

Registered Charity no. 1202231

# **Harrogate Vineyard Church**

## **Trustees Annual Report and Accounts**

**Year Ended 30th April 2024**



### **Wyatt & Co**

Chartered Accountants  
125 Main Street, Garforth  
Leeds  
LS25 1AF

# Harrogate Vineyard Church

Year Ended 30th April 2024

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# Harrogate Vineyard Church

**Year Ended 30th April 2024**

## **Legal and Administrative Information**

### **Reference**

The Charity is called Harrogate Vineyard Church. The Church is registered with the Charity Commission for England and Wales and was registered as a CIO on the of 7th March 2023.

<b>Registered Charity Number</b>	1202231
<b>Registered Office</b>	25 Leyland Road Harrogate HG1 4RT
<b>Website</b>	<a href="http://www.harrogatevineyard.org.uk">www.harrogatevineyard.org.uk</a>
<b>Trustees at 30th April 2024</b>	Ian Revie                      Chair Bethany Townson Charles England Judith Campbell Nicholas Gee
<b>Primary Bankers</b>	Co-op Bank 1 Balloon Street Manchester M4 4BE
<b>Independent Examiner</b>	Nigel Wyatt BSC FCA Wyatt & Co Chartered Accountants 125 Main Street Garforth Leeds LS25 1AF

# Harrogate Vineyard Church

**Year Ended 30<sup>th</sup> April 2024**

## **Trustees Annual Report**

### **Objectives and Activities**

Harrogate Vineyard Church was “planted” out of Leeds Vineyard in January 2012 and was established as an independent CIO in March 2023, to advance the Christian religion in accordance with its constitution.

The objects of the CIO are:

To advance the Christian religion for the public benefit in accordance with the Statement of Faith in the Schedule hereto attached in such parts of the United Kingdom and the world through:

- The organisation and provision of Christian worship;
- The provision of such facilities and services as are appropriate for the Church, to enable it to fulfil its mission to the members of the Church, visitors to the Church and the local community and the wider community;
- The provision of facilities for Christian training and service;
- The support and provision of Christian evangelism and outreach;
- The provision of assistance to the wider Christian church in its ministries.

### **Public Benefit Statement**

In considering the activities, the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The organisation's purposes primarily benefit the community in Harrogate, through showing love to the area in practical and generous ways which brings them together. Those who attend the church, the poor and lonely, and anyone who wishes to receive support, will be given the opportunity to know God through worship and prayer, which will, in turn, transform lives through decreasing loneliness, creating community, increasing peoples' connectedness and creating opportunities to explore and grow their faith and spirituality

### **Vision Statement:**

God has called us to establish a vibrant, creative, biblically-based and growing church in Harrogate. A church where all are invited to discover Jesus and what it means to follow Him. An outward-looking community which will, in a creative and contemporary way, in the power of the Holy Spirit, worship God and communicate the good news of Jesus with compassion and generosity. We aim to make and equip disciples, raise up leaders, plant new churches and be a blessing to the wider church.

Our desire is to see lives changed through the power and presence of God; to see broken lives restored; to see those without hope given a reason for joy; to pray for and be actively involved in God's justice for the poor. We believe God has something powerfully life-changing and relevant to say to all people. Our desire is to grow a church where people are welcome at any part of their journey; whether they are seekers, followers or just hanging out.

Our invitation is “Come as you are”.

# Harrogate Vineyard Church

**Year Ended 30<sup>th</sup> April 2024**

## **Trustees Annual Report**

### **Achievements and performance in the year**

Our goals for 2023/24 were attained as follows:

We have gone through the process of moving all activity to our new CIO structure and now function independently from Wharfedale Vineyard Christian Fellowship (Leeds Vineyard).

We increased the number of people serving on the Vineyard Kids team, to match the increase in numbers of children & young people.

We provided robust training to Vineyard Kids leaders on safeguarding.

We developed the preaching team, giving opportunities to new people and provided resources & mentoring.

We returned to regular weekly services at St Aidan's, made possible by the increase in congregation .

We introduced a bring & share lunch after the service into our programme to increase connection.

We invested in our growing multicultural, small group, based at Harrogate Hospital – including training opportunities, mentoring & attending Cause To Live For conference.

We upgraded our website & social media to facilitate greater engagement with the community & newcomers.

We have created leadership roles internally from existing leaders.

We have increased the number of non-churchgoing young people who are invited to the Youth Worship night – with opportunities to respond to evangelistic messages.

### **Financial Review**

The activities of the charity for the year ending 30th April 2024 resulted in an income of £ 89,472 and expenditure of £60,304 this led to a surplus of £26,168 during the year.

At the year end the unrestricted funds held by the church were £25,109.

### **Reserve Policy**

Harrogate Vineyard church holds a reserves policy that is reviewed annually. Alongside which, the level of reserves held by the church is monitored and managed regularly.

The current reserves policy states that the church aims to maintain a level of reserves that is sufficient to cover 3 months of operating expenses (£16,116). The level of reserves is defined as unrestricted funds that are available to be used for any purpose of Harrogate Vineyard Church. The reserves held at the end of the year ending 30th April 2024 were £25,109. The Trustees recognise that this is above the minimum level of reserves set out in the policy but, as the church is growing in numbers and income, the surplus is within reasonable parameters to accommodate increasing operating expenses. The Trustees will continue to monitor the reserve to ensure that funds are used appropriately.

# Harrogate Vineyard Church

**Year Ended 30<sup>th</sup> April 2024**

## **Trustees Annual Report**

### **Volunteers**

The church makes significant use of volunteers to run its activities. This includes... children's Sunday groups (Vineyard Kids), Youth group, small groups, setup, refreshments, worship, Reach Out events, discipleship, and affinity groups.

The church also relies on the financial donations of volunteers and other churches/trusts to further its aims.

### **Plans for the Future**

Our main objectives for 2024/25 are:

We will continue to develop the preaching team, identify & deploy new speakers & shorter testimony opportunities – with a teaching focus on Discipleship, Spiritual Formation & Outreach.

We will focus on ensuring volunteers & leaders in all ministry areas are trained & confident in serving (including youth ministry training, safeguarding, food/hygiene, preaching, worship, outreach).

Amongst our outreach & community connection opportunities we will create a 'Send Them A Meal' team to provide care & pastoral connection both inside & outside church community.

Develop & plant new small groups, including a leadership essentials short course, identifying new leaders, and running a new Spiritual formations affinity group for those seeking to grow deeper in their faith.

We will grow the worship team, adding new members (especially from among our young people) and increasing the number of worship leaders.

We will be intentional about providing reach-out events & gatherings to provide places where we can invite friends & neighbours to create connections with church regulars, building community & friendship.

We will run baptism classes for prospective baptismal candidates, with the intention of having 1 or 2 baptism services for approx. 5 candidates.

We will recruit new members to the Monday Reflections team & aim to raise the profile of these valuable teaching & encouragement resources.

We plan to run a CAP Money coaching course based in Starbeck, training 2 coaches, aimed outwards into the community, supported & facilitated by church members.

We are seeking to build relationships with other community care & support organisations in Harrogate, to provide assistance & investment in terms of time, money and people resource.

# Harrogate Vineyard Church

Year Ended 30<sup>th</sup> April 2024

## Trustees Annual Report

### Governance and Management

Apart from the first charity trustees, every trustee will be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Staff Team (and oversight):

Senior Pastor – Nik Gee (pastoral, discipleship, outreach, worship)

Senior Pastor – Maggie Gee (preaching & teaching, volunteer training)

Administrator – Sheree Morris (Admin)

Designated Safeguarding Lead – Beth Townson (children & vulnerable adults, safeguarding)

### Approved by the Trustees

Ian Revie

Name of Trustee:

\_\_\_\_\_

*Ian Revie*

Signed on behalf of the Trustees:

\_\_\_\_\_

17/10/2024

Date of Approval:

\_\_\_\_\_

# Harrogate Vineyard Church

**Year Ended 30th April 2024**

## **Independent Examiners Report**

I report to the trustees on my examination of the financial statements of Harrogate Vineyard Church ('the charity') for the year ended 30th April 2024.

### **Responsibilities and Basis of Report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA  
Independent Examiner  
125 Main Street  
Garforth  
Leeds  
LS25 1AF

Date: 18/10/2024



# Harrogate Vineyard Church

Year Ended 30th April 2024

## Statement of Receipts and Payments

			<b>2024</b>	
	<b>Note</b>	Unrestricted Funds £	Restricted Funds £	<b>Total Funds £</b>
<b>Receipts</b>				
Donations and legacies	<b>2</b>	81,514	4,958	<b>86,472</b>
<b>Total Receipts</b>		<u>81,514</u>	<u>4,958</u>	<u><b>86,472</b></u>
<b>Payments</b>				
Payments on charitable activities	<b>4</b>	56,405	3,899	<b>60,304</b>
<b>Total Payments</b>		<u>56,405</u>	<u>3,899</u>	<u><b>60,304</b></u>
<b>Net Receipts / (Payments)</b>		<u>25,109</u>	<u>1,059</u>	<u><b>26,168</b></u>
<b>Net Movement in Funds (Cash)</b>				
Total funds (cash) brought forward		-	-	-
Transfers		-	-	-
<b>Total Funds (Cash) Carried Forward</b>	<b>9</b>	<u><b>25,109</b></u>	<u><b>1,059</b></u>	<u><b>26,168</b></u>
<b>Represented by</b>				
General (unrestricted)		25,109	-	<b>25,109</b>
Restricted funds		-	1,059	<b>1,059</b>
<b>Total Funds Carried Forward</b>		<u><b>25,109</b></u>	<u><b>1,059</b></u>	<u><b>26,168</b></u>

# Harrogate Vineyard Church

Year Ended 30th April 2024

## Statement of Assets and Liabilities

As the accounts are prepared on a cash basis there is no formal Balance Sheet or Statement of Financial Position. Instead, a statement of assets and liabilities is outlined giving an indication of the charity's assets at the year end.

The fixed asset value stated below is based on the church's insurance cover during the year.

	2024
	£
<b>Fixed Assets</b>	
Tangible fixed assets	13,208
	<hr/>
	<b>13,208</b>
 <b>Current Assets</b>	
Cash at bank and petty cash	26,168
	<hr/>
	<b>26,168</b>

# Harrogate Vineyard Church

Year Ended 30th April 2024

## Notes to the Financial Statements

### **Basis of Preparation**

The financial statements have been prepared on a cash basis when receipts and payments take place through the bank account or petty cash.

The financial statements cover the period from the charity's formation on the 7th of March 2023. This is a 14-month accounting period to the 31st of April 2024.

### **Assessment of Going Concern**

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

### **Fund Accounting**

Unrestricted funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the church.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

### **Incoming Resources**

All incoming resources are recognised once the charity has entitlement to the resources and the money has been paid.

### **Resources Expended**

Expenditure is recognised on a cash basis when payments have been made through the bank account or by petty cash.

### **Taxation**

The charity is exempt from tax on its charitable activities.

# Harrogate Vineyard Church

Year Ended 30th April 2024

## Notes to the Financial Statements

### 2 Analysis of Receipts

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Donations and Legacies</b>			
Donations and offerings	40,486	4,958	<b>45,444</b>
Gift aid	9,101	-	<b>9,101</b>
Donation from planting church	30,665	-	<b>30,665</b>
<b>Other Income</b>			
Other income	1,262	-	<b>1,262</b>
<b>Total Receipts</b>	<b>81,514</b>	<b>4,958</b>	<b>86,472</b>

### 3 Gift in Kind

While Harrogate Vineyard was setting up their bank account, Leeds Vineyard paid the salary payments for the first month in the financial year from the funds they held on Harrogate Vineyards behalf. The gift in kind of salary payments for May 23 was £3,155.

Leeds Vineyard transferred assets of value £13,208 to Harrogate Vineyard on the 1st March 2024.

As receipts and payments accounting are applied these is not shown in the receipts above or the payments below.

### 4 Payments on Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Charitable Activities</b>			
Administration	4,841	-	<b>4,841</b>
Discipleship	505	-	<b>505</b>
Giving	3,080	3,899	<b>6,979</b>
Meeting costs	11,457	-	<b>11,457</b>
Outreach	3,935	-	<b>3,935</b>
Staff salaries	30,250	-	<b>30,250</b>
Staff costs	704	-	<b>704</b>
Training	1,633	-	<b>1,633</b>
	<b>56,405</b>	<b>3,899</b>	<b>60,304</b>

### 5 Volunteers

The church benefits greatly from the voluntary contributions of time and money from its regular attendees. Please refer to the trustee's report for further details about volunteer contributions to the organisation.

# Harrogate Vineyard Church

Year Ended 30th April 2024

## Notes to the Financial Statements

### 6 Independent Examination Fees

Fees payable to the independent examiner for	<b>2024</b>
	<b>£</b>
Independent examination and preparation of the financial statements	900

### 7 Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	<b>2024</b>
	<b>£</b>
Wages and salaries	29,427
Social security costs	-
Employer contributions to pension plans	823
	<u>29,427</u>

### 8 Trustee Remuneration and Expenses

During the year ended 30th April 2024 Nicholas Gee received remuneration of gross pay of £20,212 and pension contributions of £606. This was received for Nicholas' role as Senior Pastor and was not for his role as Trustee.

During the year ended 30th April 2024, Nicholas Gee incurred out-of-pocket expenses totalling £4,991. All expenditure were incurred for the day-to-day running of the church.

### 9 Analysis of Charitable Funds

	7th March 2023 £	Receipts £	Payments £	Transfers £	30 April 2024 £
<b>Unrestricted Funds</b>					
General	-	50,849	(56,405)	5,556	-
<b>Designated Funds</b>					
Reserves	-	30,665	-	(5,556)	<b>25,109</b>
<b>Total Unrestricted</b>	<u>-</u>	<u>81,514</u>	<u>(56,405)</u>	<u>-</u>	<u>25,109</u>
<b>Restricted Funds</b>					
IDAS	-	4,958	(3,899)	-	<b>1,059</b>
<b>Total Restricted</b>	<u>-</u>	<u>4,958</u>	<u>(3,899)</u>	<u>-</u>	<u>1,059</u>
<b>Total</b>	<u>-</u>	<u>86,472</u>	<u>(60,304)</u>	<u>-</u>	<u>26,168</u>

# Harrogate Vineyard Church

Year Ended 30th April 2024

## Notes to the Financial Statements

### Fund Descriptions

#### Restricted Funds

IDAS

Fund held for items related to IDAS women's refuge in Harrogate.

### 10 Related Party Transactions

Harrogate Hub (Registered Charity no.1163939) has a trustee in common, Nicholas Gee. During the year ended 30th April 2024, Harrogate Hub received a £800 gift from Harrogate Vineyard.

Maggie Gee, a close relative of trustee Nicholas Gee received remuneration as an employee of Harrogate Vineyard. Maggie Gee received gross pay of £7,633 and pension contributions of £216.