

Charity Registered Number: 1202377

Hartshill Bible Church CIO

Report and Accounts

For the period ended

5 April 2024

Hartshill Bible Church CIO
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Contents

	Page
Trustees report	3
Statement of trustees responsibilities	7
Examiners report	8
Summary of receipts and payments	9
Statement of assets and liabilities	10
Notes to the accounts	11
Detailed analysis of receipts and payments	12
Analysis of funds	13

Hartshill Bible Church CIO

Report and Accounts for the period ended 5 April 2024

Trustees Report

Name, registered office and constitution of the charity

The full name of the charity	Hartshill Bible Church CIO
Charity registered number	1202377
HMRC registered number	
Charity address	31 Mayfield Avenue Newcastle-under-Lyme Staffordshire, ST5 2JR

Objectives and activities of the charity

The aims of the charity

1. The advancement of the Christian Faith in accordance with “Basis of Faith”, primarily but not exclusively within Hartshill and the surrounding neighbourhood.
2. Other such charitable purposes as shall in the opinion of the trustees further the work of the Church.

Public benefit provided by the charity

The trustees have regard to the Charity Commission guidance on Public Benefit and planned their activities to ensure that they comply with the guidance. Details of how this is achieved are given in the “Summary of the main activities of the charity in relation to its objects”.

Summary of the main activities of the charity in relation to its objects

The Charity was registered as a Charitable Incorporated Organisation (CIO) with the Charity Commission on the 17th March 2023.

During the period authority was obtained from the Charity Commission to transfer of assets and liabilities of Hartshill Bible Church (Unincorporated Charity) to the CIO. The transfer of assets and liabilities to the CIO was completed on 10 October 2023.

All activities are now undertaken by Hartshill Bible Church CIO (1202377)

Church Meetings

We have held open meetings on Sunday mornings at the Willows School and these have also been transmitted through Zoom to the homes of those unable to physically attend. We meet in person twice a month on Sunday evening, the first and the third Sunday of each month.

Hartshill Bible Church CIO

Report and Accounts for the period ended 5 April 2024

Every Thursday we meet in person for Bible Study and group discussions. Several fellowship meals took place after the Sunday morning services. Ladies Prayer Meetings were held on Zoom on a fortnightly basis. Some of our church members attend monthly prayer meetings for DBI, Metropolitan Mission, Myanmar and WEC. Two church members business meetings were held during the period including an Annual General Meeting (AGM).

Charitable Status of HBC

We achieved registration as a Charitable Incorporated Organisation (CIO) with the Charity Commission on the 17th March 2023. The new HBC Constitution and Church Handbook were adopted by Church Members on the 8th December 2022. The transfer of assets to the new CIO has been finalized on the 30th September 2023 according to the document Deed of Assets Transfer dated 5th September 2023. On 6th June 2023 the Charity Commission made an Order under s.105 Charities Act 2011 to authorise the Transferors to transfer the Assets to the CIO.

HBC IT Support

Church Members, Associate Members and Adherents are able to share news and ask for prayer and ask for help on the HBC WhatsApp. A Facebook page is also available and we post twice a month, each post reaching 210 people on average. The church website has been rebuilt and has information about HBC and its meetings and also provides access to recorded sermons. The Google profile registered 253 interactions.

Children's Ministry

We provide a weekly Sunday School during the morning service for children aged of 6 and 13 years old.

Missionary Ministry

HBC has provided financial support to benefit the charitable work and Christian ministry of Delhi Bible Institute (North India); Metropolitan Mission (South India); Evangelical Free Church of Myanmar; Morning Star (South Africa); Adam and Manami Henderson (Japan) and David Mead (Italy). The church also supports the Christian Institute (UK).

Pastoral Care

A number of church members are actively engaged in visiting those who are house-bound or in care. There is ongoing counselling of those who request assistance from the Pastor and Elders.

Pastor's Salary

We were able to increase our Pastor's salary from the 6th April 2023 and our aspiration is to be able to follow the teacher's salary scales from April 2023.

Hartshill Bible Church CIO

Report and Accounts for the period ended 5 April 2024

Trustees Report

Structure, governance and management

Nature of "Governing Document" and constitution of the charity

All activities are now undertaken by Hartshill Bible Church CIO (1202377) and are carried out in accordance with the governing document.

The governing document of Hartshill Bible Church is the "Deed of Transfer" dated 5 September 2023 and the Church Constitution and Handbook adopted on 8 December 2022. The trustees meet on a formal basis as often as they deem necessary (at least quarterly) to fulfil their obligations under the Constitution and Charity Law to ensure the smooth running of Hartshill Bible Church.

Financial review

Availability and adequacy of assets of each of the funds

The trustees are satisfied that the charity's assets are available and adequate to fulfil the obligations in respect of each fund.

Reserves

It is of paramount importance to the charity that it has the ability to meet its expenses, and accomplish long term expansion and growth to reach its goals.

The trustees monitor and review the appropriateness of reserves to enable the activities of the charity to continue.

Transactions and financial position

The financial statements are set out on pages 9 to 13. The financial statements have been prepared on a receipts and payments basis, which is permitted for smaller charities. As stated in the introduction to this report, the trustees consider the financial performance of the charity during the year to have been satisfactory.

The Statement of Financial Activities shows net outgoing resources for the year of a revenue nature of £21 and a transfer of funds from the Unincorporated Charity of £84,303

The total reserves at the end of the year stand at £84,282

Free unrestricted liquid reserves amounted to £84,282.62

Hartshill Bible Church CIO
Report and Accounts for the period ended 5 April 2024

Trustees Report

The trustees of the charity during the period were:

K Bettany
I P Cozea
T Morrow – resigned 31 August 2024
P Roberts - resigned 31 March 2024
J Roberts - resigned 16 September 2024

The trustees are all members of the charity.

The trustees of the charity at the date the report and accounts were approved were:

K Bettany
I P Cozea
J Kitching – appointed 18 April 2024

Bankers

The Co-operative Bank

Independent examiner

Paul W J Evans FMAAT FCMA CGMA
AP Accountancy Ltd
Chartered Management Accountants
34 Birch Valley Road
Kidsgrove
Stoke-on-Trent, ST7 4GN

Hartshill Bible Church CIO

Report and Accounts for the period ended 5 April 2024

Trustees Report

Statement of trustees' responsibilities

The Charities Act requires the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

This report was approved by the board of trustees on 8 October 2024

K Bettany

Elder and Chair of Trustees

Hartshill Bible Church CIO
Report and Accounts for the period ended 5 April 2024

Independent Examiner's Report to the trustees of the charity

Report of the Independent Examiner to the trustees on the accounts of the Charity for the period ended 5 April 2024. (Rev October 2018)

Responsibilities and basis of report

As the Charity Trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The Examiner's relevant professional qualification or body:

Chartered Management Accountant

Paul W J Evans FMAAT FCMA CGMA
AP Accountancy Ltd
Chartered Management Accountants
34 Birch Valley Road
Kidsgrove
Stoke-on-Trent, ST7 4GN

The date on which my opinion is expressed is 9 October 2024

Hartshill Bible Church CIO
Report and Accounts for the period ended 5 April 2024

Statement of receipts and payments for the period

	<u>Period to</u> <u>05/04/2024</u> <u>Unrestricted</u> <u>Funds</u> £	<u>Period to</u> <u>05/04/2024</u> <u>Restricted</u> <u>Funds</u> £	<u>Period to</u> <u>05/04/2024</u> <u>Total</u> <u>Funds</u> £
Receipts			
Offerings and Gifts	24,359	0	24,359
Investment Income	411	0	411
Total Revenue Receipts	24,770	0	24,770
Capital Receipts	0	0	0
Total Receipts from all sources	24,770	0	24,770
Payments			
<i>Direct Charitable Expenditure</i>			
Payments relating directly to charitable activities	20,063	0	20,063
Grants and donations	3,168	0	3,168
Administration	857	0	857
Governance	704	0	704
Total Revenue Payments	24,792	0	24,792
Capital payments	0	0	0
Total Payments	24,792	0	24,792
Net receipts / (payments) in year	(21)	0	(21)
Transfer between funds	0	0	0
Net Surplus / (net deficit) for year	(21)	0	(21)

Hartshill Bible Church CIO
Report and Accounts for the period ended 5 April 2024

Statement of assets and liabilities at the end of the period

	<u>Period to</u> <u>05/04/2024</u> <u>Unrestricted</u> <u>Funds</u> £	<u>Period to</u> <u>05/04/2024</u> <u>Restricted</u> <u>Funds</u> £	<u>Period to</u> <u>05/04/2024</u> <u>Total</u> <u>Funds</u> £
Cash funds			
Cash funds and bank balances at start of year	0	0	0
Surplus / (Deficit) on receipts and payments account	(21)	0	(21)
Cash funds before transfers	(21)	0	(21)
Transfer from Unincorporated Charity	84,303	0	84,303
Cash and bank balances at end of period	84,282	0	84,282
Other Assets			
<i>Description of asset</i>			
Gift Aid Recoverable	4,217	0	4,217
Total value of other assets	4,217	0	4,217
Liabilities			
<i>Description of Liabilities</i>			
Examiners Fee	504	0	504
Total value of liabilities	504	0	504
Total Assets less Liabilities	87,995	0	87,995

J Kitching
Trustee
Approved by the board of trustees on 8 October 2024

Hartshill Bible Church CIO

Report and Accounts for the period ended 5 April 2024

Notes to the accounts

1. Basis of accounting

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example bank accounts where cash can be readily withdrawn to pay for debts as they become due. These are permitted for a Charitable Incorporated Organisation which meets the criteria laid down in the Charities Act 2011

A Receipts and Payments basis does not account for debtors, creditors, accruals and prepayments, but such a presentation is permitted by law for smaller Charitable Incorporated Organisations.

2. The nature and purpose of each fund

Restricted funds comprise monies received for specific purposes, as laid down by the donor. Appropriate expenditure is allocated against such funds.

Unrestricted funds are those funds which are available for the general purposes of the charity.

3. Trustee remuneration

No trustee receives remuneration for their services as a trustee of the charity.

All trustees are reimbursed where appropriate for expenditure incurred on behalf of the charity or services provided to the charity. These expenses are included in the receipts and payments accounts in the appropriate category.

4. Salaries and wages

	Period to <u>05/04/2024</u>
	£
Gross salaries and employers National Insurance	17,439
Pension costs	383
	<hr/>
	17,822
	<hr/>
Average number of full time employees in period	1.0

The above amounts are included in the receipts and payments accounts in the "payments relating directly to charitable activities".

The charity complies with the auto enrolment pension legislation and makes contributions as required.

5. Taxation

The charity is not liable to tax on its charitable income.

Hartshill Bible Church CIO

Report and Accounts for the period ended 5 April 2024

Notes to the accounts

6. Analysis of receipts and payments

	<u>Period to</u> <u>05/04/2024</u> <u>Unrestricted</u> <u>Funds</u>	<u>Period to</u> <u>05/04/2024</u> <u>Restricted</u> <u>Funds</u>	<u>Period to</u> <u>05/04/2024</u> <u>Total</u> <u>Funds</u>
Receipts			
Donations	24,359		24,359
	24,359	0	24,359
Investment Income	411		411
Total Receipts	24,770	0	24,770
Payments			
<i>Payments relating directly to charitable activities</i>			
Gross wages and salaries inc Pensions	17,822		17,822
Resource Costs	178		178
Outreach Expenses			0
Visiting Speakers	0		0
Marketing of services			0
Equipment expensed	85		85
	18,086	0	18,086
<i>Premises Costs</i>			
Rent payable	1,712		1,712
Insurance	266		266
	1,978	0	1,978
<i>General administrative expenses</i>			
Subscriptions	823		823
Advertising and PR	24		24
Sundry expenses	10		10
	857	0	857
<i>Grants paid</i>			
Grants paid to individuals	918		918
Grants paid to institutions	2,250		2,250
	3,168	0	3,168
<i>Governance costs</i>			
Examiners Fees	420		420
Other Legal Fees	284		284
	704	0	704
Total Payments	24,792	0	24,792

Hartshill Bible Church CIO
Report and Accounts for the period ended 5 April 2024

Notes to the accounts

7. Analysis of funds at the end of the period

	<u>Balance</u> <u>at 17 Mar</u>			<u>Transfer</u> <u>Between</u>	<u>Balance</u> <u>at 5 Apr</u>
	<u>2023</u>	<u>Receipts</u>	<u>Payments</u>	<u>Funds</u>	<u>2024</u>
	£	£	£	£	£
Restricted funds	0	0	0	0	0
General fund	0	24,771	(24,792)	0	(21)
<i>Transferred from HBC</i> <i>Unincorporated Charity</i>		84,303	0	0	84,303
Total Funds	0	109,074	(24,792)	0	84,282

8. Analysis of Grants to the end of the period

	<u>Period to</u> <u>05/04/2024</u>	<u>Period to</u> <u>05/04/2024</u>	<u>Period to</u> <u>05/04/2024</u>
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
	£	£	£
Grants to Institutions			
The Christian Institute	600	0	600
DBI Partners UK	300	0	300
Morning Star (South Africa)	450	0	450
Evangelical Free Church Myanmar	600	0	600
Metropolitan Mission	300	0	300
Total Grants to Institutions	2,250	0	2,250
Grants to Individuals	918	0	918
Total Grants in Period	3,168	0	3,168