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Community Leeds After School Study  
Support Charity Registration No 1202276  
[www.classs.org.uk](http://www.classs.org.uk)

### **Report of the CLASSSS Trustees for the 2023-24 Academic Year**

CLASSSS' trustees present their annual report and financial statements for the 2023-24 academic year, which complies with charities legislation and public benefit guidance.

On behalf of the current board of trustees:

James Whitley (Chair), John Ryder (Secretary), Anthony Brown (Treasurer), Shahab Adris, Helen Coop, Lynda Burke and XX – trustee with dispensation<sup>1</sup>.

Date of AGM: 20 November 2024.

### **Objectives and activities**

CLASSSS is a registered charity established by Anne Williamson and Abdul Jalloh in 2008. It was designed for the public benefit to help young people develop their educational potential. It has roots in our predecessor CHALCS dating back to the 1980s.

We are a supplementary school that offers evening education classes, based on small-group tuition, to primary and secondary school age children in need of extra help with their schoolwork, to help children improve their fundamental skills in Maths and English. We aim to tailor tuition to the specific needs of each individual student and encourage the involvement of parents and schools to help achieve this goal. Classes run on Thursday evenings between 5.45pm and 7.30pm during term time. Our objectives are:

- To provide high quality tutoring in fundamental English and Maths skills
- To create a welcoming, inclusive environment for students and volunteers
- To build confidence and resilience in young people.

CLASSSS is a member of Leeds City Council's Supplementary Schools network and has achieved the Bronze Award from the National Resource Centre for Supplementary Education.

On 9 March 2023 CLASSSS became a Charitable Incorporated Organisation (CIO), with charity number 1202276 (was 1144153).

### **Structure, governance and management**

The trustees are responsible for the general control and management of the charity. Trustee meetings are usually held approximately once every six weeks and meetings are chaired by the Chair. The day-to-day management of CLASSSS is undertaken by the Managing Coordinator (paid role) and supported by an Administration and Resourcing Manager (paid role, currently on maternity leave) and Volunteer Coordinator (unpaid role). Two paid tutors deliver the secondary curriculum in English and Maths with the support of volunteers, some of whom are reading volunteers that read with students outside of the main classes.

Volunteers are an essential part of our work. Without the support of our volunteer tutors, CLASSSS would cease to exist. Volunteers are involved in teaching, classroom management and all other regular weekly activities. All trustees also give their time freely, as does the Volunteer Coordinator.

<sup>1</sup> This trustee has been granted a dispensation.

The existing trustees are responsible for the recruitment of new trustees. In selecting new trustees, we seek to identify people who can regularly attend meetings and are willing to volunteer their time to support the work of CLASSS. Potential trustees are invited to trustee meetings as observers and are given details of the charity's aims and activities, and if all agree, they are then proposed as new trustees at subsequent trustee meetings. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.

CLASSS operates in accordance with its written constitution.

### **Achievements and performance**

Throughout the 2023-24 academic year and into 2023-24, we have run four classes (Year 3-4, Year 5-6, Year 7-9 and Year 10-11). In total, 49 children were registered as of November 2024, with waiting lists for all four classes. Students are taught by 20 volunteers in addition to the two professional tutors.

Our work has made a huge difference to the education and life chances of the children and volunteers we support. Primarily this has been achieved by enabling children and young people to catch-up on their schoolwork, homework and numeracy and literacy skills, as well as develop their social and transferable skills, in a welcoming and comfortable environment. Classes have focused on literacy and numeracy skills and curriculum support but have incorporated a range of other activities and skills, including Personal, Social, Health and Economic (PSHE) Education. Volunteers in the secondary classes have also benefited in their personal and professional lives from advice from the paid tutors and the experiences offered.

Given the levels of disadvantage in the communities that we operate and learning missed during the Covid pandemic, our service is needed now more than ever. Our demand and positive feedback from pupils, parents, volunteers and staff shows the difference CLASSS makes. For example, average ratings by students across CLASSS in September 2024 are:

- Understanding in English and reading: 7.43 out of 10
- Confidence in English and reading 7.47
- Success in in English and reading tasks: 7.45
- Understanding in Maths: 6.81
- Confidence in Maths 6.64
- Success in in Maths tasks: 6.91.

Pupil responses have been positive also – they said that they enjoy different activities, and that CLASSS makes literacy and numeracy fun. Pupils are often keen to discuss and show the work they have done to reception staff and their parents at the end of each session.

Sarah Kitchen resigned as Managing Coordinator in January 2024. Jo Holloway-Green was recruited to fill the vacancy by an extensive recruitment process in March 2024. Jo's interpersonal and organisational skills are exemplary and she has already made a real difference to CLASSS.

Haleema Hann joined as Volunteer Coordinator in November 2023 and resigned in September 2024. She will stay on as classroom tutor/reader and will ensure sufficient handover for the new recruit. Recruitment is ongoing and big thanks to Haleema for her excellent work.

On our trustee board, Anthony Brown was elected Treasurer in January 2024, and Lynda Burke, Kate Nicolson and XX – trustee with dispensation<sup>2</sup> joined. Anthony volunteers on a

<sup>2</sup> This trustee has been granted a dispensation.

Thursday evening and is also our IT Coordinator.

Hannah Gorman and Marie Shrewsbury (treasurer) resigned as trustees in December 2023; Rachel Harcourt and Kate Nicolson resigned as trustees in November 2024. We thank them for their support and contribution. Lucy Hart and Guy Allerton (current Thursday volunteers) have expressed interest in joining as trustees.

At the start of the 2024-25 academic year, student registration paperwork has been revised, and behaviour expectations reinforced. Volunteers and staff received training before the start of term.

### **Financial review**

CLASSSS does not receive any statutory income. Our main sources of income are grant funding and subsidised lesson fees, plus some donation income which is almost exclusively from High Speed Training.

Currently we have over £20,000 in funds, from a range of funders and donors. As a result, we have been able to keep lesson fees the same as they were before the pandemic.

Our funders have included Brelms Trust, Flint Family Fund via Leeds Community Foundation, the Scurrah Wainwright Charity, Charles and Elsie Sykes Trust, Wade's Charity and Groundwork UK / Tesco Community Grants, plus High Speed Training.

**CLASSSS takes donations here: <https://pay.sumup.com/b2c/QC1PY1QR>. Please share this link with family, friends, colleagues and on social media!** And if you are able to donate even a small amount yourself, we would be very grateful and every penny will go to supporting the life chances of the children we support.

Thanks to our funders, donors and parents and guardians for funding CLASSSS and enabling us to do what we do. Every penny is valued and supports our students and volunteers.

Ideally we would like to diversify our funding streams, though a callout to local businesses was met with a very limited response and secured no additional funding.

### **Future plans**

We are recruiting a paid tutor to support delivery across our younger classes (Year 3-4 and Year 5-6).

The number of volunteers remains a key risk to CLASSSS' operation. At the moment **we are seeking to recruit volunteers, particularly for our older classes (Year 7-9 and Year 10-11) – if you or anyone is interested, please visit our website for more information or contact [volunteering@classss.org.uk](mailto:volunteering@classss.org.uk)**. Thanks to the volunteers that support these and all classes.

Likewise, **we are seeking to recruit more trustees to ensure CLASSSS operates effectively. We are particularly seeking current or past volunteers and parents to join us.** We simply ask that you join our online meetings, which are held online approximately six-weekly, between 7pm-8pm. **If you are interested or to find out more, please contact [james@classss.org.uk](mailto:james@classss.org.uk).**

In addition, we are happy to welcome any member (parent, student, volunteer, staff member) to our trustee meetings. Please contact [james@classss.org.uk](mailto:james@classss.org.uk) for the link to join a meeting. Our meetings for 2025 are due to be held on:

- Wednesday 8 January
- Wednesday 12 February
- Wednesday 26 March

- Wednesday 7 May
- Wednesday 11 June
- Wednesday 16 July
- Wednesday 3 September
- Wednesday 15 October
- Wednesday 26 November.

We continue to gather feedback via questionnaires, meetings and ad-hoc with parents, volunteers, staff and trustees. We would like to do more consultation with parents (perhaps including a parents meeting), and gather more evidence of our impact, via case studies and further measuring our outcomes.

Demand from parents remains high for all ages, with waiting lists in operation.



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Charity Name

No (if any)

## Receipts and payments accounts

**CC16a**

For the period  
from

Period start date

To

Period end date

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Grants	-	9,513	-	9,513	-
Lesson fees	3,637	-	-	3,637	-
Donations	743	3,000	-	3,743	-
Petty cash close down	75	-	-	75	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	4,455	12,513	-	16,968	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	4,455	12,513	-	16,968	-

### A3 Payments

Rent	456	4,852	-	5,308	-
Stationery & photocopying	356	177	-	533	-
Computer costs	72		-	72	-
Insurance		320	-	320	-

DBS fees	148	262	-	410	-
Training	210		-	210	-
Bank charges	39	33	-	72	-
Sundries		300		300	
Payment to tutors	3,309	4,150	-	7,459	-
Membership	25	-	-	25	-
IT Support		14	-	14	-
Payment to Managing Coordinator	414	1,798	-	2,212	-
Payroll charges	66	240	-	306	-
Other classroom resources	199		-	199	-
Payment to Coord Support		452	-	452	-
<b>Sub total</b>	<b>5,294</b>	<b>12,598</b>	<b>-</b>	<b>17,892</b>	<b>-</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total payments</b>	<b>5,294</b>	<b>12,598</b>	<b>-</b>	<b>17,892</b>	<b>-</b>
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<b>Net of receipts/(payments)</b>	<b>- 839</b>	<b>- 85</b>	<b>-</b>	<b>- 924</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>7,070</b>	<b>17,349</b>	<b>-</b>	<b>24,419</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>6,231</b>	<b>17,264</b>	<b>-</b>	<b>23,495</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		6,229	17,258	-
		-	-	-
		-	-	-


## B4 Assets retained for the charity's own use

		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Anthony Brown	05 July 2025