

CYLCH MEITHRIN CEMAES

Trustees Annual Report and Audited Accounts
For the year ended 31 March 2024

Trustees Annual Report
For the period 7 March 2023 to 31 March 2024

1 Charity Information

Charity name	CYLCH MEITHIN CEMAES
Registered charity number	1202230
Registered date	7 th March 2023
Charity's address	Y Caban, Ysgol Gynradd Cemaes, Lon Ysgubor, Cemaes LL67 0LB

2 Objectives and Activities

Summary of the objects of the charity set out in its governing document	To advance the education of, pre-school and primary aged children (with particular focus on pre-school aged children) through the medium of Welsh language within Cemaes and surrounding area.
Summary of the main activities undertaken for the public benefit in relation to these object	The Cylch provides a service on Monday, Tuesday and Wednesday from 9:10am – 12.30am. This includes a wraparound service for children aged 3+ who attend the afternoon Ysgol Meithrin sessions at Ysgol Gynradd Cemaes. The Cylch employs three part-time members of staff. The staff work closely with the trustees and committee to ensure the efficiency and smooth running of the Cylch.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The Trustees have had regard for the guidance issues by the Charity Commission on public benefit.

3 Achievements and Performance

Summary of the main achievements of the charity during the year	Staff provide an engaging learning, safe and inclusive environment for the children. It is also benefiting the local workforce by providing affordable and accessible childcare for children allowing parents to return to work. The Cylch is improving the Welsh Language skills of children which supports the transition to primary school in Cemaes. An additional member of staff has been employed to support the learning in the Cylch and an individual has been recruited and
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	trained to provide temporary support when necessary. The Cylch has also undertaken a consultation with its stakeholders at the end of this financial year with the parents being very positive about the Cylch's impact on their children's development.
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4 Financial Review

Review of the charity's financial position at the end of the period	Opening cash position £10,696.32 Closing cash position £10,413.84 Difference -£282.48 No material change in financial performance over the period reported. Parent Fees were increased to help address rising costs, including the minimum wage increase on 1st April 2023. £16,633.59 Income breakdown: • 36% Parent Fees • 12% Donations/Fundraising • 53% Local Authority Grants £16,916.07 Expenses breakdown: • 84% Staff wages • 16% Training, Resources, Equipment
Statement explaining the policy for holding reserves stating why they are held	The Cylch aims to have at least three months operational costs as reserve and if the Cylch must close the charity holds sufficient reserves to pay its staff redundancy. Reserves are also held to carry the Cylch through periods when there are fewer children attending
Amount of reserves held	£5,000
Reasons for holding zero reserves	
Details of fund materially in deficit	NA
Explanation of any uncertainties about the charity continuing as a going concern	Due to the children attending for two years only, to the small nature of the Cylch and the limited number of children available to attend the setting there is a constant need to recruit and promote the service to ensure that there are enough children to keep the setting sustainable.

5 Structure, Governance and Management

Type of governing document	Constitution
How is the charity constituted?	Charitable Incorporated Organisation (CIO)

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of person or body entitled to appoint trustees	New trustees are nominated from the community and are elected at the regular meetings of the Cylch. At least one member of the Committee must act as the Registered Person for the Cylch in accordance with the child minding and day care regulations 2010 so that the Cylch can be registered with Care Inspectorate Wales (CIW).
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Names of the trustees

Trustee name	Office	Date acted	Name of body entitled to appoint trustee
Nia Gwynn Meacher	Chair	7 of March 2023 to present	The Committee
Michelle Wyn-Jones	Treasurer	7 of March 2023 to present	The Committee
Charlotte Hughes	Secretary	7 of March 2023 to present	The Committee

7. Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signed: 

Name: Nia Gwynn Meacher

Date: January 2024

Position: Chair, Cylch Meithrin Cemaes



CHARITY COMMISSION
FOR ENGLAND AND WALES

Cylch Meithrin Cemaes

1202230

Receipts and payments accounts

CC16a

For the period
from

07/03/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Parent Fees	5,940	-	-	5,940	-
Donations	1,163	-	-	1,163	-
Fundraising	806	-	-	806	-
Grant (3 year old)	4,500	-	-	4,500	-
Grant (Resources/Training)	3,793	-	-	3,793	-
Grant (Equipment)	432	-	-	432	-
Misc	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	16,634	-	-	16,634	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,634	-	-	16,634	-
A3 Payments					
Wages	14,141	-	-	14,141	-
Square Fees	56	-	-	56	-
Bank Charges	89	-	-	89	-
DBS	79	-	-	79	-
ICO Renewal	40	-	-	40	-
Expenses - Mileage	81	-	-	81	-
Memberships	125	-	-	125	-
Repairs & Maintenance	132	-	-	132	-
Resources & Equipment	1,950	-	-	1,950	-
Training	60	-	-	60	-
Uniforms	163	-	-	163	-
Sub total	16,916	-	-	16,916	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16,916	-	-	16,916	-
Net of receipts/(payments)	- 282	-	-	- 282	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,696	-	-	10,696	-
Cash funds this year end	10,414	-	-	10,414	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC	10,414	-	-
		-	-	-
		-	-	-
	Total cash funds	10,414	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	M Wyn-Jones	Mrs M Wyn-Jones	30/01/2025	