

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	02	03	2023		31	12

Reference and administration details

Charity name

Oundle Museum Trust

Other names charity is known by

Registered charity number (if any)

1202160

Charity's principal address

Oundle Museum

The Court House, Mill Road

Oundle, Peterborough

Postcode

PE8 4BW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Fuller	Chair		Yes
2	Donald Campbell			
3	Carole Bancroft-Turner			
4	Carmel Crawley			
5	Valerie Chesser			
6	David Chapple			
7	Max Schurer			

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Treasurer

Anthony Hoyle

22 Blackpot Lane, Oundle, PE8 4AT

Secretary

Diana Watson

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Four are appointed by Oundle Town Council. Two are members of the Museum Management Committee. One from the Oundle Historical Society (currently vacant). One from the Middle Nene Archaeological Group.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is to advance the education of the public in Oundle and the surrounding area by providing and maintaining a museum to acquire, preserve, and display items of historical interest relating to Oundle and its environs.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Providing and maintaining a museum to acquire, preserve, and display items of historical interest relating to Oundle and its environs to advance the education of the public in Oundle and the surrounding area.

Achievements and performance

Summary of the main achievements of the charity during the year

- Succeeded in providing a museum as described in our objects during the year.
- Slowly recovering from the impact of the lockdowns during Covid.
- The acquisition of the bronze hoard from the British Museum and receiving a grant from the NVAT (Nene Valley Archaeological Trust) to help with the purchase of the hoard.
- An increase in the income from the previous year.
- Putting on the exhibition of selected items from the Museum storeroom.

Financial review

Brief statement of the charity's policy on reserves

The COIF Charities Deposit Fund is regarded as the Museum's contingency fund to help deal with unexpected events. At the end of 2023 it had £10,576.
The Barclays no 1 (Friends) account is an account setup to deposit the generous donations from the Friends of the Museum. It is used to help fund special activities that may be arranged from time to time. At the end of 2023 it had £14,551.



Details of any funds materially in deficit

None

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Fuller	Max Schurer
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	25/9/2024	

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Summary of the receipts and payments account for the year ending 31 December 2023

	Barclays No. 2 Account	Barclays Friends Account	COIF Deposit Fund	2023 Total	2022 Total
Receipts					
Grant from Feoffees (Jan'22 & Dec'22 for Jan'23)	£0.00			£0.00	£1,700.00
Community Support Fund grant from OTC	£2,000.00			£2,000.00	£0.00
NVAT grant for the bronze hoard	£450.00			£450.00	£0.00
From Barclays bank for complaint	£0.00	£200.00		£200.00	£150.00
Donations from visitors	£803.68			£803.68	£1,064.08
Sales	£868.72			£868.72	£446.80
Donations from Friends		£1,242.15		£1,242.15	£1,298.00
Gift aid recovery		£588.91		£588.91	£427.42
Interest received			£444.02	£444.02	£97.91
	£4,122.40	£2,031.06	£444.02	£6,597.48	£5,184.21
Payments					
British Museum for the bronze hoard	£1,250.00			£1,250.00	£0.00
Rent	£1,722.12			£1,722.12	£1,722.12
Insurance	£747.87			£747.87	£1,005.34
Customised object entry forms	£382.00			£382.00	£0.00
Office & administration	£218.75			£218.75	£166.42
BT	£500.97			£500.97	£468.99
Website fees	£109.16			£109.16	£66.00
Subscriptions (AIM £68, NHF £40, Modes £178)	£286.00			£286.00	£280.20
Exhibition	£140.91			£140.91	£0.00
Publicity	£130.00			£130.00	£50.00
Tools & equipment (new 'phone)	£49.61			£49.61	£1,218.00
Maintenance	£25.00			£25.00	£69.00
Shop purchases	£0.00			£0.00	£92.00
Events (Museum opening)	£55.24			£55.24	£0.00
Friends & stewards	£0.00			£0.00	£0.00
	£5,617.63	£0.00	£0.00	£5,617.63	£5,138.07
Net receipts over payments for the year	-£1,495.23	£2,031.06	£444.02	£979.85	£46.14

Balance sheet as at 31 December 2023

Bank Balances					
Opening balances (1 January 2023)	£5,247.27	£12,519.94	£10,132.09	£27,899.30	£27,853.16
Plus receipts	£4,122.40	£2,031.06	£444.02	£6,597.48	£5,184.21
Less payments	£5,617.63	£0.00	£0.00	£5,617.63	£5,138.07
Less cash	£4.95	£0.00	£0.00	£4.95	£0.00
Closing balances (31 December 2023)	£3,747.09	£14,551.00	£10,576.11	£28,879.15	£27,899.30
Cash (including £25 stewards' float)				£29.97	£25.00
				£28,909.12	£27,924.30

Signed by Treasurer:

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A C Hoyle

Date:

Statement by Independent Examiner:

In accordance with instructions given to me, I have checked, without carrying out an audit, the accounts to the accounting records, information and explanations provided, and confirm them to be in accordance therewith.

Signed by Independent Examiner:

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C H Wallace

Date: