



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 6<sup>th</sup> March 2024**

**To period end date 31<sup>st</sup> December 2024**

**Charity name: Salesbury Memorial Hall**

**Charity registration number: 1202184**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the CIO are:</p> <p>The provision and maintenance of a village hall for the use of the inhabitants of Wilpshire Salesbury and Clayton-le- Dale in the County of Lancashire without distinction of political, religious or other opinions, including use for:</p> <p>(a) meetings, lectures and classes, and</p> <p>(b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The CIO was registered on the 6<sup>th</sup> March 2023 with the aim of transferring the assets of our current Charity, Salesbury Memorial Hall (reg. nos 512853), to it and then closing that Charity. Trustees are in the process of transferring all assets which includes HMLR formally moving ownership of the hall and its estate to the CIO. This process has yet to be completed so the CIO currently has no assets or activities.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Trustees can confirm their regard for, and compliance with, the guidance issued by the Charity Commission on public benefit</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None
Policy on social investment including program related investment	Para 1.38	None
Contribution made by volunteers	Para 1.38	None
Other		None

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	None. Please see explanation above.

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	None. Please see explanation above.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/a
Amount of reserves held	Para 1.22	£0
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/a
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	N/a
Other		N/a

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	N/a

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Salesbury Memorial Hall
Other name the charity uses	None
Registered charity number	1202184
Charity's principal address	Salesbury Memorial Hall Ribchester Road Clayton-le-Dale Blackburn Lancashire BB1 9HT



## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Annette Patterson	Elected - Chair	15 <sup>th</sup> May 2018 - current	Annette Patterson
2	Janet Westwell	Elected - Secretary	28 <sup>th</sup> March 2022 - current	Janet Westwell
3	John Evans	Elected	20 <sup>th</sup> May 2014 - current	John Evans
4	Keith Thompson	Nominated Trustee Clayton-le-Dale Parish Council	22 <sup>nd</sup> March 2022 - current	Keith Thompson
5	Audrey Pickup	Elected	12 <sup>th</sup> March 2011- current	Audrey Pickup
6	Anne Duckworth	Nominated Trustee Bowling Club	15 <sup>th</sup> May 2018 - current	Anne Duckworth
7	Stuart Hirst	Nominated Trustee St Peter's Church	4 <sup>th</sup> November 2020 - current	Stuart Hirst
8	Stephen Frost	Nominated Trustee Wilpshire Wanderers FC	12 <sup>th</sup> March 2011- current	Stephen Frost

## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/a		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
The title is owned by Salesbury Memorial Hall CIO		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<b>Annette Patterson</b>	
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Full name(s)	Annette Patterson	
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Position (eg Secretary, Chair, etc)	Chair	
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Date	4 <sup>th</sup> September 2025
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