

ANNUAL GENERAL MEETING 2023-2024

DARTFORD ROYALS FC

17th July 2024



AGENDA

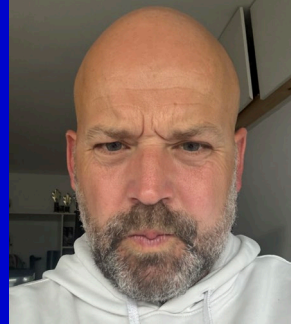


1. **Welcome & Introductions.**
2. **Minutes of the Previous AGM.**
3. **Chairmans Report.**
4. **Treasurers Report.**
5. **Election off Officers & Committee Members.**
6. **AGM Q&A**
7. **Any Other Business**
8. **Close & Thank You(s)**

WELCOME & INTRODUCTIONS



DAVE WILLIAMS
CHAIRMAN



LEE METCALFE
TREASURER



JON GOODMAN
CLUB SECRETARY
WELFARE OFFICER



ANDY BISHOP
FIXTURE SECRETARY



DAN DU BEC
DEVELOPMENT OF
GIRLS FOOTBALL



TOMMY MORGAN
TRUSTEE



LEE SMART
TRUSTEE



STACEY METCALFE
TREASURY ASSISTANT/
GIRLS WELFARE OFFICER

MINUTES OF LAST AGM MEETING

AGM 2023

Saturday 1st July 2023

10am Oakfield Park



1. Welcome

Members were welcomed and thanked for attending the meeting .
The committee members on top table were introduced .

Chairman Dave Williams
Secretary John Goodman
Treasurer Lee Metcalfe

2. Charity status

Club members were informed of charity status reached.
The benefits explained and the trustees of charity being.

Dave Williams
Lee Metcalfe
Tommy Morgan
Lee smart

3.Accounts for Season 2022/23

Accounts were produced discussions took place on expenditure etc.
Including winter training , pitch fees(acacia and oakfield)
equipment and day to day costs.
Accounts were signed off to be audited

Proposed by Andrew Bishop - Seconded by Tommy Morgan

4. Election of committee

Trustees cannot be up for election
Committee members to be elected.

Secretary John goodman
Fixtures Andrew Bishop
Fundraising Neil Brunsdon
Committee member Stacey Metcalfe

New Committee member - **Dan Debec**

Was agreed to vote in on block.

Proposed by Spencer Coop
Seconded by Darren Baker

5. ACACIA Update

Discussions still ongoing with council.nothing further to update at this stage.

6.AOB

The subject of kit was discussed committee stated that sponsorship should be obtained for all team kits where possible, the floor brought up that be unhappy with hand me downs. Committee advised that all avenues are explored to supply new kits where necessary.

Meeting closed 10.45 am

Chairmans Report



Ladies and Gentlemen, I am immensely proud of what we have achieved as a club and committee this season. We reached a record number of cup and shield finals, secured our first SELKENT CUP win, and celebrated multiple league victories and promotions. Well done to everyone involved! It's easy to forget that when we formed this new committee, we were a small club with just 7 teams, most of which were part of the North Kent Youth League. Fast forward two years, and we're starting the 24/25 season with 25 teams, 23 of which are in the SELKENT League, ranging from the D to B leagues. On that note, **I want to clarify that our collective move to SELKENT was not “driven by ego” but was a necessary response to the way the NKYL treated John Goodman.** As a committee, we felt justified in pulling the entire club from their league setup. We are also very proud that our remaining 2 teams are representing the Royals in the Kent Girls Youth League.

Over the years, you may have heard about the building and lease prospects at Acacia. I have been in countless talks and meetings with DBC over various building options, striving to push forward as a community club. To say it has been a roller coaster of emotions is an understatement. Unfortunately, we are no further forward with DBC than we were two years ago. Despite delivering on every promise and demonstrating significant growth, we have received little more than lip service in return. The reality is that we are at capacity. Unless we take action, we will have to fragment and play over two venues.

However, there is good news. An opportunity has arisen at a property where we could move to quickly. This location has changing rooms, a clubhouse, and enough land for at least two of every pitch. This move would enable us to rotate pitches, grow as a club, and finally have a place to call home. We as a committee viewed this yesterday and are waiting on a decision from the local council. Thank you all for your continued support and dedication. Together, we have achieved remarkable things, and I am confident that with your backing, we will continue to build on this success.

TREASURERS REPORT



- **Football Club Constitution changed to charitable status 14th March 2023.**
- **Opening Balance £ 18,225.58**
- **Closing Balance £ 3759.74**
- **Final Accounts 23/24 submitted to the Charity Commission.**
- **Current Financial Health is Stable. The positive balance provides us with a buffer for future investments.**
- **Future Projections:**
 - a) **We anticipate similar income levels from membership fees and sponsorships.**
 - b) **We plan to increase our fundraising efforts and explore grant opportunities.**
 - c) **Proposed budget plans includes investment in facility upgrades club-house, pitches etc.**

TREASURERS REPORT – INCOME & EXPENDITURE OVERVIEW



INCOME	YTD Jun	YTD Jun	YTD Jun
	Actual	Budget	Variance
Player Registration Fees	11,527	10,400	£1,127
Subscriptions	72,296	67,410	£4,886
Fundraising	2,764	3,800	-£1,036
Turf Tank income	0	0	£0
Sponsorships - Kits & Equipment	46,433	16,548	£29,885
Tuck Shop	200	0	£200
Presentation 2024	8,772	15,000	-£6,228
Tournaments/Cup finals	0	0	£0
Pitch Hire	3100	1,800	£1,300
Total Income	145,092	114,958	£30,134

	YTD Jun	YTD Jun	YTD Jun
	Actual	Budget	Variance
Profit/Loss	12,907	6,866	£6,041

EXPENDITURE	YTD Jun	YTD Jun	YTD Jun
	Actual	Budget	Variance
Pitch Hire	25,302	18,740	-£6,562
Pitch Maintenance	7,010	5,640	-£1,370
Football Equipment	10,709	10,500	-£209
Football Kits	37,492	23,692	-£13,800
Tournaments/Cup finals	374	0	-£374
Refs	8,625	7,000	-£1,625
External Coaching Fees	2,950	3,600	£650
League Fees	3,724	3,350	-£374
Team Building	986	3,450	£2,464
Fundraising	1,929	3,800	£1,871
Presentation 24	18,174	15,000	-£3,174
Marketing & Advertising	113	120	£7
Training Courses Managers	1,020	2,400	£1,380
Ad hoc	3,232	4,800	£1,568
Storage costs	6,774	6,000	-£774
Tuck Shop - Stock	0	0	£0
Assets	3,771	0	-£3,771
Total Costs	132,185	108,092	-£24,093

TREASURERS REPORT – AVERAGE COST BY TEAM



	5 A Side	7 A Side	9 A Side	11 A Side
Average members by Team	8	10	13	14
Total Members by Teams	23	72	80	96
Average Cost by Member	£346.30			
Average Cost by Team	£ 2,655	£ 3,562	£ 4,617	£ 4,749

COST INCLUSION'S

1. Pitch Hire & Maintenance
2. Equipment
3. Football Kits
4. Goalkeeper Training
5. Referee Fee's
6. League Fee's
7. Team Building

ELECTION OFF OFFICERS & COMMITTEE MEMBERS



1. Introduction

Chairperson's overview of the election process

Explanation of roles and responsibilities of officers and committee members

2. Current Officers and Committee Members

Presentation of current officers and committee members

Brief summary of their contributions over the past term

3. Vacancies and Nominations Announcement of positions up for election

Committee Members

Presentation of nominations received prior to the AGM



ELECTION OFF OFFICERS & COMMITTEE MEMBERS

4. Election Process

Explanation of the voting process (e.g., show of hands, secret ballot)

Distribution of voting materials if applicable

5. Voting

Voting for each position:

Chairperson

Treasurer

Committee Members

6. Announcement of Results

Presentation of election results

7. Formal closing of the election segment of the meeting

1) from Adam Nothing against the current coaches and the job they have done but it would be great to understand more about the coaching philosophy the club has moving forward. The F.A. Are Willing to support local clubs (in our area) with assistance programs for coaches ... For example - Hayden had F.A members helping the parent coaches on a monthly basis. Are we applying/requesting this type of guidance for the parents that volunteer to coach our teams? A lot of the local clubs have informative websites about coaching strategy however we are left feeling like an isolated team that isn't part of a wider club environment other than an annual presentation day which is a paid for event. I would like to state that this is nothing against the coaches as I think they are great but I feel they could get more support from the governing bodies that is available for grass roots football

We are sorry you feel isolated, but we are always on hand for advice and help, we had 2 other events last year, Race night and Xmas Disco, we are looking forward to your team supporting the upcoming events and hopefully you will feel a part of the club. As for Free events nothing is free these days, if you have any suggestions, please let us know

I've enquired with coaches at Hayden, they're friends of mine that coach, the assistance he gets is paid help from a company called All stars that's incorporated into their subs, Ill enquire with the KENT FA to see if this available, if it is as a club we have no objection to you sourcing it for your team,

Strategy wise... We, as a club, believe that we exist for our players, who play football for fun and enjoyment. Learning skills on and off field of play while making friendships and memories. We measure success by increasing player participation, and by the development of all players regardless of **ability, gender or ethnic background**.

Sportsmanship, Respect and fair play is a must, MOST IMPORTANTLY the kids enjoy their football,

2) from Adam Other than the above it would be great to see a clear breakdown of where the funds are going each month as a community club? I've not seen any donations to charity on behalf of the club so would be great to understand how we are helping the community?

We are the Charity, people donate to us, as for community help, there is a list of kids on our hardship fund, without this they would be able to play football.

ALL MONETARY QUESTIONS

As a Charity we have to submit our audited accounts, as members you will have access to these once completed, please see LEE's breakdown to answer all the AGM questions

3) Natalie - I have two children there and both have training, same days, same time and at different locations. Can they not all be at Oakfield? Do we have any future plans to all train from one location?

We have 26 teams as a club now, both venues are at capacity, Eventually id our plans come together yes we will all be under one roof, as it stands now NO, training is set by you managers not us.

4) from Anna Do we know when the training kits will be available for the boys?

Yes - training kits will be available once you sign up for next season, on this note NO other club gives you COATS, HOODIES, KITS, & TRAINING KITS we are very lucky to be able to do this, although some of the above was sponsored in reality two thirds wasn't and was funded by the club it was huge outlay but the kids look amazing and we're very proud with what we have achieved

5) Glenn - What's the long term plan with our home ground? Do we own the lease or do we hire it from the council? Are there plans to eventually add changing rooms, clubhouse, 4G pitch etc? Cheers to the committee for all your hard work and see you all on the 17th

We lease Acacia and Oakfield from the council on a rolling lease.

YES YES AND YES, We have been working tirelessly with DBC for 3 years now and getting nowhere, they have been less than useless more so lately due to the Orchard need a new roof, all their funds have been exhausted into this, we are looking into something new that is very exciting should it come off.

Hi lee. Would you mind forwarding the following to the organisers of the AGM? Thank you. Apologies I've missed the deadline, I've been unwell this week. What do the committee feel could be done better to tackle or prevent bullying in teams? There's always a scapegoat in football, so how can Dartford royals change that, what can or should the managers/coaches do to prevent that behaviour? Should more be done to make the Code around behaviour clearer with expectations around the culture that the club wants to achieve? My son has experienced verbal abuse and racial abuse from opposition parents over the past two seasons. Unfortunately coaches/managers are focussing on the game and are not alert to the abuse when it happens. The abuse is toxic and my son is not able nor mature enough to deal with it. What is the management/coaches etc going to do or put forward as a solution to ensure our children are not abused in this way by adults? Do you have plans/processes already in place?

Every member signed to say they have read all the policies including the anti-bullying policy on Team fee pay, ALL incidents of Verbal and Racial abuse should be logged with the managers, and the welfare officer John, in turn this goes to the KENT FA for investigation. There needs to be solid evidence in place for this happen and to have an outcome otherwise it cannot be investigated. – “he said she said is not solid evidence

We as a club have a zero tolerance to all abuse/bullying and every case will be dealt with.

We cannot control other club's behaviour, we can only expect our members to not stoop to their levels.

The maintenance of the playing fields at acacia seems to be inconsistent last season, will this be improved for this season?

I'm not sure to what you are referring too,

General Tidiness ? We are all doing our bit as teams, treat Acacia as your home, if you see rubbish pick it up, if a bin bag needs changing change it,

Maintenance ? The council deal with the cutting of the grass and is on same schedule as it's always been, ironically, they have done "more" repairs than they did last season however it is not enough, but we are refusing to plough money into the pitches until we are offered a substantial lease on them, we would be in danger of Tidiness making the pitches nice for someone else.

Any Other Business



Close & Thank You(s)



1. Thank you to all the members who took the time to attend tonight's meeting. Your presence and participation are invaluable, and it's your continued commitment that helps our club thrive.
2. A special thanks to our committee members and volunteers who have dedicated countless hours and efforts over the past year. Your contributions have not gone unnoticed, and we are immensely grateful for your hard work and dedication.
3. A thank you to our coaches, managers, and players. Thank you for your passion and perseverance both on and off the field. Your enthusiasm is the heartbeat of our club, and it's inspiring to see our community come together to support each other and the sport we love.
4. Finally, a big thank you to everyone who has supported our club financially, whether through sponsorships, fundraising, or membership fees. Your support is crucial in ensuring we can continue to provide opportunities for all our players.

Income and Expenditure 23/24 Season

	YTD Jun Actual	YTD Jun Budget	YTD Jun Variance	Comments	Yeartotal Budget
Player Registration Fees	11,527	10,400	-1,127	TFP fees around £3k per season	10,400
Subscriptions	72,296	67,410	-4,886	As above	67,410
Fundraising	2,764	3,800	1,036	Xmas. Didn't do Race or Comedy night	3,800
Turf Tank income	0	0	0		0
Sponsorships - Kits & Equipment	46,433	16,548	-29,885	£27k Wilmington Trus	16,548
Tuck Shop	200	0	-200	Burgar Van	0
Presentation 2024	8,772	15,000	6,228		15,000
Tournaments/Cup finals	0	0	0		0
Pitch Hire	3100	1,800	-1,300	Colyer still owe Apr £50	1,800
Total Income	145,092	114,958	-30,134	Income up compared to budget(Low pres day low income offset by more subs & sponsorship)	114,958
Pitch Hire	25,302	18,740	-6,562	£23k was for Goals!	18,740
Pitch Maintenance	7,010	5,640	-1,370	Mainly Turf Tank	5,640
Football Equipment	10,709	10,500	-209		10,500
Football Kits	37,492	23,692	-13,800	Hoodies & Coats (£20k) done this year	23,692
Tournaments/Cup finals	374	0	-374		0
Refs	8,625	7,000	-1,625		7,000
External Coaching Fees	2,950	3,600	650	U16 & Goalie training	3,600
League Fees	3,724	3,350	-374		3,350
Team Building	986	3,450	2,464		3,450
Fundraising	1,929	3,800	1,871	Xmas/Easter	3,800
Presentation 24	18,174	15,000	-3,174		15,000
Marketing & Advertising	113	120	7		120
Training Courses Managers	1,020	2,400	1,380		2,400
Ad hoc	1,522	4,800	3,278	£349 Team Pay subscription, £700 room hire Club Legend photo days	4,800
Storage costs	6,774	6,000	-774		6,000
Tuck Shop - Stock	0	0	0		0
Assets	3,788	0	-3,788	Fridges, slush machine	0
Hardship Fund	1,710	1,200	-510	5 players	1,200
Total Costs	132,202	109,292	-22,910	Costs are above budget. (Overspend on Goals & Coats & Hoodies)	109,292
Profit/Loss	12,890	5,666	7,224		5,666

Independent examiner's report to the trustees of Dartford Royal FC

I report to the trustees on my examination of the accounts of the Dartford Royals FC (the Trust) for the year ended 30 June 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the *Charities Act 2011* ('the Act').

I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

(2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Name: Rachel A Bain

ACMA

Date: 14/03/2025

