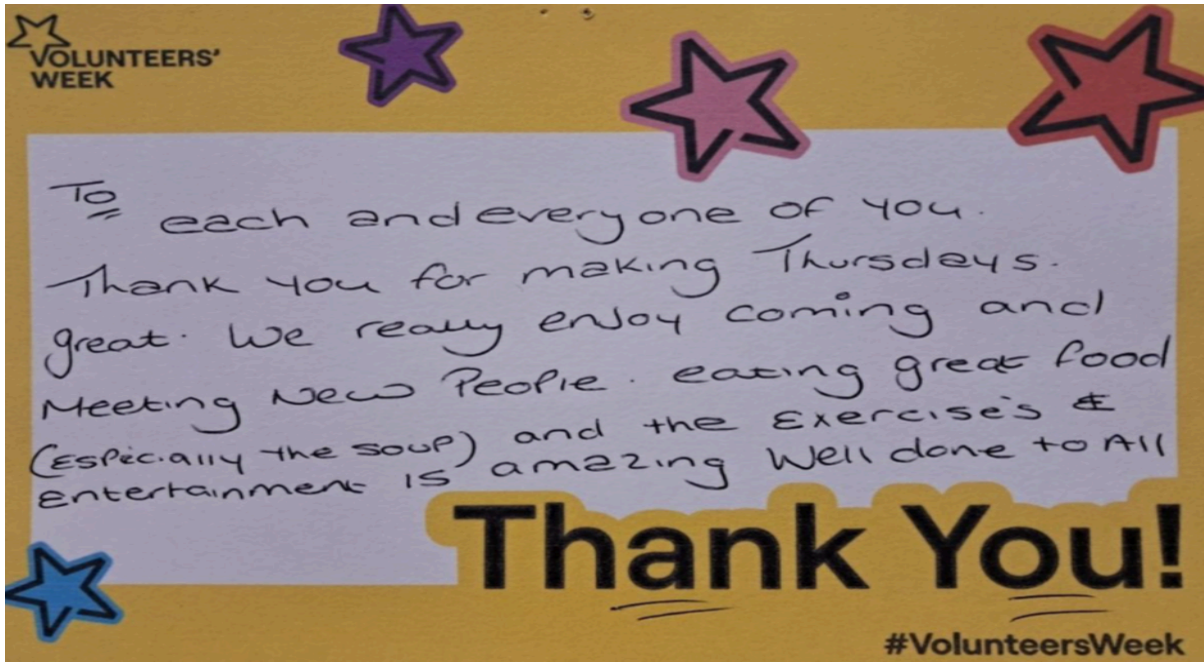
In 2025 the service attracted grants from such as the Grateful Society, Garfield Weston, Dolphin, and Quartet as well as John James for specific events such as VE day and Christmas.

A special thank you to the Merchants Arms who held a poetry afternoon raising over £300 for TCS as well as their regular collections.

Fundraising such as the wreath making event at Christmas and selling pickles and jams continue to assist raising the profile of lunchclub as well as much needed finances.

Thank you to our staff, Julia, Alison, and Corinne for the hard work they contributed, as well as sharing the fun times with us!

Thanks to the volunteers – especially Sally for her energy and enthusiasm with getting us all moving and often singing and Brian who continues as quiz master every week, and all the other volunteers who help in every way.



And to our amazing members – thank you for being an amazing, fascinating and loving group.

THANK YOU!

12. Community Collaboration and Engagement

Report from Dave Mitchell and Maria Whiteman

a. At Saint Stephen's

Throughout 2025 Saint Stephens continued to be open to visitors four days a week, and the Secret Cafe continued to provide tasty Spanish food and provide a welcome oasis for the city centre community to enjoy. As in previous years we opened the church for the Saturday of the Harbour Festival in July. We led trips up the tower, the bell ringers gave hands-on experience of bell-ringing, and church volunteers were on hand to chat to visitors and serve drinks.

The Antient Society of Saint Stephen's Ringers held their annual May Day service on top of the tower, and their main Sunday morning service in the church in November.

Our regular groups continued to meet throughout the year:

- Al-Anon, who meet weekly on a Thursday morning, are a support group "for anyone whose life is or has been affected by someone else's drinking". It runs as a drop-in group, no booking required, and offers a safe and supportive environment that people can seek out as and when they need it.
- The Bell Ringers meet once a week at Saint Stephen's. Although based at Saint Stephen's, they also ring at other churches around the city centre. They bring a number of other groups to the church, including the annual

AGM for the UBSCR (University of Bristol Society of Change Ringers). Several of these yield donations to Saint Stephen's as a host church.

- Cruse, who meet every other week, on Monday mornings “help people through one of the most painful times in life – with bereavement support, information and campaigning,” specifically bereavement after suicide.
- Dementia Voice Group, run by the Alzheimer’s Society and the Devon Partnership NHS trust, meet on the first Tuesday of the month and offer information and support to those referred to their group.
- The Lip Reading Group meet every Thursday during term time and offer people lessons in lip-reading, and support with deafness.
- Lunchtime Live: David Mowat programmes a concert every Monday at 1.10pm, except for bank holidays and the summer holiday. This series offers free concerts (donations welcome at the door) across a wide range of musical genres. Big thanks to Rupert, Sally and Simon from BHC who help run the concerts, giving the audience a warm welcome into the church.
- Narcotics Anonymous meet every week on Wednesday evening, offering support to those who have problems with drugs, run by recovering drug addicts “who can help you get and stay clean”.
- The RnB Choir have been meeting at Saint Stephen’s for a number of years. They are a community choir/singing group who meet every Wednesday evening during term time.
- Silver Street Poetry meet every last Friday of the month to offer poetry, again free to access, usually with a guest speaker and space for people to read their own work.
- Avon Organic Group, who meet on the fourth Thursday evening of the month “is the local group in Bristol for everyone who is interested in organic gardening and organic foods. We hold regular meetings and share information and links.”

b. At Holy Trinity

We continue to be encouraged to see Holy Trinity church and hall being used by and for a wide variety of church and community groups, events and activities including Trinity Lunch Club, HCCA, Trinity Tots and other residential group meetings, services and events for local schools, the West Bristol Arts Trail, and our popular Alpha course. In addition, these regular groups continue to use the hall for their meetings

Our regular groups continued to meet throughout the year:

- On Mondays, we welcome **AA**, while on Fridays we welcome **AA Akron**. Alcoholics Anonymous is a fellowship of men and women who share their experience, strength and hope with each other that they may solve their common problem and help others to recover from alcoholism.
- In January, February, and March we welcomed back **Hotwells panto** on Tuesday evenings for all their rehearsals. This year they put on a hugely successful and popular show of Sleeping Beauty and the Time Machine.
- We unfortunately said farewell to **All Voices Aloud Choir** in April, who met regularly on a Tuesday evening, after they struggled to continue with decreasing numbers of singers signing up. We wish them all the best, and welcome them back when they are able to start again!

- In the Autumn and Winter months, we had weekly visits from **Bristol Sacred Harp Choir**. Sacred Harp is a four-part a capella singing tradition from the United States. It takes its name from the shape note book that they sing from.
- Throughout the year, Holy Trinity has been used by local community residential groups, with **Rownam Mead** meeting several times throughout the year, including holding their AGM in the hall with the accompaniment of the HTH Music Group Christmas rehearsal! We have also welcomed **Capricorn Place** for their AGM.
- In May, Holy Trinity was the hub of the Hotwells community as it was the site for the **Combined Authorities Mayoral Election**.
- As in previous years, we were also one of the venues for the **West Bristol Arts Trail**, welcoming again the amazing artists from Hotwells Primary School. This event not only brings a large variety of visitors to our amazing building, but also allows us to connect with them and the community as we once again provided a pop up cafe.
- We once again had a team of volunteers at the finish line of the Bristol Great Run, encouraging them as they completed the run through Hotwells.
- The **Clifton Singers** returned to perform another Advent concert following a successful collaboration in 2024.
- The year was rounded off nicely with the return of our **Community Carol Service** with several community partners taking part, and with fantastic music from the **HTH Music Group**, and accompanying brass band!

13. Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Report approved by the Trustees on 23rd April 2026 and signed on their behalf by

Revd Kat Campion-Spall (PCC Chair)

and

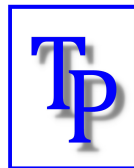
Andy Beckingham (PCC Treasurer)

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF HOLY TRINITY AND
SAINT STEPHEN'S, BRISTOL**

FINANCIAL STATEMENTS

**FOR THE PERIOD COVERING
01 JANUARY 2025
TO
31 DECEMBER 2025**

Registered Charity Number: 1202411



**TYRRELL
PROCTER**

**Chartered Accountants
Business Advisors**

Beaufort House
113 Parson Street
Bristol
BS3 5QH

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

FINANCIAL STATEMENTS

FOR THE PERIOD 01 JANUARY 2025 TO 31 DECEMBER 2025

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

CHARITY INFORMATION

FOR THE PERIOD 01 JANUARY 2025 TO 31 DECEMBER 2025

Administrative Information

Charity Name:	The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity and Saint Stephen's, Bristol
Charity Number:	1202411
Operational address:	St. Stephens Church 21 St Stephens Street Bristol BS1 1EQ

Trustees

Rev Kathryn May Campion-Spall (Chair)
 Rev Sister Teresa Mary (Tracey Diana Wright)
 Dr Emily Gould
 Elana Howard
 Nicholas Mason Hall
 Elizabeth Jane Leaman
 Susan Jane Williams
 Diana Chloe John
 Janie Maria Whiteman
 David Christopher Mitchell
 Jane Elizabeth Jones – Resigned 18th May 2025
 Andrew Howard Beckingham
 Rev Frances Mary Houghton
 Alan Richard John
 Rev Richard Gary Croft
 Elizabeth Miriam Jones
 Andrew Simon King
 Dr Linda Wilson
 Sally Jane Martin
 Anne Ridley

Accountants

TYRRELL PROCTER
 Chartered Accountants
 Beaufort House
 113 Parson Street
 Bristol,
 BS3 5QH

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

REPORT OF THE TRUSTEES

FOR THE PERIOD 01 JANUARY 2025 TO 31 DECEMBER 2025

The Trustees present their trustees' report and financial statements for the period covering 1 January 2025 to 31 December 2025.

Trustees Statement

Under charity law, the trustees shall prepare financial statements for each financial year, which show a true and fair view of the state of affairs of the charity and of the excess of income over expenditure. In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are responsible and prudent;
- state whether the recommendations of the Statement of Recommended Practice ("Accounting by Charities") have been followed, subject to any material departures disclosed and explained in the financial statements;
- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper accounting records. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Approved by the Trustees

Rev Kathryn May Campion-Spall
CHAIR

Approved 7 April 2026

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

FOR THE PERIOD 01 JANUARY 2025 TO 31 DECEMBER 2025

We have examined the financial statements set out on pages 5-6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts. The charity's members consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

This report is made to you in accordance with the terms of our engagement and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trustees, for our work or for this report.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



TYRRELL PROCTER
Chartered Accountants

7 April 2026

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE PERIOD 01 JANUARY 2025 TO 31 DECEMBER 2025

	Unrestricted Funds	Restricted Funds		Endowment Fund	Total Funds 2025	Total Funds 2024
	General	Other	TCS			
	£	£	£	£	£	£
INCOME AND EXPENDITURE:						
Income Resources:						
- Donations	123,557	19,188	23,393	-	166,138	159,732
- Operating Activities	20,156	-	17,455	-	37,611	31,869
- Investments	2,331	-	101	-	2,432	2,819
TOTAL INCOMING RESOURCES	146,044	19,188	40,949	-	206,181	194,420
Expended Resources						
- Operating Activities	139,688	28,148	41,756	-	209,592	199,352
- Management & Administration	6,760	-	1,316	-	8,076	9,270
TOTAL RESOURCES EXPENDED	146,448	28,148	43,072	-	217,668	208,622
NET INCOMING RESOURCES	(404)	(8,960)	(2,123)	-	(11,487)	(14,202)
Investment gains / (losses)	-	-	-	(920)	(920)	515
Asset Depreciation	(379)	-	-	-	(379)	(379)
Transfer from Unrestricted to Endowment Funds	(23,007)	-	-	23,007	-	-
Balance of Funds – Brought Forward	78,487	40,879	17,618	-	136,984	151,050
Balance of Funds – Carried Forward	54,697	31,919	15,495	22,087	124,198	136,984

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

BALANCE SHEET

AS AT 31 DECEMBER 2025

	Notes	2025 £	2024 £
FIXED ASSETS			
Tangible Assets	2	759	1,138
CURRENT ASSETS			
Investments	3	42,261	43,181
Debtors	4	6,458	3,738
Balance at Bank		107,439	124,803
		156,158	171,722
CURRENT LIABILITIES			
Creditors falling due within one year	5	(32,719)	(35,876)
NET CURRENT ASSETS		123,439	135,846
NET ASSETS		124,198	136,984
Represented by:			
RESTRICTED FUNDS	6	47,414	58,497
UNRESTRICTED FUNDS	6	54,697	78,487
ENDOWMENT FUNDS	6	22,087	-
		124,198	136,984

Approved by the Board of Trustees and signed on its behalf:

.....

– Chair

.....

– Treasurer

Approved 7 April 2026

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE PERIOD 01 JANUARY 2025 TO 31 DECEMBER 2025

1. PRINCIPAL ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

(a) Basis of Accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice.

(b) Fund Accounting

- (i) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- (ii) Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- (iii) Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.
- (iv) Endowment funds are held under the terms of specific trusts which entitle the church to receive the income from the trust's investments but not the capital without the Trustee's approval.

(c) Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

- (i) Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- (ii) Donated services and facilities are included at the value to the charity where this can be quantified.
- (iii) The value of services provided by volunteers has not been included in these accounts.
- (iv) Investment income is included when receivable.
- (v) Incoming resources from charitable trading activity are accounted for when earned.
- (vi) Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE PERIOD 01 JANUARY 2025 TO 31 DECEMBER 2025

(d) Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered.

- (i) Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- (ii) Charitable expenditure comprises the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- (iii) Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- (iv) All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

(e) Fixed Assets

Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on the reducing balance basis.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE PERIOD 01 JANUARY 2025 TO 31 DECEMBER 2025

2. TANGIBLE FIXED ASSETS

	Fixtures & Fittings £	Equipment £	TOTAL £
COST			
At 1 st January 2025	27,778	72,566	100,344
Additions in the year	-	-	-
At 31 st December 2025	27,778	72,566	100,344
DEPRECIATION			
At 1 st January 2025	27,778	71,428	99,206
Charge for the Year	-	379	379
At 31 st December 2025	27,778	71,807	99,206
NET BOOK VALUE AT 31st December 2025	-	759	759
NET BOOK VALUE AT 1st January 2025	-	1,138	1,138

3. INVESTMENTS

	2025 £	2024 £
Endowments – Sunday School Prizes	2,708	2,821
Endowments – Trinity Buildings	19,379	20,186
Deposits – Church of England	20,174	20,174
	42,261	43,181

4. DEBTORS

	2025 £	2024 £
Sundry Debtors	2,696	2,114
HMRC	3,762	1,624
	6,458	3,738

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE PERIOD 01 JANUARY 2025 TO 31 DECEMBER 2025 continued

5. CREDITORS – FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Sundry Creditors	30,249	7,483
Deposits and Advanced Receipts	2,470	19,733
Capital Retention	-	8,660
	32,719	35,876

6. MOVEMENTS IN FUNDS

	Balance 01.01.2025	Incoming	Outgoing	Funds Transfer	Balance 31.12.2025
<u>Restricted Funds</u>					
HTH Buildings Fund	33,387	1,000	(11,020)	-	23,367
St Matthias Schools Chaplaincy Fund	3,541	-	(566)	-	2,975
Community Support Fund	1,490	-	(720)	-	770
Hardship Fund	1,643	-	(100)	-	1,543
SSC Buildings Fund	818	12,560	(10,114)	-	3,264
TCS	17,618	40,949	(43,072)	-	15,495
SSC Audio Visual Fund	-	5,628	(5,628)	-	-
Total Restricted Funds	58,497	60,137	(71,220)	-	47,414
<u>Unrestricted - General Fund</u>	78,487	146,044	(146,827)	(23,007)	54,697
<u>Endowment Funds</u>	-	-	(920)	23,007	22,087
Grand Total	136,984	206,181	(218,967)	-	124,198

Accounts

Bristol Harbourside Churches

Parish of Holy Trinity and Saint Stephen's, Bristol



Annual Report & Accounts 2024

Holy Trinity Church

Clifton Vale, Hotwells, Bristol, BS8 4ST

tel: 0117 983 8878

email: info@bristolharboursidechurches.org

www.holytrinityhotwells.org.uk

Saint Stephen's Church

21 St Stephen's Street, Bristol BS1 1EQ

Tel: 0117 922 5267

email: info@bristolharboursidechurches.org

www.saint-stephens.com

www.bristolharboursidechurches.org

Registered Charity Number: 1202411

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Appendix: Financial Statements

1. Introduction and PCC membership

The Parochial Church Council (PCC) present the reports from the Bristol Harbourside Churches PCC for the year ending 31st December 2024.

Objectives and activities

Under the PCC (Powers) Measure 1956, the PCC has the responsibility of co-operating with the Rector to promote in the parish the whole mission of the Church (discipling, pastoral, evangelistic, social and ecumenical).

Public benefit

The PCC is aware of the Charity Commission's guidance on public benefit in 'The Advancement of Religion for the Public Benefit' and have regard to it in their administration of the parish. The PCC believes that by fulfilling its responsibility to work for the promotion of the whole mission of the Church it provides a benefit to the public by:

- Providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.
- Promoting Christian values to the benefit of individuals and society as a whole.

Reserves

The PCC considers that a reserve of four months' committed PCC expenditure should be maintained in hand against future spend. Based on our forecasts for 2025 and excluding any major capital expenditure which will be funded separately, this equates to about £44,400. Unrestricted reserves held as at 31 December 2024 exceed this level but ongoing careful management of our reserves will nevertheless be appropriate. Trinity Community Services (TCS) is a significant project of the Parish. As such it operates its own reserves policy and a sum of £16,000 based upon six months' budgeted costs is held to this end

BRISTOL HARBOURSIDE CHURCHES PCC MEMBERSHIP following 2024 APCM

Our **Clergy** are ex-officio members of the PCC:

- Revd Kat Campion-Spall – Rector and PCC Chair
- Revd Richard Croft – Associate Minister
- Revd Frances Houghton – Associate Minister
- Revd Sister Teresa Mary – Curate

Our **Churchwardens** are elected for a 1-year term of office and are ex-officio members of the PCC:

- Alan John (representing Holy Trinity; term of office ends at APCM 2025)
- Dave Mitchell (representing Saint Stephen's; term of office ends at APCM 2025)
- Maria Whiteman (representing Holy Trinity; term of office ends at APCM 2025)

Our **Deanery Synod Representatives** are elected for 3-year terms of office and are ex-officio members of the PCC:

- Elana Howard (term of office ends at APCM 2026)

Following their election to **Diocesan Synod** for 3-year terms of office the following people became ex-officio members of the PCC on August 1st 2024:

- Miriam Jones (term of office ends July 2027)
- Andy King (term of office ends July 2027)
- Linda Wilson (term of office ends July 2027)

Our nine elected **lay members** are:

- Andy Beckingham (term of office ends at APCM 2025) – PCC Treasurer
- Chloe John (term of office ends at APCM 2025)
- Sally Martin (term of office ends at APCM 2025)
- Emily Gould (term of office ends at APCM 2026)
- Nick Hall (term of office ends at APCM 2026)
- Jane Jones (term of office ends at APCM 2026) – PCC Secretary
- Liz Leaman (term of office ends at APCM 2027)
- Anne Ridley (term of office ends at APCM 2027)
- Sue Williams (term of office ends at APCM 2027)

2. Rector's Report

Report from Revd Kat Campion-Spall

Over the course of 2024 we continued to grow into our new identity as Bristol Harbourside Churches. Building on work the PCC began in 2023, we agreed our new identity and values statements in our October PCC meeting:

Bristol Harbourside Churches: Life in all its fullness

Bristol Harbourside Churches is a community of two churches, Holy Trinity and Saint Stephen's, where we embrace Jesus' promise of life in all its fullness (John 10.10).

This means being:

Inclusive – we believe that every person is made in God's image and loved by God, whoever they are and whatever is going on in their life. We know that life has ups and downs, joys and sorrows, times of faith and times of questioning. We want to offer a genuine welcome and safe space for everyone, and for our community to be a place where each person's experience of God is enriched by being with people who are different from them.

Engaged – we believe that God is at work in the world around us. We are curious and open to learning from people and contexts within and beyond the church, without getting hung up on labels. We believe our faith is relevant in every part of our lives and want our churches to reflect that.

Connected – we believe that God created and loves the whole world. Because of this, our lives are connected to the life of the planet and to the lives of other people in our communities and across the globe. We seek to use our actions, voices and influence positively for others, in God's service.

Inviting – we want to be generous with our church buildings, so they are accessible and welcoming both as spaces for worship and as a resource for our communities and neighbours. We want to share the story of Jesus through our words and actions in a way that encourages others to join us on our journey of faith.

Ebb and flow

The life of a harbour is shaped by the ebb and flow of the tides and the rhythm of the seasons. The meeting place between land and sea, it has its feet on the ground and its eyes on the horizon. It is busy and vibrant - people arrive from north, south, east and west, in all their wonderful diversity, with stories of their adventures and with treasure to share; in need of repairs for storm-damage and provisions for the next voyage. The harbour is a resting place, a trading place, a place of exploration and discovery. It is a place, not to stay, but to prepare for the journey.

Our church community seeks to live out God's call in Bristol Harbourside today by embracing the life and rhythms of the harbour

These statements are designed to be both descriptive and aspirational – they are recognisably “us” in a way that each church can inhabit in its own distinctive way, but they also express a vision of how we want to grow into our calling and gifts. So, even though we formally adopted these towards the end of the year, you will see evidence of these values throughout the reports that follow, which reflect the rich and vibrant life of our church community across the parish. And I would like to use them to shape my reflections, picking up on a few highlights not covered elsewhere in this report.

Inclusive

We gave some attention over the year to how more diverse people might be involved in visible leadership roles in church. After a very successful Christingle service at the end of 2023, our children and young people at Holy Trinity were keen to continue leading worship together, and so planned and led our services for Mothering Sunday, Harvest and Christingle. It is wonderful to see them grow in skill and confidence as they take on meaningful leadership roles both up front and behind the scenes.

At Saint Stephen’s, five of our lay leaders were commissioned as Benefice Worship Leaders by Archdeacon Becky Waring at the start of December. This was an affirmation and authorisation of their existing leadership responsibilities, and it is a particular gift at Saint Stephen’s that we have so many lay leaders, bringing a wide range of experiences and perspectives to our worship.



Harvest service

It was also a delight to offer the new “Prayers of Love and Faith” for the first time, which we did in April at Saint Stephen’s with Sam and Albert following their marriage at the Registry Office earlier that day.

Engaged

At Holy Trinity we have been developing a fortnightly slot called “Faith in Action” where a congregation member shares something about their life outside church and how it connects with their faith. People share about their work, volunteer roles and interests in a way that enables us to know each other better and celebrate the many areas of life where members of our church community have an impact. It also enables a wide range of voices, from different ages and backgrounds, to be heard in our worship.

At Saint Stephen’s, the Reconciliation Laboratory project was revived this year. The Reconciliation Laboratory creates a space for people with a range of views and perspectives on subjects that may be divisive or controversial. People are invited to share their thoughts and listen to other’s contributions with an open mind. We had two sessions, with different participants, exploring issues around the war in Gaza.

It is always an important mutual learning experience when we have ordinands on placement at our churches. This year we said goodbye to Helena as she was ordained and took up a curacy, and we welcomed Charley from Trinity College for a summer placement, and Tatjana from Sarum College for a 1-year placement at Saint Stephen’s.

Connected



Walking the northern section of our parish boundary

Our ongoing engagement with racial justice, particularly at Saint Stephen's, continued this year. The Racial Justice team at the Diocese of Bristol invited us to be part of a Trail of Remembrance, a self-guided walking trail through the city including churches and other historic sites. It was launched during Black History Month in October. This is accessible through QR codes at each stop, and via the Diocesan and Saint Stephen's websites. In Hotwells we were asked to be part of the Western Harbour Advisory Group, contributing to the plans for the redevelopment around the Western Harbour area in

our parish. It is a really positive sign that the perspective of the local church is invited and valued.

Inviting

Our church administration has undergone some changes over the last year as we said goodbye to Karen and welcomed Evelyn in the spring. This change prompted us to review how our administrators work and to develop closer team working, with each administrator having responsibilities across the whole parish. Together with the adoption of Church Suite as a management system, this has enabled us to grow in effectiveness and efficiency in how we work as a single parish, including how we use our church buildings and deal with bookings and enquiries. Our admin team are often people's first point of contact and therefore the public face of our churches, and I am very grateful for my colleagues in our church offices.

It has been a delight to welcome new people to our churches over the past year. We have celebrated six baptisms over the year – five adults and one child – all of whom have joined our churches in the last few years and remain active members.



Christmas at Holy Trinity

At the end of the year it is wonderful to see how our churches bring people together at Christmas. After a very successful Carols at Lunchtime at Saint Stephen's in 2023, bringing together our partners and the groups who use the church during the week, we tried this approach at Holy Trinity with our Community Carol Service. Both Carols at Lunchtime and Community Carols were vibrant and joyful and really did bring together

our local communities into the churches they feel connected with through partnerships built up over the year. A wonderful sign of our place in the parish and in the hearts of our neighbours.

These are just a few snapshots - there is a huge amount to celebrate over the past year in the parish which is reflected in the reports that follow. I am hugely grateful to the commitment and faithful service of the many people who enable all these things to happen through giving their time and energy, and through supporting the churches financially, and through praying and caring for one another. Some will be named in the pages that follow, many will not, but each are a precious part of the body of Christ that together we make up, sharing the love of God in the Bristol Harbourside parish. Thank you.

3. PCC Secretary's Report

Report from Jane Jones

The PCC met 8 times during 2024 including the short meeting immediately following the APCM in May and an Away Day in September. To save time some decisions on straightforward matters such as the approval of a building repair were agreed by email and noted in the minutes of the following meeting.

This was the second full year since Holy Trinity and Saint Stephen's became a single parish and the PCC developed a new statement of parish values. Work continued to bring together the two churches' separate policies and update them in a way appropriate to our current circumstances.

Inclusion continued to be a focus for the PCC. The PCC approved the use of the newly-authorized Prayers of Love and Faith for same-sex partnerships and adopted a policy to enable the admission of children to Holy Communion before being confirmed. Creation care also remained an important focus and energy audits were carried out at both church buildings.

Regular items on PCC agendas included oversight of the church buildings and finances, safeguarding, Trinity Community Services and reports from Deanery Synod. The PCC also reviewed seasonal services and regular worship at BHC, confirming the timings of Sunday services at Holy Trinity and Saint Stephen's at the end of the twelve-month trial period and approving the introduction of a new midweek lunchtime Holy Communion service at Saint Stephen's.

5. PCC Treasurer's Report

Report from Andy Beckingham

The financial statements for the Parish for the calendar year 2024 are set out within this annual report. Our previous financial statements covered a 14 month period from the commencement of our new Parish arrangements in November 2022 but we have now reverted to a 12 month calendar year reporting period.

We are so greatly blessed by our financial provision and thanks are due to our valued and generous charity partners, notably the Antient Society of Ringers, the Parish Hall of St James,

and the Saint Stephen's Ecclesiastical Charity, as well as members of our own community, who support our mission with such generosity.

The financial statements include the accounts for Trinity Community Services which is accounted for as a restricted fund, and whose own report, and thanks to its benefactors, is set out elsewhere within this annual report.

Our total income in 2024 amounted to some £194,000 of which £126,000 was unrestricted. We have managed to control our expenditure after making a Parish Share contribution of some £52,560 and supporting employment costs of some £49,000 with only limited utilisation of some £7,000 of our unrestricted cash reserves. Funded capital projects have included renovation and repair of the sanctuary floor, roof and exterior walls at Saint Stephen's as well as replacing the hall carpet at Holy Trinity. We have additionally received funding towards the Saint Stephen's garden renovation project and this work has commenced and will be completed in 2025.

We remain in a reasonable financial position with carried forward unrestricted reserves of some £78,000. Although we hold restricted reserves of some £58,000 (of which £33,000 relates to a Holy Trinity buildings fund and some £17,600 to Trinity Community Services) significant further and necessary capital expenditure is planned in 2025 so ongoing fund raising and careful stewardship of our resources will be necessary.

As ever, we greatly appreciate the support of Marc and Evelyn, our Church Administrators, as well as our employed TCS team. Our thanks to all of them and to Tyrrell Proctor for their service as our Independent Examiner.

If you would like to discuss financial support to the Church and its Mission, please do not hesitate to approach me in confidence.

5. Reports on our church buildings and grounds

a. Saint Stephen's church building, grounds, Secret Café and allotment

Report on the church building from Dave Mitchell

With the completion of the major refurbishment of the interior of the church (the Hartnell Project) in 2023, there remained a number of areas to be finished off. In particular the carpeted area (the stage) at the front of church. When the old carpet was lifted we found a whole mixture of flooring underneath – ancient tiles, concrete and floorboards. Around the altar the tiles were found to be in reasonable condition, so we had those repaired and polished. The lower stage area was too difficult so it was better to simply re-carpet.



The main contractors then returned at the end of the year to carry out various items of “snagging” where the original decorations needed further repairs, plus one or two places where water ingress had caused some deterioration.



The stone floor where the piano stands was also showing signs of wear and tear, probably mainly caused by people moving the piano around. As it was starting to be a health and safety issue we decided to have it repaired in various places.

While on the subject of the Hartnell Project, we were thrilled to be presented with an award from the Diocese for the excellence of the refurbishment. For those who haven't yet seen it, there is an excellent slideshow of the works on the Saint Stephen's website, here:

<https://www.saint-stephens.com/hartnell-project>



Externally we had an area of broken slates repaired on the North Aisle roof, and a massive clean-up of moss and debris off the same roof. Out in the garden one of the cast iron gates had broken off its hinges. This required substantial repair work to not only the gates themselves but the stone pillars on which they rest.

One of the ongoing issues we have had for the past year or more is the gradual decline of the organ. Following a failure of the electricity supply to the blower it was decided not to go ahead

with expensive repairs, and instead install a smaller free-standing chamber organ we had been offered by a church in Cirencester. This has proved a great success, both for occasional services and for the resumption of organ recitals at Saint Stephen's.

Once again we are extremely grateful for the financial support of the Antient Society of Saint Stephen's Ringers who continued to fund substantial repairs to the fabric of the church throughout the year.

Report on garden, allotment and Secret Café from Frances Houghton

We continue to work with our Hong Kong friends looking after the Saint Stephen's church garden and developing plot 28B at Meadows Allotment in Bower Ashton.

During 2024 we saw an increase of people from all walks of life visit the church garden, not only to enjoy the peace and tranquillity that this premium green space provides in the old city of Bristol but also for the added bonus of being able to visit the Secret Café and enjoy authentic Spanish food cooked and baked on the premises. We were extremely grateful to receive funding from the Ecclesiastical and Ringers Charities to enable us to refurbish the café and kitchen with new appliances, kitchen units, re-sanding of the café floor and redecoration.



We reported last year that we had secured CIL funding to upgrade the church garden to create a better environment by eliminating trip hazards, rectifying flooding issues during heavy downpours as well as installing raised flower beds and two further bike stands. The extra bike stands are now in place but we experienced a delay in receiving the necessary permissions to go ahead with the project in 2024. This has now been granted and work is scheduled to start in February 2025.

Our Hong Kong garden team have learned a lot about growing vegetables and maintaining a healthy pond that will attract wild life to our allotment plot. We were also pleased to harvest a further bumper crop of different organic vegetables in 2024, although our second attempt to grow outdoor tomatoes sadly failed!

During the winter months we repaired and repainted our two garden sheds, refurbished the wooden bench given to us by Holy Trinity Church, and created a herb patch and included a variety of insect attracting plants in the flower bed. Having been presented with

an allotment award last year, we were delighted to receive a further commendation award this year from the President of the Allotment Association in recognition of our environmental care, maintenance and the variety of produce grown in Plot 28B.

b. Holy Trinity church building and grounds

Report from Alan John and Maria Whiteman

The usual range of maintenance and repair tasks continued as they do every year, largely unseen but vital to keep our buildings in good shape to enable them to be used in so many different ways by the church family and the local community. We remain very grateful to Hugh Leaman, our hardworking administrators and all others who work behind the scenes on these tasks. During 2024 we have been preparing for major repair works that will be carried out in spring 2025 to address water ingress in Holy Trinity's old vestry, the sanctuary area and north west gable above the new vestry.

We were delighted to install a much needed new carpet in the Holy Trinity hall thanks to a grant from the Parish Hall of St James Bristol. This work also enabled us to regain full use of the third doorway and replace the frosted glass with clear glass, completing our plan to improve the visibility from outside.



Our application for a fully funded defibrillator was accepted and we began fundraising for the cost of installing this outside the west entrance to the church, which we expect to happen during 2025.

Three swift boxes were installed high up on Holy Trinity's north wall – we now just await aerial tenants looking to raise young families to move in to their smart new accommodation!

The gardening team has helped look after the garden through the year. Once again a big thank you to all those who've weeded, pruned, planted and cared for this precious and well-loved green space in the heart of Hotwells.

c. Energy efficiency and creation care

Report from Alan John

A key focus this year has been responding to the Diocesan commitment to be net zero carbon by 2030 and the invitation for each church in our diocese to make its own contribution to that target. We are grateful for the generous grant assistance made available by the diocese to help us implement energy efficiency measures.

An energy group from our two churches met through the autumn to share ideas, arrange contractor visits and seek and review quotes for work. Quotes for secondary glazing and insulation in the church office areas and for solar panels on the roof were obtained for both churches and draught proofing measures considered.

A key aim is to reduce our direct fossil fuel consumption (principally related to gas heating) in our churches. We are trialling possible infrared heating solutions (which have already been installed in a number of local churches) and continue to explore with specialist contractors potential solutions tailored sensitively to the different circumstances, layout and architecture of each church. In 2025 we will also be installing the energy efficiency measures in the office areas of both churches and conducting a detailed solar panel system scoping survey, initially at Saint Stephen's. We are grateful for all feedback received relating to this trial and all the energy efficiency measures and plans we are considering to reduce our carbon footprint and play our practical part in creation care.

A shout out too for those members of our church family who attend regular and well-supported diocesan Eco Champions meetings in which sustainability ideas, enthusiasm and experiences from churches across the diocese are shared.

6. Deanery Synod Report

Report from Elana Howard

I was able to attend two of the three Deanery Synod meetings held in 2024.

7th February:

Josh from Equal Music talked about how they go to schools in East Bristol and connect through music, showing why music is important.

We also looked at how diverse Bristol's parishes are, the gifts and challenges we have, how we connect with our communities and other churches, and the challenges we face in creating and growing wider connections.

4th September:

Pippa White talked about their work in schools in East Bristol.

First we were informed that 75% of churchgoers came to faith under the age of sixteen. However one third of parents today are not concerned about passing on faith to their children. Pippa explained that this is why churches should build partnerships with parents,

teachers and charities to have a bigger impact. It was important to listen to what schools in our communities need. We can make connections by talking to RE teachers, baking for cake sales, becoming reading partners and offering Easter or Christmas in a Box.

7. Safeguarding Report

Report from Liz Leaman, Parish Safeguarding Officer (PSO)

Statement of commitment to Safeguarding

The parish of Bristol Harbourside Churches is committed to safeguarding children, young people and adults at risk.

Liz Leaman as Parish Safeguarding Officer, and Emily Gould for Saint Stephen's make up the Safeguarding team for Bristol Harbourside Churches. This means that members of both churches would have regular and recognised contact with someone from the leadership team in each church. Some administrative support is also given by the administrators in each church, and work is ongoing with Churchsuite to assist with Safeguarding Processes.

Policies

The Safeguarding Policy was reviewed in December 2024 ready for approval by PCC at its meeting in January 2025

Activities

The PCC oversees the following activities for Vulnerable Adults: Trinity Lunch Club weekly at HTH for older adults.

A new Baby and Toddlers group has opened at HTH on Wednesday mornings during term times. Risk Assessments and Volunteer checks have been made.

Safer Recruitment

The PCC is responsible for the safe recruitment of people wanting to work with vulnerable groups through the activities mentioned above as well as church roles. During the year, the PCC has recruited the following numbers of people to support those groups.

- Trinity Lunch club – 6 x new volunteers. 3x part time staff members continue in their roles.
- Toddlers - 3 volunteer leaders and 1 helper. All children attend with a responsible adult.

There are identified job roles, which include induction and line supervision to support these roles.

DBS Checks

As part of the safer recruitment process, where eligible, people working with vulnerable groups such as TCS and toddler have been DBS checked at the level appropriate to the role. Because the parish provides activities for vulnerable groups, the PCC members are eligible for an enhanced DBS Check. These people have a current check in place, i.e. the check has been completed within the last 3 years.

Training

Safeguarding training at different levels is a requirement for all roles:

- Basic training is required for all volunteers and paid staff.
- Foundation training is required for those leading activities, as is Domestic Abuse training. Leadership training is required for Churchwardens, PSO and Coordinator for Lunch Club and leader of children's work.

Other training e.g. First Aid is also a requirement for some roles.

Reporting to the PCC

The PCC was updated about Safeguarding matters in the parish at its meetings during 2024.

During the year there were three safeguarding cases which were managed and reported on to the Diocesan Safeguarding Team.

8. Resonate

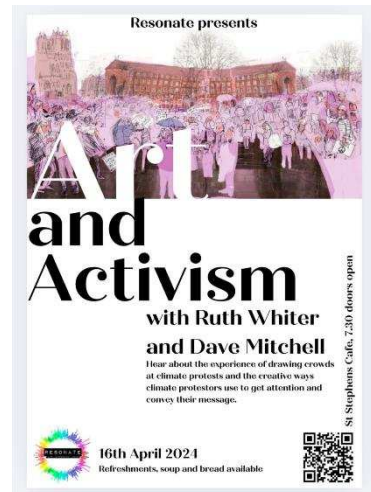
Report from Nick Gould

Resonate in 2024 continued to explore its core themes of creativity, activism and faith; drawing knowledge and inspiration from our churches, the city around us and the wider faith community. The meetings ran twice monthly for the first half of the year before moving to monthly meetings for the Autumn/Winter term. The monthly sessions have been really well attended whilst still providing space to explore a variety of topics and issues. And we still made room for our BBQ in the summer and traditional Cider and Carols event to kick off advent.



Film was a big influence during 2024. Our 'Creative Conversations' series continued with members of our community sharing films that have influenced their lives, Martin Kiszko joined us to share his experiences as a composer and discussed the importance of the soundtrack on a film. We also spent an evening on a shared deep dive into the film 'Arrival', after encouraging the community to watch (or re-watch) it in the preceding weeks.

Other external speakers at Resonate included Dr Alice Kinghorn continuing our community discussion around 'Contested Heritage in Church Buildings' while examining the history of some memorials in St. Stephen's church. Ruth Whiter came to share how art has influenced her activism, this session also included Dave Mitchell from our parish community. And we continued to draw on the knowledge within our churches in sessions around the work of the Five loaves and Two Fishes foodbank project, led by Sister Teresa, and on 'Graffiti: From Vandalism to Art' in which Rupert Martin looked at the close ties our city has with this medium.



Resonate continues to be led by a small team drawn from both churches of the Parish and we look forward to exploring a diverse array of topics in 2025.

9. Work with children, young people and schools

Report from Sally Martin, Schools Chaplain

It is four years since I started at **Willow Park School** and 2024 was particularly difficult for the school. They went into 'special measures' in May and the Head Teacher went off sick soon afterwards. He resigned in November but none of the other staff have left. They have shown such a commitment to the school, which is somewhere one experiences the whole world in one place. Children arriving from often dangerous and complex situations can find a safe place there. The Leaf Trust seconded Ruth Laing as an interim Head Teacher and she has worked SO hard with the staff to turn things around, which has happened. Ruth came in May and had time off for an operation between the October half-term break and Christmas.



Willow Park children walking to Saint Stephen's for Easter in a Box

The staff have been hugely appreciative of my being there with Kat for festivals and school visits. I have been able to do weekly assemblies to support the school. The



Good Friday

school also visited Saint Stephen's for both Easter and Christmas in a Box.

At **Hotwells School** 2024 was a year of growing connections. Thanks to the links made by Liz, Julia and the TCS team, children from the school have been visiting Holy Trinity for many years



Children from Hotwells School chatting to TCS clients

to chat with clients at the Thursday Lunch Club. Initially I volunteered, along with two friends, to go into the school to hear children read. In partnership with Hope Chapel we then offered 'Easter in a Box' at Holy Trinity and 'Christmas in a Box' at Hope Chapel.

Following a chat with the Head Teacher I was invited to do a Reception class assembly for Harvest and Christmas. The school displayed artwork in the Arts Trail at Holy Trinity in October, with church and PTA volunteers working together, and held its Carol Concert at Holy Trinity in December when staff and parents were really appreciative of the welcome they received.



Trinity Tots was relaunched in October with the support of the PCC. This baby and toddler group is an opportunity for young children and their carers to meet, connect and play in the Holy Trinity hall on Wednesday mornings, led by a regular team which also includes Chloe, Evelyn and Deb. Some of these families along with their older children came to the Christingle Service, led by young people from the church, and the pop-up Nativity Service on Christmas Eve led by the John family and Kat.

We continued to offer a Creative Table at Sunday morning services for children, young people and adults who find this helpful. It was wonderful to see young people from the church actively involved in services, leading some of them and at other times helping with music, readings and the AV system.

10. Trinity Community Services (TCS)

Report from Liz Leaman

The weekly Thursday Lunch Club continued to build in 2024. Average attendances rose from 23 to 28 per week. An average of 50 members were registered at any time. The Christmas party was especially popular, with Ali and the team catering for 60 including volunteers and invited guests! Good to know we can seat 60 in the hall for a 3 course meal!



Staff and volunteers

Julia Senior Smith continued to lead the team in her third year as Lunch Club coordinator, working 18 hours

per week. Paid staff also include Corinne as deputy for 7.5 hours per week. We celebrated 10 years with Alison as she continued in her role as cook. A much valued and faithful group of volunteers keep the service running and new volunteers Peter, Linda, Andrea and Emma have also joined the team this year.

Management and Governance

The management team consists of Revd Kat Campion Spall, Maria Whiteman (chair), Liz Leaman, Revd Richard Croft, Brian Price from the community, Phillip Miles, Member rep and Julia Senior Smith, coordinator of TCS. The Management Committee report to the PCC. At least 2 members of the Management committee are also PCC members and therefore trustees.

Finances

Trinity Community Services holds a separate bank account which is reported within the church accounts. Reserves continue to be used annually as needed to supplement the money received, but remain at a level that is considered sufficient. Income is derived from a mixture of contributions from members, grants, fundraising and donations. The service needed to raise £32,000 each year to continue to function.

In 2024 the service attracted grants from such as the Grateful Society, Garfield Weston, Dolphin and Quartet as well as John James for specific events such as Easter and Christmas. Following the decision last year to try to raise more income from fundraising and donations, TCS was blessed with generous donations from organisations and individuals. A special thank you to the Merchants Arms who donated the profits from sales of t shirts and their Christmas event. We also received £100 from Bristol Rotary after giving a talk about TCS at their breakfast meeting.

Other ways of fundraising in 2024 included the Christmas wreath making workshop (pictured right) and sharing profits from choir concerts.



Activities and Events

Different entertainments continued including music, talks and crafts. Trips to Clevedon and Portishead were enjoyed by all, despite the rain!



We continued to host regular history talks on some Thursdays which were also open to the public, charging £3 per head to cover tea and cake. We are grateful to those who came to share their knowledge and enthusiasm on their subjects.

Partnerships

- TCS continued to hire Kingswood Community Transport as dedicated, manned transport to enable 10-12 members to attend each week who would otherwise be unable to access the Lunch Club.
- Hotwells Primary school continued to visit each term, as well as QEH who visit as part of their enrichment programme.
- We liaise and take referrals from Dementia Wellbeing Service and Social Prescribers as well as Bristol City Council and Social Services personnel.

Thank you to our staff, Julia, Corinne and Alison for the hard work they contributed, as well as sharing the fun times with us! Thanks to the volunteers – Sally for her energy and enthusiasm with getting us all moving and often singing! Brian who continues as quiz master every week, and all the other volunteers who help every week in every way. And to our amazing members – thank you for being an amazing, fascinating and loving group.

THANK YOU!

11. Saint Stephen's concerts

Report from Rupert Martin

Did you know that there's a concert almost every Monday lunchtime in Saint Stephen's church? Everyone is welcome. Music starts at 1.10 pm. Entry is free, with a retiring collection (give what you can afford) to help cover musicians' expenses.

The creator of this programme, David Mowat, has put together another wonderful year of concerts which are so perfectly suited to the superb acoustics of St Stephen's. We have had an extraordinary variety of performances including classical, jazz, blues, folk, and world music, with singers, instrumentalists, bands from near and far. I remember an electrifying piano soloist from America, some superb recorder players, opera singers and some jazz that made you want to boogie boogie.

The programme runs on a shoestring and relies on word of mouth, so do come along if you can, invite others and spread the word. Thanks go to Marc in the parish office and to a small team of volunteers for their support. Above all we are grateful to David Mowat for the quality of the programme he curates and his commitment to our church and its outreach into the city.



David also runs the very successful Cotham Club which meets monthly at Cotham Parish Church with more extensive concerts.

12. Community Collaboration and Engagement

Report from Alan John, Dave Mitchell and Maria Whiteman

During 2024 we carried out a thorough review of room and venue booking fees for both church buildings with a real focus on our buildings being accessible and available for our local communities. We now have a structured three tier table of rates for commercial, charity and partner bookings, with partner rates being for organisations we work closely with as a church community and want to support or where we want to be actively involved in the event or where the event furthers our missional objectives. This supports us in our focus on community collaboration.

a. At Saint Stephen's

The year began with the amazing Light Festival - Saint Stephen's played host to "Ascendance" a video installation depicting an astronaut floating in space, projected on a thin gauze screen suspended from the ceiling of the nave. This brought in an estimated 18,000 visitors over the week of the festival, and we had teams of volunteers in place to welcome them and provide refreshments.

The church continued to be open to visitors four days a week, and the Secret Cafe continues to provide tasty Spanish food and provide a welcome oasis for the city centre community to enjoy. We also opened the church for the Saturday of the Harbour Festival in July – the bell ringers ran trips up the tower and gave hands-on experience of bell-ringing, and church volunteers were on hand to chat to visitors and serve drinks.

The Antient Society of Saint Stephen's Ringers held their annual May Day service on top of the tower, and their main Sunday morning service in the church in November.

Our regular groups continued with a few alterations from the previous year:

- **Al-Anon**, who meet weekly on a Thursday morning, are a support group "for anyone whose life is or has been affected by someone else's drinking". It runs as a drop-in group, no booking required, and offers a safe and supportive environment that people can seek out as and when they need it.
- **The Bell Ringers** meet once a week at Saint Stephen's. Although based at Saint Stephen's, they also ring at other churches around the city centre. They bring a number of other groups to the church, including the annual AGM for the UBSCR (University of Bristol Society of Change Ringers). Several of these yield donations to Saint Stephen's as a host church.
- **Cruse**, who meet every other week, on Monday mornings "help people through one of the most painful times in life – with bereavement support, information and campaigning," specifically bereavement after suicide.

- **Dementia Voice Group**, run by the Alzheimer’s Society and the Devon Partnership NHS trust, meet on the first Tuesday of the month and offer information and support to those referred to their group.
- **The Lip Reading Group** have been with us for a couple of years. They meet every Thursday during term time and offer people lessons in lip-reading, and support with deafness.
- **Lunchtime Live:** David Mowat programmes a concert every Monday at 1.10pm, except for bank holidays and the summer holiday. This series offers free concerts (donations welcome at the door) across a wide range of musical genres.
- **Narcotics Anonymous** meet every week on Wednesday evening, offering support to those who have problems with drugs, run by recovering drug addicts “who can help you get and stay clean”.
- **The RnB Choir** have been meeting at Saint Stephen’s for a number of years. They are a community choir/singing group who meet every Wednesday evening during term time.
- **Silver Street Poetry** meet every last Friday of the month to offer poetry, again free to access, usually with a guest speaker and space for people to read their own work.
- **Avon Organic Group**, who meet on the fourth Thursday evening of the month “is the local group in Bristol for everyone who is interested in organic gardening and organic foods. We hold regular meetings and share information and links.”

One of the particular joys is to see people who come to one of the above groups, then showing up elsewhere, perhaps to join us for daytime/weekday services, use the café, attend the concerts or poetry meetings etc. Saint Stephen’s acts as a hub for the diverse city centre population - workers, shoppers, tourists, students, and of course those who are just seeking a quiet space in their busy lives.

b. At Holy Trinity

We continue to be encouraged to see Holy Trinity church and hall being used by and for a wide variety of church and community groups, events and activities including Trinity Lunch Club, HCCA and other residential group meetings, services and events for local schools, the West Bristol Arts Trail, our popular Alpha course and the new Trinity Tots group which was launched successfully during the year.

In addition, these regular groups continue to use the hall for their meetings:

- **Alcoholics Anonymous:** There are two separate groups who value the use of our hall and kitchen for their weekly peer-led mutual fellowship meetings, on Monday and Friday evenings.
- **All Voices Aloud Choir:** met weekly on Tuesday evenings and held a couple of small concerts during 2024.
- **Hotwells Pantomime Rehearsals:** from January to March neighbours young and old meet to rehearse for this much loved local production, on Tuesday evenings after the choir.

With our emphasis on community collaboration continuing to grow, here are our highlights from the year:

- We once again had a team of volunteers at the finish line of the **Bristol Great Run**, with our numbers boosted by several friends from the Maritime Volunteer Service.
- We were involved for the first time with the **Prayer Barge** at the Harbour Festival
- We introduced the **Hotwells Primary Art Gallery** at the **West Bristol Arts Trail**, with their PTA joining us to run the pop-up cafe.



- **The Clifton Singers** returned to perform another Advent concert following a successful collaboration in 2023.
- The year was rounded off nicely with our first **Community Carol Service** with several community partners taking part including the All Voices Aloud Choir helping us to lead the singing.

13. Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Report approved by the Trustees on 25th April 2025 and signed on their behalf by

Revd Kat Campion-Spall (PCC Chair)

and

Andy Beckingham (PCC Treasurer)

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF HOLY TRINITY AND
SAINT STEPHEN'S, BRISTOL**

FINANCIAL STATEMENTS

**FOR THE PERIOD COVERING
01 JANUARY 2024
TO
31 DECEMBER 2024**

Registered Charity Number: 1202411



**TYRRELL
PROCTER**

**Chartered Accountants
Business Advisors**

Beaufort House
113 Parson Street
Bristol
BS3 5QH

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

FINANCIAL STATEMENTS

FOR THE PERIOD 01 JANUARY 2024 TO 31 DECEMBER 2024

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL**

CHARITY INFORMATION

FOR THE PERIOD 01 JANUARY 2024 TO 31 DECEMBER 2024

Administrative Information

Charity Name:	The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity and Saint Stephen's, Bristol
Charity Number:	1202411
Operational address:	St. Stephens Church 21 St Stephens Street Bristol BS1 1EQ

Trustees

Rev Kathryn May Campion-Spall (Chair)
 Rev Sister Teresa Mary (Tracey Diana Wright)
 Edward James Kay (Retired 19th May 2024)
 Dr Emily Gould
 Elana Howard
 Jaclyn Barbara Stephenson (Retired 19th May 2024)
 Lee Kenneth Stephenson (Retired 19th May 2024)
 Nicholas Mason Hall
 Elizabeth Jane Leaman
 Susan Jane Williams
 Diana Chloe John
 Janie Maria Whiteman
 David Christopher Mitchell
 Jane Elizabeth Jones
 Andrew Howard Beckingham
 Rev Frances Mary Houghton
 Alan Richard John
 Rev Richard Gary Croft
 Elizabeth Miriam Jones (Appointed 1st September 2024)
 Andrew Simon King (Appointed 1st September 2024)
 Dr Linda Wilson (Appointed 1st September 2024)
 Sally Jane Martin (Appointed 19th May 2024)
 Anne Ridley (Appointed 19th May 2024)

Accountants

TYRRELL PROCTER
 Chartered Accountants
 Beaufort House
 113 Parson Street
 Bristol,
 BS3 5QH

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

REPORT OF THE TRUSTEES

FOR THE PERIOD 01 JANUARY 2024 TO 31 DECEMBER 2024

The Trustees present their trustees' report and financial statements for the period covering 1 January 2024 to 31 December 2024.

Trustees Statement

Under charity law, the trustees shall prepare financial statements for each financial year, which show a true and fair view of the state of affairs of the charity and of the excess of income over expenditure. In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are responsible and prudent;
- state whether the recommendations of the Statement of Recommended Practice ("Accounting by Charities") have been followed, subject to any material departures disclosed and explained in the financial statements;
- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper accounting records. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Approved by the Trustees

Rev Kathryn May Campion-Spall
CHAIR

Approved 3 April 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

FOR THE PERIOD 01 JANUARY 2024 TO 31 DECEMBER 2024

We have examined the financial statements set out on pages 5-6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts. The charity's members consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

This report is made to you in accordance with the terms of our engagement and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trustees, for our work or for this report.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



TYRRELL PROCTER
Chartered Accountants

7 April 2025

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE PERIOD 01 JANUARY 2024 TO 31 DECEMBER 2024

	Unrestricted Funds	Restricted Funds		Total Funds 2024 12 Months	Total Funds 2023 14 Months
	General	Other	TCS		
	£	£	£	£	£
INCOME AND EXPENDITURE:					
Income Resources:					
- Donations	106,269	33,615	19,848	159,732	534,477
- Operating Activities	17,188	-	14,681	31,869	31,426
- Investments	2,713	-	106	2,819	2,096
TOTAL INCOMING RESOURCES	126,170	33,615	34,635	194,420	567,999
Expended Resources					
- Operating Activities	124,827	34,899	39,626	199,352	566,240
- Management & Administration	8,118	-	1,152	9,270	8,618
TOTAL RESOURCES EXPENDED	132,945	34,899	40,778	208,622	574,858
NET INCOMING RESOURCES	(6,775)	(1,284)	(6,143)	(14,202)	(6,859)
Investment gains / (losses)	515	-	-	515	1,947
Asset Depreciation	(379)	-	-	(379)	(380)
Funds transferred from Holy Trinity Hotwells – Charity 1132765	-	-	-	-	109,200
Funds transferred from Saint Stephens, Bristol – Charity 1165483	-	-	-	-	47,142
Balance of Funds – Brought Forward	85,126	42,163	23,761	151,050	-
Balance of Funds – Carried Forward	78,487	40,879	17,618	136,984	151,050

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024 12 Months £	2023 14Months £
FIXED ASSETS			
Tangible Assets	2	1,138	1,517
CURRENT ASSETS			
Investments	3	43,181	42,667
Debtors	4	3,738	10,432
Balance at Bank		124,803	116,559
		171,722	169,658
CURRENT LIABILITIES			
Creditors falling due within one year	5	(35,876)	(20,125)
NET CURRENT ASSETS		135,846	149,533
NET ASSETS		136,984	151,050
Represented by:			
UNRESTRICTED FUNDS	6	78,487	85,126
RESTRICTED FUNDS	6	58,497	65,924
		136,984	151,050

Approved by the Board of Trustees and signed on its behalf:

.....

– Chair

.....

– Treasurer

Approved 3 April 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE PERIOD 01 JANUARY 2024 TO 31 DECEMBER 2024

1. PRINCIPAL ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

(a) Basis of Accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice.

(b) Fund Accounting

- (i) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- (ii) Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- (iii) Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

- (i) Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- (ii) Donated services and facilities are included at the value to the charity where this can be quantified.
- (iii) The value of services provided by volunteers has not been included in these accounts.
- (iv) Investment income is included when receivable.
- (v) Incoming resources from charitable trading activity are accounted for when earned.
- (vi) Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL**

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE PERIOD 01 JANUARY 2024 TO 31 DECEMBER 2024

(d) Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered.

- (i) Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- (ii) Charitable expenditure comprises the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- (iii) Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- (iv) All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

(e) Fixed Assets

Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on the reducing balance basis.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE PERIOD 01 JANUARY 2024 TO 31 DECEMBER 2024

2. TANGIBLE FIXED ASSETS

	Fixtures & Fittings £	Equipment £	TOTAL £
COST			
At 1 st January 2024	27,778	72,566	100,344
Additions in the year	-	-	-
At 31 st December 2024	27,778	72,566	100,344
DEPRECIATION			
At 1 st January 2024	27,778	71,049	98,827
Charge for the Year	-	379	379
At 31 st December 2024	27,778	71,428	99,206
NET BOOK VALUE AT 31st December 2024	-	1,138	1,138
NET BOOK VALUE AT 1st January 2024	-	1,517	1,517

3. INVESTMENTS

	2024 12 Months £	2023 14 Months £
Endowments – Sunday School Prizes	2,821	2,758
Endowments – Trinity Buildings	20,186	19,735
Deposits – Church of England	20,174	20,174
	43,181	42,667

4. DEBTORS

	2024 12 Months £	2023 14 Months £
Sundry Debtors	2,114	5,075
HMRC	1,624	5,357
	3,738	10,432

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE PERIOD 01 JANUARY 2024 TO 31 DECEMBER 2024 continued

5. CREDITORS – FALLING DUE WITHIN ONE YEAR

	2024 12 Months £	2023 14 Months £
Sundry Creditors	7,483	9,107
Deposits and Advanced Receipts	19,733	2,358
Capital Retention	8,660	8,660
	35,876	20,125

6. MOVEMENTS IN FUNDS

	Balance 01.01.2024	Incoming	Outgoing	Funds Transfer	Balance 31.12.2024
<u>Restricted Funds</u>					
HTH Buildings Fund	33,386	6,281	(6,281)	1	33,387
St Matthias Schools Chaplaincy Fund	3,755	-	(214)	-	3,541
Community Support Fund	1,640	-	(150)	-	1,490
Hardship Fund	2,065	-	(422)	-	1,643
St James Parish Hall	1	-	-	(1)	-
SSC Buildings Fund	483	27,334	(26,999)	-	818
Bristol Archdeaconry Charity	833	-	(833)	-	-
TCS	23,761	34,635	(40,778)	-	17,618
Total Restricted Funds	65,924	68,250	(75,677)	-	58,497
<u>Unrestricted Funds</u>					
General Fund	85,126	126,685	(133,324)	-	78,487
	85,126	126,685	(133,324)	-	78,487
Grand Total	151,050	194,935	(209,001)	-	136,984

Accounts



Bristol Harbourside Churches

Parish of Holy Trinity and Saint Stephen's, Bristol



Annual Report & Accounts

1st November 2022-31st December 2023

Holy Trinity Church

Clifton Vale, Hotwells, Bristol, BS8 4ST

tel: 0117 983 8878

email: info@holytrinityhotwells.org

www.holytrinityhotwells.org.uk

Saint Stephen's Church

21 St Stephen's Street, Bristol BS1 1EQ

Tel: 0117 922 5267

email: info@saint-stephens.com

www.saint-stephens.com

Registered Charity Number: 1202411

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1. Introduction and PCC membership

The Parochial Church Council (PCC) present the reports from the Bristol Harbourside Churches PCC for the 14 months ending 31st December 2023. This is the first Annual Report following the legal joining of the separate parishes of Holy Trinity Hotwells and Saint Stephen's to become the new single parish benefice of Holy Trinity and Saint Stephen's, Bristol (also known as Bristol Harbourside Churches) on 1st November 2022.

Objectives and activities

Under the PCC (Powers) Measure 1956, the PCC has the responsibility of co-operating with the Rector to promote in the parish the whole mission of the Church (discipling, pastoral, evangelistic, social and ecumenical).

Public benefit

The PCC is aware of the Charity Commission's guidance on public benefit in 'The Advancement of Religion for the Public Benefit' and have regard to it in their administration of the parish. The PCC believes that by fulfilling its responsibility to work for the promotion of the whole mission of the Church it provides a benefit to the public by:

- Providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.
- Promoting Christian values to the benefit of individuals and society as a whole.

Reserves

The PCC considers that a reserve of four months' committed PCC expenditure should be maintained in hand against future spend. Based on our forecasts for 2024 and excluding any major capital expenditure which will be funded separately, this equates to about £42,000. Unrestricted reserves held as at 31 December 2023 exceed this level but ongoing careful management of our reserves will nevertheless be appropriate. Trinity Care Services (TCS) is a significant project of the Parish. As such it operates its own reserves policy and a sum of £20,000 based upon six months' budgeted costs is held to this end.

Bristol Harbourside Churches PCC members December 2022 to May 2024

Clergy are ex-officio members of the PCC:

- Revd Kat Campion-Spall – Rector and PCC Chair
- Revd Richard Croft – Associate Minister
- Revd Frances Houghton – Associate Minister
- Revd Sister Teresa Mary – Curate (from July 2023)

Churchwardens (two for each parish church in the benefice) are elected for a 1-year term of office and are ex-officio members of the PCC:

- Dave Mitchell (representing Saint Stephen's; will finish at APCM 2024)
- Jeanette Plumb (representing Saint Stephen's, December 2022 to 12 March 2023)
- Ed Kay (representing Saint Stephen's from May 2023; will finish at APCM 2024)
- Alan John (representing Holy Trinity; will finish at APCM 2024)
- Maria Whiteman (representing Holy Trinity; will finish at APCM 2024)

Deanery Synod Representatives are elected for 3-year terms of office and are ex-officio members of the PCC:

- Elana Howard (will finish at APCM 2026)

Elected lay members are normally elected for 3-year terms of office:

- Jane Jones (will finish at APCM 2024) – PCC Secretary
- Liz Leaman (will finish at APCM 2024)
- Sue Williams (will finish at APCM 2024)
- Andy Beckingham (will finish at APCM 2025) – PCC Treasurer
- Chloe John (will finish APCM 2025)
- Jackie Stephenson (will finish at APCM 2025)
- Emily Gould (will finish APCM 2026)
- Nick Hall (will finish at APCM 2026)
- Lee Stephenson (will finish at APCM 2026)

2. Rector's Report

Revd Kat Champion-Spall

After several years of challenge and change, with the pandemic, the vacancy, and then forming the new parish, culminating with my arrival as your Rector, this year has been a season of re-establishing ourselves. The Benedictine principle of “*stabilitas*” or stability comes to mind. In a Benedictine community this is embodied in a commitment to remain in the same monastery for life. But underpinning that is a deep commitment to being fully present to, and engaged with God, others and our own selves, in the time and the place we find ourselves in, that can apply to our lives too.

One of the early decisions we had to make in 2023 was where, when and how to worship, as Saint Stephen's closed for several months for refurbishment. Thinking missionally we decided to commit to both churches having a service every Sunday, to make it easy for people to just show up any week and know the doors would be open. This also led to the decision to start a new service at Saint Stephen's in the early evening, to respond to the particular demographic in that part of the parish, and so our churches were offering worship at different times of the day to complement each other. Each service now has its own leadership team who meet regularly to review and plan, and after a season of worshipping together as a single congregation, in this new season each church is growing into its own identity within its own context in the new parish. Weekday morning prayer is now well established once a week at each church. We regularly hold Harbourside services which bring both congregations together, usually for key celebrations in the church year.

The parish is brought together in our mini-communities and groups such as Resonate and Alpha. We have also had shared parish focusses throughout the year. In Lent we shared a journey of prayer, deepening our prayer lives with a retreat in daily life, regular prayers sessions in both churches, resources in our mini communities and for people to use at home. We developed a new pattern for the Holy Week and Easter services that made the most of each church building and context. In June we had a whole parish focus on generosity in our worship as we gave thanks for God's generosity to us and explored how we might respond generously. In September we focussed together on the celebration of God's creation and how we are called to care for it. After a focus on celebrating Christmas together in 2022, in 2023 we decided to focus our Christmas services missionally, engaging with the neighbourhood and context of each church to respond to what would best reach our local communities.

Over this time we have been growing into our new parish name and identity. The PCC has been learning how to be a joint PCC for two churches, and we had an inspiring away day in June as we started to look at a shared vision for our parish. Our meetings have alternated between decision meetings and discussion meetings, allowing us both to go into greater depth in our discussions of key issues, and to engage more fully with the more routine business. It was a joy to celebrate the re-opening of Saint Stephen's during the Harbour Festival and reflect on some of the themes of Harbourside that resonate with our calling as

churches. We also welcomed our curate Sister Teresa at that service following her ordination in June.

It's been a joy to see both churches building deeper relationships with neighbours and partners in our local communities. Community events such as the West Bristol Arts Trail and the Old City Music Festival brought new people across our thresholds and gave us a chance to connect with organisers and visitors, and we have made new connections as well as renewing connections from before Covid.



West Bristol Arts Trail



Old City Music Festival

We had a wonderful number of weddings and banns in 2023 and were able to run a well-attended marriage preparation session. We baptised 2 children at Holy Trinity and in the autumn held an Alpha course that provided a wonderful opportunity for new and more established church members to grow in faith and fellowship. Our church community has grown in number, in diversity, and in faith.

I come back to “*stabilitas*.” At the end of my first year as Rector of Bristol Harbourside Churches I feel I have put down roots here. But not only me – I feel both churches are more deeply rooted in our communities, that we are more present to God and to each other in the here and now of where we find ourselves together, more open to the particular gifts God is revealing to us in the life of our churches, in our neighbourhoods and our neighbours. The report that follows speaks of the deep commitment of our church community to the many ways we are present to God in the world around us. I would like to thank everyone who plays a part in that. Some are named in sections that follow, many are not but nonetheless faithfully serve, pray, listen, give, care. Thank you.

3. PCC Secretary’s Report

Jane Jones

The PCC met 10 times between November 2022 and December 2023 including an away day in June 2023 and two short meetings following the inaugural meeting for the new single parish in December 2022 and the APCM in May 2023. These two short meetings were primarily concerned with appointments to key PCC roles and other practicalities.

The main focus during our first six months as a new PCC chaired by a new Rector was on learning to work together as an effective team. We used the CPAS resource 'PCC tonight' and developed our own PCC Purpose Statement. We also considered changes to worship. Weekly Sunday and midweek services were introduced at both churches and the remaining Covid-era restrictions on sharing the Peace and the communion cup were abolished. In addition there were continuing legal matters to address following the creation of the new single parish, including a new registration with the Charity Commission.

During the second half of 2023 the main items considered were the Season of Generosity and Being Inclusive. Safeguarding was a regular agenda item and a Safeguarding workshop was held in September. Other regular agenda items included creation care, TCS, reports on Deanery Synod, the merging and updating of policies, church finances and our church grounds and buildings.



PCC meetings are usually held alternately at Holy Trinity and Saint Stephen's. Decisions on straightforward matters such as the approval of a building repair are sometimes made via email to save time. A record of such decisions is then included in subsequent PCC Minutes.

left: our Rector and churchwardens at the 2023 Archdeacon's Visitation

4. PCC Treasurer's Report

Andy Beckingham

It gives me great pleasure on behalf of the PCC to record grateful thanks for our financial provision for the period ended 31 December 2023. Unusually, as our new PCC arrangements came into effect on 1 November 2022, the financial statements which are included within this first report are for an extended 14 month period but these will revert to a 12 month calendar year period in subsequent years.

As ever, our thanks are offered to God for His faithful provision. Our total income for the period amounted to some £568,000 of which £138,800 was unrestricted. We have managed to control our expenditure after making a Parish Share contribution of some £57,646 with no erosion of our unrestricted cash reserves and have been able to integrate the financial operations of our two legacy Parishes. We remain in a sound financial position with carried forward unrestricted reserves of some £85,000.

Of particular note in the past year, with the assistance of our generous benefactors, we have been able to incur material capital expenditure of over £360,000 on the Hartnell project which has restored our beloved mediaeval church building at St Stephen's in a manner which not only looks wonderful but has also enhanced our worshipping experience through improved

lighting and communication capabilities. We have also been able to upgrade and improve our kitchen and café facilities at St Stephen's where the Secret Café operation adds greatly to our overall Ministry.

We offer sincere and grateful thanks to the Master and Members of the Antient Society of Ringers and also to the St Stephen's Ecclesiastical Charity for their amazing generosity. The VAT element of our capital costs has largely been funded by grants from the Listed Places of Worship scheme.

Specific thanks are also offered to the Bristol Archdeaconry Charity and the St James Parish Hall Trust which have supported our administration employment costs and to the members of our fellowship and others who have maintained and increased their faithful financial support to our Ministry following a season of generosity held in June.

Trinity Care Service ('TCS') has continued to operate from Holy Trinity on a sustainable basis. The accounts for TCS are incorporated within the overall financial statements as a restricted fund and its activities are reported upon elsewhere within this annual report.

Some final words of appreciation for our two employed administrators, Marc van der Griendt and Karen Lilley, who have managed our operations to such good effect and to Robin, our former Treasurer at St Stephen's, whose assistance (particularly in relation to the Hartnell project), has been invaluable. Also to Tyrrell Proctor for their support as our Independent Examiner.

If you would like to review your giving to the Church and its Mission, please do not hesitate to approach me in confidence.

5. Reports on the church buildings and grounds

From our churchwardens and gardening team leaders

a. Saint Stephen's church

The start of the year saw the start of building work – the long-planned Hartnell Project – to repair, refurbish and re-light the interior of the church. Scaffolding was erected throughout the entire space, substantial repairs and redecoration were carried out to the fabric and windows, the electrics were upgraded, the old lighting was replaced with a new design using low-energy bulbs, the tiled floor was restored and polished, and the chancel carpet was replaced. All of this was paid for by the Antient Society of Saint Stephen's Ringers. We are particularly grateful to the previous Master of the Ringers, Simon Hartnell, for getting the project up and running, but who sadly died before the work was completed. We are also hugely grateful to our church architect, Marcus Chantrey, and to Frances



Houghton, Robin Williams, and Janet Kung for their involvement. It's a credit to all concerned that the project was completed more or less on time and within budget.

In addition there has been substantial refitting and redecoration of the cafe and kitchen, again thanks to Frances for managing this project, and to the Ringers and Saint Stephen's Ecclesiastical Charity for financing it.

The café itself continues to flourish. In the summer Alicia, the original founder of the Secret Café, left to return to Spain, and the business passed into the capable hands of Azahara. The café remains one of the top Spanish eateries in the city, and we are very aware and grateful for the benefits this partnership brings.

The garden has been well looked after throughout the year, with Frances, John Rawlings, and the Hong Kong team all working hard to keep it looking its best.

The church organ is showing signs of age, partly due to the effect of not being played for well over a year during the various building works. Our organ builders have diagnosed it as usable, but warned that it will need serious repairs before too long.

In December we received the latest Quinquennial Inspection report from our architect, highlighting the need for repairs to various fabric-related items. Nothing was flagged up as urgent, so we will proceed with the necessary works in due course.

The church sound system is basically working satisfactorily given its current use and requirements. We received some quotes for possible upgrades, eg to allow musical instruments to plug in, and to incorporate a projector and screen. These options will be considered in due course.

We continue to host a wide range of regular groups who hire the building, as well as providing a venue for events, eg concerts, in the city centre. The garden has once again been used by the homeless charity inHope, for their annual fundraising sleep-out.

We have also been blessed by the work of Marc van de Griendt, our church administrator, who continues to manage the day to day activities of the church. As well as all the admin work, Marc provides a friendly face for all our visitors, both the regular ones and also those unexpected and diverse folk who turn up from time to time with a wide range of needs and issues.

Ed Kay and Dave Mitchell, Saint Stephen's churchwardens

b. Saint Stephen's Garden and Meadows Allotment Report

We have been richly blessed to welcome our Hong Kong friends into the church community and some have joined the Saint Stephen's garden team to keep the area clean and tidy as well as stocked with seasonal home-grown plants. During 2023 we saw many people visit the garden as well as an increase in Secret Café customers enjoying and appreciating the premium green space that the garden provides in the Old City of Bristol. Also in 2023 we applied for CIL funding from Bristol City Council to undertake remedial work in the church garden which included eliminating trip hazards, rectifying flooding issues during heavy downpours, installation of raised flower beds and two further bike stands. Funds have now been granted and we hope to complete the project during the course of 2024.



One of the many events during 2023 held in Saint Stephen's church garden

On a visit to the Bristol Museum and Art Gallery with the Hong Kong garden team, one of the museum volunteers introduced himself as President of the Hotwells & District Allotments Association and asked if we were interested in looking after a plot at Meadows Allotments in Bower Ashton. And so, in March 2023, we started clearing the site, sowing and planting (see before and after photos below). Much to our surprise and delight we had a bumper crop of mixed vegetables, together with one pumpkin and some sorry looking tomatoes! We've enjoyed the experience having learned a lot about compost and growing vegetables and look forward to what we can achieve in 2024.



There's always time for a cup of tea after a few hours of hard work and what a surprise to find a 'Well Done' award presented to plot 28B by the allotment president.

Frances Houghton

c. Holy Trinity church

The buildings focus this year at Holy Trinity has been attending to a series of maintenance and repair tasks and preparing for more major works to be carried out in the coming year.

Church gutters, gullies and downpipes were cleared to address water ingress issues and a regular ongoing maintenance schedule put in place to prevent recurrence. Some essential but modest repairs and retuning were carried out on the organ to enable it to be used once again and we're delighted this has enabled it to be used for practice by members of the community and played once again at services, weddings and funerals. The church clock has been inspected and serviced and a broken pendulum repaired and a church heating control system, which can be operated remotely, installed.

The church garden and grounds have received much care and attention this year (see the separate report below for the detail) and a big thank you is due to Karen and many other helpers who've helped weed, clear, plant and care for this precious green space in the heart of our urban community.

The camera and associated communications system that enables us to stream services, originally installed in response to the COVID crisis, continues to work well to enable people to join online live or view on catch up later. We are always encouraged to hear from people who have appreciated being able to join our worship this way both locally and from around the world and are very grateful to the dedicated team that operates the system week by week.

Looking ahead a priority in the coming year will be carrying out roof repairs to the old vestry roof, the sanctuary roof above this and the north west gable, above the new vestry. Quotes have been obtained against a specification and schedule of works produced by Marcus Chantrey, a faculty has been obtained and sources of funding are being explored. We have also obtained quotes to replace the hall carpet; obtained a faculty to install a defibrillator outside the west entrance to the church (in the right side alcove looking towards the entrance) subject to raising third party funding; and are planning to install swift boxes on the north wall of the church when the gutters are next cleared.

It is gratifying to see our church and hall being used by and for a wide variety of church and community groups, events and activities including Trinity Lunch Club, several services for local schools, the West Bristol Arts Trail, the Big Help Out day (which attracted TV and radio coverage), the local community festival Hotfest and a successful and blessed Alpha course. We have also enjoyed working alongside representatives from the Maritime Volunteer Service who have helped steward a number of events at the church.

We are delighted that the formalities relating to the merger of the two historic parishes of Holy Trinity and Saint Stephen's have been concluded, the newly formed charity registered at the Charity Commission and the combined PCC established. The PCC is excited to be exploring what it means to be Harbourside Churches and the vital community-serving role both of our churches have in that vision.

Alan John and Maria Whiteman, Holy Trinity churchwardens

d. Holy Trinity Garden Report

Last year we started increasing the diversity of planting in the front flower bed that is along the Hotwells Road side of the garden at Holy Trinity. It had been a sea of bergenia flowers and the intention was to extend the season to have more early and late flowering plants along with more single flowers in order to attract more pollinators. We were fortunate to be gifted all the plants which ranged from daffodils, phlox, iris, dead nettle, Michaelmas daisies, white daisies, sunflowers, teasels, sage to name a few. In the coming year we will be adding to this with oriental poppy, penstemon and Japanese anemone. We will keep some bergenia, but much reduced, as it does make a good green backdrop along the wall.

We have cut three long rectangular beds at the top of the grass bank behind the church in which we planted wild flower seed again in order to attract more pollinators. The grass bank is being managed as a wild flower meadow, so only mowing the main part once a year. We are mowing around the edges of the meadow part so that the meadow looks meant and kept rather than untidy.

We have installed a leaf composter and an ordinary compost bin in the area round by the old vestry door. In the flower bed opposite them we have planted two black currant bushes and three gooseberry bushes with strawberry plants in front of them. The hope is that it will make better use of this rather shady flower bed.

We have three raised planters that have seen better days. It would be good to replace them with planters that have water tanks in their base so that they are self-watering once filled and only need topping up with water once a week rather than needing to be watered daily when it is hot. We have plans for building this sort of planter, it just needs the funding to do it. We could put cut and come again salad leaves and herbs or bedding plants in them and Lunch Club could be involved in the planting and looking after them if they would like because they are raised and adjacent to a path so accessibility is improved.

The gardening has been done by a team of people, thank you for all your work, you know who you are! Looking forward for the coming year my hope is to garden on a Tuesday and anyone who wishes to join me will be very welcome. I also hope to arrange Saturday working party days in order to get some of the larger tasks done, probably one in late spring, one in the summer and one in the autumn.

Karen Lilley

6. Deanery Synod Report

Elana Howard

Deanery Synod usually meets three times per year, led by Area Deans David Stephenson and Lizzie Stephenson.

8th FEBRUARY 2023

- Paul Fletcher and Debs Munn told us about their church at the Easton Christian Family Centre, discussing how they had to go out into the community and find the 'water hole' to find out how to best support their large congregation from Somalia, refugees from Iran, asylum seekers, etc.
- After that David talked about principal themes to transform the church and looked at values, context and relationships.
- Simon Taylor talked about the churches' vision to see humanity reconciled and creation restored by being brave, open, generous and creative.

23rd JUNE 2023

- John White talked about the Hazelnut Community and how their new location, though smaller, is flourishing like never before.
- Hannah Sweetnam, Head of Communications and Marketing for Bristol Diocese, explained how they go out into the communities, listen to the needs of the community and then create personas to assist the churches to effectively connect with their communities in their parishes.

5th OCTOBER 2023

- Wayne Massey from B&A Church told us how they turned the church as we know it upside down by running smaller groups as the main events within the church, with Sunday service just where all these small groups get together and celebrate together. They also provide food for many charities.
- David and Lizzie talked about how the body of Christ works within the church and where the ligaments are weak/stretched/broken/absent. Lack of young people was mentioned a few times.

7. Safeguarding Report

Liz Leaman, Parish Safeguarding Officer (PSO)

Statement of commitment to Safeguarding The parish of Bristol Harbourside Churches is committed to safeguarding children, young people and adults at risk. Liz Leaman as Parish Safeguarding Officer, who represents Holy Trinity including Trinity Lunch Club, and Emily Gould for Saint Stephen's have combined to make the Safeguarding team for Bristol Harbourside Churches. This means that members of both churches can have regular and recognised contact with someone from the leadership team in each church. Some administrative support is also given by the administrators in each church.

Policies The Safeguarding policy has been reviewed and was agreed by the PCC at its meeting in November 2023. Other policies which have been updated during the year to reflect the change from individual churches to Bristol Harbourside Churches. This includes policies which have a link to the Safeguarding Policy such as Safer Recruitment and Ex Offenders.

Activities The PCC oversees the following activities for Vulnerable Adults:

Trinity Lunch Club

Safer Recruitment & DBS The PCC is responsible for the safe recruitment of people wanting to work with vulnerable groups through the activities mentioned above. During the year, the PCC has recruited the following numbers of people to support those groups:

Trinity Lunch club – 4x new volunteers
3x part time staff members continue in their roles.

DBS Checks As part of the safer recruitment process, where eligible, people working with vulnerable groups have been DBS checked at the level appropriate to the role. Because the parish provides activities for vulnerable groups, the PCC members are eligible for an enhanced DBS Check. PCC members who require a DBS check for their role have a current check (ie completed within the last 3 years). 18 personnel currently have up to date DBS checks

Training Safeguarding training at different levels is a requirement for all roles. Basic training is required for all volunteers and paid staff; Foundation training is required for those leading activities; Leadership training is required for Churchwardens, PSO and Coordinator for Lunch Club and the leader for children’s work.

Reporting to the PCC The PCC was updated about Safeguarding matters in the parish at all its meetings during 2023. During the year there were 3x safeguarding matters which were reported on to the Diocesan Safeguarding Team.

Action Plan The PCC has an action plan created by the Parish Dashboard. Progress is reported to the PCC meetings.

8. Creation Care

Alan John, Miriam Jones and Dave Mitchell

A growing range of creation care activities to report this year!

- Miriam Jones, Karen Lilley, Marc van der Griendt and others continue to work towards achieving Eco Church silver award for both churches, both already having achieved bronze.
- The Hong Kongers group has had a successful produce-filled year at the church allotment and the Saint Stephen’s garden has benefitted from extensive planting of bulbs and shrubs.



- Dave and Sarah Mitchell coordinate the local branch of Christian Climate Action, and Dave is a member of the newly formed Climate Choir. Several members of our congregations have taken part in a series of peaceful protests, calling on our government and the oil and gas industry to take meaningful action on the climate and ecological emergency. We have campaigned, occasionally at personal risk, for climate justice and a rapid transition away from fossil fuels.



- In the autumn we held a series of Creation-tide services at each church where we learned more about the biblical basis for creation care and shared different stories of celebration and climate action.
- Several of the regular Faith in Action presentations at Holy Trinity have had sustainability themes. We enjoyed an inspiring introduction by Karen Lilley to the garden and wildflower project she leads at Holy Trinity and the one Alan gave about sustainable buildings prompted visits by the Hong Kongers group and others to Osborne Clarke's new sustainable offices in the centre of Bristol.
- Marc, Miriam, Dave and Alan attend Bristol Diocese eco-champions group regular meetings. Many thanks too to Marc for the regular eco-tips for us all in the church newsletter.
- The PCC has been exploring, as part of Harbourside churches' vision, how our churches can prioritise actions that have the greatest positive impact on God's creation including by learning about and connecting with what's going on in our parish, how we all have roles to play and by supporting those who have particular sustainability roles in their workplaces or communities.
- The Diocese has secured grant money to facilitate church energy audits to assist in reaching net zero by 2030. Each of our churches has been audited and the PCC will consider the reports' proposals for carbon reduction when they are available.
- We hope shortly to have swift nest boxes installed at Holy Trinity and are keen to explore the feasibility of solar energy projects on the roofs of each church.

We'd love to hear your ideas on the creation care actions we should prioritise and we're always looking for more people to be involved in this vital work. Do please pass thoughts, ideas and offers of help to any churchwarden.

9. Work with children and young people

Sally Martin, volunteer Schools Chaplain for Bristol Harbourside Churches

2022

Willow Park:

29th November: *Christmas in a Box* for Year 3, led by Kat Campion Spall, Chloe John, Rupert Martin and Sally Martin

Hotwells Primary:

8th December: *Christmas in a Box* for Year 3, led by Kat, Rupert and Sally.

13th December: Full school *Christmas Concert* in Holy Trinity, with rehearsals at Holy Trinity hosted by Liz Leaman, Maria Whiteman and Sally.

2023

Throughout the terms in 2023 I have gone into both schools on almost a weekly basis: Tuesday 8.30-12.00 at **Willow Park**, and Wednesday 1.00-3.00 at **Hotwells Primary**.

In **Willow Park** I have the privilege of taking whole school assemblies every fortnight followed by helping in Year 2 -Year 5. This gives me wonderful opportunities to get to know, support and come alongside different children from all over the world. The teachers often open up to me and when they have a moment will share and be grateful for the offer of prayer and support.

In **Hotwells** I am reading with children who need support in Year 3 and have recruited two more volunteers through friends who also go in each week for reading. I have also been asked to help create a reflective prayerful garden space as we go into the spring/summer.

Easter 2023 saw *Easter in a Box* in both schools with Year 6's. **Hotwells** school came into HTH and **Willow Park** stayed in school as Saint Stephens was being renewed. Nowruz festival was also being celebrated and so we found ways of bringing unity to the theme of "New Life"

On 20th June we had a day of Open Air Reflective prayer spaces in **Willow Park** garden. This was experienced by 12 children at a time throughout the day from year 5 and 6 (50 children in all) Kat, Chloe and Anna (on Trinity College placement) supported me with this beautiful event.

Christmas 2023 was similar to 2022. We decided with school and Hope Chapel that Christmas in a Box in the crypt at Hope Chapel and Hotwells Primary School's main Christmas celebration in Holy Trinity Hotwells really works for the school and the community.

Kat and I have led assemblies together for the main Christian Celebrations of Harvest, Christmas, Lent and Easter. Kat also doing assemblies monthly on Mondays.

I pray once a month with the Hope Chapel team, Charlie and Micah their youth workers for the children and schools work in the area and city and they are on the teams for CIAB and EIAB with **Hotwells** school.



Christmas Concert
Hotwells Primary 2022



Easter in a
Box
The Cross.



Multi faith
reflective garden
space to be
developed in
Hotwells Primary
School.



Open air prayer/reflective
spaces Yr 5 & 6
Willow park. Summer 2023.

I continue to be a trustee with **Bristol Schools Connection**: They have developed Christmas and Easter in a Box as a resource for schools and I have recently been part of a pilot group to give their new resource a trial. “Jesus out of the Box,” it is BRILLIANT and I look forward to weaving it into the coming year in both schools.

Sue Williams is a great support as a foundation governor of Willow Park.

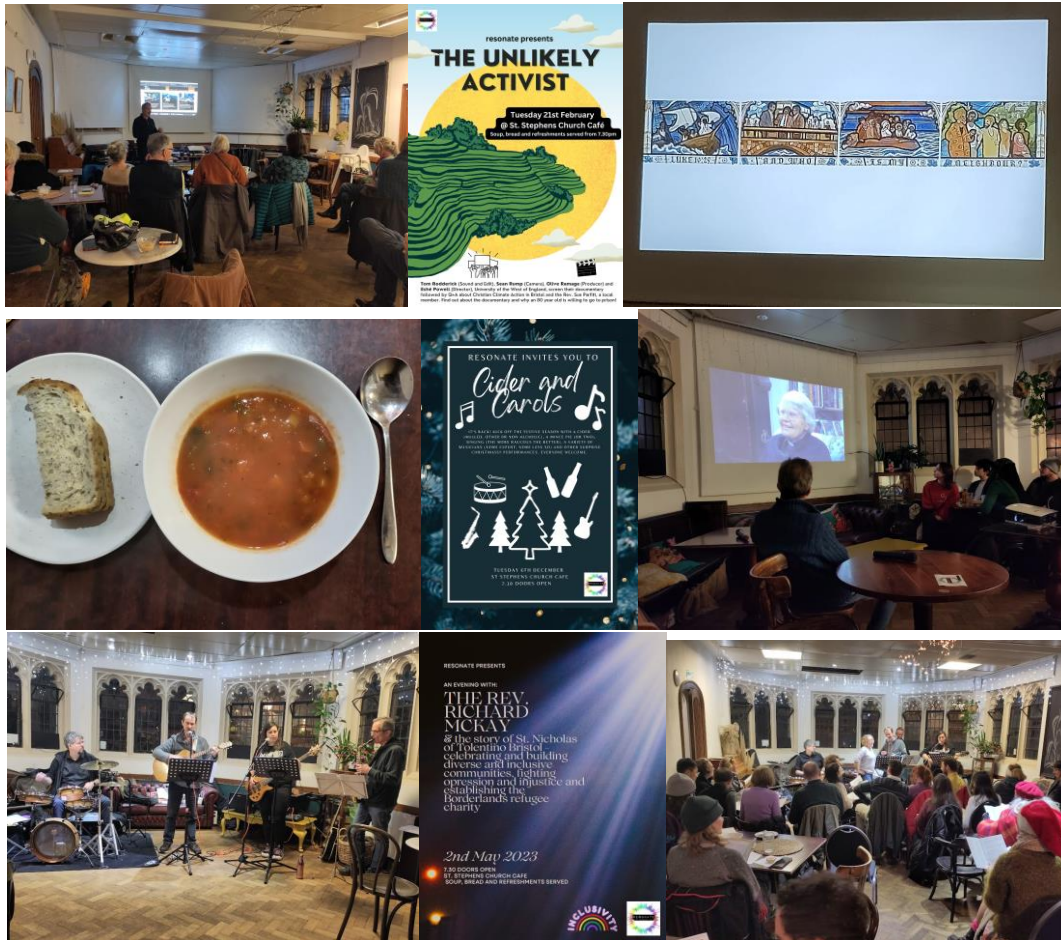
I would like to draw a team together over the coming year as part of the outreach of the parish. To pray and develop the opportunities we have been given to serve and love all in these schools, in our parish during term times and during the holidays.

10. Resonate Report

Emily Gould

Resonate met in person on the 1st and 3rd Tuesdays of the month during this period and also had a wider online presence through the Resonate podcast. The programme showcased a variety of speakers and topics around our broader themes of creativity, activism and faith (with a mixture of external speakers and those from within the community). The Resonate team has grown in this period and is now seven members from both churches in the parish.

Some of the most popular evenings have partnered with external speakers and/or causes of importance including our Poets in Residence evening, The Unlikely Activist film about climate change and Rev. Sue Parfitt (created by a collection of students at UWE) and of course our Cider and Carols event (in December 2022 and 2023) which drew in big crowds.



Other highlights have been hearing from Revd Nic Harris (Bristol’s Housing Chaplain), about the process to replace the Colston windows at St Mary Redcliffe, and from Luke Walton and the Pitch Film Fund. In addition, our programme is enriched by the lives, stories and talents of our community members featured through regular slots such as our Creative Conversations evenings. We also had over 100 downloads from the podcast in that period and featured our series about ‘how we live’ including episodes on housing and homelessness.

11. Local community support at Holy Trinity: Trinity Care Service

Liz Leaman

The weekly Thursday Lunch Club continued to build in 2023. Average attendances rose from 20 to 23 per week. An average of 40 members were registered at any time.



The 2s Company project which was very helpful during the pandemic closed in 2023 and those needing befriending were referred to other agencies. We continued to support some members via occasional telephone calls, the quarterly newsletter and gifts at Easter and Christmas.

Staff and volunteers Julia Senior Smith continued to lead the team as Lunch Club coordinator and works 18 hours per week. Paid staff also include a deputy for 7.5 hours per week. This role has changed from the driver role initially identified, as we have had to change our transport arrangements. Cook Alison continued in her role for 9 hours per week which includes shopping and collecting from Fareshare as well as her 3 hours per week as the church cleaner. A much valued and faithful small group of volunteers keep the Service running and new volunteers have also joined the team this year.

Management and Governance The management team consists of Revd Kat Campion Spall, Maria Whiteman (chair), Liz Leaman, Revd Richard Croft, Brian Price from the community, Phillip Miles as Member rep and Julia Senior Smith, coordinator of TCS. The Management Committee report to the PCC. At least 2 members of the Management Committee are also PCC members.

Finances Trinity Care Service holds a separate bank account which is reported within the HTH accounts. Reserves continue to be used annually as needed to supplement the money received. Income is derived from a mixture of contributions from members, grants, fundraising and donations.

In 2023 the service attracted grants from groups such as the Grateful Society, Garfield Weston, Quartet and also John James for specific events such as Easter, Christmas and the Coronation. Other applications were unsuccessful. The service needs to raise £32,000 each year to continue to function.

Grants are becoming more targeted to areas of deprivation which prohibits TCS from applying due to its postcode of BS8. Therefore the decision was made that we need to raise funds by other means and TCS was blessed with individual and organisational donations. A special thank you to QEH boys who held a non-uniform day which raised £900 for TCS and the Merchants Arms who donated the profits from sales of t shirts and their Christmas event.

Fundraising such as the wreath making event at Christmas and sharing profits from the choir events were some of the other ways we raised money in 2023.

Activities and Events Different entertainments are offered weekly at Lunch Club including music, talks and crafts. A trip to the Concorde museum was enjoyed by all, and tales abounded of those who had flown on her and worked on her!

Following feedback from the members we held monthly history talks which we opened to the public, charging £3 per head to cover tea and cake. We are grateful to those who came to share their knowledge and enthusiasm on their subjects.



Partnerships Following the closure of Bristol Community Transport a new arrangement was eventually made with Kingswood Community Transport so that it is again possible to use dedicated transport to enable 10-12 members each week to attend who would otherwise be unable to get to the Lunch Club.

Hotwells Primary school continue to visit each term, as well as QEH who visit as part of their enrichment programme.

We liaise and take referrals from Dementia Wellbeing Service and Social Prescribers as well as Bristol City Council and Social Services personnel.

We work closely with the residents association, HCCA, to ensure our members continue to have a say in local issues

And finally: Thank you to our staff, Julia, Corinne and Alison for the hard work you have contributed as well as sharing the fun times with us! Especial thanks go to the volunteers – for your time and energy – THANK YOU!

12. Local community support at Saint Stephen's: welcome to newcomers

Mary Tippetts

Newcomers from Afghanistan

We continued to host an English class at Saint Stephen's for women newly arrived from Afghanistan and their young children. Bridges for Communities arranged for a teacher and enabled the students to come from local hotels. Working in partnership with Bridges for Communities, our own community provided a welcome for the students and their children. We enjoyed chatting to the students and supporting their children with toys and play so that the mothers could focus on learning. Big thanks are due to the Coventry Building Society who donated the valuable time of one of their staff to join our Welcome team very regularly.

Newcomers from Hong Kong

In autumn 2022 we ran a further 'Welcome to the UK' course in Saint Stephen's Church. In the 6 week course we welcomed 20 more people resettling in the UK from Hong Kong.



During 2023 we continued to meet together in social events in the Secret Cafe at Saint Stephen's and in other Bristol venues. During this time we were so sad to lose Jeff Plumb from our Welcome Team, when Jeff passed away suddenly. He was so missed by us and our new friends.

We joined the national Christian organisation 'Welcome Churches' who provided the Welcome course.

13. Concerts at Saint Stephen's

Rupert Martin



Lunchtime concerts were relocated to St Paul's church while Saint Stephen's was being refurbished. This was a beautiful venue but a little out of the way, so attendances weren't so good. They picked up when the concerts returned to St Stephen's. David Mowat continues to organise a varied programme of high quality, with classical, jazz, folk and world musicians performing on a variety of instruments. A few readings were also included.

The concerts are very much part of the outreach of Saint Stephen's to the city and have built up a loyal following, some of whom came to our Resonate evenings. We are very fortunate to have someone as gifted as David to create such an inspiring programme as part of the creative outlook of Saint Stephen's. His words at the end of each concert are always interesting and thought-provoking.

14. Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Report approved by the Trustees on 18th April 2024 and signed on their behalf by

Revd Kat Champion-Spall (PCC Chair)

and

Andy Beckingham (PCC Treasurer)

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF HOLY TRINITY AND
SAINT STEPHEN'S, BRISTOL**

FINANCIAL STATEMENTS

FOR THE PERIOD COVERING
01 NOVEMBER 2022
TO 31 DECEMBER 2023

Registered Charity Number: 1202411



**TYRRELL
PROCTER**

Chartered Accountants

Business Advisors

Beaufort House
113 Parson Street
Bristol
BS3 5QH

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL**

FINANCIAL STATEMENTS

FOR THE PERIOD 01 NOVEMBER 2022 TO 31 DECEMBER 2023

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL**

**CHARITY INFORMATION
FOR THE PERIOD 01 NOVEMBER 2022 TO 31 DECEMBER 2023**

Administrative Information

Charity Name: The Parochial Church Council of the
Ecclesiastical Parish of Holy Trinity and Saint
Stephen's, Bristol

Charity Number: 1202411

Operational address: St. Stephens Church
21 St Stephens Street
Bristol
BS1 1EQ

Trustees

Rev Kathryn May Campion-Spall (Chair)
Rev Sister Teresa Mary (Tracey Diana Wright)
Edward James Kay
Dr Emily Gould
Elana Howard
Jaclyn Barbara Stephenson
Lee Kenneth Stephenson
Nicholas Mason Hall
Elizabeth Jane Leaman
Susan Jane Williams
Diana Chloe John
Janie Maria Whiteman
David Christopher Mitchell
Jane Elizabeth Jones
Andrew Howard Beckingham
Rev Frances Mary Houghton
Alan Richard John
Rev Richard Gary Croft
Jeanette Florence Mary Plumb (Resigned 12 March 2023)

Accountants

TYRRELL PROCTER
Chartered Accountants
Beaufort House
113 Parson Street
Bristol,
BS3 5QH

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

REPORT OF THE TRUSTEES FOR THE PERIOD 01 NOVEMBER 2022 TO 31 DECEMBER 2023

The Trustees present their trustees' report and financial statements for the period covering 1 November 2022 to 31 December 2023.

Trustees Statement

Under charity law, the trustees shall prepare financial statements for each financial year, which show a true and fair view of the state of affairs of the charity and of the excess of income over expenditure. In preparing these financial statements, generally accepted accounting practice entails that the trustees:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are responsible and prudent;
- state whether the recommendations of the Statement of Recommended Practice ("Accounting by Charities") have been followed, subject to any material departures disclosed and explained in the financial statements;
- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are required to act in accordance with the trust deed of the charity, within the framework of trust law. They are responsible for keeping proper accounting records. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Approved by the Trustees

Rev Kathryn May Campion-Spall
CHAIR

Approved 18 April 2024

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE PERIOD 01 NOVEMBER 2022 TO 31 DECEMBER 2023

We have examined the financial statements set out on pages 25-26.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts. The charity's members consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

This report is made to you in accordance with the terms of our engagement and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trustees, for our work or for this report.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act and the Regulations have not been met;or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



TYRRELL PROCTER
Chartered Accountants

23 April 2024

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE PERIOD 01 NOVEMBER 2022 TO 31 DECEMBER 2023**

	Unrestricted Funds	Restricted Funds		Total Funds 2023	Total Funds 2022
	General	Other	TCS		
	£	£	£	£	£
INCOME AND EXPENDITURE:					
Income Resources:					
- Donations	120,443	389,275	24,759	534,477	-
- Operating Activities	16,376	-	15,050	31,426	-
- Investments	1,987	-	109	2,096	-
TOTAL INCOMING RESOURCES	138,806	389,275	39,918	567,999	-
Expended Resources					
- Operating Activities	130,838	390,625	44,777	566,240	-
- Management & Administration	7,274	-	1,344	8,618	-
TOTAL RESOURCES EXPENDED	138,112	390,625	46,121	574,858	-
NET INCOMING RESOURCES	694	(1,350)	(6,203)	(6,859)	
Investment gains / (losses)	1,947	-	-	1,947	
Asset Depreciation	(380)	-	-	(380)	
Funds transferred from Holy Trinity Hotwells – Charity 1132765	40,429	38,807	29,964	109,200	-
Funds transferred from Saint Stephens, Bristol – Charity 1165483	42,436	4,706		47,142	
Balance of Funds – Brought Forward	-	-	-	-	-
Balance of Funds – Carried Forward	85,126	42,163	23,761	151,050	-

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL**

**BALANCE SHEET
AS AT 31 DECEMBER 2023**

	Notes	2023 £	2022 £
FIXED ASSETS			
Tangible Assets	2	1,517	-
CURRENT ASSETS			
Investments	3	42,667	-
Debtors	4	10,432	-
Balance at Bank		116,559	-
		169,658	-
CURRENT LIABILITIES			
Creditors falling due within one year	5	(20,125)	-
NET CURRENT ASSETS		149,533	-
NET ASSETS		151,050	-
Represented by:			
UNRESTRICTED FUNDS	6	85,126	-
RESTRICTED FUNDS	6	65,924	-
		151,050	-

Approved by the Board of Trustees and signed on its behalf:

.....

– Chair

.....

– Treasurer

Approved 18 April 2024

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD 01 NOVEMBER 2022 TO 31 DECEMBER 2023

1. PRINCIPAL ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

(a) Basis of Accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Statement of Recommended Practice.

(b) Fund Accounting

- (i) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- (ii) Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.
- (iii) Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

- (i) Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- (ii) Donated services and facilities are included at the value to the charity where this can be quantified.
- (iii) The value of services provided by volunteers has not been included in these accounts.
- (iv) Investment income is included when receivable.
- (v) Incoming resources from charitable trading activity are accounted for when earned.
- (vi) Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL

NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE PERIOD 01 NOVEMBER 2022 TO 31 DECEMBER 2023

(d) Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered.

- (i) Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- (ii) Charitable expenditure comprises the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- (iii) Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- (iv) All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

(e) Fixed Assets

Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on the reducing balance basis.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE PERIOD 01 NOVEMBER 2022 TO 31 DECEMBER 2023**

2. TANGIBLE FIXED ASSETS

	2023	2022
	£	£
COST		
Transferred cost	100,344	-
Additions in the year	-	-
	100,344	-
DEPRECIATION		
Transferred depreciation	98,447	-
Charge for the Year	380	-
	98,827	-
NET BOOK VALUE CARRIED FORWARD	1,517	-
NET BOOK VALUE BROUGHT FORWARD	-	-

3. INVESTMENTS

	2023	2022
	£	£
Endowments – Sunday School Prizes	2,758	-
Endowments – Trinity Buildings	19,735	-
Deposits – Church of England	20,174	-
	42,667	-

4. DEBTORS

	2023	2022
	£	£
Sundry Debtors	5,075	-
HMRC	5,357	-
	10,432	-

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
HOLY TRINITY AND SAINT STEPHEN'S, BRISTOL**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE PERIOD 01 NOVEMBER 2022 TO 31 DECEMBER 2023**

5. CREDITORS – FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Sundry Creditors	9,107	-
Deposits and Advanced Receipts	2,358	-
Capital Retention	8,660	-
	20,125	-

6. MOVEMENTS IN FUNDS

	Balance 01.11.2022	Incoming	Outgoing	Funds Transfer	Balance 31.12.2023
<u>Restricted Funds</u>					
HTH Buildings Fund	-	-	(1,200)	34,586	33,386
St Matthias Schools Chaplaincy Fund	-	-	(464)	4,219	3,755
Community Support Fund	-	-	-	1,640	1,640
Hardship Fund	-	243	(412)	2,234	2,065
St James Parish Hall	-	5,500	(5,500)	1	1
SSC Buildings Fund	-	383,532	(383,049)	-	483
Bristol Archdeaconry Charity	-	-	-	833	833
TCS	-	39,918	(46,121)	29,964	23,761
Total Restricted Funds	-	429,193	(436,746)	73,477	65,924
<u>Unrestricted Funds</u>					
General Fund	-	140,753	(138,492)	82,865	85,126
		140,753	(138,492)	82,865	85,126
Grand Total	-	569,946	(575,238)	156,342	151,050